

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION

BRADLEY BEACH BOARD OF EDUCATION

**515 Brinley Avenue
Bradley Beach, NJ 07720**

OFFICIAL MINUTES

Workshop/Regular Meeting

June 21, 2011

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by Vice President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and the *Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mr. Gorry arrived at 7:29 Mr. Migdon
 Mr. Johnson Dr. Monroe
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Charette
 Mrs. Feeley
 Mr. Gerdes

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the retiring teachers sick day payout and the appointment of the staff to the summer school program. Dr. Turner informed the Board that this year's summer school is smaller than last year due to the loss of the federal stimulus funds. The summer school program was first opened up to those students in kindergarten through 7th grade who are classified; it was then opened up to at- risk students. Dr. Turner then discussed with the Board the listing of policies for first reading. Dr. Turner spent much of the discussion regarding policy number 5512, "Harassment, Intimidation and Bullying." A brief Board discussion occurred after Dr. Turner went over the highlights of the policy. Items discussed dealt with consequences for student behavior outside of school, the district's handbook and code of conduct as well as the professional development opportunities that will be given to the staff and members of the public.

June 21, 2011

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the payment of those teachers who participated in the 2011 student Washington, DC trip. As defined in the collective agreement with the Bradley Beach Education Association, each of the following teachers is paid \$100.00 for each of two nights for a total of \$200.00: [B]
 - Jeanne Acerra
 - Paul Mulligan
 - Jason Smith
2. Resolved: That the Board approve the payment of sick days benefit to teacher Frances Pondaco in the amount of \$9,000.00 as specified with the collective agreement with the Bradley Beach Education Association. [B]
3. Resolved: That the Board approve the payment of sick days benefit to teacher Ronnie Walerzak in the amount of \$3,040.00 (\$80.00/day x 38 days) as specified with the collective agreement with the Bradley Beach Education Association. [B & T]
4. Resolved: That the Board approve the appointment of the following teachers to teach summer school from July 5 through August 12, 2011 for 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [G]
 - Jeanne Acerra
 - Kevin Cosgrove
 - Donna Hamernick

Note: Grant funds to be paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic

5. Resolved: That the Board approve the appointment of the following Teacher Aides for the 2011 summer school program from July 5 through August 12, 2011 for 3.0 hours/day at a rate of \$16.00/hour: [G]
 - Linda DeLicio
 - Claire Kenney

Note: Grant funds to be paid out of federal funds account code 20-254-100-106.00-SU, IDEA Basic

6. Resolved: That the Board approve the appointment of Instructional Assistant Kathryn Jump for the 2011 summer school program from July 5 through August 12, 2011 for 3.0 hours/day at a rate of \$25.00/hour: [G]

Note: Grant funds to be paid out of federal funds account code 20-254-100-106.00-SU, IDEA Basic

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Workshop/Regular Meeting

June 21, 2011

7. Resolved: That the Board approve the appointment of School Nurse Lucille Wasack for the 2011 summer school program from July 5 through August 12, 2011 for 3.0 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
8. Resolved: That the Board approve the appointment of Occupational Therapist Deborah Conklin, OTR for the 2011 summer school program from July 5 through August 12, 2011 for 6.0 hours/week at a rate of \$70.00/hour, not to exceed \$2,520.00. [G]
9. Resolved: That the Board approve the appointment of Speech Therapist Loren McCue for the 2011 summer school program from July 5 through August 12, 2011 for 3.0 hours/week at a rate of \$70.00/hour, not to exceed \$2,520.00. [B]
10. Resolved: That the Board approve the appointment of Linda DeLicio, Library Teacher Aide, to cull existing library resources and add new titles. This appointment will be for a maximum of 100 hours at a rate of \$15.00/hour.[B]
11. Resolved: That the Board approve the appointment of Louanne Bartlett, Attendance Officer/Secretary to process and receive materials throughout summer 2011. This appointment will be for a maximum of 100 hours at a rate of \$15.00/hour.[B]
12. Resolved: That the Board approve the appointment of Mary Glennon to provide CST secretarial services from July 1 through August 30. The CST secretary will provide services not to exceed a total of 100 hours and will be compensated at a rate of \$23.45/hour. [B]
13. Resolved: That the Board approve the appointment of School Social Worker Alison Zylinski to provide CST social work services from July 1 through August 30, 2011. The School Social Worker will provide services not to exceed a total of 15 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
14. Resolved: That the Board approve the appointment of Learning Disabilities Teacher Consultant (LDTC) Danielle Torrone to provide CST learning consultant services from July 1 through August 30, 2011. The LDTC will provide services not to exceed a total of 15 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
15. Resolved: That the Board approve the appointment of School Psychologist Thomas Hurley to provide CST psychologist services from July 1 through August 30, 2011. The School Psychologist will provide services not to exceed a total of 4 days with compensation at a rate of \$300.00/day. [B]
16. Resolved: That the Board approve the appointment of substitute custodian Tom Musier for the 2011/2012 school year at an hourly rate of \$10.50/hour. [B]

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Workshop/Regular Meeting

June 21, 2011

17. Resolved: That the Board approve the salaries for support staff and administrators, as per attachment for the 2011/2012 school year, as on file in the office of the Superintendent. (Attachment V-A.17)

Staff Travel

18. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Alison Zylinski	June 30	The Influence of Culture on Parenting	Monmouth Univ. School of Social Work	\$98.00
Kristin Bower	July 6-8	Summer Institutes 2011 by Grant Wiggins UBD by the Sea	Long Branch, NJ	\$849.00
Alison Zylinski	July 26	Child Abuse, Mandatory Reporting and Ethics	Monmouth Univ. School of Social Work	\$98.00
Sandy Delopoulos	Aug. 10	Rutgers – Center for Mathematics, Science & Computer Education	Rutgers	\$150.00
Patricia Velazquez	Aug. 12-13	TPR (Total Physical Response) Storytelling Workshop by Blaine Ray	Newark, NJ	\$299.00

MOTION: Mr. Johnson SECOND: Dr. Monroe VOTE: 6-0

B. Policy

1. Resolved: That the Board approve the following policies for first reading: (White Attachment Packet V-B.1)

POLICY NUMBER	POLICY
0144	Board Member Orientation and Training
3125.2	Employment of Substitute Teachers
5350	Pupil Suicide Prevention
5512	Harassment, Intimidation and Bullying
5600	Pupil Discipline/Code of Conduct
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse

MOTION: Mr. Johnson SECOND: Mr. Gorry VOTE: 6-0

C. Students

1. Resolved: That the Board approve the participation of the following high school students who were former Bradley Beach Elementary School students to fulfill their high school community

service requirements assisting teachers in the 2011 summer school beginning July 5 through August 12:

- Student ID #0711
- Student ID #1019
- Student ID #1268

2. Resolved: That the Board approve the services of Dorothy Petrucha, M.D., of Meridian Pediatric Associates, 1944 State Route #33, Suite #102, Neptune, NJ 07753 to provide neurological consultations and support (as needed) at a fee of \$175.00/case. [B]

MOTION: Dr. Monroe SECOND: Mr. Bardinas VOTE: 6-0

VI. Business Administrator/Board Secretary's Report

A. Approval of General Property/Liability Insurance (2011/2012 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey School Boards Association Insurance Group for General and Liability Insurance for the 2011/2012 school year effective 7/01/11 – 6/30/12 as follows: [B]

Coverage	Premium
Property	\$18,159
Boiler & Machiner	704
EDP	1,102
Crime	734
General Liability	6,088
Auto	1,683
School Board Legal	4,636
Bond – Rodman & Tonzola	1,204
Umbrella	Included in G/L, Auto & SBL
Total	\$34,310

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

B. Approval of Worker's Compensation Insurance (2011/2012 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey School Boards Association Insurance Group for Workers Compensation Insurance for the 2011/2012 school year effective 7/01/11 – 6/30/12 as follows: [B]

Coverage	Premium
Worker's Compensation	\$38,173*

* Represents a decrease of 14.3% over 2010/2011 cost. This decrease is due to our Experience Modification for this year decreasing to .986 from 1.125 (12.36%). When calculating the Experience Modification the 06-07 claims history dropped-off and the 09-10 claims history replaced it.

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

C. Approval of Compulsory Student Accident Insurance (2011/2012 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the McCloskey Insurance Agency for the 2011/2012 school year. The plan will be offered to parents at a cost of \$9,927.00 to the Board. [B]

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

D. Approval of Extraordinary State Aid (2010/11 School Year)

Resolved: That the Board accept State (Extraordinary) Aid in the amount of \$31,604.00. (Attachment VI-D)

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

E. Approval of Maximum Travel Expenditure Amount 2011/12 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$17,314.93; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2010/11 school year is \$14,082.42; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2011/12 school year is projected to be \$18,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2011/12 school year as \$7,000.00.

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

F. Approval of Transfer of Funds

1. Resolved: That the Board approve the transfer of \$1,330.50 from Student Activities Account (11-190-100-500.00) to the Bradley Beach Grammar School Checking Account. [B]
– To fund class trip.
2. Resolved: That the Board approve the transfer of \$418.50 from Student Activities Account (11-190-100-800.00) to the Bradley Beach Grammar School Checking Account. [B]
– To fund class assemblies and achievement pins.
3. Resolved: That the Board approve the transfer of \$480.00 from Student Activities Account (11-402-100-500.00) to the Bradley Beach Grammar School Checking Account. [B]
– To fund referee cost for boys and girls basketball games and umpire cost for baseball and softball games. (Attachment VI-F)

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-G)

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-H)

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b);

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Workshop/Regular Meeting

June 21, 2011

that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

J. Approval of Budget Transfers (2010/2011)

Resolved: That the Board approve the 2010/2011 budget transfers as listed on Attachment VI-J.

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

K. Approval of May 2011 Payroll

Resolved: That the Board approve the May 2011 gross payroll in the amount of \$316,059.72.

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 6-0

L. Approval of Bills Payment

Resolved: That the Board approve the payment of the June 21, 2011 regular bills list and as certified and approved. (Attachment VI-L)

MOTION: Mr. Bardinas SECOND: Dr. Monroe VOTE: 6-0

VII. Old Business – None

VIII. New Business – None

IX. Committee Reports – None

X. President's Report

Mr. Migdon stated that graduation was a wonderful experience for the students and everything went well.

Dr. Turner wished to thank the Mayor and Council for attending the graduation ceremony.

Dr. Monroe was glad that the Board recognized the crossing guard Norman Wright for all his years of service.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only) – None

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Workshop/Regular Meeting

June 21, 2011

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:15p.m.

Respectfully submitted,

David Tonzola

Business Administrator/Board Secretary