

**BRADLEY BEACH BOARD OF EDUCATION**

**515 Brinley Avenue  
Bradley Beach, NJ 07720**

**A G E N D A**

**Regular Meeting  
July 19, 2022**

I. Call To Order

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

IV. Discussion Items

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Hearing Meeting – June 28, 2022  
Confidential Executive Sessions – June 28, 2022

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

VI. Superintendent's Report

Executive Session

A. Personnel

1. Resolved: That the Board accept, with regret, the letter of resignation, of Ms. Sarah Seeley, Director of Curriculum and Instruction, effective August 20, 2022 (last day of work will be August 19, 2022). (Attachment VI-A.1)
2. Resolved: That the Board accept, with regret, the letter of resignation, of Ms. Kelli O'Keefe, School Nurse, effective September 1, 2022. (Attachment VI-A.2)
3. Resolved: That the Board approve the appointment of Haley Coleman, a student at Monmouth University, to complete her Yearlong Clinical Practice for 2022/2023 under the direction of cooperating teacher Cara Vilardi (Grade 5/6 ELA). During the first semester, the teacher candidate will complete a minimum of 100 hours in the placement (approximately 10 hours/week). The second semester will be full-time, 5 days/week student teaching.

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4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Alison Zylinski	8/8 – 8/11, 2022 8:30 am – 4:00 pm	School Safety Specialist Training	Burlington Township HS 610 Fountain Ave. Burlington, NJ 08016	Mileage: 66 miles per day for a total of 264 miles @ \$.35 per mile = \$92.40 No fees

5. Resolved: That the Board accept, with regret, the letter of resignation, of Ms. Yolanda Roeder, Spanish Teacher, effective sixty (60) days from the date of her attached resignation letter. The Board will release Ms. Roeder from her 60 day notice requirement if a successful replacement can be hired before the conclusion of the above referenced notice period. (Attachment VI-A.5)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

B. Curriculum

1. Resolved: That the Board approve the adoption of the following Curricula as recommended by the Board Curriculum Committee:

- Science, Grades K – 8
- Visual Arts, K-2
- Visual Arts, Grades 3-5
- Visual Arts, Grades 6-8
- Performing Arts: Dance, K-2
- Performing Arts: Dance, 3-5
- Performing Arts: Dance, 6-8
- Performing Arts: Music, K-2
- Performing Arts: Music, 3-5
- Performing Arts: Music, 6-8
- Performing Arts: Theatre, K-2
- Performing Arts: Theatre, 3-5
- Performing Arts: Theatre, 6-8

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

C. Policy

1. Resolved: That the Board approve the following Policy for a first reading: (Attachment VI-C.1)

Policy/Regulation Number	Policy/Regulation Title
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

VII. Business Administrator/Board Secretary's Report

A. Approval of Acceptance of FY 2023 IDEA Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2023 IDEA Consolidated Formula Grant Funds as follows:

Program Name	FY 2022 Award Amount
IDEA Basic	\$119,805
IDEA Preschool	2,911

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

B. Approval of FY 2023 Elementary and Secondary Education (ESEA) Formula Grant Application Submission for Title I SIA

Resolved: That the Board approve the acceptance of the FY 2023 ESEA Formula Grant Application Title I SIA Submission as follows:

Program Name	FY 2023 Award Amount
ESEA Title I SIA	\$20,000

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

C. Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom-16 for the 2022/2023 School Year

Resolved: That the Board approve the Toilet Room Waiver for pre-kindergarten classroom number-16 for the 2022/2023 school year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

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D. Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom-17 for the 2022/2023 School Year

Resolved: That the Board approve the Toilet Room Facilities Waiver for pre-kindergarten classroom number-17 for the 2022/2023 school year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

E. Approval of Application for Dual Use of Educational Space for the 2022/2023 School Year

Resolved: That the Board approve the application for dual use of educational space within classroom number-19 for the 2022/2023 school year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

F. Approval of the Generous Donation from Bradley Beach Resident/Board Member, Joanne Shu Hofsess

Resolved: That the Board accept the generous monetary donation of \$1,133.99 from Bradley Beach resident/Board Member, Joanne Shu Hofsess, for the purchase of one picnic table. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-001-200-600-23-JS, as well as revenue account code 20-1000-001-23 to account for this transaction.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of June 30, 2022, after review of the Secretary's Monthly Financial Report (appropriations section) and

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upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)3; that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

J. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-J.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

K. Approval of June 2022 Payroll

Resolved: That the Board approve the June 2022 gross payroll in the amount of \$460,699.91.

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

L. Approval of Bills Payment

Resolved: That the Board approve payment of the June 29, 2022 and the July 19, 2022 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

VIII. Old Business

IX. New Business

X. Committee Reports

XI. President's Report

XII. Public Comments (Agenda Items Only)

XIII. Public Comments (Other Items Only)

XIV. Executive Session (if required)

XV. Adjournment

Bradley Beach Elementary School  
515 Brinley Ave  
Bradley Beach, NJ 07720  
June 23, 2022

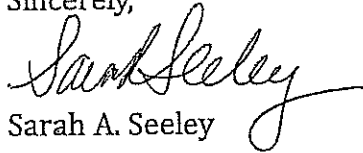
Dear Dr. Margaret Hayes:

Please accept this letter as resignation from my position as Director of Curriculum & Instruction from Bradley Beach Elementary School effective 60 days.

My resignation is bittersweet as I have loved being a part of the school community and am truly grateful for the opportunities that Bradley Beach Elementary School has provided me as a learner, educator, and school administrator. Bradley Beach Elementary School is a special place; the school and staff will always remain close to my heart.

I look forward to staying in touch and following the future successes of the BBES Breakers!

Sincerely,

A handwritten signature in cursive script that reads "Sarah Seeley". The signature is written in black ink and is positioned above the printed name.

Sarah A. Seeley

June 30, 2022

Dear Mr. Tonzola and Bradley Beach Board of Education,

Please accept this letter as my notice of formal resignation from Bradley Beach Elementary School for the 2022-2023 school year. As agreed upon, I still plan to work for the ESY summer program.

So that there is no misunderstanding, my 60 day notice begins as of today's date.

I make this announcement with a heavy heart, as I have sincerely enjoyed my time at Bradley Beach Elementary School, this position has been one of my most rewarding work experiences. I will greatly miss everyone at Bradley Beach Elementary School. I will carry all of the wonderful memories with me as I go and always view myself as a Proud Bradley Breaker.

I leave knowing that I will always have a special place in my heart for Bradley Beach Elementary. Please let me know if I can be of any assistance during the transition process, I wish you and everyone at Bradley Beach School and the Board of Education nothing but the best in the future.

Sincerely,  
Kelli O'Keefe RN CSN

Yolanda B.Roeder

July 13, 2022

Dr. Hayes

Superintendent

Bradley Beach Elementary School

515 Brinley Ave

Bradley Beach Nj

07724

Dear Dr. Hayes,

I would like to notify you that I am resigning from the position of Spanish Teacher for grades P- 8<sup>th</sup> grade with effect from July 13, 2022.

I want to take the opportunity to thank you for employing me during this period. I have thoroughly enjoyed working for our students and the experiences I have gained will stand good stead for the future.

I wish all our students, staff, parents, board members and all Bradley Beach community a very successful and happy future.

If you need further information or details, please do not hesitate to contact me.

Sincerely,

Yolanda B Roeder



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Apr 22  
M

[See POLICY ALERT Nos. 179, 180, 181, 182, 183, 188, 193, 194, 200,  
216, and 227]

## 5512 HARASSMENT, INTIMIDATION, AND BULLYING

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- A. Policy Statement

The Board of Education prohibits acts of harassment, intimidation, or bullying of a student. A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Harassment, intimidation, or bullying, like other disruptive or violent behaviors, is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. Harassment, intimidation, or bullying is unwanted, aggressive behavior that may involve a real or perceived power imbalance. Since students learn by example, school administrators, faculty, staff and volunteers should be commended for demonstrating appropriate behavior, treating others with civility and respect, and refusing to tolerate harassment, intimidation, or bullying.

For the purposes of this Policy, the term "parent," pursuant to N.J.A.C. 6A:16-1.3, means the natural parent(s); or adoptive parent(s); legal guardian(s); foster parent(s); or parent surrogate(s) of a student. **When** ~~Where~~ parents are separated or divorced, "parent" means the person or agency which has legal custody of the student, as well as the natural or adoptive parent(s) of the student, provided such parental rights have not been terminated by a court of appropriate jurisdiction.



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## B. Harassment, Intimidation, and Bullying Definition

“Harassment, intimidation, or bullying” means any gesture, any written, verbal or physical act, or any electronic communication, as defined in N.J.S.A. 18A:37-14, whether it be a single incident or a series of incidents that:

1. Is reasonably perceived as being motivated by either any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability, or by any other distinguishing characteristic;
2. Takes place on school property, at any school-sponsored function, on a school bus, or off school grounds, as provided for in N.J.S.A. 18A:37-15.3;
3. Substantially disrupts or interferes with the orderly operation of the school or the rights of other students; and that
  - a. A reasonable person should know, under the circumstances, that the act(s) will have the effect of physically or emotionally harming a student or damaging the student’s property, or placing a student in reasonable fear of physical or emotional harm to **their** his/her person or damage to **their** his/her property; or
  - b. Has the effect of insulting or demeaning any student or group of students; or
  - c. Creates a hostile educational environment for the student by interfering with a student’s education or by severely or pervasively causing physical or emotional harm to the student.

Schools are required to address harassment, intimidation, and bullying occurring off school grounds, when there is a nexus between the harassment, intimidation, and bullying and the school (e.g., the harassment, intimidation, or bullying substantially disrupts or interferes with the orderly operation of the school or the rights of other students).



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“Electronic communication” means a communication transmitted by means of an electronic device, including, but not limited to: a telephone, cellular phone, computer, or pager.

## C. Student Expectations

The Board expects students to conduct themselves in keeping with their levels of development, maturity and demonstrated capabilities with proper regard for the rights and welfare of other students and school staff, the educational purpose underlying all school activities and the care of school facilities and equipment consistent with the Code of Student Conduct.

The Board believes that standards for student behavior must be set cooperatively through interaction among the students, parents, school employees, school administrators, school volunteers, and community representatives, producing an atmosphere that encourages students to grow in self-discipline. The development of this atmosphere requires respect for self and others, as well as for school district and community property on the part of students, staff, and community members.

Students are expected to behave in a way that creates a supportive learning environment. The Board believes the best discipline is self-imposed, and it is the responsibility of staff to use instances of violations of the Code of Student Conduct as opportunities to help students learn to assume and accept responsibility for their behavior and the consequences of their behavior. Staff members who interact with students shall apply best practices designed to prevent student conduct problems and foster students’ abilities to grow in self-discipline.

The Board expects that students will act in accordance with the student behavioral expectations and standards regarding harassment, intimidation, and bullying, including:

1. Student responsibilities (e.g., requirements for students to conform to reasonable standards of socially accepted behavior; respect the person, property and rights of others; obey constituted authority; and respond to those who hold that authority);
2. Appropriate recognition for positive reinforcement for good conduct, self-discipline, and good citizenship;



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3. Student rights; and
4. Sanctions and due process for violations of the Code of Student Conduct.

Pursuant to N.J.S.A. 18A:37-15(a) and N.J.A.C. 6A:16-7.1(a)1, the district has involved a broad-base of school and community members, including parents, students, instructional staff, student support services staff, school administrators, and school volunteers, as well as community organizations, such as faith-based, health and human service, business and law enforcement, in the development of this Policy. Based on locally determined and accepted core ethical values adopted by the Board, pursuant to N.J.A.C. 6A:16-7.1(a)2, the Board must develop guidelines for student conduct pursuant to N.J.A.C. 6A:16-7.1. These guidelines for student conduct will take into consideration the developmental ages of students, the severity of the offenses and students' histories of inappropriate behaviors, and the mission and physical facilities of the individual school(s) in the district. This Policy requires all students in the district to adhere to the rules established by the school district and to submit to the remedial and consequential measures that are appropriately assigned for infractions of these rules.

Pursuant to N.J.A.C. 6A:16-7.1, the Superintendent must annually provide to students and their parents the rules of the district regarding student conduct. Provisions shall be made for informing parents whose primary language is other than English.

The district prohibits active or passive support for acts of harassment, intimidation, or bullying. Students are encouraged to support other students who:

1. Walk away from acts of harassment, intimidation, and bullying when they see them;
2. Constructively attempt to stop acts of harassment, intimidation, or bullying;
3. Provide support to students who have been subjected to harassment, intimidation, or bullying; and
4. Report acts of harassment, intimidation, and bullying to the designated school staff member.



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## D. Consequences and Appropriate Remedial Actions

### ~~Consequences and Appropriate Remedial Actions – Students~~

The Board of Education requires its school administrators to implement procedures that ensure both the appropriate consequences and remedial responses for students who commit one or more acts of harassment, intimidation, or bullying, consistent with the Code of Student Conduct. The following factors, at a minimum, shall be given full consideration by school administrators in the implementation of appropriate consequences and remedial measures for each act of harassment, intimidation, or bullying by students.

### Consequences – Students

**Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.**

### Factors for Determining Consequences – Student Considerations

1. **Age, developmental and maturity levels of the parties involved and their relationship to the school district;**
2. **Degrees of harm;**
3. **Surrounding circumstances;**
4. **Nature and severity of the behavior(s);**
5. **Incidences of past or continuing patterns of behavior;**
6. **Relationships between the parties involved; and**
7. **Context in which the alleged incidents occurred.**



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## Factors for Determining Consequences – School Considerations

1. School culture, climate, and general staff management of the learning environment;
2. Social, emotional, and behavioral supports;
3. Student-staff relationships and staff behavior toward the student;
4. Family, community, and neighborhood situation; and
5. Alignment with Board policy and regulations/procedures.

## Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

In accordance with N.J.S.A. 18A:37-15.b.(4), the consequences for a student who commits an act of harassment, intimidation, or bullying may vary depending on whether it is the first act of harassment, intimidation, or bullying by a student, the second act, or third or subsequent acts. If it is the third or subsequent act of harassment, intimidation, or bullying by a student, the Principal, in consultation with appropriate school staff, shall develop an individual student intervention plan which shall be approved by the Superintendent or designee, and may require the student, accompanied by a parent, to complete in a satisfactory manner a class or training program to reduce harassment, intimidation, or bullying behavior.

## Appropriate Remedial Actions – Students

Appropriate remedial action for a student who commits an act of harassment, intimidation, or bullying that takes into account the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of



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problem behaviors and performance. The appropriate remedial action may also include a behavioral assessment or evaluation including, but not limited to, a referral to the Child Study Team as appropriate; and supportive interventions and referral services, including those at N.J.A.C. 6A:16-8.

## ~~Factors for Determining Consequences—Student Considerations~~

- ~~1. Age, developmental and maturity levels of the parties involved and their relationship to the school district;~~
- ~~2. Degrees of harm;~~
- ~~3. Surrounding circumstances;~~
- ~~4. Nature and severity of the behavior(s);~~
- ~~5. Incidences of past or continuing patterns of behavior;~~
- ~~6. Relationships between the parties involved; and~~
- ~~7. Context in which the alleged incidents occurred.~~

## ~~Factors for Determining Consequences—School Considerations~~

- ~~1. School culture, climate, and general staff management of the learning environment;~~
- ~~2. Social, emotional, and behavioral supports;~~
- ~~3. Student staff relationships and staff behavior toward the student;~~
- ~~4. Family, community, and neighborhood situation; and~~
- ~~5. Alignment with Board policy and regulations/procedures.~~

## Factors for Determining Remedial Measures

### Personal

1. Life skill deficiencies;
2. Social relationships;
3. Strengths;
4. Talents;
5. Interests;
6. Hobbies;
7. Extra-curricular activities;
8. Classroom participation;
9. Academic performance; and
10. Relationship to students and the school district.





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## Environmental

1. School culture;
2. School climate;
3. Student-staff relationships and staff behavior toward the student;
4. General staff management of classrooms or other educational environments;
5. Staff ability to prevent and manage difficult or inflammatory situations;
6. Social-emotional and behavioral supports;
7. Social relationships;
8. Community activities;
9. Neighborhood situation; and
10. Family situation.

~~Consequences for a student who commits one or more acts of harassment, intimidation, or bullying may range from positive behavioral interventions up to and including suspension or expulsion of students, as set forth in the Board's approved Code of Student Conduct pursuant to N.J.A.C. 6A:16-7.1. Consequences for a student who commits an act of harassment, intimidation, or bullying are those that are varied and graded according to the nature of the behavior; the nature of the student's disability, if any, and to the extent relevant; the developmental age of the student; and the student's history of problem behaviors and performance consistent with the Board's approved Code of Student Conduct and N.J.A.C. 6A:16-7, Student Conduct. The use of negative consequences should occur in conjunction with remediation and not be relied upon as the sole intervention approach.~~

Remedial measures shall be designed to correct the problem behavior, prevent another occurrence of the problem, protect and provide support for the victim of the act, and take corrective action for documented systemic problems related to harassment, intimidation, or bullying. The consequences and remedial measures may include, but are not limited to, the examples listed below:

## Examples of Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;



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5. Referral to disciplinarian;
6. In-school suspension;
7. Out-of-school suspension (short-term or long-term);
8. Reports to law enforcement or other legal action; or
9. Expulsion.

## Examples of Remedial Measures

### Personal – Student Exhibiting Bullying Behavior

1. Develop a behavioral contract with the student. Ensure the student has a voice in the outcome and can identify ways **they** ~~he or she~~ can solve the problem and change behaviors;
2. Meet with parents to develop a family agreement to ensure the parent and the student understand school rules and expectations;
3. Explain the long-term negative consequences of harassment, intimidation, and bullying on all involved;
4. Ensure understanding of consequences, if harassment, intimidation, and bullying behavior continues;
5. Meet with school counselor, school social worker, or school psychologist to decipher mental health issues (e.g., what is happening and why?);
6. Develop a learning plan that includes consequences and skill building;
7. Consider wrap-around support services or after-school programs or services;
8. Provide social skill training, such as impulse control, anger management, developing empathy, and problem solving;
9. Arrange for an apology, preferably written;
10. Require a reflective essay to ensure the student understands the impact of **their** ~~his or her~~ actions on others;
11. Have the student research and teach a lesson to the class about bullying, empathy, or a similar topic;
12. Arrange for restitution (i.e., compensation, reimbursement, amends, repayment), particularly when personal items were damaged or stolen;
13. Explore age-appropriate restorative (i.e., healing, curative, recuperative) practices; and
14. Schedule a follow-up conference with the student.



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## Personal – Target/Victim

1. Meet with a trusted staff member to explore the student's feelings about the incident;
2. Develop a plan to ensure the student's emotional and physical safety at school;
3. Have the student meet with the school counselor or school social worker to ensure **they** ~~he or she~~ **do** ~~does~~ not feel responsible for the bullying behavior;
4. Ask students to log behaviors in the future;
5. Help the student develop skills and strategies for resisting bullying; and
6. Schedule a follow-up conference with the student.

## Parents, Family, and Community

1. Develop a family agreement;
2. Refer the family for family counseling; and
3. Offer parent education workshops related to bullying and social-emotional learning.

## Examples of Remedial Measures – Environmental (Classroom, School Building, or School District)

1. Analysis of existing data to identify bullying issues and concerns;
2. Use of findings from school surveys (e.g., school climate surveys);
3. Focus groups;
4. Mailings – postal and email;
5. Cable access television;
6. School culture change;
7. School climate improvement;
8. Increased supervision in “hot spots” (e.g., locker rooms, hallways, playgrounds, cafeterias, school perimeters, buses);
9. Adoption of evidence-based systemic bullying prevention practices and programs;
10. Training for all certificated and non-certificated staff to teach effective prevention and intervention skills and strategies;
11. Professional development plans for involved staff;



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12. Participation of parents and other community members and organizations (e.g., Parent Teacher Associations, Parent Teacher Organizations) in the educational program and in problem-solving bullying issues;
13. Formation of professional learning communities to address bullying problems;
14. Small or large group presentations for fully addressing the actions and the school's response to the actions, in the context of the acceptable student and staff member behavior and the consequences of such actions;
15. School policy and procedure revisions;
16. Modifications of schedules;
17. Adjustments in hallway traffic;
18. Examination and adoption of educational practices for actively engaging students in the learning process and in bonding students to pro-social institutions and people;
19. Modifications in student routes or patterns traveling to and from school;
20. Supervision of student victims before and after school, including school transportation;
21. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
22. Targeted use of teacher aides;
23. Disciplinary action, including dismissal, for school staff who contributed to the problem;
24. Supportive institutional interventions, including participation in the Intervention and Referral Services Team, pursuant to N.J.A.C. 6A:16-8;
25. Parent conferences;
26. Family counseling;
27. Development of a general harassment, intimidation, and bullying response plan;
28. Behavioral expectations communicated to students and parents;
29. Participation of the entire student body in problem-solving harassment, intimidation, and bullying issues;
30. Recommendations of a student behavior or ethics council;
31. Participation in peer support groups;
32. School transfers; and
33. Involvement of law enforcement officers, including school resource officers and juvenile officers or other appropriate legal action.



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## Consequences and Appropriate Remedial Actions – Adults

The district will also impose appropriate consequences and remedial actions to an adult who commits an act of harassment, intimidation, or bullying of a student. The consequences may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

## Target/Victim Support

Districts should identify a range of strategies and resources that will be available to individual victims of harassment, intimidation, and bullying, and respond in a manner that provides relief to victims and does not stigmatize victims or further their sense of persecution. The type, diversity, location, and degree of support are directly related to the student's perception of safety.

Sufficient safety measures should be undertaken to ensure the victim's physical and social-emotional well-being and their ability to learn in a safe, supportive, and civil educational environment.

Examples of support for student victims of harassment, intimidation, and bullying include:

1. Teacher aides;
2. Hallway and playground monitors;
3. Partnering with a school leader;
4. Provision of an adult mentor;
5. Assignment of an adult "shadow" to help protect the student;
6. Seating changes;
7. Schedule changes;
8. School transfers;
9. Before- and after-school supervision;
10. School transportation supervision;
11. Counseling; and
12. Treatment or therapy.



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## E. Harassment, Intimidation, and Bullying Reporting Procedure

The Board of Education requires the Principal at each school to be responsible for receiving complaints alleging violations of this Policy. All Board members, school employees, and volunteers and contracted service providers who have contact with students are required to verbally report alleged violations of this Policy to the Principal or the Principal's designee on the same day when the individual witnessed or received reliable information regarding any such incident. All Board members, school employees, and volunteers and contracted service providers who have contact with students, also shall submit a report in writing to the Principal within two school days of the verbal report. **The written report shall be on a numbered form developed by the New Jersey Department of Education in accordance with N.J.S.A. 18A:37-15.b.(5). A copy of the form shall be submitted promptly by the Principal to the Superintendent.**

The Principal or designee will inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services. **The Principal or designee shall keep a written record of the date, time, and manner of notification to the parents.** The Principal or designee shall take into account the circumstances of the incident when providing notification to parents of all students involved in the reported harassment, intimidation, or bullying incident and when conveying the nature of the incident, including the actual or perceived protected category motivating the alleged offense. The Principal, upon receiving a verbal or written report, may take interim measures to ensure the safety, health, and welfare of all parties pending the findings of the investigation.

Students, parents, and visitors are encouraged to report alleged violations of this Policy to the Principal on the same day when the individual witnessed or received reliable information regarding any such incident.

A person may report, verbally or in writing, an act of harassment, intimidation, or bullying committed by an adult or youth against a student anonymously. The Board will not take formal disciplinary action based solely on the anonymous report. **The district shall provide a means for a parent to complete an online numbered form developed by the New Jersey Department of Education to confidentially report an incident of harassment, intimidation, or bullying.**



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A Board member or school employee who promptly reports an incident of harassment, intimidation, or bullying and who makes this report in compliance with the procedures set forth in this Policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

In accordance with the provisions of N.J.S.A. 18A:37-18, the harassment, intimidation, and bullying law does not prevent a victim from seeking redress under any other available law, either civil or criminal, nor does it create or alter any tort liability.

The district may consider every mechanism available to simplify reporting, including standard reporting forms and/or web-based reporting mechanisms. For anonymous reporting, the district may consider locked boxes located in areas of a school where reports can be submitted without fear of being observed.

A school administrator who receives a report of harassment, intimidation, and bullying from a district employee, and fails to initiate or conduct an investigation, or who should have known of an incident of harassment, intimidation, or bullying and fails to take sufficient action to minimize or eliminate the harassment, intimidation, or bullying, may be subject to disciplinary action.

F. Anti-Bullying Coordinator, Anti-Bullying Specialist, and School Safety/School Climate Team(s)

1. The Superintendent shall appoint a district Anti-Bullying Coordinator. The Superintendent shall make every effort to appoint an employee of the school district to this position.

The district Anti-Bullying Coordinator shall:

- a. Be responsible for coordinating and strengthening the school district's policies to prevent, identify, and address harassment, intimidation, or bullying of students;



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- b. Collaborate with school Anti-Bullying Specialists in the district, the Board of Education, and the Superintendent to prevent, identify, and respond to harassment, intimidation, or bullying of students in the district;
  - c. Provide data, in collaboration with the Superintendent, to the Department of Education regarding harassment, intimidation, or bullying of students;
  - d. Execute such other duties related to school harassment, intimidation, or bullying as requested by the Superintendent; and
  - e. Meet at least twice a school year with the school Anti-Bullying Specialist(s) to discuss and strengthen procedures and policies to prevent, identify, and address harassment, intimidation, and bullying in the district.
2. The Principal in each school shall appoint a school Anti-Bullying Specialist. The Anti-Bullying Specialist shall be a guidance counselor, school psychologist, or other certified staff member trained to be the Anti-Bullying Specialist from among the currently employed staff in the school.

The school Anti-Bullying Specialist shall:

- a. Chair the School Safety/School Climate Team as provided in N.J.S.A. 18A:37-21;
  - b. Lead the investigation of incidents of harassment, intimidation, or bullying in the school; and
  - c. Act as the primary school official responsible for preventing, identifying, and addressing incidents of harassment, intimidation, or bullying in the school.
3. A School Safety/School Climate Team shall be formed in each school in the district to develop, foster, and maintain a positive school climate by focusing on the on-going systemic operational procedures and educational practices in the school, and to address





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issues such as harassment, intimidation, or bullying that affect school climate and culture. Each School Safety/School Climate Team shall meet, at a minimum, two times per school year. The School Safety/School Climate Team shall consist of the Principal or the Principal's designee who, if possible, shall be a senior administrator in the school and the following appointees of the Principal: a teacher in the school; a school Anti-Bullying Specialist; a parent of a student in the school; and other members to be determined by the Principal. The school Anti-Bullying Specialist shall serve as the chair of the School Safety/School Climate Team.

The School Safety/School Climate Team shall:

- a. Receive records of all complaints of harassment, intimidation, or bullying of students that have been reported to the Principal;
- b. Receive copies of all reports prepared after an investigation of an incident of harassment, intimidation, or bullying;
- c. Identify and address patterns of harassment, intimidation, or bullying of students in the school;
- d. Review and strengthen school climate and the policies of the school in order to prevent and address harassment, intimidation, or bullying of students;
- e. Educate the community, including students, teachers, administrative staff, and parents, to prevent and address harassment, intimidation, or bullying of students;
- f. Participate in the training required pursuant to the provisions of N.J.S.A. 18A:37-13 et seq. and other training which the Principal or the district Anti-Bullying Coordinator may request. The School Safety/School Climate Team shall be provided professional development opportunities that may address effective practices of successful school climate programs or approaches; and



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- g. Execute such other duties related to harassment, intimidation, or bullying as requested by the Principal or district Anti-Bullying Coordinator.

Notwithstanding any provision of N.J.S.A. 18A:37-21 to the contrary, a parent who is a member of the School Safety/School Climate Team shall not participate in the activities of the team set forth in 3. a., b., or c. above or any other activities of the team which may compromise the confidentiality of a student, consistent with, at a minimum, the requirements of the Family Educational Rights and Privacy Act (20 U.S.C. Section 1232 and 34 CFR Part 99), N.J.A.C. 6A:32-7, Student Records and N.J.A.C. 6A:14-2.9, Student Records.

## G. Harassment, Intimidation, and Bullying Investigation

The Board requires a thorough and complete investigation to be conducted for each report of violations and complaints which either identify harassment, intimidation, or bullying or describe behaviors that indicate harassment, intimidation, or bullying.

### [Option – Principal’s Preliminary Determination

However, prior to initiating the investigation, the Principal or designee, in consultation with the Anti-Bullying Specialist, may make a preliminary determination as to whether the reported incident or complaint, assuming all facts presented are true, is a report within the scope of the definition of harassment, intimidation, and bullying under the Anti-Bullying Bill of Rights Act, N.J.S.A. 18A:37-14. ~~The Superintendent or designee may sign-off on the preliminary determination.~~

**The Principal shall report to the Superintendent if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying. The Superintendent may require the Principal to conduct an investigation of the incident if the Superintendent determines that an investigation is necessary because the incident is within the scope of the definition of harassment, intimidation, and bullying. The Superintendent shall notify the Principal of this determination in writing. An investigation required by the Superintendent must be**



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**completed as soon as possible, but not later than ten school days, from the date of the written notification from the Superintendent to the Principal.**

**The Principal shall complete the written report form developed by the New Jersey Department of Education, in accordance with N.J.S.A. 18A:37-15.b.(5), even if a preliminary determination is made that the reported incident or complaint is a report outside the scope of the definition of harassment, intimidation, or bullying pursuant to N.J.S.A. 18A:37-14. This written report form shall be kept on file at the school, but shall not be included in any student record unless the incident results in disciplinary action or is otherwise required to be contained in a student's record under State or Federal law.**

The Principal or designee, upon making a preliminary determination the incident or complaint is not within the scope of the definition of harassment, intimidation, and bullying, shall inform the parents of the parties involved, who may appeal the preliminary determination to the Board of Education and thereafter to the Commissioner of Education in accordance with N.J.A.C. 6A:3.

A Board hearing shall be held within ten business days of receipt of the request for a Board hearing. If the preliminary determination, upon review of the facts presented in the reported incident or complaint, is to continue with the harassment, intimidation, and bullying investigation, the investigation shall be completed in accordance with N.J.S.A. 18A:37-15.b.(6) and this Policy.

**The Superintendent shall provide annually to the Board of Education information on the number of times a preliminary determination was made that an incident or complaint was outside the scope of the definition of harassment, intimidation, or bullying for the purposes of the State's monitoring of the school district pursuant to N.J.S.A. 18A:17-46.]**



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The investigation shall be initiated by the Principal or the Principal's designee within one school day of the verbal report of the incident. The investigation shall be conducted by the school Anti-Bullying Specialist in coordination with the Principal. The Principal may appoint additional personnel who are not school Anti-Bullying Specialists to assist with the investigation. Investigations or complaints concerning adult conduct shall not be investigated by a member of the same bargaining unit as the individual who is the subject of the investigation. **The Superintendent or designee will appoint a staff member to complete investigations involving allegations against a staff member serving in a supervisory or administrative position.**

~~An investigation concerning a staff member shall not be conducted by a staff member who is supervised by the staff member being investigated or who is an administrator in the district. The Principal or designee, in consultation with the Superintendent or designee, will appoint a staff member to complete these investigations.~~

The investigation shall be completed and the written findings submitted to the Principal as soon as possible, but not later than ten school days from the date of the written report of the incident. Should information regarding the reported incident and the investigation be received after the end of the ten-day period, the school Anti-Bullying Specialist shall amend the original report of the results of the investigation to ensure there is an accurate and current record of the facts and activities concerning the reported incident.

The Principal shall proceed in accordance with the Code of Student Conduct, as appropriate, based on the investigation findings. The Principal shall submit the report to the Superintendent within two school days of the completion of the investigation and in accordance with the Administrative Procedures Act (N.J.S.A. 52:14B-1 et seq.). As appropriate to the findings from the investigation, the Superintendent shall ensure the Code of Student Conduct has been implemented and may decide to provide intervention services, order counseling **as a result of the finding of the investigation**, establish training programs to reduce harassment, intimidation, or bullying and enhance school climate, impose discipline, or take or recommend other appropriate action **including seeking further information**, as necessary.



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The Superintendent shall report the results of each investigation to the Board of Education no later than the date of the regularly scheduled Board of Education meeting following the completion of the investigation. The Superintendent's report shall include information on any consequences imposed under the Code of Student Conduct, any services provided, training established, or other action taken or recommended by the Superintendent.

Parents of involved student offenders and targets/victims shall be provided with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents shall include the nature of the investigation, whether the district found evidence of harassment, intimidation, or bullying, and whether consequences were imposed or services provided to address the incident of harassment, intimidation, or bullying. This information shall be provided in writing within five school days after the results of the investigation are reported to the Board of Education.

A parent may request a hearing before the Board of Education after receiving the written information about the investigation. Any request for such a hearing shall be filed with the Board Secretary no later than sixty calendar days after the written information is provided to the parents. The hearing shall be held within ten business days of the request. The Board of Education shall conduct the hearing in executive session, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.), to protect the confidentiality of the students. At the hearing, the Board may hear testimony from and consider information provided by the school Anti-Bullying Specialist and others, as appropriate, regarding the incident, the findings from the investigation of the incident, recommendations for consequences or services, and any programs instituted to reduce such incidents, prior to rendering a determination. **A redacted copy of the completed written report form developed by the New Jersey Department of Education that removes all student identification information shall be confidentially shared with the Board of Education after the conclusion of the investigation if a hearing with the Board of Education is requested by the parents pursuant to N.J.S.A. 18A:37-15.b.(6)(d).**



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At the regularly scheduled Board of Education meeting following its receipt of the Superintendent's report on the results of the investigations to the Board or following a hearing in executive session, the Board shall issue a decision, in writing, to affirm, reject, or modify the Superintendent's decision. The Board's decision may be appealed to the Commissioner of Education, in accordance with N.J.A.C. 6A:3, Controversies and Disputes, no later than ninety days after issuance of the Board of Education's decision.

A parent, student, or organization may file a complaint with the Division on Civil Rights within one hundred eighty days of the occurrence of any incident of harassment, intimidation, or bullying based on membership in a protected group as enumerated in the "Law Against Discrimination," P.L.1945, c.169 (C.10:5-1 et seq.).

## H. Range of Responses to an Incident of Harassment, Intimidation, or Bullying

The Board shall establish a range of responses to harassment, intimidation, and bullying incidents and the Principal and the Anti-Bullying Specialist shall appropriately apply these responses once an incident of harassment, intimidation, or bullying is confirmed. The Superintendent shall respond to confirmed harassment, intimidation, and bullying, according to the parameters described in this Policy. The range of ways in which school staff will respond shall include an appropriate combination of counseling, support services, intervention services, and other programs. The Board recognizes that some acts of harassment, intimidation, or bullying may be isolated incidents requiring the school officials respond appropriately to the individual(s) committing the acts. Other acts may be so serious or parts of a larger pattern of harassment, intimidation, or bullying that they require a response either at the classroom, school building, or school district level or by law enforcement officials.

For every incident of harassment, intimidation, or bullying, the school officials must respond appropriately to the individual who committed the act. The range of responses to confirmed harassment, intimidation, or bullying acts should include individual, classroom, school, or district responses, as appropriate to the findings from each incident. Examples of responses that apply to each of these categories are provided below:



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1. Individual responses can include consistent and appropriate positive behavioral interventions (e.g., peer mentoring, short-term counseling, life skills groups) intended to remediate the problem behaviors.
2. Classroom responses can include class discussions about an incident of harassment, intimidation, or bullying, role plays (when implemented with sensitivity to a student's situation or involvement with harassment, intimidation, and bullying), research projects, observing and discussing audio-visual materials on these subjects, and skill-building lessons in courtesy, tolerance, assertiveness, and conflict management.
3. School responses can include theme days, learning station programs, "acts of kindness" programs or awards, use of student survey data to plan prevention and intervention programs and activities, social norms campaigns, posters, public service announcements, "natural helper" or peer leadership programs, "upstander" programs, parent programs, the dissemination of information to students and parents explaining acceptable uses of electronic and wireless communication devices, and harassment, intimidation, and bullying prevention curricula or campaigns.
4. District-wide responses can comprise of adoption of school-wide programs, including enhancing the school climate, involving the community in policy review and development, providing professional development coordinating with community-based organizations (e.g., mental health, health services, health facilities, law enforcement, faith-based organizations), launching harassment, intimidation, and bullying prevention campaigns.

## I. Reprisal or Retaliation Prohibited

The Board prohibits a Board member, school employee, contracted service provider who has contact with students, school volunteer, or student from engaging in reprisal, retaliation, or false accusation against a victim, witness, or one with reliable information, or any other person who has reliable information about an act of harassment, intimidation, or bullying



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or who reports an act of harassment, intimidation, or bullying. The consequence and appropriate remedial action for a person who engages in reprisal or retaliation shall be determined by the administrator after consideration of the nature, severity, and circumstances of the act, in accordance with case law, Federal and State statutes and regulations, and district policies and procedures. All suspected acts of reprisal or retaliation will be taken seriously and appropriate responses will be made in accordance with the totality of the circumstances.

Examples of consequences and remedial measures for students who engage in reprisal or retaliation are listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

Examples of consequences for a school employee or a contracted service provider who has contact with students who engage in reprisal or retaliation may include, but not be limited to: verbal or written reprimand, increment withholding, legal action, disciplinary action, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds.

Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.

Examples of consequences for a Board member who engages in reprisal or retaliation may include, but not be limited to: reprimand, legal action, and other action authorized by statute or administrative code. Remedial measures may include, but not be limited to: counseling and professional development.

## J. Consequences and Appropriate Remedial Action for False Accusation

The Board prohibits any person from falsely accusing another as a means of retaliation or as a means of harassment, intimidation, or bullying.

1. Students - Consequences and appropriate remedial action for a student found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation





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may range from positive behavioral interventions up to and including suspension or expulsion, as permitted under N.J.S.A. 18A:37-1 et seq., Discipline of Students and as set forth in N.J.A.C. 6A:16-7.2, Short-term Suspensions, N.J.A.C. 6A:16-7.3, Long-term Suspensions and N.J.A.C. 6A:16-7.45, Expulsions and those listed and described in the Consequences and Appropriate Remedial Actions section of this Policy.

2. School Employees - Consequences and appropriate remedial action for a school employee or contracted service provider who has contact with students found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could entail discipline in accordance with district policies, procedures, and agreements which may include, but not be limited to: reprimand, suspension, increment withholding, termination, and/or bans from providing services, participating in school district-sponsored programs, or being in school buildings or on school grounds. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.
3. Visitors or Volunteers - Consequences and appropriate remedial action for a visitor or volunteer found to have falsely accused another as a means of harassment, intimidation, or bullying or as a means of retaliation could be determined by the school administrator after consideration of the nature, severity, and circumstances of the act, including law enforcement reports or other legal actions, removal of buildings or grounds privileges, or prohibiting contact with students or the provision of student services. Remedial measures may include, but not be limited to: in or out-of-school counseling, professional development programs, and work environment modifications.



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## K. Harassment, Intimidation, and Bullying Policy Publication and Dissemination

This Policy will be disseminated annually by the Superintendent to all school employees, contracted service providers who have contact with students, school volunteers, students, and parents who have children enrolled in a school in the district, along with a statement explaining the Policy applies to all acts of harassment, intimidation, or bullying, pursuant to N.J.S.A. 18A:37-14 that occur on school property, at school-sponsored functions, or on a school bus and, as appropriate, acts that occur off school grounds.

The Superintendent shall ensure that notice of this Policy appears in the student handbook and all other publications of the school district that set forth the comprehensive rules, procedures, and standards for schools within the school district.

The Superintendent **or designee** shall post a link to the district's Harassment, Intimidation, and Bullying Policy that is prominently displayed on the homepage of the school district's website. The district will notify students and parents this Harassment, Intimidation, and Bullying Policy is available on the school district's website.

The Superintendent shall post the name, school phone number, school address, and school email address of the district Anti-Bullying Coordinator on the home page of the school district's website. Each Principal shall post the name, school phone number, address, and school email address of both the Anti-Bullying Specialist and the district Anti-Bullying Coordinator on the home page of each school's website. **The Superintendent or designee shall post the contact information for the New Jersey School Climate State Coordinator on the school district's and on each school's website in the same location as this Policy is posted.**

**The Superintendent or designee shall post on the school district's and each school's website the current version of "Guidance for Parents on the Anti-Bullying Bill of Rights Act" developed by the New Jersey Department of Education.**



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## L. Harassment, Intimidation, and Bullying Training and Prevention Programs

The Superintendent and Principal(s) shall provide training on the school district's Harassment, Intimidation, and Bullying Policy to current and new school employees; including administrators, instructors, student support services, administrative/office support, transportation, food service, facilities/maintenance; contracted service providers; and volunteers who have significant contact with students; and persons contracted by the district to provide services to students. The training shall include instruction on preventing bullying on the basis of the protected categories enumerated in N.J.S.A. 18A:37-14 and other distinguishing characteristics that may incite incidents of discrimination, harassment, intimidation, or bullying.

Each public school teacher and educational services professional shall be required to complete at least two hours of instruction in harassment, intimidation, and bullying prevention within each five year professional development period as part of the professional development requirement pursuant to N.J.S.A. 18:37-22.d. The required two hours of suicide prevention instruction shall include information on the risk of suicide and incidents of harassment, intimidation, or bullying and information on reducing the risk of suicide in students who are members of communities identified as having members at high risk of suicide.

Each newly elected or appointed Board member must complete, during the first year of the member's first term, a training program on harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:12-33.

The school district shall provide time during the usual school schedule for the Anti-Bullying Coordinator and each school Anti-Bullying Specialist to participate in harassment, intimidation, and bullying training programs.

A school leader shall complete school leader training that shall include information on the prevention of harassment, intimidation, and bullying as required in N.J.S.A. 18A:26-8.2.

The school district shall annually observe a "Week of Respect" beginning with the first Monday in October. In order to recognize the importance of



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character education, the school district will observe the week by providing age-appropriate instruction focusing on the prevention of harassment, intimidation, and bullying as defined in N.J.S.A. 18A:37-14. Throughout the school year the district will provide ongoing age-appropriate instruction on preventing harassment, intimidation, or bullying, in accordance with the Core Curriculum Content Standards, pursuant to N.J.S.A. 18A:37-29.

The school district and each school in the district will annually establish, implement, document, and assess harassment, intimidation, and bullying prevention programs or approaches, and other initiatives in consultation with school staff, students, administrators, volunteers, parents, law enforcement, and community members. The programs or approaches and other initiatives shall be designed to create school-wide conditions to prevent and address harassment, intimidation, and bullying in accordance with the provisions of N.J.S.A. 18A:37-17 *et seq.*

M. Harassment, Intimidation, and Bullying Policy Reevaluation, Reassessment, and Review

The Superintendent shall develop and implement a process for annually discussing the school district's Harassment, Intimidation, and Bullying Policy with students.

The Superintendent, Principal(s), and the Anti-Bullying Coordinator, with input from the schools' Anti-Bullying Specialists, shall annually conduct a reevaluation, reassessment, and review of the Harassment, Intimidation, and Bullying Policy, and any report(s) and/or finding(s) of the School Safety/School Climate Team(s). The Superintendent shall recommend to the Board necessary revisions and additions to the Policy consistent with N.J.S.A. 18A:37-15.c., as well as to harassment, intimidation, and bullying prevention programs and approaches based on the findings from the evaluation, reassessment, and review.

N. Reports to Board of Education and New Jersey Department of Education

The Superintendent shall report two times each school year, between September 1 and January 1 and between January 1 and June 30 at a public



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hearing all acts of violence, vandalism, and harassment, intimidation, and bullying which occurred during the previous reporting period in accordance with the provisions of N.J.S.A. 18A:17-46. The information shall also be reported to the New Jersey Department of Education in accordance with N.J.S.A. 18A:17-46.

## O. School and District Grading Requirements

Each school and each district shall receive a grade for the purpose of assessing their efforts to implement policies and programs consistent with the provisions of N.J.S.A. 18:37-13 et seq. The grade received by a school and the district shall be posted on the homepage of the school's website and the district's website in accordance with the provisions of N.J.S.A. 18A:17-46. A link to the report that was submitted by the Superintendent to the Department of Education shall also be available on the school district's website. This information shall be posted on the websites within ten days of receipt of the grade for each school and the district.

## P. Reports to Law Enforcement

**The Superintendent or designee and the Principal shall consult law enforcement, as appropriate, pursuant to the provisions of the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, if the student's behavior may constitute a possible violation of the New Jersey Code of Criminal Justice.**

Some acts of harassment, intimidation, and bullying may be bias-related acts ~~and potentially bias crimes~~ and school officials must report to law enforcement officials **any bias related acts, in accordance with N.J.A.C. 6A:16-6.3(c), either serious acts or those which may be part of a larger pattern in accordance with** **and pursuant to** the provisions of the Memorandum of Agreement Between Education and Law Enforcement Officials.

## Q. Collective Bargaining Agreements and Individual Contracts

Nothing in N.J.S.A. 18A:37-13.1 et seq. may be construed as affecting the provisions of any collective bargaining agreement or individual contract of employment in effect on the Anti-Bullying Bill of Rights Act's effective date (January 5, 2011). N.J.S.A. 18A:37-30.



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The Board of Education prohibits the employment of or contracting for school staff positions with individuals whose criminal history record check reveals a record of conviction for a crime of bias intimidation or conspiracy to commit or attempt to commit a crime of bias intimidation.

R. Students with Disabilities

Nothing contained in N.J.S.A. 18A:37-13.1 et seq. may alter or reduce the rights of a student with a disability with regard to disciplinary actions or to general or special education services and supports. N.J.S.A. 18A:37-32.

S. Approved Private Schools for Students with Disabilities (APSSD)

In accordance with the provisions of N.J.A.C. 6A:16-7.7(a).2.ix.(2), the Board of Education shall investigate a complaint or report of harassment, intimidation, or bullying, pursuant to N.J.A.C. 6A:16-7.7(a).2.ix. and Section G. of this Policy, occurring on Board of Education school buses, at Board of Education school-sponsored functions, and off school grounds involving a student who attends an APSSD. The investigation shall be conducted by a Board of Education Anti-Bullying Specialist, in consultation with the APSSD.

The school district shall submit all subsequent amended Harassment, Intimidation, and Bullying Policies to the Executive County Superintendent of Schools within thirty days of Board adoption.

N.J.S.A. 18A:37-13 through 18A:37-32~~37~~

N.J.A.C. 6A:16-7.1 et seq.; ~~6A:16-7.9 et seq.~~

Model Policy and Guidance for Prohibiting Harassment, Intimidation, and Bullying on School Property, at School-Sponsored Functions and on School Buses – April 2011 – New Jersey Department of Education

Memorandum – New Jersey Commissioner of Education – Guidance for Schools on Implementing the Anti-Bullying Bill of Rights Act – December 16, 2011

Adopted:



10 General Fund

Assets and Liabilities

<b>Assets</b>		
101	Cash	1,041,464.20
116	Capital Reserve Account	210,900.00
117	Maintenance Reserve Account	149,100.00
118	Emergency Reserve Account	178,500.00
121	Tax Levy Receivable	
	Accounts Receivable:	
	Interfund Receivable	10.99
132	A/R: State of NJ	80,986.32
141		
	Total Other Assets	80,997.31
		.00
<b>Resources</b>		
301	Estimated Revenues (Control Account / Normal Debit Balance)	7,223,557.00
302	Revenues	(7,236,462.70)
		<u>(12,905.70)</u>
	<b>Total assets and resources:</b>	<b>1,648,055.81</b>

10 General Fund

Liabilities and Fund Equity

<b>Liabilities</b>			
402	Interfunds Payable		
421	Accounts Payable		.00
<b>Fund Balance</b>			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current	145,270.60	
754	Reserve for Encumbrances: Prior		
601	Appropriations (Control Account/Normal Credit Balance)	7,548,718.00	
602	Expenditures	6,939,422.85	
603	Encumbrances	145,270.60	
	Less: Expenditures and Encumbrances	(7,084,693.45)	
	Total Appropriations		609,295.15
	Reserved Fund Balance		
761	Capital Reserve	210,900.00	
604	Add: Increase in Capital Reserve / Interest Deposit to Capital Reserve		
307	Less: Budgeted Withdrawal from Cap Reserve		210,900.00
764	Maintenance Reserve	149,100.00	
606	Add: Increase in Maintenance Reserve		149,100.00
766	Emergency Reserve	178,500.00	
607	Add: Increase in Current Expense Emergency Reserve/Interest Deposits		178,500.00
75[0-2],76x	Other Reserves	.00	
	Total Reserved Fund Balance:		538,500.00
303	Unappropriated:		
	Budgeted Fund Balance	(325,946.00)	
770	Fund Balance	826,206.66	
	Total Unappropriated:		500,260.66



Report of the Secretary to the Board of Education  
Bradley Beach Board of Education  
2021-22 June

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1,648,055.81

Total Liabilities and Fund Balance

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100

10 General Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	7,548,718.00	7,084,693.45	464,024.55
Revenues	(7,223,557.00)	(7,236,462.70)	(-12,905.70)
	<b>325,161.00</b>	<b>-151,769.25</b>	<b>476,930.25</b>
Change in Capital Reserve:			
Plus: Increase in Capital Reserve / Interest Deposit to Capital Reserve (604)	0	0	0
Less: Budgeted Withdrawal from Cap Reserve (307)	.00	.00	.00
Change in Maintenance Reserve:			
Plus: Increase in Maintenance Reserve (606)	.00	.00	.00
Change in Emergency Reserve:			
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)	.00	.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	415.00	415.00	.00
	<b>324,746.00</b>	<b>-152,184.25</b>	<b>476,930.25</b>

303 [325,946.00] does not match Budgeted Fund Balance. Difference is 1,200.00

10 General Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and

Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX From Local Sources	6,476,186.00	6,509,091.70	-32,905.70
3XXX From State Sources	747,371.00	727,371.00	20,000.00
	<b>7,223,557.00</b>	<b>7,236,462.70</b>	<b>-12,905.70</b>
<b>Expenditures</b>	<b>Appropriations</b>	<b>Expenditures</b>	<b>Encumbrances</b>
			<b>Available Balance</b>
<b>General Current Expenses</b>			
11-1xx-100-xxx Regular Programs	2,240,424.00	2,191,258.85	.00
11-2xx-100-xxx Special Education	1,000.00	.00	.00
11-240-100-xxx Bilingual Education	104,062.00	59,454.91	.00
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	42,840.00	41,189.38	.00
11-402-100-xxx School-sponsored Athletics	45,370.00	44,923.34	.00
	2,433,696.00	2,336,826.48	.00
<b>Undistributed Expenditures</b>			
11-xxx-xxx-2xx Personal Services - Employee Benefits	596,180.00	537,776.30	.00
11-000-xxx-xxx Other	4,443,295.00	4,018,710.57	125,270.60
	5,039,475.00	4,556,486.87	125,270.60
<b>Capital Outlay</b>			
xx-xxx-xxx-73x Equipment	2,350.00	2,350.00	.00
12-000-4xx-xxx Facilities Acquisition and Construction Services	41,662.00	21,662.00	20,000.00
	44,012.00	24,012.00	20,000.00
<b>Special Schools</b>			
	.00	.00	.00
<b>Other</b>			
11-* Other General Current Expense	31,535.00	22,097.50	.00
	31,535.00	22,097.50	.00
	<b>7,548,718.00</b>	<b>6,939,422.85</b>	<b>145,270.60</b>
			<b>464,024.55</b>

10 General Fund  
 Schedule Of Revenues  
 Actual Compared with Estimated

	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
10-1210 Ad Valorem Taxes - Local Tax Levy	6,446,186.00	6,446,186.00	.00
10-1310 Tuition From Individuals	15,250.00	22,086.65	-6,836.65
10-1510 Interest On Investments	1,200.00	.00	1,200.00
10-1990 Miscellaneous Revenue from Local Sources	13,550.00	40,819.05	-27,269.05
	6,476,186.00	6,509,091.70	-32,905.70
<b>Revenues from State Sources</b>			
10-3121 Categorical Transportation Aid	85,575.00	85,575.00	.00
10-3132 Categorical Special Education Aid	221,110.00	221,110.00	.00
10-3177 Categorical Security Aid	134,097.00	134,097.00	.00
10-3178 Adjustment Aid	286,589.00	286,589.00	.00
10-3256 Securing Our Children's Future Bond Act (Alyssa's Law)	20,000.00	.00	20,000.00
	747,371.00	727,371.00	20,000.00

**7,223,557.00**      **7,236,462.70**      **-12,905.70**

10 General Fund

Statement of Appropriations  
 Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Regular Programs - Instruction</b>				
11-105-100-101 Preschool - Salaries of Teachers	38,392.00	35,419.57	.00	2,972.43
11-110-100-101 Kindergarten - Salaries of Teachers	181,503.00	178,566.99	.00	2,936.01
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,054,898.00	1,051,705.39	.00	3,192.61
11-130-100-101 Grades 6-8 - Salaries of Teachers	836,139.00	805,749.65	.00	30,389.35
11-105-100-270 Health Benefits	566,484.00	509,281.17	.00	57,202.83
	2,677,416.00	2,580,722.77	.00	96,693.23
<b>Regular Programs - Home Instruction</b>				
11-150-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
<b>Regular Programs - Undistributed Instruction</b>				
11-190-100-500 Other Purchased Services (400-500 series)	2,245.00	618.40	.00	1,626.60
11-190-100-610 General Supplies	83,981.00	79,372.89	.00	4,608.11
11-190-100-800 Other Objects	42,266.00	39,825.96	.00	2,440.04
11-190-100-260 Workmen's Compensation	7,000.00	7,000.00	.00	.00
	135,492.00	126,817.25	.00	8,674.75
<b>Special Education - Home Instruction</b>				
11-219-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
<b>Bilingual Education - Instruction</b>				
11-240-100-101 Salaries of Teachers	103,162.00	59,128.80	.00	44,033.20
11-240-100-610 General Supplies	900.00	326.11	.00	573.89
11-240-100-270 Health Benefits	22,696.00	21,495.13	.00	1,200.87
	126,758.00	80,950.04	.00	45,807.96
<b>School - Sponsored Co-curricular and Extra-curricular Activities</b>				
11-401-100-100 Salaries	34,585.00	34,498.47	.00	86.53
11-401-100-600 Supplies and Materials	250.00	135.91	.00	114.09
11-401-100-800 Other Objects	8,005.00	6,555.00	.00	1,450.00
	42,840.00	41,189.38	.00	1,650.62
<b>School - Sponsored Athletics</b>				
11-402-100-100 Salaries	26,870.00	26,870.00	.00	.00

Report of the Secretary to the Board of Education  
 Bradley Beach Board of Education  
 2021-22 June

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-500				
11-402-100-600				
	16,900.00	16,890.00	.00	10.00
Purchased Services (300-500 series)	1,600.00	1,163.34	.00	436.66
Supplies and Materials	45,370.00	44,923.34	.00	446.66
<b>Before/After School Programs</b>				
11-421-100-178	8,000.00	120.00	.00	7,880.00
Salaries of Teacher Tutors	8,000.00	120.00	.00	7,880.00
<b>Summer School</b>				
11-422-100-178	23,535.00	21,977.50	.00	1,557.50
Salaries of Teacher Tutors	23,535.00	21,977.50	.00	1,557.50
<b>UNDISTRIBUTED EXPENDITURES</b>				
<b>Instruction</b>				
11-000-100-561	1,346,701.00	1,192,244.98	64,997.70	89,458.32
Tuition to Other LEAs Within the State-Regular	366,492.00	326,503.09	33,353.20	6,635.71
11-000-100-562	60,573.00	60,572.70	.00	.30
Tuition to Other LEAs Within the State-Special	32,096.00	32,094.30	.00	1.70
11-000-100-563	48,402.00	18,600.15	.00	29,801.85
Tuition to County Vocational School District - Regular				
11-000-100-564				
Tuition to County Vocational School District - Special				
11-000-100-566	1,854,264.00	1,630,015.22	98,350.90	125,897.88
Tuition to APSSD Within the State				
<b>Attendance and Social Work Services</b>				
11-000-211-100	49,171.00	34,708.84	.00	14,462.16
Salaries	3,700.00	803.20	.00	2,896.80
11-000-211-173				
Salaries of Family Liaisons/Community Parent Involvement Specialists				
11-000-211-220	3,762.00	3,762.00	.00	.00
Social Security Contributions	26,176.00	25,756.06	.00	419.94
11-000-211-270	800.00	687.46	.00	112.54
Health Benefits				
11-000-211-600	83,609.00	65,717.56	.00	17,891.44
Supplies and Materials				
<b>Health Services</b>				
11-000-213-100	77,425.00	76,595.00	.00	830.00
Salaries	356.00	356.00	.00	.00
11-000-213-220	32,347.00	32,006.64	.00	340.36
Social Security Contributions	5,000.00	3,330.00	270.00	1,400.00
11-000-213-270	2,500.00	1,160.22	414.00	925.78
Health Benefits	100.00	35.00	.00	65.00
11-000-213-300				
Purchased Professional and Technical Services				
11-000-213-600				
Supplies and Materials				
11-000-213-800	117,728.00	113,482.86	684.00	3,561.14
Other Objects				
<b>Speech/Occupational Therapy/Physical Therapy and Related Services</b>				
11-000-216-100	55,580.00	54,742.00	.00	838.00
Salaries	62,385.00	54,736.25	.00	7,648.75
11-000-216-320				
Purchased Professional - Educational Services				

Report of the Secretary to the Board of Education  
Bradley Beach Board of Education  
2021-22 June

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-216-600				
Supplies and Materials	500.00	499.94	.00	.06
11-000-216-270	36,912.00	35,793.68	.00	1,118.32
	155,377.00	145,771.87	.00	9,605.13
<b>Extraordinary Services</b>				
11-000-217-100	92,340.00	89,162.42	.00	3,177.58
Salaries				
11-000-217-270	67,541.00	66,900.60	.00	640.40
Health Benefits				
	159,881.00	156,063.02	.00	3,817.98
<b>Guidance Services</b>				
11-000-218-104	45,228.00	27,607.00	.00	17,621.00
Salaries of Other Professional Staff				
11-000-218-270	12,619.00	11,179.16	.00	1,439.84
Health Benefits				
11-000-218-600	300.00	270.73	.00	29.27
Supplies and Materials				
	58,147.00	39,056.89	.00	19,090.11
<b>Child Study Teams</b>				
11-000-219-104	151,223.00	150,743.00	.00	480.00
Salaries of Other Professional Staff				
11-000-219-320	500.00	.00	.00	500.00
Purchased Professional - Educational Services				
11-000-219-600	8,430.00	8,185.96	.00	244.04
Supplies and Materials				
11-000-219-800	1,730.00	1,730.00	.00	.00
Other Objects				
11-000-219-270	40,682.00	39,693.12	.00	988.88
Health Benefits				
	202,565.00	200,352.08	.00	2,212.92
<b>Improvement of Instruction Services</b>				
11-000-221-102	98,709.00	98,704.75	.00	4.25
Salaries of Supervisor of Instruction				
11-000-221-104	2,700.00	2,290.00	.00	410.00
Salaries of Other Professional Staff				
11-000-221-105	19,060.00	19,059.11	.00	.89
Salaries of Secretaries and Clerical Assistants				
11-000-221-220	2,087.00	2,087.00	.00	.00
Social Security Contributions				
11-000-221-320	500.00	500.00	.00	.00
Purchased Professional - Educational Services				
11-000-221-600	2,180.00	2,180.00	.00	.00
Supplies and Materials				
11-000-221-800	799.00	460.40	.00	338.60
Other Objects				
	126,035.00	125,281.26	.00	753.74
<b>Instructional Staff Training Services</b>				
11-000-223-320	3,000.00	.00	.00	3,000.00
Purchased Professional - Educational Services				
11-000-223-580	9,000.00	238.00	.00	8,762.00
Travel - All Other				
	12,000.00	238.00	.00	11,762.00
<b>Support Services - General Administration</b>				
11-000-230-100	179,141.00	177,970.06	.00	1,170.94
Salaries				
11-000-230-331	10,000.00	4,875.00	.00	5,125.00
Legal Services (Note: APSSD - Not Litigation Related)				
11-000-230-332	23,300.00	23,300.00	.00	.00
Audit Fees				

Report of the Secretary to the Board of Education  
 Bradley Beach Board of Education  
 2021-22 June

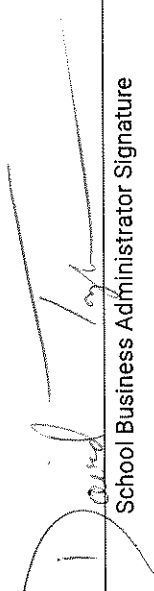
	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-334				800.00
11-000-230-339	800.00	.00	.00	800.00
11-000-230-530	31,074.00	26,732.69	4,175.00	166.31
11-000-230-530	12,820.00	7,555.60	342.21	4,922.19
11-000-230-585	1,600.00	900.00	.00	700.00
11-000-230-590	4,500.00	3,288.67	.00	1,211.33
11-000-230-610	5,900.00	5,431.39	.00	468.61
11-000-230-890	10,300.00	9,579.85	187.15	533.00
11-000-230-895	3,800.00	3,701.20	.00	98.80
	283,235.00	263,334.46	4,704.36	15,196.18
<b>Support Services - School Administration</b>				
11-000-240-103	10,306.00	10,304.25	.00	1.75
11-000-240-600	195.00	192.14	.00	2.86
11-000-240-800	1,199.00	.00	.00	1,199.00
	11,700.00	10,496.39	.00	1,203.61
<b>Central Services</b>				
11-000-251-100	174,724.00	169,541.42	.00	5,182.58
11-000-251-330	600.00	300.00	.00	300.00
11-000-251-340	13,600.00	12,600.00	732.80	267.20
11-000-251-600	3,980.00	3,811.67	.00	168.33
11-000-251-890	4,535.00	4,534.37	.00	.63
	197,439.00	190,787.46	732.80	5,918.74
<b>Administrative Information Technology</b>				
11-000-252-100	32,859.00	18,883.31	.00	13,975.69
11-000-252-600	4,499.00	3,408.05	1,090.95	.00
	37,358.00	22,291.36	1,090.95	13,975.69
<b>Required Maintenance for School Facilities</b>				
11-000-261-100	25,964.00	17,188.41	.00	8,775.59
11-000-261-420	129,000.00	122,110.73	6,054.93	834.34
11-000-261-610	20,400.00	16,304.99	3,744.25	350.76
11-000-261-800	21,100.00	21,034.72	.00	65.28
11-000-261-270	21,833.00	21,599.12	.00	233.88
	218,297.00	198,237.97	9,799.18	10,259.85
<b>Custodial Services</b>				
11-000-262-100	174,889.00	169,591.92	.00	5,297.08
11-000-262-107	34,225.00	25,924.50	.00	8,300.50
11-000-262-220	16,649.00	16,649.00	.00	.00





Report of the Secretary to the Board of Education  
 Bradley Beach Board of Education  
 2021-22 June

	Appropriations	Expenditures	Encumbrances	Available Balance
	41,662.00	21,662.00	20,000.00	.00
<b>Other Uses</b>				
Transfer of Funds to Charter Schools	25,882.00	18,590.00	.00	7,292.00
	25,882.00	18,590.00	.00	7,292.00
<b>Equipment</b>				
Grades 6-8	2,350.00	2,350.00	.00	.00
	2,350.00	2,350.00	.00	.00
<b>Contribution (Transfer) of Funds to Charter Schools</b>				
	.00	.00	.00	.00
<b>General Fund</b>	<b>7,548,718.00</b>	<b>6,939,422.85</b>	<b>145,270.60</b>	<b>464,024.55</b>

  
 School Business Administrator Signature

7/6/22  
Date

20 Special Revenue Fund

Assets and Liabilities

<b>Assets</b>		
101	Cash	(33,876.62)
141	Accounts Receivable: A/R: State of NJ	32,632.95
<b>Resources</b>		
301	Estimated Revenues	2,302,125.26
302	Revenues	(883,819.00)
		1,418,306.26
	<b>Total assets and resources:</b>	<b>1,417,062.59</b>

**20 Special Revenue Fund**  
**Liabilities and Fund Equity**

<b>Liabilities</b>			
401 InterFund Payable			
421 Accounts Payable			
481 Deferred Revenue			.00
<b>Fund Balance</b>			
	Appropriated		
753 Reserve for Encumbrances		4,431.21	
754 Reserve for Encumbrances: Current			
	Reserve for Encumbrances: Prior		
601 Appropriations		2,302,125.26	
602 Expenditures	885,062.67		
603 Encumbrances	4,431.21		
	Less: Expenditures and Encumbrances	(889,493.88)	
	<b>Total Appropriations</b>		1,417,062.59
	Reserved Fund Balance		
	Other Reserves	.00	
75[0-2],76x <b>Total Reserved Fund Balance:</b>			.00
	Unappropriated:		
303 Budgeted Fund Balance			
770 Unassigned Fund Balance			.00
	<b>Total Unappropriated:</b>		
	<b>Total Liabilities and Fund Balance</b>		<b>1,417,062.59</b>

**20 Special Revenue Fund**  
**Recapitulation of Budgeted Fund Balance**

	Budgeted	Actual	Variance
Appropriations	2,302,125.26	889,493.88	1,412,631.38
Revenues	(2,302,125.26)	(883,819.00)	(1,418,306.26)
	<b>.00</b>	<b>5,674.88</b>	<b>-5,674.88</b>
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	<b>.00</b>	<b>5,674.88</b>	<b>-5,674.88</b>

20 Special Revenue Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and

Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	6,506.00	6,506.00	.00	
3XXX From State Sources	332,566.00	332,566.00	.00	
4XXX From Federal Sources	1,963,053.26	544,747.00	1,418,306.26	
	<b>2,302,125.26</b>	<b>883,819.00</b>	<b>1,418,306.26</b>	
Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
20-* Other Special Revenue Fund	6,506.00	4,379.49	1,093.06	1,033.45
	6,506.00	4,379.49	1,093.06	1,033.45
<b>Local Projects</b>				
20-218-xxx-xxx Preschool Education Aid	326,328.00	326,328.00	.00	.00
20-492-xxx-xxx SDA Emergent Needs and Capital Maint	6,238.00	6,238.00	.00	.00
	332,566.00	332,566.00	.00	.00
<b>Federal Projects</b>				
20-223-xxx-xxx ARP - IDEA Grant Program	14,247.00	11,313.85	233.15	2,700.00
20-224-xxx-xxx ARP - IDEA PreSchool Grant Program	1,209.00	1,209.00	.00	.00
20-23x-xxx-xxx ESSA Title I, Part A	137,644.01	110,383.56	.00	27,260.45
20-25x-xxx-xxx I.D.E.A. Part B	131,821.15	111,142.75	.00	20,678.40
20-27x-xxx-xxx ESSA Title IIA / IID	11,165.10	7,192.97	225.00	3,747.13
20-28x-xxx-xxx ESSA Title IV	14,600.00	8,225.00	.00	6,375.00
20-483-xxx-xxx CRRSA Act-ESSER II Grant Program	432,529.00	191,715.54	2,880.00	237,933.46
20-484-xxx-xxx CRRSA Act-Learning Acceleration Grant Program	27,758.00	24,498.00	.00	3,260.00
20-485-xxx-xxx CRRSA Act-Mental Health Grant Program	45,000.00	30,678.00	.00	14,322.00
20-487-xxx-xxx ARP-ESSER Grant Program	972,080.00	32,601.00	.00	939,479.00
20-488-xxx-xxx ARP ESSER Subgrant (ALCES)	50,000.00	18,700.00	.00	31,300.00
20-489-xxx-xxx ARP ESSER Subgrant (EBSLEA)	40,000.00	.00	.00	40,000.00
20-490-xxx-xxx ARP Evidence Based Learning Beyond the Sch Day	40,000.00	457.51	.00	39,542.49
20-491-xxx-xxx ARP ESSER Subgrant (NJTSS)	45,000.00	.00	.00	45,000.00
	1,963,053.26	548,117.18	3,338.15	1,411,597.93
	<b>2,302,125.26</b>	<b>885,062.67</b>	<b>4,431.21</b>	<b>1,412,631.38</b>

**Report of the Secretary to the Board of Education  
Bradley Beach Board of Education  
2021-22 June**

---

20 Special Revenue Fund

Schedule Of Revenues

Actual Compared with Estimated

	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
Revenue from Local Sources	6,506.00	6,506.00	.00
	6,506.00	6,506.00	.00
<b>Revenues from State Sources</b>			
Preschool Education Aid and Prior Year Carryover	326,328.00	326,328.00	.00
SDA Emergent Needs and Capital Maint in School Districts	6,238.00	6,238.00	.00
	332,566.00	332,566.00	.00
<b>Revenues from Federal Sources</b>			
ARP - IDEA Preschool Grant Program	1,209.00	1,209.00	.00
Title I-Part A	137,644.01	110,383.00	27,261.01
ARP - IDEA Grant Program	14,247.00	9,919.00	4,328.00
I.D.E.A. Part B	131,821.15	111,142.00	20,679.15
Title II-A	11,165.10	6,914.00	4,251.10
Title IV - Part A - Student Support and Acad Enrichment	14,600.00	8,225.00	6,375.00
CRRSA Act - ESSER II	432,529.00	191,745.00	240,784.00
CRRSA Act - Learning Acceleration Grant	27,758.00	22,773.00	4,985.00
CRRSA Act - Mental Health Grant	45,000.00	30,678.00	14,322.00
ARP-ESSR	972,080.00	32,601.00	939,479.00
ARP ESSER Accelerated Learning Coaching/Ed Support	50,000.00	18,700.00	31,300.00
ARP ESSER Eyd-Based Sum Learning & Enrichment Act	40,000.00	.00	40,000.00
ARP ESSER Eyd-Based Comp Beyond the School Day Act	40,000.00	458.00	39,542.00
ARP ESSER NJTSS Mental Health Support Staffing	45,000.00	.00	45,000.00
	1,963,053.26	544,747.00	1,418,306.26
	<b>2,302,125.26</b>	<b>883,819.00</b>	<b>1,418,306.26</b>



**20 Special Revenue Fund**  
**Statement of Appropriations**  
**Compared with Expenditures and Encumbrances**

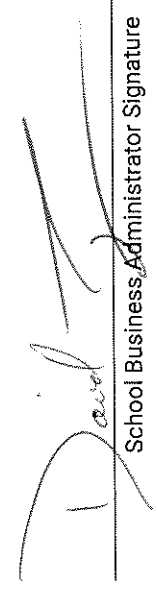
	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Other Local Projects</b>				
20-001-100-600 Program Expenditures	6,506.00	4,379.49	1,093.06	1,033.45
	6,506.00	4,379.49	1,093.06	1,033.45
<b>Preschool Education</b>				
20-218-100-101 Salaries of Teachers	158,350.00	158,350.00	.00	.00
20-218-100-106 Other Salaries for Instruction	52,060.00	52,060.00	.00	.00
20-218-200-102 Salaries of Supervisors of Instruction	32,842.00	32,842.00	.00	.00
20-218-200-104 Salaries of Other Professional Staff	13,709.00	13,709.00	.00	.00
20-218-200-200 Personal Services - Employee Benefits	65,367.00	65,367.00	.00	.00
20-218-200-330 Other Purchased Professional Services	4,000.00	4,000.00	.00	.00
	326,328.00	326,328.00	.00	.00
<b>ARP - IDEA Grant Program</b>				
20-223-100-101 Program Expenditures	14,247.00	11,313.85	233.15	2,700.00
	14,247.00	11,313.85	233.15	2,700.00
<b>ARP - IDEA PreSchool Grant Program</b>				
20-224-200-320 Program Expenditures	1,209.00	1,209.00	.00	.00
	1,209.00	1,209.00	.00	.00
<b>ESSA Title I, Part A</b>				
20-231-100-101 Salaries of Teachers	89,128.00	89,128.00	.00	.00
20-231-200-200 Employee Benefits	22,827.00	3,539.56	.00	19,287.44
	111,955.00	92,667.56	.00	19,287.44
<b>ESSA Title I, Part A</b>				
20-232-100-101 Salaries of Teachers	10,696.00	10,696.00	.00	.00
20-232-200-200 Employee Benefits	4,813.17	.00	.00	4,813.17
	15,509.17	10,696.00	.00	4,813.17
<b>ESSA Title I, Part A</b>				
20-234-100-101 Salaries of Teachers	6,896.00	6,896.00	.00	.00
20-234-200-200 Employee Benefits	3,104.00	.00	.00	3,104.00
	10,000.00	6,896.00	.00	3,104.00
<b>ESSA Title I, Part A</b>				
20-235-100-101 Salaries of Teachers	124.00	124.00	.00	.00
20-235-200-200 Employee Benefits	55.84	.00	.00	55.84

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION  
 Bradley Beach Board of Education  
 2021-22 June

	Appropriations	Expenditures	Encumbrances	Available Balance
	179.84	124.00	.00	55.84
<b>IDEA Part B</b>				
Salaries of Teachers	44,000.00	44,000.00	.00	.00
Salaries - Other	52,060.00	52,060.00	.00	.00
Employee Benefits	23,783.00	3,982.60	.00	19,800.40
Professional Technical Services	8,565.00	8,565.00	.00	.00
	128,408.00	108,607.60	.00	19,800.40
<b>IDEA Part B</b>				
Program Expenditures	586.15	586.15	.00	.00
	586.15	586.15	.00	.00
<b>IDEA Part B</b>				
Salaries of Teachers	1,949.00	1,949.00	.00	.00
Employee Benefits	878.00	.00	.00	878.00
	2,827.00	1,949.00	.00	878.00
<b>ESSA Title IIA / IID</b>				
Program Expenditures	9,605.00	5,632.87	225.00	3,747.13
	9,605.00	5,632.87	225.00	3,747.13
<b>ESSA Title IIA / IID</b>				
Program Expenditures	1,560.10	1,560.10	.00	.00
	1,560.10	1,560.10	.00	.00
<b>ESSA Title IV</b>				
Salaries of Teachers	2,699.00	.00	.00	2,699.00
Instructional Supplies	725.00	225.00	.00	500.00
Employee Benefits	206.00	.00	.00	206.00
Professional Technical Services	6,370.00	3,400.00	.00	2,970.00
	10,000.00	3,625.00	.00	6,375.00
<b>ESSA Title IV</b>				
Program Expenditures	4,600.00	4,600.00	.00	.00
	4,600.00	4,600.00	.00	.00
<b>CRRSA Act-ESSER II Grant Program</b>				
Program Expenditures	432,529.00	191,715.54	2,880.00	237,933.46
	432,529.00	191,715.54	2,880.00	237,933.46
<b>CRRSA Act-Learning Acceleration Grant Program</b>				
Program Expenditures	27,758.00	24,498.00	.00	3,260.00
	27,758.00	24,498.00	.00	3,260.00
<b>CRRSA Act-Mental Health Grant Program</b>				

Report of the Secretary to the Board of Education  
 Bradley Beach Board of Education  
 2021-22 June

	Appropriations	Expenditures	Encumbrances	Available Balance
20-485-100-101	45,000.00	30,678.00	.00	14,322.00
	45,000.00	30,678.00	.00	14,322.00
<b>ARP-ESSER Grant Program</b>				
20-487-100-101	972,080.00	32,601.00	.00	939,479.00
	972,080.00	32,601.00	.00	939,479.00
<b>ARP ESSER Subgrant (ALCES)</b>				
20-488-200-320	50,000.00	18,700.00	.00	31,300.00
	50,000.00	18,700.00	.00	31,300.00
<b>ARP ESSER Subgrant (EBSLEA)</b>				
20-489-100-101	40,000.00	.00	.00	40,000.00
	40,000.00	.00	.00	40,000.00
<b>ARP Evidence Based Learning Beyond the School Day</b>				
20-490-100-100	40,000.00	457.51	.00	39,542.49
	40,000.00	457.51	.00	39,542.49
<b>ARP ESSER Subgrant (NJTSS)</b>				
20-491-200-104	45,000.00	.00	.00	45,000.00
	45,000.00	.00	.00	45,000.00
<b>SDA Emergent Needs and Capital Maintenance in School Districts</b>				
20-492-400-730	6,238.00	6,238.00	.00	.00
	6,238.00	6,238.00	.00	.00
<b>Special Revenue Fund</b>	<b>2,302,125.26</b>	<b>885,062.67</b>	<b>4,431.21</b>	<b>1,412,631.38</b>

  
 School Business Administrator Signature

7/6/22  
 Date

**30 Capital Projects Fund**

**Assets and Liabilities**

**Assets**

101 Cash

**Resources**

301 Estimated Revenues

302 Revenues

.00

Total assets and resources:

**30 Capital Projects Fund**  
**Liabilities and Fund Equity**

<b>Liabilities</b>		
421	Accounts Payable	.00

<b>Fund Balance</b>		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	
754	Reserve for Encumbrances: Prior	
601	Appropriations	
602	Expenditures	
603	Encumbrances	
	Less: Expenditures and Encumbrances	
	Total Appropriations	.00

75[0-2],76x	Reserved Fund Balance	
	Other Reserves	.00
	Total Reserved Fund Balance:	.00

303	Unappropriated:	
	Budgeted Fund Balance	
770	Fund Balance	
	Total Unappropriated:	.00

**Total Liabilities and Fund Balance**

**30 Capital Projects Fund**  
**Recapitulation of Budgeted Fund Balance**

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	<u>.00</u>	<u>.00</u>	<u>.00</u>
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	<u>.00</u>	<u>.00</u>	<u>.00</u>

30 Capital Projects Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
	.00	.00	.00

Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance

**30 Capital Projects Fund**  
**Schedule Of Revenues**  
**Actual Compared with Estimated**

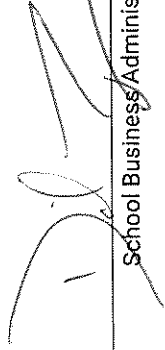
Estimated	Actual	Unrealized
.00	.00	.00



30 Capital Projects Fund

Statement of Appropriations  
Compared with Expenditures and Encumbrances

Capital Projects Fund	Appropriations	Expenditures	Encumbrances	Available Balance
	.00	.00	.00	.00

  
\_\_\_\_\_  
School Business Administrator Signature

7/6/22  
\_\_\_\_\_  
Date

**40 Debt Service Fund**  
**Assets and Liabilities**

<b>Assets</b>		
101	Cash	9.57
121	Tax Levy Receivable	
<b>Resources</b>		
301	Estimated Revenues	172,300.00
302	Revenues	(172,300.00)
		<u>.00</u>
	<b>Total assets and resources:</b>	<b>9.57</b>

40 Debt Service Fund

Liabilities and Fund Equity

<b>Liabilities</b>		.00
<b>Fund Balance</b>		
753	Appropriated Reserve for Encumbrances	
754	Reserve for Encumbrances: Current	
	Reserve for Encumbrances: Prior	
601	Appropriations	172,300.00
602	Expenditures	172,300.00
603	Encumbrances	
	Less: Expenditures and Encumbrances	(172,300.00)
	Total Appropriations	.00
75[0-2],76x	Reserved Fund Balance	
	Other Reserves	.00
	Total Reserved Fund Balance:	.00
303	Unappropriated: Budgeted Fund Balance	
770	Fund Balance	9.57
	Total Unappropriated:	9.57
	<b>Total Liabilities and Fund Balance</b>	<b>9.57</b>

**40 Debt Service Fund**  
**Recapitulation of Budgeted Fund Balance**

	Budgeted	Actual	Variance
Appropriations	172,300.00	172,300.00	.00
Revenues	(172,300.00)	(172,300.00)	(.00)
	.00	.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	.00	.00	.00

**40 Debt Service Fund**

**Interim Statements Comparing  
 Budget Revenue with Actual to Date and  
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX From Local Sources	172,300.00	172,300.00	.00
	<b>172,300.00</b>	<b>172,300.00</b>	<b>.00</b>
<b>Expenditures</b>	<b>Appropriations</b>	<b>Expenditures</b>	<b>Available Balance</b>
40-701-510-xxx <b>Repayment of Debt</b>	172,300.00	172,300.00	.00
Repayment of Debt - Regular	172,300.00	172,300.00	.00
40-* <b>Other</b>	.00	.00	.00
Other Debt Service Fund	.00	.00	.00
	<b>172,300.00</b>	<b>172,300.00</b>	<b>.00</b>

40 Debt Service Fund

Schedule Of Revenues  
 Actual Compared with Estimated

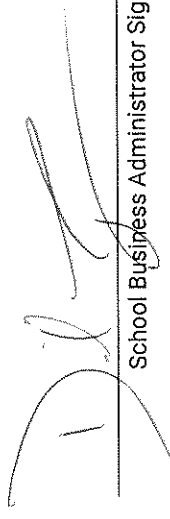
	Estimated	Actual	Unrealized
<b>Revenues from Local Sources</b>			
Ad Valorem Taxes - Local Tax Levy	172,300.00	172,300.00	.00
	172,300.00	172,300.00	.00
	<b>172,300.00</b>	<b>172,300.00</b>	<b>.00</b>

40-1210

**40 Debt Service Fund**

**Statement of Appropriations  
 Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>Regular Debt Service</b>				
40-701-510-910 Redemption of Principal-Early Retirement Bonds	160,000.00	160,000.00	.00	.00
40-701-510-834 Interest on Bonds	12,300.00	12,300.00	.00	.00
	<u>172,300.00</u>	<u>172,300.00</u>	<u>.00</u>	<u>.00</u>
<b>Debt Service Fund</b>	<b>172,300.00</b>	<b>172,300.00</b>	<b>.00</b>	<b>.00</b>


  
 School Business Administrator Signature

7/6/22  
 Date

REPORT OF THE TREASURER TO THE BRADLEY BEACH BOARD OF EDUCATION  
 FOR THE MONTH ENDING 6/30/22

FUNDS	CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	CASH BALANCE(1+2-3)
GENERAL FUND--FUND 10	\$1,716,873.13	\$635,231.23	\$772,140.16	\$1,579,964.20
SPECIAL REVENUE FUND--FUND 20	(\$38,330.60)	\$98,654.00	\$94,200.02	(\$33,876.62)
CAPITAL PROJECTS FUND--FUND 30	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE FUND--FUND 40	\$150,843.57	\$15,316.00	\$166,150.00	\$9.57
TOTAL GOVERNMENTAL FUNDS	\$1,829,386.10	\$749,201.23	\$1,032,490.18	\$1,546,097.15
ENTERPRISE FUND--FUND 5X	\$12,881.49	\$27,682.48	\$11,426.19	\$29,137.78
PAYROLL	\$0.00	\$258,852.79	\$258,852.79	\$0.00
PAYROLL AGENCY	\$196,925.09	\$201,847.12	\$180,172.37	\$218,599.84
UNEMPLOYMENT TRUST	\$35,525.10	\$0.00	\$0.00	\$35,525.10
TOTAL TRUST & AGENCY FUNDS	\$232,450.19	\$460,699.91	\$439,025.16	\$254,124.94
TOTAL ALL FUNDS	\$2,074,717.78	\$1,237,583.62	\$1,482,941.53	\$1,829,359.87

PREPARED & SUBMITTED BY

  
 TREASURER OF SCHOOL MONIES

7/8/2022  
 DATE



BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION—CASH ACCOUNT  
 BANK: BANK OF AMERICA  
 ACCOUNT #726-0100062

STATEMENT DATE:	6/30/22			
BALANCE PER BANK				\$1,926,774.45
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT		
REIMBURSEMENT DUE FOR		\$0.00		
		\$0.00		
		\$0.00		
TOTAL DEPOSITS IN TRANSIT			\$0.00	
		AMOUNT		
DEDUCTIONS: OUTSTANDING CHECKS		\$380,677.28		
		\$0.00		
OTHER		\$0.02		
TOTAL DEDUCTIONS		\$380,677.30		
NET RECONCILING ITEMS			(\$380,677.30)	
ADJUSTED BALANCE PER BANK				\$1,546,097.15

BALANCE PER BOARD SECRETARY'S RECORDS AS OF \_\_\_\_\_  
 RECONCILING ITEMS:  
 ADDITIONS  
 INTEREST EARNED \_\_\_\_\_  
 OTHER (EXPLAIN) \_\_\_\_\_  
 TOTAL ADDITIONS \_\_\_\_\_  
 DEDUCTIONS  
 BANK CHARGES \_\_\_\_\_  
 OTHER (EXPLAIN) \_\_\_\_\_  
 TOTAL DEDUCTIONS \_\_\_\_\_  
 NET RECONCILING ITEMS \_\_\_\_\_  
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF \_\_\_\_\_  
 BANK OF AMERICA CERTIFICATES OF DEPOSIT: \$0.00

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL/AGENCY  
 BANK: BANK OF AMERICA  
 ACCOUNT #726-0102200

STATEMENT DATE:	6/30/22			
BALANCE PER BANK				\$226,739.86
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT		
		\$0.00		
		\$0.00		
		\$0.00		
TOTAL DEPOSITS IN TRANSIT		\$0.00		
		AMOUNT		
DEDUCTIONS: OUTSTANDING CHECKS		\$8,140.02		
OTHER		\$0.00		
TOTAL DEDUCTIONS		\$8,140.02		
NET RECONCILING ITEMS			(\$8,140.02)	
ADJUSTED BALANCE PER BANK				\$218,599.84

BALANCE PER BOARD SECRETARY'S RECORDS AS OF \_\_\_\_\_  
 RECONCILING ITEMS:  
 ADDITIONS  
 INTEREST EARNED \_\_\_\_\_  
 OTHER (EXPLAIN) \_\_\_\_\_  
 TOTAL ADDITIONS \_\_\_\_\_  
 DEDUCTIONS  
 BANK CHARGES \_\_\_\_\_  
 OTHER (EXPLAIN) \_\_\_\_\_  
 TOTAL DEDUCTIONS \_\_\_\_\_  
 NET RECONCILING ITEMS \_\_\_\_\_  
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF \_\_\_\_\_

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL ACCOUNT

BANK: BANK OF AMERICA  
ACCOUNT #726-0100089

STATEMENT DATE: 6/30/22

\$1,294.83

BALANCE PER BANK			
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$1,294.83	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$1,294.83	

NET RECONCILING ITEMS (\$1,294.83)  
ADJUSTED BALANCE PER BANK (\$0.00)

BALANCE PER BOARD SECRETARY'S RECORDS AS OF \_\_\_\_\_

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL ADDITIONS \_\_\_\_\_

DEDUCTIONS

BANK CHARGES \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL DEDUCTIONS \_\_\_\_\_

NET RECONCILING ITEMS \_\_\_\_\_

ADJUSTED BOARD SECRETARY'S BALANCE AS OF \_\_\_\_\_

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--UNEMPLOYMENT INSURANCE

BANK: BANK OF AMERICA  
ACCOUNT #726-0101875

STATEMENT DATE: 6/30/22

\$35,525.10

BALANCE PER BANK			
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	

NET RECONCILING ITEMS \$0.00  
ADJUSTED BALANCE PER BANK \$35,525.10

BALANCE PER BOARD SECRETARY'S RECORDS AS OF \_\_\_\_\_

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL ADDITIONS \_\_\_\_\_

DEDUCTIONS

BANK CHARGES \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL DEDUCTIONS \_\_\_\_\_

NET RECONCILING ITEMS \_\_\_\_\_

ADJUSTED BOARD SECRETARY'S BALANCE AS OF \_\_\_\_\_

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CAFETERIA ACCT.  
 BANK: BANK OF AMERICA  
 ACCOUNT #726-0101344

STATEMENT DATE: 6/30/22

\$40,563.97

BALANCE PER BANK				\$40,563.97
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT		
		\$0.00		
		\$0.00		
		\$0.00		
TOTAL DEPOSITS IN TRANSIT		\$0.00		
		AMOUNT		
DEDUCTIONS: OUTSTANDING CHECKS		\$11,426.19	#1975	
		\$0.00		
OTHER		\$0.00		
TOTAL DEDUCTIONS		\$11,426.19		
NET RECONCILING ITEMS			(\$11,426.19)	
ADJUSTED BALANCE PER BANK				\$29,137.78

BALANCE PER BOARD SECRETARY'S RECORDS AS OF \_\_\_\_\_

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL ADDITIONS \_\_\_\_\_

DEDUCTIONS

BANK CHARGES \_\_\_\_\_

OTHER (EXPLAIN) \_\_\_\_\_

TOTAL DEDUCTIONS \_\_\_\_\_

NET RECONCILING ITEMS \_\_\_\_\_

OUTSTANDING CHECKS AS OF 6/30/22  
SALARY CASH ACCOUNT #726-0100089

CHECK #	AMOUNT	CHECK #	AMOUNT
37223	\$67.60		
37267	\$180.57		
37274	\$180.57		
37275	\$503.46		
37276	\$270.85		
37277	\$91.78		

GRAND TOTAL, SALARY ACCOUNT

\$1,294.83

OUTSTANDING CHECKS AS OF 6/30/22  
 CASH ACCOUNT #726-0100062

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
		21020	\$1,938.68		
20971	\$1,395.00	21021	\$1,297.08		
20972	\$450.00	21022	\$3,300.00		
20973	\$498.50	21023	\$5,100.00		
20974	\$1,500.00	21024	\$223.37		
20975	\$80.00	21025	\$8,011.25		
20976	\$1,500.00	21026	\$134.96		
20977	\$557.21	21027	\$463.80		
20978	\$50.00	21028	\$7,173.79		
20979	\$106.96	21029	\$228.08		
20981	\$2,500.00	21030	\$221.25		
20982	\$558.00	21031	\$1,555.73		
20983	\$4,794.81	21032	\$1,210.00		
20984	\$460.41	21033	\$25.00		
20985	\$1,223.22	21034	\$42.22		
20986	\$430.00	21035	\$668.80		
20987	\$1,725.00	21036	\$2,880.97		
20988	\$38.64	21037	\$8,838.30		
20989	\$210.00	21038	\$7,283.77		
20990	\$1,897.06	21039	\$550.00		
20991	\$94,122.82				
20992	\$4,545.12				
20993	\$2,989.19				
20994	\$650.00				
20995	\$457.08				
20996	\$2,437.14				
20997	\$569.00				
20998	\$2,900.00				
20999	\$150.00				
21000	\$8,838.30				
21001	\$62.39				
21002	\$3,900.00				
21003	\$450.00				
21004	\$124,583.17				
21005	\$463.16				
21006	\$1,978.91				
21007	\$180.00				
21008	\$4,619.45				
21009	\$195.00				
21010	\$850.00				
21011	\$400.00				
21012	\$1,101.00				
21013	\$140.60				
21014	\$49,188.14				
21015	\$500.00				
21016	\$3,075.00				
21017	\$70.00				
21018	\$48.78				
21019	\$91.17				

TOTAL \$380,677.28

OUTSTANDING CHECKS AS OF 6/30/22  
 PAYROLL/AGENCY ACCOUNT # 0072-6010-2200

CHECK #	AMOUNT	CHECK #	AMOUNT	CHECK #	AMOUNT
7457	\$1,850.00				
7458	\$88.92				
7459	\$5,790.90				
7460	\$410.20				

TOTAL \$8,140.02

Appropriation Adjustments and Transfers for 2021-22 06/01/2022 - 06/30/2022

[Adjustment] Tx: 18656 to record June 2022 transfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
6/30/2022	11	11-000-100-561-00	Tuition to other LEAs w/i state regular	Adjustment	1,352,721.00	-6,020.00	1,346,701.00
6/30/2022	11	11-000-100-563-00	Tuition county vocational school district regular	Adjustment	56,049.00	4,524.00	60,573.00
6/30/2022	11	11-000-100-564-00	Tuition county vocational school district special	Adjustment	30,600.00	1,496.00	32,096.00
6/30/2022	11	11-000-230-331-00	Legal services	Adjustment	6,000.00	4,000.00	10,000.00
6/30/2022	11	11-000-230-530-01	Internet Access	Adjustment	8,820.00	-4,000.00	4,820.00
6/30/2022	11	11-000-240-103-00	Salaries Principal	Adjustment	10,301.00	5.00	10,306.00
6/30/2022	11	11-000-240-600-00	Supplies and materials	Adjustment	200.00	-5.00	195.00
6/30/2022	11	11-000-261-100-00	Salaries: Maintenance Services	Adjustment	27,464.00	-1,500.00	25,964.00
6/30/2022	11	11-000-261-610-00	General Supplies	Adjustment	18,900.00	1,500.00	20,400.00
6/30/2022	11	11-000-262-260-00	Workman's Compensation	Adjustment	31,982.00	-600.00	31,382.00
6/30/2022	11	11-000-262-490-01	Water-Bradley Beach	Adjustment	4,500.00	600.00	5,100.00
6/30/2022	11	11-000-291-220-00	Social Security Contribution	Adjustment	40,368.00	1,800.00	42,168.00
6/30/2022	11	11-000-291-241-01	DCRP Employer Contribution	Adjustment	11,948.00	-1,800.00	10,148.00
6/30/2022	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	1,038,398.00	7,500.00	1,045,898.00
6/30/2022	11	11-120-100-101-01	Sub Salary	Adjustment	16,500.00	-7,500.00	9,000.00
6/30/2022	11	11-130-100-101-00	Salaries Teachers Grades 6-8	Adjustment	831,389.00	-600.00	830,789.00
6/30/2022	11	11-130-100-101-01	Sub Salary	Adjustment	4,750.00	600.00	5,350.00
6/30/2022	11	11-401-100-100-00	Salaries: Co-curricular	Adjustment	33,985.00	600.00	34,585.00
6/30/2022	11	11-401-100-800-02	Student Insurance	Adjustment	8,605.00	-600.00	8,005.00
6/30/2022	11	11-402-100-500-00	Purchase Service	Adjustment	15,000.00	1,900.00	16,900.00
6/30/2022	11	11-402-100-600-00	Supplies	Adjustment	3,500.00	-1,900.00	1,600.00
						.00	

Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)

Vendor Name	Account Number	id	PO Number	Description	Batch	Check #	Amount to Pay
A.A. Physical Therapy Services LLC	10-421	2006	PO-22-000283-PYPBL	Service Inv: JUNE	23-0001	21040	261.85
A.A. Physical Therapy Services LLC	20-421	2006	PO-22-000283-PYPBL	Service	23-0001	21040	233.15
							<b>495.00</b>
Academy Charter High School	11-000-500-561-00	2124	PO-23-000040	Tuition Inv: JULY	23-0001	21041	818.00
							<b>818.00</b>
Arthur J. Gallagher Risk Management Services, Inc.	11-000-262-520-00	ARTHUR	PO-23-000025	Insurance Inv: 4242511 & 4242299	23-0001	21042	910.00
							<b>910.00</b>
Atlantic Tomorrows Office	10-421	ATLANT IC	PO-22-000617-PYPBL	Service Inv: 335956	23-0001	21043	158.55
							<b>158.55</b>
Critical Response Group	20-001-200-600-21-SG	CRIT	PO-22-000536-PYPO	Service Inv: 1196	23-0001	21044	485.00
							<b>485.00</b>
Delisa Demolition and Disposal	11-000-261-420-00	DELISA	PO-23-000042	Service Inv: JULY	23-0001	21045	469.35
							<b>469.35</b>
Frontline Technologies Group, LLC	11-000-219-600-00	FRONT	PO-23-000030	Service Inv: US158802	23-0001	21046	6,979.63
Frontline Technologies Group, LLC	11-000-230-339-00	FRONT	PO-23-000030	Service Inv: US158800	23-0001	21046	4,820.60
							<b>11,800.23</b>
Genesis Educational Service, Inc.	11-000-230-339-00	GENESI	PO-23-000036	Service Inv: 22-069	23-0001	21047	6,811.50
Genesis Educational Service, Inc.	11-000-251-340-00	GENESI	PO-23-000036	Service	23-0001	21047	20,400.00
							<b>27,211.50</b>
Hope McLaughlin	10-421	HOPE MCLAU GHLIN	PO-22-000440-PYPBL	Aid in Lieu	23-0001	21048	500.00
							<b>500.00</b>
Horizon Blue Cross Blue Shield of New Jersey	11-000-211-270-00	HORIZO	PO-23-000024	Service Inv: JULY 2022	23-0001	21049	2,449.09
Horizon Blue Cross Blue Shield of New Jersey	11-000-213-270-00	HORIZO	PO-23-000024	Service	23-0001	21049	3,516.53

**TRAUVEY BEACH BOARD OF EDUCATION  
Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)**

Vendor Name	Account Number	PO Number	Description	Batch	Check #	Amount to Pay
Horizon Blue Cross Blue Shield of New Jersey	11-000-216-270-00	PO-23-000024	Service	23-0001	21049	3,408.50
Horizon Blue Cross Blue Shield of New Jersey	11-000-217-270-00	PO-23-000024	Service	23-0001	21049	6,142.01
Horizon Blue Cross Blue Shield of New Jersey	11-000-218-270-00	PO-23-000024	Service	23-0001	21049	1,243.69
Horizon Blue Cross Blue Shield of New Jersey	11-000-219-270-00	PO-23-000024	Service	23-0001	21049	4,722.00
Horizon Blue Cross Blue Shield of New Jersey	11-000-261-270-00	PO-23-000024	Service	23-0001	21049	3,408.50
Horizon Blue Cross Blue Shield of New Jersey	11-000-262-270-00	PO-23-000024	Service	23-0001	21049	4,936.54
Horizon Blue Cross Blue Shield of New Jersey	11-000-291-270-00	PO-23-000024	Service	23-0001	21049	2,634.37
Horizon Blue Cross Blue Shield of New Jersey	11-110-100-270-00	PO-23-000024	Service	23-0001	21049	1,205.47
Horizon Blue Cross Blue Shield of New Jersey	11-120-100-270-00	PO-23-000024	Service	23-0001	21049	27,162.84
Horizon Blue Cross Blue Shield of New Jersey	11-130-100-270-00	PO-23-000024	Service	23-0001	21049	22,274.30
Horizon Blue Cross Blue Shield of New Jersey	11-240-100-270-00	PO-23-000024	Service	23-0001	21049	3,051.90
Horizon Blue Cross Blue Shield of New Jersey	20-218-200-200-00	PO-23-000024	Service	23-0001	21049	8,238.53
						<b>94,394.27</b>
Horizon Blue Cross/Blue Shield	11-000-211-270-00	PO-23-000033	Service Inv. JULY 2022	23-0001	21050	105.94
Horizon Blue Cross/Blue Shield	11-000-213-270-00	PO-23-000033	Service	23-0001	21050	148.33
Horizon Blue Cross/Blue Shield	11-000-216-270-00	PO-23-000033	Service	23-0001	21050	148.33
Horizon Blue Cross/Blue Shield	11-000-217-270-00	PO-23-000033	Service	23-0001	21050	317.82
Horizon Blue Cross/Blue Shield	11-000-218-270-00	PO-23-000033	Service	23-0001	21050	52.97
Horizon Blue Cross/Blue Shield	11-000-219-270-00	PO-23-000033	Service	23-0001	21050	201.30
Horizon Blue Cross/Blue Shield	11-000-261-270-00	PO-23-000033	Service	23-0001	21050	148.33
Horizon Blue Cross/Blue Shield	11-000-262-270-00	PO-23-000033	Service	23-0001	21050	211.88
Horizon Blue Cross/Blue Shield	11-000-291-270-00	PO-23-000033	Service	23-0001	21050	148.33
Horizon Blue Cross/Blue Shield	11-110-100-270-00	PO-23-000033	Service	23-0001	21050	52.97
Horizon Blue Cross/Blue Shield	11-120-100-270-00	PO-23-000033	Service	23-0001	21050	1,276.65
Horizon Blue Cross/Blue Shield	11-130-100-270-00	PO-23-000033	Service	23-0001	21050	1,006.52



**Prattley Beach Board of Education  
Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)**

Vendor Name	Account Number	id	PO Number	Description	Batch	Check #	Amount to Pay
Horizon Blue Cross/Blue Shield	11-240-100-270-00	DENTAL	PO-23-000033	Service	23-0001	21050	132.43
Horizon Blue Cross/Blue Shield	20-218-200-200-00	DENTAL	PO-23-000033	Service	23-0001	21050	296.66
							<b>4,248.46</b>
Intruder Alert	11-000-266-420-00	1240	PO-23-000035	Service Inv: R159173	23-0001	21051	228.00
							<b>228.00</b>
Irene Shor	10-421	IRENE_S HOR	PO-22-000439-PYPBL	Aid in Lieu	23-0001	21052	500.00
							<b>500.00</b>
James Dunne	10-421	JAMES	PO-22-000438-PYPBL	Service	23-0001	21053	500.00
							<b>500.00</b>
Kathleen Chamas	10-421	KATHLE EN_CHA MAS	PO-22-000441-PYPBL	Aid in Lieu	23-0001	21054	500.00
							<b>500.00</b>
Kennedy, Gross, Kovats & Parton	10-421	000002	PO-22-000605-PYPBL	Service Inv: APRIL	23-0001	21055	455.00
							<b>455.00</b>
M-OESC	10-421	1085	PO-22-000302-PYPBL	Service Inv: JUNE 2022	23-0001	21056	1,433.09
							<b>1,433.09</b>
Monmouth County Athletic League	11-402-100-500-00	249	PO-23-000031	Service Inv: 2022-2023	23-0001	21057	1,300.00
							<b>1,300.00</b>
Montclair University	20-421	MON	PO-22-000287-PYPBL	Service Inv: CI-00004814	23-0001	21058	225.00
							<b>225.00</b>
Municipal Capital Finance	11-190-100-800-00-CP	MCF	PO-23-000034	Service Inv: 10091020622 & 10091010722	23-0001	21059	2,925.52
							<b>2,925.52</b>
Neptune Township Board of Education	10-421	1261	PO-22-000263-PYPBL	Service Inv: JUNE	23-0001	21060	91,246.80
Neptune Township Board of Education	10-421	1261	PO-22-000609-PYPBL	Service	23-0001	21060	272.24

**Brauer Board of Education  
Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)**

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount to Pay
New Jersey American Water	10-421	1206	PO-22-000086-PYPBL	Service Inv: JUNE 2022	23-0001	21061	411.37
							<u>411.37</u>
New Jersey Natural Gas	10-421	NJNG	PO-22-000027-PYPBL	Service Inv: JUNE	23-0001	21062	1,128.82
							<u>1,128.82</u>
New Jersey School Boards Association	11-000-230-895-00	NEW_JE	PO-23-000029	Service	23-0001	21063	3,701.20
							<u>3,701.20</u>
NJASBO	11-000-251-890-00	63	PO-23-000039	Service Inv: 300004291	23-0001	21064	990.00
							<u>990.00</u>
Onscene Technologies	11-000-230-530-00	ON	PO-23-000028	Service Inv: 2022026-131208278	23-0001	21065	1,740.00
							<u>1,740.00</u>
Optimum	11-000-230-530-00	OPT	PO-23-000032	Service Inv: 07866-109618-01-8	23-0001	21066	24.00
							<u>24.00</u>
Pay Schools	11-000-261-800-00	PAY	PO-23-000038	Service Inv: 249665	23-0001	21067	2,491.25
							<u>2,491.25</u>
Peninah Kelman	10-421	PENINA H	PO-22-000434-PYPBL	Service	23-0001	21068	1,350.00
							<u>1,350.00</u>
Pitney Bowes, Inc.	11-000-230-530-00	46	PO-23-000041	Service Inv: 3315963381	23-0001	21069	323.91
							<u>323.91</u>
Roseann Velardo	10-421	ROSEAN N_VELA RDO	PO-22-000442-PYPBL	Aid in Lieu	23-0001	21070	500.00
							<u>500.00</u>
Schindler Elevator Corporation	11-000-261-420-00	SCH001	PO-23-000043	Service Inv: 8105960250	23-0001	21071	935.76

**91,519.04**

**Prairie Beach Board of Education  
Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount to Pay
Scoles System	10-421	1098	PO-22-000537-PYPBL	Supplies Inv: 445985	23-0001	21072	277.40
							<u>277.40</u>
Strauss, Esmay Associates, LLP	11-000-230-339-00	1074	PO-23-000037	Service Inv: 2223-71	23-0001	21073	4,340.00
							<u>4,340.00</u>
Twin Rocks Water	10-421	TW	PO 22-000088-PYPBL	Supplies Inv: JUNE 5931298	23-0001	21074	187.15
							<u>187.15</u>
Union County Educational Services Commission	10-421	UNION	PO-22-000427-PYPBL	Service Inv: JUNE	23-0001	21075	5,854.00
							<u>5,854.00</u>
Verizon	10-421	VER	PO-22-000379-PYPBL	Service	23-0001	21076	228.08
							<u>228.08</u>
Xtel Communications	11-190-100-800-00-CP	530	PO-23-000026	Service Inv: 221810295	23-0001	21077	1,490.42
							<u>1,490.42</u>


**935.76**

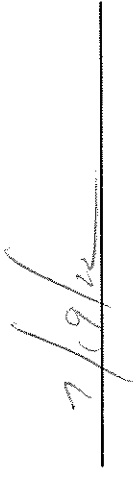
**BOARD OF EDUCATION**  
**Bills and Claims**  
**Batch 23-0001 July Board Meeting (7/1/2022)**

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior year	Total
10	General Fund	18	105,764.35		105,764.35
	<b>Fund total:</b>		<b>105,764.35</b>		<b>105,764.35</b>
11	General Current Expense	34	89,927.66		89,927.66
11	General Current Expense	2	1,258.44		1,258.44
11	General Current Expense	2	28,439.49		28,439.49
11	General Current Expense	2	23,280.82		23,280.82
11	General Current Expense	2	4,415.94		4,415.94
11	General Current Expense	2	3,184.33		3,184.33
11	General Current Expense	1	1,300.00		1,300.00
	<b>Fund total:</b>		<b>151,806.68</b>		<b>151,806.68</b>
20	Special Revenue Fund	2	458.15		458.15
20	Special Revenue Fund	1	485.00		485.00
20	Special Revenue Fund	2	8,535.19		8,535.19
	<b>Fund total:</b>		<b>9,478.34</b>		<b>9,478.34</b>
	<b>Grand totals:</b>	68	<b>267,049.37</b>		<b>267,049.37</b>

STATEWIDE BOARD OF EDUCATION  
Bills and Claims  
Batch 23-0001 July Board Meeting (7/1/2022)

  
Business Administrator

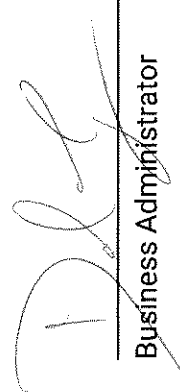
  
7/19/22



**STATE OF TEXAS**  
**DEPARTMENT OF EDUCATION**  
**Bills and Claims**  
**Batch 22-0350 NSLP May 2022 (6/29/2022)**  
**, Batch 22-0361 PEET Admin Reimbursement (6/29/2022)**  
**, Batch 22-0362 (6/29/2022)**

Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior Year	Total
10	General Fund	2	15,572.65		15,572.65
	<b>Fund total:</b>		<b>15,572.65</b>		<b>15,572.65</b>
11	General Current Expense	9	20,289.06		20,289.06
	<b>Fund total:</b>		<b>20,289.06</b>		<b>20,289.06</b>
20	Special Revenue Fund	1	.00		.00
20	Special Revenue Fund	1	.00		.00
	<b>Fund total:</b>		<b>.00</b>		<b>.00</b>
	<b>Grand totals:</b>	13	<b>35,861.71</b>		<b>35,861.71</b>

  
 Business Administrator

7/19/22

Cafeteria Bill List					
07/19/22					
Vendor	Amount	Check #	Invoice	Purchase Order#	
Maschio Food Service	7,968.49	1976	June	22-00007A	
Total Bill List	7,968.49				