

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Public Meeting**  
**February 17, 2009**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:	Mrs. Baker	Mr. Mandina
	Mrs. Feeley	Mrs. McClymont
	Mr. Gerdes arrived at 7:39 p.m.	Mr. Migdon
	Mr. Johnson	Mr. Charette
	Dr. Turner, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mr. Gorry

Superintendent's Report

Dr. Turner began the workshop session introducing Carl Schopfer and Richard Held from the Bradley Beach Shade Tree Commission. Mr. Schopfer spoke to the Board about placing trees on the Brinley Avenue sidewalk during the Arbor Day Celebration. This would be a joint project with the County, Church of Ascension, Bradley Beach Elementary School, and the Shade Tree Commission. The trees will be donated by the County; and Bradley Beach Public Works has agreed to remove pieces of the sidewalk and plant the trees. Mr. Schopfer will be in contact with Dr. Turner and the Facilities Committee to move forward with the project.

After the presentation by Mr. Schopfer, Dr. Turner reviewed his agenda items, in particular the approval of Cynthia Fluhr to the position of Teacher of Preschool Disabled. A brief Board discussion followed this resolution pertaining to the need to create this new educational program and the experience level of Ms. Fluhr. Furthermore, Dr. Turner informed the Board of the two special education students that have moved into the district and will be attending the Summerfield Elementary School in Neptune Township.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola reviewed the upcoming Board meetings beginning with the March 3<sup>rd</sup> special meeting, the March 31<sup>st</sup> public hearing and the April

## Regular Public Meeting February 17, 2009

28<sup>th</sup> reorganization meeting. Mr. Tonzola reminded the Board that nominating petitions are due in the Business Office by 4:00pm on March 2<sup>nd</sup>.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

### Regular Meeting

The Regular Public Meeting was called to order by President Charette at 8:00 p.m.

### Roll Call

Present:	Mrs. Baker	Mr. Mandina
	Mrs. Feeley	Mrs. McClymont
	Mr. Gerdes	Mr. Migdon
	Mr. Johnson	Mr. Charette
	Dr. Turner, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mr. Gorry

## IV. Minutes

### Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – January 20, 2009

MOTION:	<u>Mr. Migdon</u>	SECOND:	<u>Mrs. Feeley</u>	VOTE:	<u>8-0</u>
					Mrs. Baker Abstained
					Mr. Mandina Abstained
					Mrs. McClymont Abstained

## V. Superintendent's Report

### A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2008/2009 school year: [B]

Matthew Bannon  
Anne-Michael Kretzer

Note: Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of Cynthia Fluhr to the position of Teacher of Preschool Handicapped effective March 1, 2009 through June 30, 2009, Step 7, BA + 15, at a salary established by the collective agreement between the Bradley Beach Board of

**Regular Public Meeting  
February 17, 2009**

Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment V-A.2) [T]

3. Resolved: That the Board approve the placement of the following student teacher to complete practicum requirements with a teacher in the Bradley Beach School District:

STUDENT	COLLEGE/ UNIVERSITY	ASSIGNMENT	ASSIGNMENT DURATION	START DATE	COOPERATING TEACHER
Shari Popovich	Monmouth University	Classroom Observation	35 Hours	2/23/09	Julie Gross

Staff Travel

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Kimberly Meckes	2/19 - 2/21	NJ Music Conference for Music Educators	East Brunswick, NJ	\$130.00
Gail Mayer	2/23	Writing on Demand: Increasing Your Students' Success When Writing to Prompts on Writing Assessments (BER)	Cherry Hill, NJ	\$199.00
Sally Scarangella	2/23	Writing on Demand: Increasing Your Students' Success When Writing to Prompts on Writing Assessments (BER)	Cherry Hill, NJ	\$199.00
Sally Scarangella	3/13	Successful Co-teaching Strategies Increasing the Effectiveness of Your Inclusion Practices (BER)	Cherry Hill, NJ	\$199.00
Jeanne Acerra	3/13	Successful Co-teaching Strategies Increasing the Effectiveness of Your Inclusion Practices (BER)	Cherry Hill, NJ	\$199.00
Noreen Tarriff Ellen Schreck-Rosen	3/20	Research-Based Strategies to Jump-Start Your Kindergartener's Literacy Learning (BER)	Newark, NJ	\$199.00
Donna Hamernick	3/25	Web Sites that Enhance Instruction and Enrich Student Learning, K-6 (BER)	Newark, NJ	\$199.00
Frances Pondaco	3/25	Web Sites that Enhance Instruction and Enrich Student Learning, K-6 (BER)	Newark, NJ	\$199.00

Discussion: Dr. Turner informed the Board that the District's professional development day held on February 13<sup>th</sup> was a huge success. The District invited neighboring district staff members, including Belmar, Neptune City, and Neptune, to participate in the multiple workshops taking place throughout the day.

MOTION: Mr. Johnson SECOND: Mrs. McClymont VOTE: 8-0

**B. Students**

1. Resolved: That the Board approve the following student field trips to support student learning during the 2008/2009 school year: [B]

**Regular Public Meeting  
February 17, 2009**

GRADE	DATE	LOCATION OF TRIP	BUS INFO
Grade 6	4/29/09	Allaire State Park 9:00 a.m. – 3:00 p.m. \$297.00 admission	<i>First Student</i> \$280.00
Grade 4	3/11/09	Wegman's, Ocean Twp.	<i>First Student</i> \$225.00

2. Resolved: That the Board approve the 2008/2009 school year temporary tuition contract for **Student ID No. 775 and Student ID No. 1011** to attend Eatontown Public Schools. This agreement shall be in effect for the 2008/2009 school year with a prorated tuition of \$15,244.00 and \$14,826.60 respectively. [B]
3. Resolved: That the Board approve the 2008/2009 school year special education tuition contract for **Student ID No. 256** to attend Summerfield Elementary School, Neptune Public Schools. This agreement shall be in effect for the 2008/2009 school year with a prorated tuition of \$26,011.56. Transportation will be provided by Bradley Beach School District. [T]
4. Resolved: That the Board approve the 2008/2009 school year special education tuition contract for **Student ID No. 1413** to attend Summerfield Elementary School, Neptune Public Schools. This agreement shall be in effect for the 2008/2009 school year with a prorated tuition of \$43,172.97. Transportation will be provided by Bradley Beach School District. [T]

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 8-0

C. Policy

1. Resolved: That the Board approve the following policy on first reading:  
(Pink Attachment Packet V-C.1)

POLICY NUMBER	POLICY
2428.1	Standards-Based Instructional Priorities
5320	Immunization
5512.01	Harassment, Intimidation and Bullying
5331	Management of Life Threatening Allergies in Schools
8311	Managing Electronic Mail

MOTION: Mrs. Baker SECOND: Mrs. McClymont VOTE: 8-0

D. Educational Programs

1. Resolved: That the Board approve the addition of a Preschool Disabled program for the Bradley Beach Elementary School to begin March 9, 2009. [T]

MOTION: Mrs. McClymont SECOND: Mr. Gerdes VOTE: 8-0

**Regular Public Meeting  
February 17, 2009**

VI. Business Administrator/Board Secretary's Report

A. Approval of Attendance to the 47<sup>th</sup> Annual NJASBO Conference May 6-8, 2009

Resolved: That the Board approve the attendance of the following Administrator to the annual New Jersey Association of School Business Officials 2009 Annual Conference, which will be held at Bally's Park Place Hotel, Atlantic City, NJ at a total travel cost not to exceed \$710.50: [G]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals, per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 Rate (Not to Exceed)	Travel: Tolls/Parking/ Receipts Needed (Not to Exceed)
David Tonzola	\$275.00	\$234.00	\$135.00	\$46.50	\$20.00

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

B. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Special Public Meeting on Tuesday, March 3, 2009 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of adopting the preliminary budget for the 2009/2010 school year and take action on any other Board business.
2. Workshop/Regular Public Meeting and Formal Public Meeting/Final Adoption of the 2009/2010 School Budget on Tuesday, March 31, 2009 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of conducting a formal public hearing on the proposed budget for the 2009/2010 school year.
3. Workshop/Regular Public Meeting and Reorganization Meeting on Tuesday, April 28, 2009 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach N.J.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

C. Approval to Renew Participation in Monmouth Ocean Counties Shared Services Insurance Fund

Resolved: That the Board approve the following resolution:

**WHEREAS**, the New Jersey School Boards Insurance Act, Assembly 1371, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

**Regular Public Meeting  
February 17, 2009**

**WHEREAS**, the Bradley Beach Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS**, the New Jersey School Boards Association Insurance Group and its By laws provide a basis for securing this protection for member districts;

**NOW THEREFORE BE IT RESOLVED THAT THE BRADLEY BEACH BOARD OF EDUCATION** joins with other school districts in organizing and becoming a members of the sub-fund of the New Jersey School Boards Association Insurance Group (Monmouth Ocean Counties Shared Services Insurance Fund); and

**THAT**, by adoption of this resolution, the Bradley Beach Board of Education is hereby joining the sub-fund of the New Jersey School Boards Association Insurance Group (Monmouth Ocean Counties Shared Services Insurance Fund) effective July 1, 2008 and in cooperation with the existing sub-fund or NJSBAIG by laws and plan of risk management, and for the duration of three consecutive years for the following coverage:

Property	Crime	Auto Physical Damage
Equipment	Bonds	Umbrella
Breakdown	General Liability	Errors & Omissions
EDP	Automobile Liability	Workers Compensation

Discussion: Mr. Tonzola indicated that belonging to the Monmouth Ocean Counties Shared Services Insurance Fund is a great example of the district sharing services with other districts.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

**D. Approval of Acceptance and Submission of 2009 Safety Grant**

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2009 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$2,267.00 for the period July 1, 2009 through July 30, 2010. (Attachment VI-D)

Discussion: Mr. Tonzola stated that The New Jersey School Boards Association Insurance Group has established a safety grant program, which will be awarded in 2009. The safety grant program is designed to help members make safety, security and educational related purchases towards loss prevention at the individual district level, which ultimately affects the health of the overall sub-fund. Due to the fact that claims have been down in the sub-fund a large surplus was established. Therefore, MOCSSIF members decided to create a safety grant program and base a district's allocation on the premiums paid.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

**Regular Public Meeting  
February 17, 2009**

E. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-E)

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-F)

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2009, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

H. Approval of Budget Transfers

Resolved: That the Board approve the January 2008/2009 budget transfers as listed on Attachment VI-H.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

I. Approval of January 2009 Payroll

Resolved: That the Board approve the January 2009 gross payroll in the amount of \$320,472.89.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 8-0

J. Approval of Bills Payment

**Regular Public Meeting  
February 17, 2009**

Resolved: That the Board approve payment of the February 17, 2009 regular bills list and as certified and approved. (Attachment VI-J)

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 8-0

K. Approval of FY 2009 NCLB Consolidated Formula Grant Funds

Resolved: That the Board accept the following 2009 NCLB Consolidated Formula Grant Funds. (Attachment VI-K)

Program Name	FY 2009 Award Amount
Title IA	\$124,471.00
Title IIA	45,829.00
Title IID	1,034.00
Title III	13,146.00*
Title IV	1,871.00

\*Note: Bradley Beach – Title III Allocation is \$7,982.00  
Neptune City – Title III Allocation is \$5,164.00

MOTION: Mr. Johnson SECOND: Mrs. McClymont VOTE: 8-0

VII. Old Business

Mr. Charette stated that the consolidation meeting that was held on February 5<sup>th</sup> offered the same information that Dr. Turner gave the Board at the January board meeting.

VIII. New Business

Mr. Gerdes discussed the Memorial Day Parade and possible events for the students to take part in. Possible ideas were a bicycle parade and for the band to join the parade.

Dr. Turner informed the public that on Wednesday, February 25<sup>th</sup>, at 7:00 p.m. the Monmouth County Prosecutor Office will discuss internet safety to interested parents.

IX. Committee Reports – None

X. Public Comments

Heather Minsky, who lives at 115 Second Avenue, discussed her concerns about consolidation. She stated that parents in the neighborhood are unaware of the issues and that it would be beneficial if the Board gave the public the facts behind the consolidation issues. Furthermore, she stated that she attended a conference concerning globalization of curriculum and curriculum mapping, and felt that the school district would benefit if staff members attended a similar workshop.



**Regular Public Meeting**  
**February 17, 2009**

Susan Monroe, who lives at 500 LaReine Avenue, stressed her concerns over consolidation and would like the Board to be proactive when dealing with consolidation.

XI. President's Report – None

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:24 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary