

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
May 19, 2009

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:	Mr. Bardinas arrived at 7:02 p.m.	Mrs. McClymont
	Mr. Gerdes	Mr. Migdon
	Mr. Johnson	Mr. Charette
	Mr. Mandina	
	Dr. Turner, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent:	Mrs. Feeley
	Mr. Gorry

Executive Session

President Charette called for an Executive Session at 7:02 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mrs. McClymont, and seconded by Mr. Gerdes, the Board reconvened into workshop session at 7:06 p.m.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the appointment of John Legere as Network/Technology Administrator for the 2009/2010 school year. Mr. Legere will be shared between Spring Lake Heights and Bradley Beach. Dr. Turner indicated that this is another shared service agreement that the District will be involved in to help in their fiscal management. Furthermore, Dr. Turner went over the letter issued by the United States Department of Education concerning the District's Special Programs mandates and timelines. Dr. Turner wanted to express his gratitude towards Mrs. Giuliano, Assistant Principal/Director of Special Services/School Psychologist, for her work with the Special Education Program.

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Afterwards Mr. Tonzola discussed with the Board the State's attempt to balance their current budget by electing to defer the first June state aid payment to school districts until July. The second June state aid payment has been deferred until July for some time. Districts will therefore carry a state aid receivable on their books and liquidate the 08/09 receivable when the aid is sent in July. There is no loss in state aid; however, districts were advised by the County Office to do a cash flow analysis to ensure that they could meet their payrolls and bills for the month of June. Mr. Tonzola stated that based on his calculation, the District will not run into a cash flow problem due to the deferment of the June 8th state aid payment. Mr. Tonzola then reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:32 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:33 p.m.

Roll Call

Present: Mr. Bardin as arrived Mrs. McClymont
Mr. Gerdes Mr. Migdon
Mr. Johnson Mr. Charette
Mr. Mandina
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley
Mr. Gorry

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – April 28, 2009
Reorganization Meeting – April 28, 2009
Confidential Executive Session – April 28, 2009

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0-1
Mr. Mandina Abstained

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of tenured teaching staff and support staff for the 2009-2010 school year as on file in the Office of the Superintendent as listed on (Attachment V-A.1).

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2. Resolved: That the Board approve the appointment of John P. Legere to the position of Network/Technology Administrator for the 2009/2010 school year. This half-time (0.5) position will be compensated at a salary established by the Bradley Beach Board of Education on file in the Office of the Board Secretary. [B] (Attachment V-A.2).
3. Resolved: That the Board approve Lunchroom Aide Anne Moonan to work an additional 6 hours during the week of May 25, 2009 (to cover the absence of a Lunchroom Aide colleague) at her regular rate of compensation of \$9.78/hour. [B]

Staff Travel

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Dr. Wayne Turner	5/22/09	Educational Excellence Training	Oyster Point Hotel Red Bank, NJ	\$ 30.00
Cynthia Aurilio	5/22/09	Educational Excellence Training	Oyster Point Hotel Red Bank, NJ	60.00
Alison Zylinski	6/01/09	Suicide Assessment: Current Clinical Standards of Care	Centra State Medical Center, Freehold, NJ	25.00
Dr. Wayne Turner	6/03/09	Strauss-Esmay Annual Educational Policy & School Law Seminar	Brookdale College	-0-
Patty Velazquez	6/22/09 – 6/26/09	World Languages Summer Technology Institute	Middlesex County College	-0-
David Tonzola	6/17/09	Audit and CAFR Preparation	Double Tree Guest Suites Mt. Laurel	100.00

MOTION: Mr. Johnson SECOND: Mr. Midgon VOTE: 7-0

B. Students

Report that the Bradley Beach School District continues to **Meet Requirements** in complying with the United States Department of Education-Office of Special Programs mandates and timelines for the 2007/2008 school year. (Attachment V-B.1)

C. Policy

1. Resolved: That the Board approve the following policy on second reading:
(White Attachment Packet V-C.1)

POLICY NUMBER	POLICY
0142	Nepotism
1220	Employment of Chief School Administrator
1620	Administrative Employment Contracts

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6423	Expenditures for Non-Employee Activities, Meals and Refreshments
6470	Payment of Claims
6471	School District Travel
6510	Payroll Authorization
6832	Audit and Comprehensive Annual Financial Report
9120	Public Relations Program

MOTION: Mr. Mandina SECOND: Mr. Gerdes VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Renewal of Contract with Intelligent Business System (IBS)

Resolved: That the Board approve the renewal of the attached contract with Intelligent Business System (IBS) to provide computer software maintenance and support services for the 2009/2010 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2008/2009 costs. (Attachment VI-A) [B]

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

B. Approval Compulsory Student Accident Insurance (2009/10 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Bollinger Insurance Agency for the 2009/10 school year. The plan will be underwritten by the Monumental Life Insurance Company and offered to parents at a cost of \$2,100.00 to the Board. (Attachment VI-B) [B]

Discussion: Mr. Tonzola stated that the 08/09 premium amount was \$1,918. When comparing that to the renewal premium, it represents an increase of 9.5% or \$182, which is inline with our budget projections.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

C. Approval of (Property) Insurance Advisor (2009/2010) School Year

Resolved: That the Board approve the firm of G.R. Murray Insurance, Princeton, NJ as its (Property) Insurance Advisor for the 2009/2010 School Year.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

D. Approval of Health/Dental Insurance Advisor (2009/2010) School Year

Resolved: That the Board approve the firm LDP Consulting Group, Inc, Shrewsbury NJ as its (Health/Dental) Insurance Advisor for the 2009/2010 School year.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

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E. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-E)

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-F)

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2009, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

H. Approval of Budget Transfers (2008/2009)

Resolved: That the Board approve the 2008/09 budget transfers as listed on Attachment VI-H.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

I. Approval of April 2009 Payroll

Resolved: That the Board approve the April 2009 gross payroll in the amount of \$326,104.01.

MOTION: Mrs. McClymont SECOND: Mr. Midgon VOTE: 7-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the May 19, 2009 regular bills list and as certified and approved (Attachment VI-J)

MOTION: Mr. Gerdes SECOND: Mr. Midgon VOTE: 7-0

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K. Acceptance of the American Reinvestment and Recovery Act – Individuals with Disabilities Education Act (ARRA-IDEA) Allocation

Resolved: That the Board approve the acceptance of the American Reinvestment and Recovery Act – Individuals with Disabilities Education Act (ARRA-IDEA) allocation as follows: (Attachment VI-K)

Program Name	ARRA Allocation
Basic	\$86,833.00

MOTION: Mrs. McClymont SECOND: Mr. Gerdes VOTE: 7-0

L. Acceptance of the American Reinvestment and Recovery Act – No Child Left Behind Title I Part A (ARRA-NCLB Title I Part A)

Resolved: That the Board approve the acceptance of the American Reinvestment and Recovery Act – No Child Left Behind Title I Part A (ARRA-NCLB Title I Part A) allocation as follows: (Attachment VI-L)

Program Name	ARRA Allocation
Title I Part A	\$57,766.00

MOTION: Mrs. McClymont SECOND: Mr. Gerdes VOTE: 7-0

VII. Old Business

Mr. Gerdes stated that new plants have been added to the Rain Garden and that the bulk of the planting is now complete. Furthermore, Mr. Gerdes reminded the Board that the School Band will be playing on Sunday, May 24th at the Gazebo starting at 1:00 p.m. Lastly, Board Members should meet at Madison and Bradley Blvd. at 9:30 a.m. on May 23rd to march in the Memorial Day Parade.

VIII. New Business

Dr. Turner went over the remaining events to occur in the school year:

1. The 8th Grade Washington Trip will start on Wednesday, May 20th.
2. Senator Kean will be visiting the 4th grade class on Wednesday, May 20th.
3. On Thursday, May 21st and Thursday, May 28th the school will have its annual spring concert. On May 21st kindergarten through 3rd grade will perform, and on May 28th 4th through 8th will perform.
4. On Wednesday, May 27th and Friday, May 29th the school will hold the kindergarten through 3rd grade and 4th through 7th grade field days, respectively.

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5. The PTO will hold their walk-a-thon on June 5th.

6. The school will hold its graduation ceremonies on June 16th at the Ascension Center.

Mr. Migdon stated that the PTO will be selling coffee on the boardwalk during the Memorial Day Parade starting at 6:00 a.m. and ending at noon.

IX. Committee Reports

Mr. Migdon stated that he met with the student advisory committee to discuss the lunch program.

X. Public Comments – None

XI. President's Report

Mr. Charette distributed the new committee list to the Board.

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary