

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 16, 2025

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

II. Roll Call

Present: Ms. Caruso Walker Ms. Walleston
Ms. Devane Ms. Weinberg
Ms. Flynn Dr. Franks
Ms. Saldutti
Dr. Heidelberg Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis
Ms. Sacci

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items - None

VI. President's Report

Dr. Franks welcomed everyone to the Board meeting and wished to congratulate Ms. Sauer for her Sustainable Hero Award. Dr. Franks also thanked Dr. Heidelberg and the staff for a great opening of school. Dr. Franks informed the Board that the mini golf event will be postponed until next Wednesday, September 24th. Lastly Dr. Franks stated that a representative from New Jersey School Boards is being scheduled to attend either the November or December Board meeting to conduct professional development for the Board.

VII. Student Representative's Report

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Ms. Molly Flynn gave the Board the Student Representative Report. Ms. Flynn reviewed the following events with the Board:

1. The first day of school
2. The Mexican Independence Day Celebration
3. The start of the soccer seasons
4. The ongoing Book Fair
5. The upcoming Back to School Night
6. The upcoming 8th Grade Car Wash
7. The first SOLE drawing

Lastly, Ms. Flynn wished to congratulate Ms. Sauer on her recognition by Sustainable Jersey.

VIII. Superintendent's Report

Dr. Heidelberg reviewed with the Board the following items:

1. The opening of school
2. The development of the Board Goals
3. The preschool and kindergarten dual language programs
4. Back to School Night
5. Hispanic Heritage Month

IX. Committee Reports

Ms. Weinberg stated that the curriculum committee met and discussed all the items on tonight's agenda. Moreover, the committee discussed the start of the gifted and talented program, the upcoming high school information night, the conservation wagon coming to the school, and the major changes coming to the state testing. The committee also reviewed the Board Goals. Lastly the committee wanted to thank Ms. Morgan Maclearie-Gonzalez for her mapping out the curriculum schedules.

Ms. Walleston stated that the finance and facilities committee met and reviewed all the items on tonight's agenda. Moreover, the committee met with the architect of record to discuss the facilities assessment report and timeframes for a referendum. The committee also discussed the Shade Tree Commission's initiative to plant trees on the school grounds, the completion of the summer projects and an upcoming crosswalk art project being sponsored by the Borough. Lastly the committee reviewed the Board Goals

Ms. Devane stated that the personnel and policy committee met and reviewed all the items on tonight's agenda. Moreover, the committee reviewed the Board Goals and discussed the upcoming sewer project in the Borough and how it will effect arrival and dismissal at the school.

X. Public Comments -- Agenda Items Only - None

XI. Executive Session

President Franks called for an Executive Session at 6:31 p.m. to discuss school safety and security issues.

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Resolved: That the Board agree to a Confidential Executive Session

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

Public Workshop Reconvened

On a motion by Ms. Weinberg, and seconded by Ms. Caruso Walker, the Board reconvened into the workshop session at 7:02 p.m.

XII. Workshop Agenda Items

Dr. Heidelberg reviewed his agenda items with the Board. It was noted that it is with regret that the Board accept Ms. Vilardi's resignation.

Mr. Tonzola reviewed his agenda items with the Board in particular the proposal from the architect.

XIII. Regular Meeting

XIV. Approval of Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:
Special Meeting – August 19, 2025
Regular Meeting – August 19, 2025

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0-1
Ms. Walleston abstained

Resolved: That the Board approve the Minutes of:
Confidential Executive Session Special Meeting – August 19, 2025

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 4-0-3
Ms. Caruso Walker recused
Ms. Walleston abstained
Dr. Franks recused

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board accept, with regret, the resignation of Ms. Marielle Gerbino, Paraprofessional, for the 2025-2026 school year, effective September 1, 2025.
2. Resolved: That the Board ratify the appointment of Ms. Jesica Santamaria Delgado as a full-time Paraprofessional, replacing Ms. Marielle Gerbino, at an annual salary

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of \$29,828.00, effective retroactive to September 1, 2025, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [B]

- 3. Resolved: That the Board ratify the appointment of Ms. Sophia Ayers as a .8 Paraprofessional, replacing Ms. Jesica Santamaria Delgado, at a prorated annual salary of \$23,862.40, effective retroactive to September 1, 2025, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. (Attachment XV-A.3) [B/T]
- 4. Resolved: That the Board approve Mr. Deshawn Day as a Substitute Custodian for the 2025/2026 school year at a rate of \$17.50 per hour, retroactive to September 1, 2025, under the supervision of Mr. David Tonzola, Business Administrator/Board Secretary. [B]
- 5. Resolved: That the Board approve the following educational service provider for the 2025/2026 school year: [G]

Provider	Address	Service	25/26 Cost
Mary L. Riter LLC	96 Fifth Avenue Belmar NJ 07719	Physical Therapy	\$110.00 per hour for all services

- 6. Resolved: That the Board ratify the appointment of the following lunch aide for the 2025/2026 school year, at a rate of \$17.50 per hour, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent: [B]
 - Ms. Mya Fernandez
- 7. Resolved: That the Board ratify the appointment of the following substitute lunch aides for the 2025/2026 school year, at a rate of \$17.50 per hour, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent: [B]
 - Ms. Marcia Falcon
- 8. Resolved: That the Board ratify the appointment of the following substitute paraprofessionals for the 2025/2026 school year, at a rate of \$100 per day, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent: [B]
 - Ms. Marcia Falcon
- 9. Resolved: That the Board ratify the appointment of the following substitute teachers for the 2025/2026 school year, at a rate of \$100.00 per day, under the supervision of Dr. Michael Heidelberg, Principal/Superintendent: [B]
 - Danielle Speranza
- 10. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Morgan Maclearie-Gonzalez	10-16-25 10-17-25	NJPSA Fall Conference	Atlantic City	\$430
Thomas Pulcine	10-1-25 1-27-26 3-19-26	Health and Physical Education Teacher Professional Learning Community	Neptune Township School District	\$0
Hilary Karpoff	10-7-25 12-16-25 2-25-26 5-27-26	Multilingual Learner Shore Education Association Meetings	Various Local Schools	\$0
Jessica Whitman	10/17/25 11/21/25 12/19/25 1/16/26 2/20/26 3/20/26 4/17/26 5/15/26	Community of Practice for PIRS (Preschool Intervention Referral Specialist)	Virtual 1-2:30 pm	\$200
Jennifer DiZefalo Paul Mulligan	9-26-25 10-30-25 12-19-25 2-25-26 6-5-26	Shore Consortium for Gifted and Talented	Various Local Schools	\$0

11. Resolved: That the Board approve the following student observer placements for the 2025-2026 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

Name	University	Cooperating teacher	Timeline
Madison Bush	Monmouth University	Hilary Karpoff Amanda Schutzbank	September - December

12. Resolved: That the Board accept, with regret, the resignation of Ms. Cara Vilardi, Teacher, effective December 23, 2025, or earlier, contingent upon the successful hiring of a replacement. (Attachment XV-A.12)

13. Resolved: That the Board approve certificated staff, as identified in Attachment XV-A.13, to provide before and/or after school construction-related supervision during the Bradley Beach 5th Avenue sewer project. This supervision shall be compensated at the contractual rate delineated in Schedule F – Special Contracts of the agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association. Services will continue through the duration of the project, which is expected to concluded by December 1, 2025. [T]

MOTION: Ms. Caruso Walker SECOND: Ms. Walleston VOTE: 7-0

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B. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve the following 2025-2026 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards. [B]

Date	Grade	Location	Cost	Bus
10/23/2025	Preschool (all)	Allaire Community Farm	\$410	\$250 - First Student bus
March 4, 2025	Grade 8 Student Council	New York City, New York	N/A	\$2150
April 22, 2026	6	Philadelphia, Pennsylvania	At a cost not to exceed \$500	Shared bus cost of \$2100
April 22, 2026	7	Philadelphia, Pennsylvania	At a cost not to exceed \$300	Shared bus cost of \$2100
June 9-11, 2026	8	Washington DC	At a cost not to exceed \$16975	\$7025
11/12/25 Date TBD	5-6th Grade G&T	Middletown Arts Center Buehler Challenger & Space Center	At a cost not to exceed \$1350	Included in the cost of the trip
Date TBD	4-5th Grade G&T	Middletown Arts Center InfoAge	At a cost not to exceed \$1350	Included in the cost of the trip
Date TBD	2-3rd Grade G&T	Allaire Farms Culinary Institute, Fulfil	At a cost not to exceed \$1350	Included in the cost of the trip

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policies and Regulations for adoption or abolishment. (Attachment XV-C.1)

Policy/Regulation Number	Policy/Regulation Title	Status
P 0173	Duties of Public School Accountant	Revised
P 0177	Professional Services (M)	Revised
P & R 1570	Internal Controls (M)	Revised
P 1620	Administrative Employment Contracts (M)	Revised
P & R 6111	Special Education Medicaid Initiative (SEMI) Program (M)	Revised
P 6220	Budget Preparation (M)	Revised
R 6220	Budget Preparation	Revised
P 0143	Board Member Election and Appointment	Revised
P 1636.01	Notification of Promotion, New Job, and Transfer Opportunities	New
P 1648.15	Recordkeeping for Healthcare Settings in School Buildings – COVID-19 (M)	Abolished
P 2422	Statutory Curricular Requirements (M)	Revised

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P 5339.01	Student Sun Protection (M)	New
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2. Resolved: That the Board approve and endorse the Board of Education Goals for the 2025-26 school year to ensure effective leadership and support for the entire educational community. (Attachment XV-C.2)
3. Resolved: That the Board approve and accept the District Goals for the 2025-26 school year, derived from the 5 Year Strategic Plan, outlining the operational and administrative objectives to ensure continuous advancement, growth, and achievement for all staff and students. (Attachment XV-C.3)
4. Resolved: That the Board approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (MOA). (Attachment XV-C.4)

MOTION: Ms. Caruso Walker SECOND: Ms. Walleston VOTE: 7-0

D. Students – The superintendent recommends:

1. Resolved: The BBES Bullying Specialist reports 0 incidents of Harassment, Intimidation, and Bullying, with 0 investigations, with one Principal determination in the Month of September, 2025, as of September 11th.
2. Resolved: On Wednesday, September 10, 2025, the Bradley Beach School District conducted a bus evacuation drill. The drill began at 9:55 am and concluded at 11:00 am. The drill was conducted at Bradley Beach Elementary School for all students. There is no specific route number for the route, as Bradley Beach School District is a walking district. The drill was supervised by Mr. Michael Heidelberg, Superintendent / Principal. (Attachment XV-D.2)
3. Resolved: That the Board approve the following tuition students for the 2025/2026 school year for the following students: #3038, #3045, #3042, #3041, #3040, #2997, #3027, #2903, #2993, #2681, #2792, #2998

MOTION: Ms. Walleston SECOND: Ms. Caruso Walker VOTE: 7-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of August 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

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Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following August amounts:

August 15, 2025 \$56,119.97
August 29, 2025 \$54,242.58

A. The Superintendent Recommends Approval to Create a FY 2026 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium Application

Resolved: That the Board create a FY 2026 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium with Brielle Elementary School, Hazlet Township School and Henry Hudson Regional District, and include their allocation within the Bradley Beach Elementary School Title III Grant Application.

LEA	Amount
Brielle Elementary School	\$629
Hazlet Township School	\$4,912
Henry Hudson Regional District	\$6,047

Note: The total amount of the Title III award amount is \$19,520, which is made up of Bradley Beach Elementary School's allocation of \$7,932 Brielle Elementary School's allocation of \$629, Hazlet Township School of \$4,912 and Henry Hudson Regional District's allocation of \$6,047. This resolution supersedes resolution XVI-C from August 19, 2025.

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

B. The Superintendent Recommends the Approval of Acceptance of the FY 2026 Elementary and Secondary Education (ESEA) Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2026 ESEA Formula Grant Funds as follows:

Program Name	FY 2026 Award Amount
ESEA Title IA	\$65,399
ESEA Title IIA	8,911
ESEA Title III	7,932*
ESEA Title IV	10,000

*Note: The district must form a consortium for its Title III Funds. Therefore the total award amount will be the total allocation of the created consortium. Therefore, the total allocation of funds is \$19,520 \$7,932 Bradley Beach Board of Education, \$6,047 Henry Hudson Regional District, \$4,912 Hazlet Township School and \$629 Brielle Board of Education.

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

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C. The Superintendent Recommends the Approval of the FY 2025 Elementary and Secondary Education (ESEA) Formula Grant Carry-Over Application Submission

Resolved: That the Board approve the submission of the FY 2025 ESEA Title Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title IA	\$2,774.79
Title IIA	\$5,256.00
Title III (Bradley Beach)	\$996.57
Title III (Brielle Consortium)	\$926.85
Title III (Henry Hudson Consort.)	\$547.88
Title IV	\$2,400.00

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

D. The Superintendent Recommends the Approval of Acceptance of FY 2025 Individuals with Disabilities Act (IDEA) Formula Grant Carry-Over Application Submission

Resolved: That the Board approve the submission of the FY 2025 IDEA Basic and Preschool Carry-Over Application in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$14,003.76
IDEA Preschool	\$193.69

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

E. The Superintendent Recommends the Approval of Salaries to be Funded by Federal Grants: FY 2026 IDEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Stephanie Soriano	\$32,836.00	20-250-100-101-00	IDEA Basic	52.27%
		11-120-100-101-00	General Fund	47.73%
				100.00%
Jesica Santamaria Delgado	29,828.00	20-250-100-106-00	IDEA Basic	100%
Nichole Covert	28,819.00	20-250-100-106-00	IDEA Basic	100%

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Amanda Schutzbank	1,672	20-252-100-101-00 20-218-100-101-00 11-105-100-101-00	IDEA Preschool Preschool Expansion General Fund	1.99% 96.73% <u>1.28%</u> 100.00%
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MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

F. The Superintendent Recommends the Approval of Salaries to be Funded by Federal Grants: FY 2026 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$53,780.00	20-231-100-101.00	ESEA Title I	100%
Lucia Newberry	4,515.00	20-231-100-101.00	ESEA Title I	5.69%
	4,817.00	20-241-100-101-00	ESEA Title III	6.07%
	69,697.00	11-240-100-101-00	General Fund	<u>88.24%</u>
				100.00%

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

G. The Superintendent Recommends the Approval of Architectural Proposal for Professional Services for the Replacement of Steam Boiler Accessory Equipment

Resolved: That the Board approve the architectural proposal submitted by Di Cara Rubino Architects to perform professional services for the Replacement of Steam Boiler Accessory Equipment. The total cost of this proposal is \$18,000. [B/T] (Attachment XVI-G)

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

H. The Superintendent Recommends the Approval of Expanded Uniform Minimum Chart of Accounts for 2025/2026 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2025/2026 School Year. (Attachment XVI-H)

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

I. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

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Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-I)

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

J. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-J)

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

K. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of August 31, 2025, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4), that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

L. The Superintendent Recommends the Approval of Budget Transfers (2025/2026)

Resolved: That the Board approve the 2025/2026 budget transfers as listed on Attachment XVI-L.

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

M. The Superintendent Recommends the Approval of August 2025 Payroll

Resolved: That the Board approve the August 2025 gross payroll in the amount of \$110,362.55.

MOTION: Ms. Caruso Walker SECOND: Ms. Weinberg VOTE: 7-0

N. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the September 16, 2025 regular bills list and as certified and approved. (Attachment XVI-N)

MOTION: Ms. Flynn SECOND: Ms. Weinberg VOTE: 7-0

XVII. Regular Meeting – Old Business - None

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XVIII. Regular Meeting – New Business

Ms. Devane reviewed the Historical Society update

Ms. Weinberg reviewed the Shade Tree Commission update

XIX. Public Comments - None

XX. Executive Session – None

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary