

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
July 22, 2025

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 6:06 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present:	Ms. Caruso Walker arrived at 6:14 p.m.	Ms. Saldutti
	Ms. Devane	Ms. Walleston
	Ms. Flynn left at 6:58 p.m.	Ms. Weinberg
	Ms. Sacci	Dr. Franks
	Dr. Heidelberg, Superintendent/Principal	
	Mr. Tonzola, Business Administrator/Board Secretary	

Absent: Ms. Davis

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and welcomed the Board to tonight's meeting.

VI. President's Report

Dr. Franks wished to thank everyone for the birthday wishes received at last month's meeting. Moreover, Dr. Franks wished everyone an enjoyable remaining weeks of summer.

VII. Student Representative's Report – None

VIII. Superintendent's Report

After the President's Report, Dr. Heidelberg conducted the Superintendent's Report. Dr. Heidelberg shared with the Board the details of the Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant. The FOCUS grant helps to invest in the school's literacy program. Dr. Heidelberg gave the Board an overview of the science of reading program and the DRA program. Dr. Heidelberg also provided the Board with an update on the interim QSAC report and the district's performance report, as it relates to instructional and program. Lastly, Dr. Heidelberg informed the Board that the town plans to repave and perform sewer replacement projects along Fifth Avenue during the upcoming school year.

IX. Committee Reports

After the Superintendent's Report, the committee chairs conducted their committee reports.

- Curriculum Committee Report – None
- Finance and Facilities Committee Report – Mrs. Walleston stated that the finance committee met on July 8th and discussed the agenda items as well as the status of the summer maintenance projects.
- Personnel Committee Report – None

X. Public Comments – Agenda Items Only – None

XI. Executive Session (if needed) – None

XII. Workshop Agenda Items

Dr. Heidelberg reviewed his agenda items with the Board, in particular the 2025/206 Remote (Virtual) Instruction Plan.

Before reviewing his agenda items, Mr. Tonzola reminded the Board of their mandated training. He informed the Board that candidate kits are available on the New Jersey School Board website for the November election. Mr. Tonzola then reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 6:34 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 6:35 p.m.

Present: Ms. Caruso Walker Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn left at 6:58 p.m. Ms. Weinberg

Ms. Sacchi
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular/Public Hearing Meeting – June 24, 2025
Confidential Executive Session – June 24, 2025

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0-1
Ms. Saldutti abstained

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the appointment of the following cafeteria aide for the 2025/2026 school year, at a rate of \$17.50 per hour. Hours to be determined based on cafeteria usage needs. [B]
 - Brianna J. Hernandez
2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [T]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Donna Maggio	8/27/2025 8/28/2025	Tools of the Mind Training - Year One	Howell School District	\$45/hr 12 hours

3. Resolved: That the Board approve the following student observer placements for the 2025/2026 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

Name	University	Cooperating teacher	Timeline
Angelo Pagano	Brookdale Community College	Ms. Cynthia Aurilio Ms. Stephanie Soriano	September - December

MOTION: Ms. Caruso Walker SECOND: Ms. Sacchi VOTE: 8-0

B. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve Curriculum Development summer hours at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts for the following staff: [B]

Name	Subject	Grades	Hours
Courtney Hammell	Health and PE	6-8	15

2. Resolved: That the Board approves the following walking Field trips for the 2025/2026 School year:

- Bradley Beach Library
- Bradley Beach Boardwalk
- Main Street Shops
- Fire Department / Rescue Squad
- Bradley Beach Borough Hall
- Bradley Beach Recreation Center
- Neptune High School
- Riley Park

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the 2025/2026 Remote (Virtual) Instruction Plan. (Attachment XV-C.1)

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of June 30, 2025 no line item account has encumbrances and

expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following June amounts:

June 13, 2025	\$214,267.11
June 18, 2025	\$197,282.35
June 30, 2025	\$ 52,609.17

A. The Superintendent Recommends the Approval of Acceptance of FY 2026 IDEA Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2026 IDEA Part B Consolidated Formula Grant Application:

Program Name	FY 2022 Award Amount
IDEA Basic	\$118,074
IDEA Preschool	2,742

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

B. The Superintendent Recommends the Approval of Use of School Building – The Parish of Saint Teresa of Calcutta

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Parish of Saint Teresa of Calcutta for its Faith Formation Program on Sundays during the 2025/2026 School Year. Facilities fees and custodial fee will be waived. (Attachment XVI-B)

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

C. The Superintendent Recommends the Approval of the Ala Carte Prices for the 2025/2026 School Year

Resolved: That the Board approve the attached ala carte prices for the 2025/2026 school year. (Attachment XVI-C)

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

D. The Superintendent Recommends the Approval of Inter-Fund Transfer from Fund 11 to Fund 20

Resolved: That the Board approve the \$64,300 inter-fund transfer from account code 11-105-100-936-00 to account 20-5200 as per the 2025/2026 school budget approved May 6, 2025.
[B]

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

E. The Superintendent Recommends the Approval of Nonpublic School Transportation Aid (2024/2025 School Year)

Resolved: That the Board accept 2024/2025 State Nonpublic Transportation Aid in the amount of \$6,782. (Attachment XVI-E)

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

F. The Superintendent Recommends the Approval of Acceptance of Funds for the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant Funds

Resolved: That the Board approve the acceptance of the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) grant funds in the amount of \$660.00

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

G. The Superintendent Recommends the Approval to Submit the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant Application Amendment

Resolved: That the Board approve the submission of the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) grant application amendment.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

H. The Superintendent Recommends the Approval to Increase the Bid Threshold and Quote Threshold

Resolved: That the Board approve the following resolution:

WHEREAS, David Tonzola, School Business Administrator/Board Secretary, possesses a Qualified Purchasing Agent (QPA) certificate;

WHEREAS, the State Treasurer, in consultation with the Governor and pursuant to N.J.S.A. 52:34-7 and N.J.S.A. 18A:18A-3(b), has increased the bid threshold amount for school districts with a Qualified Purchasing Agent, from \$44,000 to \$53,000 effective July 1, 2025,

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education pursuant to N.J.S.A. 18A:18A-3 (a), establishes and sets the bid threshold amount of \$53,000 for the school district, and further authorizes the School Business Administrator/Board Secretary, the Qualified

Purchasing Agent, to award contracts, in full accordance with N.J.S.A. 18A: 18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

FURTHERMORE, for contracts in the aggregate that are less than the bid threshold of (15%) or more of the amount, the School Business Administrator/Board Secretary shall award contracts after soliciting at least two competitive quotations.

The School Business Administrator/Board Secretary, pursuant to N.J.S.A. 18A:18A-37 (c), is authorized to award contracts that are in the aggregate less than fifteen (15%) percent of the bid threshold without soliciting competitive quotations.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

I. The Superintendent Recommends the Approval of Bradley Beach Elementary School Parent Teacher Association Donation

Resolved: That the Board approve the acceptance of the donation of \$923.00 from the Bradley Beach Elementary School Parent Teacher Association to be used for pre-k through eighth grade school field trips. Furthermore, that the Board authorize the Business Administrator to create budget account 20-001-100-800-25-PT as well as revenue code 20-1000-001-PT.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

J. The Superintendent Recommends the Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom 15 for the 2025/2026 School Year

Resolved: That the Board approve the Toilet Room Waiver for pre-kindergarten classroom number 15 for the 2025/2026 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

K. The Superintendent Recommends the Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom 16 for the 2025/2026 School Year

Resolved: That the Board approve the Toilet Room Waiver for pre-kindergarten classroom number 16 for the 2025/2026 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

L. The Superintendent Recommends the Approval of Toilet Room Facilities Waiver for Pre-Kindergarten Classroom 17 for the 2025/2026 School Year

Resolved: That the Board approve the Toilet Room Waiver for pre-kindergarten classroom number 17 for the 2025/2026 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

M. The Superintendent Recommends the Approval of Application for Dual Use of Educational Space for the 2025/2026 School Year

Resolved: That the Board approve the application for dual use of educational space within classroom number 19 for the 2025/2026 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

N. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-N)

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

O. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-O)

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

P. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of June 30, 2025, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4), that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

Q. The Superintendent Recommends the Approval of Budget Transfers (2024/2025)

Resolved: That the Board approve the 2024/2025 budget transfers as listed on Attachment XVI-Q.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

R. The Superintendent Recommends the Approval of June 2025 Payroll

Resolved: That the Board approve the June 2025 gross payroll in the amount of \$464,158.63.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

S. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the June 26 and July 22, 2025 regular bills list and as certified and approved. (Attachment XVI-S)

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

T. The Superintendent Recommends the Approval o Bradley Beach PTA Use of School Grounds

Resolved: That the Board approve the Bradley Beach PTA's use of the school grounds on Wednesdays and Fridays beginning July 28, 2025 through September 12, 2025 for the purpose of dance rehearsal. All facility and custodial fees will be waived. (Attachment XVI-T)

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

Ms. Devane reviewed the Bradley Beach Historical Society update.

Ms. Devane informed the Board that Mr. Paul Neshamkin was named the Town Historian. The Board wished to congratulate Mr. Neshamkin on being given this title.

Ms. Flynn reviewed the PTA update.

Ms. Saldutti reviewed the BBBCA update.

XIX. Public Comments – None

XX. Executive Session

President Franks called for an Executive Session at 6:43 p.m. to discuss negotiation and personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Walleston SECOND: Ms. Caruso Walker VOTE: 8-0

Regular Meeting
July 22, 2025

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned from the Executive Session at 7:07 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary