

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**May 18, 2021**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Ms. Sacchi  
                  Ms. Caruso Walker    Ms. Shu Hofsess  
                  Ms. Devane            Mr. Warnet  
                  Ms. Flynn             Dr. Franks  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mrs. Merenda

IV. Discussion Items

- Plans for Class of 2021 Graduation Ceremony – Dr. Stephen Wisniewski

Dr. Wisniewski began the workshop session of the meeting by first welcoming and congratulating Mrs. DiZefalo, Bradley Beach Elementary School art teacher, for being selected as one of the few local artists to draw a mural in Asbury Park. The location of Mrs. DiZefalo's mural will be on Cookman Avenue. Next, Mrs. DiZefalo spoke about the project and stated that the mural was part of the walking art tour initiative. Mrs. Dizefalo will begin the project this weekend, May 22<sup>nd</sup> and May 23<sup>rd</sup>. Dr. Wisniewski then gave the Board an overview of the 2021 graduation ceremony. Dr. Wisniewski stated that the graduation will be held on the Hammond Avenue side of the school and that there will be a 200 person limit. The ceremony will be held on Tuesday, June 15<sup>th</sup> at 7:00 p.m. The last discussion item that Dr. Wisniewski spoke about was the plans for the next school year. Dr. Wisniewski stated that the goal is to go back to school full time. More details will be coming from the department of education in the coming months. Dr. Wisniewski stated that the most central questions are related to lunch and the recommended space between the desks in the classrooms.

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Dr. Wisniewski then reviewed the personnel items. Dr. Wisniewski wanted to thank Ms. Morgan Maclearie for her six years of service with the district and wished her success in her new position.

Ms. Caruso Walker wanted to indicate that she was not comfortable with the absence of any name not being on agenda item A.12 (appointment of the non-tenured staff for the 2021/2022 school year) due to lack of information presented to the entire Board.

Dr. Wisniewski then reviewed the rest of his agenda items, particularly policy number 2431, for first reading. A brief Board discussion occurred around this policy, and the Board will need to decide for the second reading on whether to allow home-schooled students to participate in athletic programs in the school.

Before going over his agenda items, Mr. Tonzola reminded the Board about the mandatory training that must be completed before December 31<sup>st</sup>, and that nominating petitions for the November 2<sup>nd</sup> school board election are now available on the New Jersey School Boards Association's website. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the submission of the FY 2021 ESSER II Fund Formula Grant Application and the renewal of the health/dental insurance premium rates for the 2021/2022 school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:32 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:33 p.m.

Roll Call

Present: Mrs. Carlucci Ms. Sacci  
Ms. Caruso Walker Ms. Shu Hofsess  
Ms. Devane Mr. Warnet  
Ms. Flynn Dr. Franks  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Merenda

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – April 20, 2021  
Special/Public Hearing Meeting – April 27, 2021

MOTION: Mrs. Carlucci SECOND: Ms. Sacci VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of School Nurse, Kelli O'Keefe, for the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 12, 2021 through August 12, 2021 (Monday through Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]
2. Resolved: That the Board approve Joanne Ryder as a Substitute School Nurse for the 2021 Bradley Beach Elementary Extended School Year Summer Program for 3.5 hours per day on an as needed basis, from July 12, 2021 through August 12, 2021, at the rate of \$40.00 per hour. [B]
3. Resolved: That the Board approve the appointment of School Psychologist, Jessica Stephan, to provide Child Study Team services, from July 1, 2021 through August 31, 2021, not to exceed a total of 40 hours, with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]
4. Resolved: That the Board approve the appointment of Barbara O'Boyle, of Always Available Physical Therapy Services, to provide Physical Therapy services to the Bradley Beach School District, from July 1, 2021 through June 30, 2022, at a rate of \$90.00 per hour. [G]
5. Resolved: That the Board approve the appointment of Kelly Zweig, BCBA, to provide BCBA services to the Bradley Beach School District, from July 1, 2021 through June 30, 2022, at a rate of \$110.00 per hour. [G]
6. Resolved: That the Board approve the appointment of Synergy-Rehab LLC (Sonali Khatri, ITR/L) to provide Occupational Therapy services to the Bradley Beach School District, from July 1, 2021 through June 30, 2022, at a rate of \$85.00 per hour. [B]
7. Resolved: That the Board approve the appointment of Speech Therapist, Julie Ferwerda, to provide Speech and Language services for the Bradley Beach Elementary Extended School Year Summer Program, which will run from July 12, 2021 through August 12, 2021, at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
8. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 12, 2021 through August 12, 2021, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]

- Kevin Cosgrove

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- Marissa Finch
- Heather Keith
- Alisyn Morder

9. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 12, 2021 through August 12, 2021 (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate of \$15.00/hour: [B]

- Traci Rankel
- Donna Taylor

10. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School's Summer Jumpstart Program. The program will run from July 12, 2021 through August 12, 2021 (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [G]

- Amanda Bialek
- Ashley Fox
- Kristen Goldsworthy
- Heather Sauer

Note: Grant funds to be used: 20-484-100-101.00 CRRSA Act – Learning Acceleration Grant Program at 100%.

11. Resolved: That Board agrees to contract nursing services with the Monmouth Ocean Education Services Commission (MOESC) on an as needed basis for substitute school nurses and nurses for transportation, at a rate of \$56.00 per hour for Registered Nurse services, and \$44.50 per hour for Licensed Practicing Nurse services, for the 2021/2022 school year. [B]

12. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2021/2022 school year, as on file in the Office of the Superintendent. (Attachment VI-A.12)

13. Resolved: That the Board accept the letter of resignation, with regret, of Ms. Morgan Maclearie, Middle School Math Teacher, effective June 30, 2021. (Attachment VI-A.13)

14. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Alisa Guzzi	June 17, 2021	Sonday System	Virtual	\$275.00

15. Resolved: That the Board approve the following staff members for summer curriculum writing not to exceed a total of 40 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]

Amanda Bialek  
 Jennifer DiZefalo  
 Ashley Fox  
 Courtney Hammell  
 Yolanda Roeder  
 Heather Sauer

MOTION: Ms. Sacci SECOND: Mr. Warnet VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a second reading: (Attachment VI-B.1)

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Title</b>
P 2270	Religion in Schools
P 2431.3	Heat Participation Policy for Student-Athlete Safety (M)
P 2622	Student Assessment (M)
P&R 5111	Eligibility of Resident/Nonresident Students (M)
P&R 5200	Attendance (M)
P&R 5320	Immunization
P&R 5330.04	Administering an Opioid Antidote (M)
P&R 5610	Suspension (M)
P 5620	Expulsion (M)
P&R 8320	Personnel Records (M)
P 8561	Procurement Procedures for School Nutrition Programs (M)

2. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment VI-B.2)

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Title</b>
P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and other Athletic Activity (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P&R 5330.05	Seizure Action Plan (M) (New)

P 6440	Cooperative Purchasing (M) (Revised)
P&R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P&R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P&R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)

3. Resolved: That the Board approve the findings of the New Jersey Quality Single Accountability Continuum (NJQSAC) review and the District Improvement Plan (DIP). (Attachment VI-B.3)

MOTION: Ms. Sacci SECOND: Ms. Flynn VOTE: 8-0

C. Students

1. Resolved: The Bradley Beach Elementary School Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of April.

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

- A. Approval of the Submission of the FY 2021 Elementary and Secondary School Emergency Relief (ESSER II) Fund Formula Grant Application Authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRS) Act

Resolved: That the Board approve the submission of the FY 2021 ESSER II Fund Formula Grant Application in the following amounts:

<b>Program Name</b>	<b>Carry-Over Amount</b>
CRRSA ESSER II	\$432,529
Learning Acceleration	27,758
Mental Health	45,000

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

B. Approval of Acceptance and Submission of 2021 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2021 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$4,406.00 for the period July 1, 2021 through June 30, 2022.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

C. Approval of the Submission of the Alyssa’s Law Securing Our Children’s Future Bond Act School Security Grant Application

Resolved: That the Board approve the submission of the Alyssa’s Law Securing Our Children’s Future Bond Act School Security Grant Application in the amount of \$20,000. Furthermore, if the cost estimates exceed the grant allocation of \$20,000, then there are local funds to cover the additional cost.

Note: This resolution supersedes resolution VII-F from the regular meeting of October 20, 2020.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

D. Approval of Application for Extraordinary Aid – FY 2020/2021 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the 2020/2021 school year.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

E. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2021/2022 school year:

Right To Know Contact Person	Philip Henderson
AHERA Representative	Philip Henderson
Integrated Pest Mgmt. Contact Person	Philip Henderson
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Purchasing Agent	David Tonzola
Affirmative Action Officer	Sarah Seeley
Title IX Contact Person	Sarah Selley
Substance Abuse Coordinator	Alison Zylinski

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

F. Approval of Health/Dental Insurance Providers/Rates (2021/2022)

Resolved: That the Board approve the following insurance providers/rates for the 2021/2022 school year:

Horizon Medical – POS/Prescription  
Horizon Blue Cross Blue Shield of New Jersey  
Newark, NJ

Monthly Premiums

	<u>POS Health/Prescription</u> (Group # 82768-03)
Single	\$1,156.92
2 Adults	2,450.58
Parent/Child	1,897.05
Family	3,271.19

Horizon Medical – Direct Access - NJ Educators Health Plan (NJEHP)/Prescription)  
 Horizon Blue Cross Blue Shield of New Jersey  
 Newark, NJ

Monthly Premiums

	<u>Direct Access Health</u> (Group # 82768-35)	<u>Prescription</u> (Group # 82768-35)	<u>Total Premium</u> <u>Cost</u>
Single	\$ 862.92	\$258.45	\$1,121.37
2 Adults	1,827.84	547.45	2,375.29
Parent/Child	1,414.98	423.79	1,838.77
Family	2,439.93	730.77	3,170.70

Horizon Dental – Horizon Dental Option  
 Horizon Blue Cross Blue Shield of New Jersey  
 Newark, NJ

Monthly Premiums

	<u>Dental</u> (Group # 82768-30)
Single	\$ 52.97
Family	148.33

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

G. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2021 is hereby approved and the Business Administrator/Board Secretary is



instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

J. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-J.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

K. Approval of April 2021 Payroll

Resolved: That the Board approve the April 2021 gross payroll in the amount of \$392,428.45.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the May 18, 2021 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Warnet SECOND: Ms. Flynn VOTE: 8-0

VIII. Old Business

Dr. Franks stated that she had a shared service meeting with Avon's and Belmar's Board representatives and that their next meeting will be in July.

IX. New Business

Ms. Caruso Walker wanted to know how the summer Jumpstart Program will be run.

Dr. Wisniewski gave the Board an overview of the program and how the administrators have reached out to families for student participation.

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Dr. Franks stated that she would like to book New Jersey School Boards Association to run the district strategic planning initiative this year if there were no objections.

Dr. Franks also stated to be on the lookout for the Superintendent's evaluation soon.

X. Committee Reports

Mrs. Carlucci stated that the finance and facilities committee discussed the items on tonight's agenda and informed the Board of the current request for proposal for legal services.

Ms. Devane gave the Board an update on the curriculum and community outreach committee. Items that were discussed were the Jumpstart program, the I-Ready program, the status of the green team, and the status on the PTA.

XI. President's Report

Dr. Franks informed the Board that Neptune High School would be holding a Covid-19 vaccination initiative on May 25<sup>th</sup>.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:41 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary