

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
February 17, 2026

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 6:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Ms. Caruso Walker Ms. Sacci
Ms. Davis Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn Ms. Weinberg
Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and welcomed the Board and public to tonight's meeting. Dr. Franks then turned the meeting over to Dr. Heidelberg. Dr. Heidelberg began the meeting by introducing and recognizing the Teacher of the Year, Mrs. Jennifer Pingitore, and the Educational Services Professional of the Year, Mrs. Nichole Covert. After recognizing the Teacher of the Year and the Educational Services Professional of the Year, Dr. Heidelberg recognized the second marking period high honor roll recipients.

OFFICIAL MINUTES

Regular Meeting

February 17, 2026

VI. President's Report

Dr. Franks wanted to recognize all the celebrations occurring today. They included the start of Ramadan, the Lunar New Year, and Mardi Gras. Dr. Franks also wanted to recognize Mrs. Pingitore and Mrs. Nichole Covert, and the high honor roll recipients. Furthermore, Dr. Franks recognized Mrs. Bridget Devane on her selection to the 100 Most Powerful Women of New Jersey. Dr. Franks also informed the Board of upcoming New Jersey School Boards Association events.

VII. Student Representative's Report

Ms. Stella Covert, an 8th-grade student, gave the student representative report. Ms. Covert informed the Board of the current events at the school. Ms. Covert discussed the following with the Board.

1. The Winter Dance
2. The Battle of the Classes Event
3. The Great Kindness Challenge
4. The 100-day Celebration
5. The Talent Show

VIII. Superintendent's Report

Dr. Heidelberg discussed the following items with the Board:

1. The recognition of former Bradley Beach Business and Community Alliance President, Paula Gavin
2. The recently held Jazz Festival
3. The start of E-Fridays
4. An overview of the new and upcoming state testing
5. The recognition and thanks to the Bradley Beach Borough Department of Public Works for their help with snow cleanup.

IX. Committee Reports

Ms. Flynn stated that the curriculum committee met on February 10th and discussed the agenda items on tonight's agenda. Moreover, the other items discussed were:

1. The Young Audience Grant
2. The February 13th Professional Development Day
3. Mid-Year Assessment Data
4. The shift in civic instruction
5. Read Across America Mystery Readers
6. The STAR Lab Mobile Planetarium's upcoming event

Ms. Walleston stated that the finance and facilities committee met on February 10th and discussed the agenda items on tonight's agenda, as well as initial budget development assumptions.

Ms. Davis reviewed the policy and personnel committee meeting report with the Board. The committee reviewed the agenda items at its meeting, as well as the staff openings that will occur in the upcoming school year.

OFFICIAL MINUTES

Regular Meeting
February 17, 2026

X. Public Comments – Agenda Items Only - None

XI. Executive Session

President Franks called for an Executive Session at 6:32 p.m. to discuss student issues.

Resolve: That the Board agree to a Confidential Executive Session

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 9-0

Resolve: That the Board agree to adjourn the Confidential Executive Session at 6:46 p.m.

MOTION: Ms. Walleston SECOND: Ms. Weinberg VOTE: 9-0

XII. Workshop Agenda Items

The Workshop session of the meeting reconvened at 6:47 p.m.

Dr. Heidelberg reviewed his agenda items.

Before reviewing his agenda items with the Board, Mr. Tonzola reminded Board members who need to complete the mandatory training that they have until the end of the calendar year to do so. Moreover, Mr. Tonzola stated that the financial disclosure form emails have been sent out and that the forms are due April 30th. Mr. Tonzola then reviewed his agenda items with the Board, in particular, the approval of the playground proposal, the bid award, and current 2026-2027 budget developments.

By a unanimous voice the board agreed to adjourn the workshop session at 7:19 p.m.

XIII. Regular Meeting

The Regular Meeting was called to order by President Franks at 7:20 p.m.

Present: Ms. Caruso Walker Ms. Sacci
Ms. Davis Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn Ms. Weinberg
Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 20, 2026
Confidential Executive Session – January 20, 2026

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

OFFICIAL MINUTES

Regular Meeting
February 17, 2026

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the appointment of Ms. Jessica Mack as Softball Coach and Mr. Tom Gavin as Baseball Coach for the 2025/2026 school year, each with a stipend of \$3,834.00, as per Schedule F of the Bradley Beach Education Association Collective Bargaining Agreement, under the supervision of Dr. Michael Heidelberg, Principal/Superintendent. [B]
2. Resolved: That the Board approve the appointment of Ms. Donna Taylor to facilitate STEM / Lego Club for the 2025/2026 school year, at a rate of \$45.00 per hour, under the supervision of Dr. Michael Heidelberg, Principal/Superintendent. [G]
3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost	Mileage, Tolls, Parking
Stephanie Soriano	2-25-26	Once Upon a Math Problem: Building Number Sense Through Picture Books	Monroe Township	\$175	N/A
Julie Ellner Courtney Hammell	6-03-26	Bridges Intervention: Getting Started	Virtual	\$75	N/A

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 9-0

B. Students – The superintendent recommends:

1. Resolved: That the Board approve the following 2025/2026 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
2/19/2026	2nd and 6th grade	Jenkinson’s Aquarium	\$340	\$400
3/25/2026	7th and 8th grade	Red Bank Regional High School	\$0	TBD

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

OFFICIAL MINUTES

Regular Meeting

February 17, 2026

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policies and Regulations for second read and adoption. (Attachment XV-C.1)

Policy/Regulation Number	Policy/Regulation Title
P 0142.1	Nepotism (M) (Revised)
P 1220	Employment of Chief School Administrator (M) (Revised)
P&R 1552	Sexual Harassment – Staff (M) (New)
P 3362	Sexual Harassment (M) (Abolished)
R 3362	Sexual Harassment of Teaching Staff Members Complaint Procedure (Abolished)
P 4352	Sexual Harassment (M) (Abolished)
R 4352	Sexual Harassment of Support Staff Members Complaint Procedure (Abolished)
P&R 2530	Resource Materials (Revised)
P&R 2535	Library Material (New and Mandated)

2. Resolved: That the Board approve the first reading of the updated job description for Teacher. (Attachment XV-C.2)

3. Resolved: That the Board approve the first reading of the updated job description for Special Education Teacher. (Attachment XV-C.3)

4. Resolved: That the Board approve the first reading of the new job description for Superintendent /Principal. (Attachment XV-C.4)

MOTION: Ms. Flynn

SECOND: Ms. Caruso Walker

VOTE: 9-0

OFFICIAL MINUTES

Regular Meeting

February 17, 2026

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of January 31, 2026, no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following January amounts:

January 15, 2026	\$224,476.76
January 30, 2026	\$211,196.48

A. The Superintendent Recommends the Approval to Request Waiver for Special Education Medicaid Initiative (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2026/2027 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools, in the County of Monmouth, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2026/2027 school year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

B. The Superintendent Recommends the approval of proposal – General Recreation, Inc.

Resolved: That the Board approve General Recreation, Inc., Newton Square, PA 19073, to provide the removal of the existing and installation of new playground equipment and padding. The pricing is per New Jersey State Contract – Park and Playground Equipment and Parts

OFFICIAL MINUTES

Regular Meeting

February 17, 2026

Contract 24-FOOD-118184. The total cost of the proposal is \$104,645.00. The Board will utilize \$88,000 from the Local Recreation Improvement Grant award and funds from the 2026/2027 budget to fund this project. [B/G].

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

C. The Superintendent Recommends the approval of the New Jersey School Boards Delegate and Alternate Delegate

Resolved: That the Board approve the New Jersey School Boards Association Delegate and Alternate Delegate as follows:

Delegate – Liza Flynn
Alternate Delegate – Felicia Sacci

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

D. The Superintendent Recommends the Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2026, is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-D)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

E. The Superintendent Recommends the Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2026, is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-E)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

F. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of January 31, 2026, after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

OFFICIAL MINUTES

Regular Meeting
February 17, 2026

G. The Superintendent Recommends the Approval of Budget Transfers (2025/2026)

Resolved: That the Board approve the 2025/2026 budget transfers as listed on Attachment XVI-G.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

H. The Superintendent Recommends the Approval of January 2026 Payroll

Resolved: That the Board approve the January 2026 gross payroll in the amount of \$435,673.24.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

I. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the February 17, 2026, regular bills list and as certified and approved. (Attachment XVI-I)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

J. The Superintendent Recommends the Approval of Construction Project Bid Award

Resolved: That the Board approve the following resolution:

WHEREAS, on 2/11/2026, the Bradley Beach Board of Education conducted a public bid opening for the award of the Boiler Accessory Equipment Upgrades at Bradley Beach Elementary School project which yield the following for consideration:

Contractor	Base Bid Boiler Accessory Equipment Upgrades (Vacuum Condensate System/Boiler Blowdown tank)	Alternate #1 Furnish and install all materials, equipment, labor and all associated work for the Boiler Room Feedwater Tank	Alternate #2 Furnish and install all materials, equipment, labor and all associated work for the Gymnasium Storage Room Condensate Receiver
Kaser Mechanical, LLC	\$279,840	\$112,260	\$55,690
Whitfield Schneider Enterprises	\$167,300	\$79,800	\$34,500
Estock Piping Co., LLC	\$148,958	\$47,039	\$28,557

and:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A: 18A-1 et seq.;

OFFICIAL MINUTES

Regular Meeting

February 17, 2026

NOW, THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education award the contract for the Boiler Accessory Equipment Upgrades at Bradley Beach School Project to Estock Piping Co., LLC, in the total contract lump sum of \$177,515 as follows: [B]

Contractor	Base Bid Boiler Accessory Equipment Upgrades (Vacuum Condensate System/Boiler Blowdown tank)	Alternate #2 Furnish and install all materials, equipment, labor and all associated work for the Gymnasium Storage Room Condensate Receiver
Estock Piping Co., LLC	\$148,958	\$28,557

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

XVII. Regular Meeting – Old Business - None

XVIII. Regular Meeting – New Business

Ms. Devane gave the Board an update on the Bradley Beach Historical Society meeting.

Ms. Saldutti gave the Board an update on the BBBCA’s upcoming events.

Ms. Davis gave the Board an update on the upcoming events at Bradley Beach Recreation.

Dr. Franks gave the Board an update on the Bradley Beach Foundation events.

XIX. Public Comments – None

XX. Executive Session - None

XXI. Adjournment

By a unanimous voice vote, the meeting was adjourned at 7:33 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary