

**THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION**

**BRADLEY BEACH BOARD OF EDUCATION**

**515 Brinley Avenue  
Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**

**August 16, 2011**

**I. Call To Order**

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

**II. Open Public Meetings Act**

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

**III. Flag Salute/Roll Call**

Present:      Mr. Bardinas                      Mr. Mandina  
                 Mrs. Feeley                      Mr. Migdon  
                 Mr. Gerdes                      Mr. Charette  
                 Mr. Gorry arrived at 7:15 p.m.  
                 Dr. Turner, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Johnson  
                 Dr. Monroe

**Superintendent's Report**

Dr. Turner reviewed his agenda items, in particular the new personnel changes for the upcoming school year. Dr. Turner then introduced the new teachers in attendance: Ms. Isabel Alvarado Irias and Ms. Laurel Degnan. Dr. Turner continued to go over his agenda items, highlighting the district's code of conduct and expressed his gratitude to Mrs. Giuliano and the members of the child study team for their effort in ensuring that the district has been determined to "meet requirements" with regard to implementation of special education requirements.

Mr. Tonzola began his portion of the workshop meeting by going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of those board members attending the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola then went over the approval of the increase in State Aid, the approval to increase the 2011/2012 appropriation budget, the proposal submitted by ePlus, and the approval of the renewal of the food service contract with Dowling Food Service.

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On a unanimous voice vote the workshop portion of the meeting adjourned at 7:34 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:35 p.m.

Roll Call

Present: Mr. Bardinas Mr. Mandina  
Mrs. Feeley Mr. Migdon  
Mr. Gerdes Mr. Charette  
Mr. Gorry  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Johnson  
Dr. Monroe

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – July 19, 2011

MOTION: Mr. Midgon SECOND: Mrs. Feeley VOTE: 5-0-2  
Mr. Gerdes abstained  
Mr. Mandina abstained

V. Superintendent's Report

Executive Session

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2011/2012 school year: [B]

Azzarella, Margaret	Michaelson, Laura
Bartlett, Donna	Misner, Kimberly
Boggio, Kim	Neare, Sandra
Bryant, Calista	Nyman, David
Cline, Kristen	Reibrich, Suzanne
Ginnane, Anne	Reynolds, Amy
Jordan, Delores	Ross, Sarah
Jump, Kate	Schroeder, Nancy

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Kretzer, Anne-Michael	Shea, Anne
Leanza, Joseph	Smith, Eileen
Manning, Diana	Subervi, Travis
Mason Raphaelides,	Trocchio, Louis
Stephanie	Webster, Victoria
Mastria, Angela	Whritenour, James

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of the following substitute nurses for the 2011/2012 school year: [B]

- Day, Kathleen
- Gillet, Rhoda
- Misner, Kimberly

Note: Substitute nurses are paid \$75.00 per day.

3. Resolved: That the Board approve the appointment of Instructional Assistant Kathryn Jump for the 2011 summer school program from July 5 through August 12, 2011 for an amended school day of 3.5 hours/day at a rate of \$25.00/hour (*the Board of Education approved this appointment for 3.0 hours at the June 21, 2011 meeting*): [G]
4. Resolved: That the Board approve the compensation for Computer Technology Teacher Julia Mate to create the annual student art calendar for publication and distribution to parents. This project required 25 work hours to be compensated at the \$40.00/hour stipend rate as defined in the BBEA collective agreement. [T]
5. Resolved: That the Board accept the resignation of Learning Disabilities Teacher Consultant (LDTC) Danielle Torrone effective August 15, 2011. (Attachment V-A.5)
6. Resolved: That the Board accept the resignation of Special Education Teacher Aide Kathryn Jump effective August 15, 2011. (Attachment V-A.6)
7. Resolved: That the Board accept the resignation of Computer Technology Teacher Julia Mate effective August 15, 2011. (Attachment V-A.7)
8. Resolved: That the Board approve the appointment of Laurel Degnan to the position of Kindergarten Teacher effective September 1, 2011 through June 30, 2012, at BA+30-Step 8 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment V-A.8) [B]
9. Resolved: That the Board approve the appointment of Isabel Alvarado Irias to the position of First Grade Teacher effective September 1, 2011 through June 30, 2012, at BA-Step 3 salary

level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment V-A.9) [B]

10. Resolved: That the Board approve the appointment of Hernan Carrion to the position of Teacher Aide, effective September 1, 2011 through June 30, 2012 at a salary established by the Bradley Beach Board of Education on file in the Office of the Board Secretary. (Attachment V-A.10) [G]
11. Resolved: That the Board approve the appointment of Amanda DeGennaro to the position of Teacher Aide, effective September 1, 2011 through June 30, 2012 at a salary established by the Bradley Beach Board of Education on file in the Office of the Board Secretary. (Attachment V-A.11) [G]
12. Resolved: That the Board approve the appointment of Susan Giordano to the position of Teacher Aide, effective September 1, 2011 through June 30, 2012 at a salary established by the Bradley Beach Board of Education on file in the Office of the Board Secretary. (Attachment V-A.12) [B]
13. Resolved: That the Board approve Lynn Stamm to the position of Cafeteria Aide for the 2011/2012 school year effective date September 6, 2011 through June 15, 2012 at the hourly rate of \$10.52 for 3.0 hours per day. [B]
14. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2011/2012 school year for an annual fee of \$2,000.00. [B]
15. Resolved: That the Board accept the resignation of Physical Education Teacher, Jason Smith, effective August 15, 2011. (Attachment V-A.15)

MOTION: Mr. Midgon SECOND: Mr. Gerdes VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the Code of Student Conduct for the 2011/2012 school year. (Attachment V-B.1)

MOTION: Mr. Midgon SECOND: Mr. Gerdes VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following student: **Student ID No. 1354** to attend an extended school year program at CPC Behavioral Healthcare-High Point School (P064) 1 Highpoint Center Way, Morganville, NJ 07751 for the 2011/2012 school year (205 days-July 11, 2011 - June 30, 2012). Tuition for this student's program is \$340.00 per diem for an annual tuition of \$69,700.00. Transportation will be provided by Bradley Beach School District. [B]

2. Resolved: That the Board approve the following students: **Student ID No. 260; ID No. 284; and ID No. 887** to attend the Harbor School, 240 Broad Street, Eatontown, NJ, 07724 for an extended year (July 11, 2011 - June 30, 2012) for the 2011/2012 school year. Tuition is a per diem rate of \$244.70 for 210 days, resulting in a total tentative tuition rate of \$51,387.00/student for a total of \$154,161.00. Transportation will be provided by Bradley Beach School District. [B]
3. The Superintendent reports that the New Jersey Department of Education, Office of Special Education Programs has deemed that the Bradley Beach School District **“meets requirements”** relative to federal and state compliance codes and requirements. (Attachment V-C.3)

Safety

4. Resolved: That the Board approve the annual “School Safety Plan” for the 2011/2012 school year. (Attachment V-C.4)
5. Resolved: That the Board approve Bradley Beach School staff members Alison Zylinski (School Social Worker) as the “Anti-Bullying Specialist” and Kristin Bower (3<sup>rd</sup> Grade Teacher) as the “Anti-Bullying Coordinator” for the 2011/2012 school year.

MOTION: Mr. Midgon SECOND: Mrs. Feeley VOTE: 7-0

D. Curriculum

1. Resolved: That the Board approve the Bradley Beach Health & Physical Education curriculum along with the curriculum guide (initiated 2008); also that the Board approve the adoption and use of “*The Great Body Shop*” as the health text materials (published by The Children’s Health Market Inc.) for implementation during the 2011/2012 school year.
2. Resolved: That the Board approve the Bradley Beach Technology Education curriculum along with the curriculum guide (initiated 2007) for implementation during the 2011/2012 school year.
3. Resolved: That the Board approve the Bradley Beach Mathematics Education curriculum along with the curriculum guide (initiated 2008); also that the Board approve the adoption and use of the following mathematics text materials:
  - Everyday Math- Pre-Kindergarten through Grade 5 (published 2004 by McGraw-Hill Inc.)
  - Connected Math- Grades 6 through 8 (published 2004 by Prentice-Hall Inc.)
  - Pre-Algebra- Grades 7 and 8 (published 2005 by McDougal-Littell Inc.)
  - Algebra I- Grade 8 (published 2007 by McDougal-Littell Inc.)for implementation during the 2010/2011 school year.

4. Resolved: That the Board approve the Bradley Beach Pre-Kindergarten – Grade 8 Career Education and Consumer, Family and Life Skills Curriculum along with the 2008 curriculum guide (initiated 2008) for implementation during the 2011/2012 school year.
5. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Social Studies Curriculum along with the curriculum guide (initiated 2008), also that the Board approve the adoption and use of the following Social Studies text materials:
  - We, the People Series- Grades 2-5, (published 1997 by Houghton Mifflin)
  - World Explorer and American Nation (6-8), (published 2003 by Prentice Hall)for implementation during the 2011/2012 school year.
6. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Language Arts/Literacy Curriculum along with the curriculum guide (initiated 2008), also that the Board approve the following Language Arts/Literacy text materials:
  - StoryTown- Kindergarten - Grade 5 (published 2008 by Harcourt)
  - Elements of Literature- Grades 6-8 (published 2008 by Holt)for implementation during the 2011/2012 school year.
7. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Science Curriculum along with the curriculum guide (initiated 2008), also that the Board approve the following Science text materials:
  - Harcourt NJ Science- Kindergarten – Grade 2 (published 2009 by Harcourt)
  - Scott-Foresman Science-Diamond Edition- Grades 3-5 (published 2008 by Pearson - Scott Foresman)
  - Holt Science and Technology Short Course and Glencoe Science- Grades 6-8; (published 2008 by Holt)for implementation during the 2011/2012 school year.
8. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Arts Curriculum (Visual Arts and Music) along with the curriculum guide (initiated 2008) for implementation during the 2011/2012 school year.
9. Resolved: That the Board approve the World Language Curriculum along with the curriculum guide (initiated 2008) for implementation during the 2011/2012 school year.

MOTION: Mr. Midgon SECOND: Mr. Bardinas VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2011 Workshop and Exhibition October 24-26, 2011

Resolved: That the Board approve the attendance of the following Board Members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$3,587.90. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 68.18	\$200.00	\$165.00	\$ 55.80	\$ 30.00
Paul Charette	68.18	200.00	165.00	55.80	30.00
Barbara Feeley	68.18	200.00	165.00	55.80	30.00
Dwight Gerdes	68.18	100.00	99.00	55.80	30.00
Brian Gorry	68.18			55.80	30.00
Paul Johnson	68.18			55.80	30.00
Michael Mandina	68.18			55.80	30.00
Todd Migdon	68.18			55.80	30.00
Susan Monroe	68.18			55.80	30.00
David Tonzola	68.19	100.00	99.00	52.70	30.00
Wayne Turner	68.19	100.00	99.00	62.00	30.00
<b>Total</b>	\$750.00	\$800.00	\$726.00	\$616.90	\$330.00

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

B. Approval of the 2010/2011 Nonpublic School Transportation Aid

Resolved: That the Board accept additional State (Nonpublic School Transportation) Aid in accordance with N.J.S.A. 18a:39-1a in the amount of \$1,218.00. (Attachment VI-B)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

C. Approval of Increase in State Aid for the 2011/2012 School Year

Resolved: That the Board accept the increase in state aid as follows:

State Aid	Original 2011/2012 Budget Amount	Adjusted 2011/2012 State Aid Amount	Increase
Adjustment Aid	\$589,077	\$659,748	\$70,671

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

D. Approval to Increase 2011/2012 Appropriation Budget

Resolved: That the Board approve the increase in the 2011/2012 Appropriation Budget and allow the Business Administrator to allocate these funds in the current budget year:

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Account Code	Increase
11-190-100-610.07-TE	\$30,534
11-000-261-420.00	9,770
Total Increase	\$40,304

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

Note: The remaining \$30,367 in state aid will be allocated to the 2012/2013 budget for tax relief.

E. Approval of the Proposal from ePlus Technology, Inc.

Resolved: That the board approve ePlus Technology, Inc. of 7 Gaither Drive, Mount Laurel, New Jersey, to provide the materials and labor necessary to upgrade the district's data network. ePlus Technology's quote is being issued through the New Jersey State Purchasing Contract Process: (Attachment VI-E)

WSCA-NJ State Contract #73980

The total amount of the proposal is \$37,615.

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

F. Approval of Renewal of Food Service Contract with Dowling Food Service Management Co.

Resolved: That the Board award the second contract renewal to the Dowling Food Service Management Co., Stanhope, N.J. for management of the District's food service operations for the 2011/2012 school year at the following fee:

Management Fee \$8,650.00  
and  
Administrative Fee \$1,700.00

Note: Dowling Food Service Management guarantees that the maximum loss to the Board of Education will be \$5,500.00. In the event the program cost exceeds total revenues (from all sources) by more than \$5,500.00, Dowling Food Service Management Inc. shall be responsible for any excess losses (shortfalls) incurred. [B]

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

G. Approval of Lunch/Breakfast Prices – 2011/2012 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2011/2012 school year:

Student Lunch \$3.25  
Student Breakfast \$1.50



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Adult Lunch                      \$3.75  
Adult Breakfast                \$1.90

MOTION:    Mr. Migdon                      SECOND:    Mr. Gerdes                      VOTE:    7-0

H.    Approval of Ala Carte Prices – 2011/2012 School Year

Resolved:    That the Board approve the attached ala carte prices for the 2011/2012 school year.  
(Attachment VI-H)

MOTION:    Mr. Migdon                      SECOND:    Mr. Gerdes                      VOTE:    7-0

I.    Approval of Adult Lunch Prices – 2011/2012 School Year

Resolved:    That the Board approve the attached adult lunch prices for the 2011/2012 school year.  
(Attachment VI-I)

MOTION:    Mr. Migdon                      SECOND:    Mr. Gerdes                      VOTE:    7-0

J.    Approval of 2011/2012 Extended School Year Joint Transportation Agreement – Neptune Township

Resolved:    That the Board approve the following joint transportation agreement with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2011/2012 extended school year. [B]

Route #	Destination	Cost
CC5	Children's Center – Summer	\$ 841.29
CPC7	CPC High Point – Summer	2,689.88
HB15	Harbor School – Summer	2,520.00
	<b>Total</b>	<b>\$6,051.17</b>

MOTION:    Mr. Migdon                      SECOND:    Mr. Gerdes                      VOTE:    7-0

K.    Approval of Reimbursement for Board Members' Criminal History Record Checks

Resolved:    That the Board approve the reimbursement of board members' criminal history record checks (fingerprinting) as per N.J.S.A. 18A 12-1.2b.

Note: Reimbursements will only be given once proper documentation has been given to the Board Office indicating that the individual board member has paid for his/her criminal history record check, and the record check has been completed without any circumstances that would prevent a board member from serving as per N.J.S.A. 18A 12-1.

MOTION:    Mr. Migdon                      SECOND:    Mr. Gerdes                      VOTE:    7-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-L)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-M)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

O. Approval of Budget Transfers (2011/2012)

Resolved: That the Board approve the 2011/2012 budget transfers as listed on Attachment VI-O.

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

P. Approval of July 2011 Payroll

Resolved: That the Board approve the July 2011 gross payroll in the amount of \$57,445.66.

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

Q. Approval of Bills Payment

Resolved: That the Board approve the payment of the August 16, 2011 regular bills list and as certified and approved. (Attachment VI-Q)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

R. Approval of FY 2012 NCLB Consolidated Formula Grant Application/Funds

Resolved: That the Board approve submission of the FY 2012 NCLB Consolidated Formula Grant Application and acceptance of funds as follows. (Attachment VI-R)

<b>Program Name</b>	<b>FY 2008 Award Amount</b>
NCLB Title IA	\$130,059.00
NCLB Title IIA	43,599.00
NCLB Title III	13,382.00

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 7-0

VII. Old Business – None

VI. New Business

Mr. Migdon stated that the Bradley Beach Kids Run will be held on Friday, August 19<sup>th</sup> and that the Adult Run will be held on Saturday, August 20<sup>th</sup>.

IX. Committee Reports – None

X. President's Report

Mr. Charette stated that he has not had a response from Neptune City's Board of Education concerning the letter he sent dealing with shared services.

Mr. Charette also wished the new staff members the best of luck as they start their careers with Bradley Beach Board of Education.

XI. Executive Session

President Charette called for an Executive Session at 7:42 p.m. to discuss personnel and student matters.

XII. Public Comments (Regular Meeting Only) – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:36 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary