

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**May 19, 2015**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by Vice President Rodriguez at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:        Mr. Bardinas arrived at 7:32 p.m.        Mrs. Merenda  
                     Mrs. Carlucci                                        Mr. Young  
                     Mr. Gerdes arrived at 7:02 p.m.        Mr. Warnet  
                     Mr. Lozowick                                        Dr. Rodriguez  
                     Mr. Majka, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Absent:        Dr. Monroe

IV. Discussion Items – None

Superintendent's Report

Mr. Majka reviewed his agenda items, in particular, the district's summer school program and the full-day integrated preschool program.

Afterwards, Mr. Tonzola began his section of the agenda by reminding those Board members who are up for reelection and wish to run again, that they must do so with the county clerk by 4:00 p.m. on July 27<sup>th</sup>. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the new premium rates for health and dental insurance.

Mr. Lozowick made a comment that the Board should further discuss the negotiation of Leadership Advantage's contract in executive session.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:16 p.m.

Regular Meeting

The Regular Public Meeting was called to order by Vice President Rodriguez at 7:17 p.m.

Roll Call

Present: Mr. Bardinas arrived at 7:32 p.m. Mrs. Merenda  
Mrs. Carlucci Mr. Young  
Mr. Gerdes Mr. Warnet  
Mr. Lozowick Dr. Rodriguez  
Mr. Majka, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Monroe

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Hearing Meeting – April 28, 2015  
Confidential Executive Session – April 28, 2015

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher for the 2014/2015 school year: [B/G]

Megan Dowd

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the following staff member be compensated at an increased level, retroactive to April 1, 2015, as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Jillian Kreutzer	MA- Step 4	MA+15- Step 4

3. Resolved: That the Board approve the following educational service providers for the 2015/2016 school year:

<b>Provider</b>	<b>Address</b>	<b>Service</b>	<b>Cost</b>
Sandra Fields Kuhn	West Long Branch Speech & Hearing Center 223 Monmouth Rd. West Long Branch, NJ	Auditory Testing & Reports	\$450 fee
Dr. Peter Ganime	Jersey Shore Univ. Med. Ctr. & 1945 Route 33 Neptune, NJ	Psychiatric Evaluations & Reports	\$605 fee
Dr. Noah Gilson	Neurology Specialists of Monmouth County, NJ 107 Monmouth Rd. West Long Branch, NJ	Neurological Consultations & Reports	\$350 fee
Dr. Ankur Desai	Premium Psychiatry Svcs. of Central Jersey, LLC 901 West Main St., Suite 367 Freehold, NJ	Psychiatric Evaluations & Reports	\$500 fee in ofc. \$600 on-site eval.
Dorothy Pietrucha, MD	Meredian Pediatric Associates 1944 Route 33, Suite 102 Neptune, NJ	Neurological Consultations & Report	\$175 fee
Xanadu Behavior Therapy	615 Lacy Road #3 Forked River, NJ	Functional Behavior Assessments	\$125 /hr.
Barbara Franzetti-O'Boyle & Michael O'Boyle	Always Available Physical Therapy	Physical Therapy for 2015/2016 School Year	\$75 /hr.
Center for Neurological & Neurodevelopmental Health	3350 NJ-138 #117 Wall, NJ	Neurological Consultations & Reports	\$550 - \$1,100 fee

(This motion was tabled)

4. Resolved: That the Board approve the appointment of School Nurse Lucille Wasack for the 2015 summer school program from July 6 through August 14, 2015, for 3.0 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
5. Resolved: That the Board approve the appointment of Louanne Bartlett, Attendance Officer/ Secretary, to process and receive materials throughout summer 2015. This appointment will be for a maximum of 100 hours at a rate of \$15.00/hour. [B]
6. Resolved: That the Board approve the appointment of School Social Worker, Alison Zylinski, and School Psychologist, Jessica Stephan to provide CST services from July 1 through August 30, 2015. Collectively, the CST services will not exceed a total of 80 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
7. Resolved: That the Board approve Emily Isaga, for Occupational Therapy (OT) observation hours for the remainder of the 2014/2015 school year. (Attachment VI-A.7)

8. Resolved: That the Board approve Jeanne Acerra, Jillian Kreutzer, Alisyn Morder to provide home instruction for the remainder of the 2014/2015 school year at a rate consistent with the collective bargaining agreement with the BBEA of \$40.00/hour.
9. Resolved: That the Board approve Loren McCue, Speech Therapist, to write three (3) speech evaluations outside of the school day at \$70.00 per/hr, not to exceed six hours .

MOTION: Mr. Young SECOND: Mr. Gerdes VOTE: 7-0

Note: Motion VI. A.3 was tabled

B. Students

1. Resolved: That the Board approve the 2015 Bradley Beach Elementary School Summer Program. The program will run from Monday thru Thursday, July 6, 2015, until August 14, 2015. The hours will be 8:30 a.m. to 11:30 p.m.
2. Resolved: That the Board approve the QSAC District Improvement Plan (DIP). (Attachment VI-B.2)
3. Resolved: That the Board approve the full-day integrated pre-school program.
4. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of March. (Attachment VI-B.4)
5. Resolved: That the Board approve the acceptance of 3 tuition students, ID Nos. 2436, 2437, and 2467.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Health/Dental Insurance Providers/Rates (2015/2016)

Resolved: That the Board approve the following insurance providers/rates for the 2015/2016 school year:

Horizon (Medical/Prescription and Dental)  
Horizon Blue Cross Blue Shield of New Jersey  
Newark, NJ

Monthly Premiums

	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$ 871.57	\$ 49.93
Husband/Wife	1,846.15	139.92

Parent/Child	1,429.16	139.92
Family	2,464.36	139.92

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-1  
Mr. Lozowick voted no

B. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2015/2016 school year:

504 Officer	Kristen Hanson
BSI Contact Person	Kristen Hanson
Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Kristen Hanson
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-1  
Mr. Lozowick voted no

C. Appointment of School Board Auditor

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTORIZING AN AGREEMENT FOR AUDITING SERVICES  
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE  
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for audition services for the Bradley Beach Board of Education; and

WHEREAS, such auditing services can be provided only by a Certified Public Accountant and is so recognized as such; and Robert Allison, of Holman, Frenia and Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728

WHEREAS, the fees for the audit will be \$18,950.00 annually;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Robert Allison of Holman, Frenia and Allison, P.C. is hereby appointed as Board Auditor for the period July 1, 2015 to June 30, 2016.

2. The contract is award without competitive bidding as a “Professional Service” in accordance with the Public School contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Mrs. Merenda      SECOND: Mr. Gerdes      VOTE: 6-1  
Mr. Lozowick voted no

D. Approval of the Consulting Firm - Leadership Advantage  
(This resolution follows after the Executive Session)

E. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-E)

MOTION: Mrs. Merenda      SECOND: Mr. Gerdes      VOTE: 6-1  
Mr. Lozowick voted no

F. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-F)

MOTION: Mrs. Merenda      SECOND: Mr. Gerdes      VOTE: 6-1  
Mr. Lozowick voted no

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2015, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda      SECOND: Mr. Gerdes      VOTE: 6-1  
Mr. Lozowick voted no

H. Approval of Budget Transfers (2014/2015)

Resolved: That the Board approve the 2014/2015 budget transfers as listed on Attachment VII-H.

MOTION: Mrs. Merenda      SECOND: Mr. Gerdes      VOTE: 6-1  
Mr. Lozowick voted no

I. Approval of April 2015 Payroll

Resolved: That the Board approve the April 2015 gross payroll in the amount of \$321,528.94.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-1  
Mr. Lozowick voted no

J. Approval of Bills Payment

Resolved: That the Board approve payment of the May 19, 2015 regular bills list and as certified and approved. (Attachment VII-J)

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-1  
Mr. Lozowick voted no

VIII. Old Business – None

IX. New Business

Mr. Majka announced that Field Day will be held on Friday, May 22<sup>nd</sup>.

X. Committee Reports – None

XI. President's Report – None

XII. Public Comments (Regular Meeting – Agenda Items Only)

Mr. Hidalgo, 306 Hammond Avenue, commented on the roll call.

XIII. Public Comments (Regular Meeting – Other Items Only)

Ms. Rose, 610 3<sup>rd</sup> Avenue, Bradley Beach, NJ, made comments about how the district handles bullying situation in the school to keep children safe.

Mr. O'Neil, 121 Cliff Avenue, Bradley Beach, NJ, made comments about textbooks being shared by multiple students and that he did not think it was right that textbooks could not leave the school.

Mr. O'Neil also made a comment praising the administration and teaching staff members for handling bullying in the school.

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ, commented that the school should look more into bullying and perhaps hold a parent and student forum to discuss this issue.

Mr. Hidalgo also stated that students will be performing music at the boardwalk festival this Memorial Day weekend to raise money for the victims of the Nepal earthquake.

Workshop/Regular Meeting  
May 19, 2015

XIV. Executive Session

Vice President Rodriguez called for an Executive Session at 7:34 p.m.

Resolved: That the Board agree to a Confidential Executive Session to discuss personnel, student, and negotiation matters.

MOTION: Mrs. Carlucci SECOND: Mr. Lozowick VOTE: 8-0

XV. Business Administrator/Board Secretary's Report

D. Approval of the Consulting Firm - Leadership Advantage

Resolved: That the Board approve the consulting firm, Leadership Advantage, of South Orange, NJ to assist in the district's superintendent search. Leadership Advantage's fee for this service is \$5,400. [T]

MOTION: Mr. Bardinas SECOND: Dr. Rodriguez VOTE: 7-1  
Mr. Lozowick voted no

XVI. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:53 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary