

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular/Public Hearing Meeting
June 24, 2025

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 6:04 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Ms. Caruso Walker Ms. Sacci
 Ms. Davis Ms. Walleston
 Ms. Devane Ms. Weinberg
 Ms. Flynn Dr. Franks
 Dr. Heidelberg, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Saldutti

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

Dr. Franks called the meeting to order and opened the public hearing on the business administrator's contract.

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2025; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2025; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 6:00 p.m. to 6:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 24, 2025 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Dr. Franks began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Franks closed the public hearing and reconvened the workshop session.

V. Discussion Items

Dr. Franks called the meeting to order and welcomed the Board to tonight's meeting. After the close of the public hearing, Dr. Franks turned the meeting over to Dr. Heidelberg. Dr. Heidelberg presented the Board with the local assessment data conducted by the district. Dr. Heidelberg reviewed the IReady growth in reading and math, as well as the Algebra I assessment and the gifted and talented program. After his presentation, Dr. Heidelberg turned the meeting over to Dr. Franks.

VI. President's Report

Dr. Franks then conducted her President Report. Dr. Franks wished to congratulate the graduates. Dr. Franks also wanted to thank all the staff for a wonderful school year. Dr. Franks then wished to thank Ms. Devane for her help in taking the lead in the superintendent evaluation process and for being a member of both the Teamster and BBEA negotiations.

VII. Student Representative's Report – None

VIII. Superintendent's Report

After the President's Report, Dr. Heidelberg conducted the Superintendent's report. Dr. Heidelberg shared with the Board the activities that have taken place since the last meeting. Some of the items Dr. Heidelberg reviewed with the Board were: the Memorial Day Parade; the presentation by Maud Dahme, a Holocaust Survivor; Field Day; the Washington Trip; and the 8th Grade Graduation. Lastly, Dr. Heidelberg informed the Board that there were no HIB incidents this month.

IX. Committee Reports

After the Superintendent's Report, the committee chairs conducted their committee reports. Ms. Weinberg reviewed the curriculum committee meeting with the Board. At the meeting, the committee reviewed the local assessment presentation, the summer curriculum writing, and the use of Magic School.

Dr. Franks wanted to thank and congratulate Mrs. Morgan Maclearie-Gonzalez for her work with Document Base Question.

Ms. Walleston stated that the finance and facilities committee met on June 16th and discussed the agenda items.

Ms. Davis stated that at the committee meeting, the personnel and policy committee met and reviewed the administrator as well as the regular appointments on the agenda. Moreover, the committee discussed the physical education teacher candidates and reviewed the recent updates on upcoming policies.

X. Public Comments – Agenda Items Only – None

XI. Executive Session (if needed) – None

XII. Workshop Agenda Items

Dr. Heidelberg reviewed his agenda items with the Board, in particular the personnel agenda items.

Before reviewing his agenda items, Mr. Tonzola reminded the Board of their mandated training. He informed the Board that candidate kits are available on the New Jersey School Board website for the November election. Mr. Tonzola then reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 6:46 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 6:47 p.m.

Present: Ms. Caruso Walker Ms. Sacci
Ms. Davis Ms. Walleston
Ms. Devane Ms. Weinberg
Ms. Flynn Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Saldutti

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Special/Public Hearing Meeting – May 06, 2025

MOTION: Ms. Flynn SECOND: Ms. Sacci VOTE: 7-0-1
Ms. Walleston abstained

Resolved: That the Board approve the Minutes of:

Confidential Executive Session – May 06, 2025

MOTION: Ms. Weinberg SECOND: Ms. Davis VOTE: 5-0-3
Ms. Carso Walker recused
Ms. Walleston abstained
Dr. Franks recused

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 20, 2025

MOTION: Ms. Davis SECOND: Ms. Weinberg VOTE: 6-0-2
Ms. Carso Walker abstained
Ms. Weinberg abstained

Resolved: That the Board approve the Minutes of:

Confidential Executive Session – May 20, 2025 (First)

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 6-0-2
Ms. Carso Walker abstained
Ms. Weinberg abstained

Resolved: That the Board approve the Minutes of:

Confidential Executive Session – May 20, 2025 (Second)

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 5-0-3
Ms. Caruso Walker abstained
Ms. Weinberg abstained
Dr. Franks recused

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the reappointment of Mr. David Tonzola to the position of Business Administrator/Board Secretary for the 2025/2026 school year.
(Attachment XV-A.1) [B]
2. Resolved: That the Board approve the reappointment of Ms. Morgan Maclearie-Gonzalez to the position of Director of Curriculum and Instruction for the 2025/2026 school year.
(Attachment XV-A.2) [B]
3. Resolved: That the Board approve the reappointment of Mrs. Alison Zylinski to the position of Director of Special Services/Social Worker for the 2025/2026 school year.
(Attachment XV-A.3) [B]
4. Resolved: That the Board approve the reappointment of Mr. Christian Monterrosa to the position of Information Technology Coordinator for the 2025/2026 school year.
(Attachment XV-A.4) [B]
5. Resolved: That the Board approve the appointment of Dr. Steven Kairys as the Bradley Beach School Physician for the 2025/2026 school year for an annual fee of \$2,000.00. [B]
6. Resolved: That the Board approve the appointment of Always Available (Barbara Franzetti-O’Boyle #40qA0587600) Physical Therapy Services to provide physical therapy services to the Bradley Beach Elementary School for the 2025/2026 school year at a rate of \$110 per hour beginning July 1, 2025. [G]
7. Resolved: That the Board approve the appointment of the following classroom aide to support students during all or part of the Bradley Beach Elementary School’s Summer Jumpstart Program or ESY Program. The hours for classroom aides will be 3.5 hours/day at a rate of \$20.00/hour: [B]
 - Ms. D. Dolan

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8. Resolved: That the Board approve the request for Maternity Leave by Mrs. Ruby Almanzar, Head School Secretary, to begin on or about August 15, 2025, and ending on or about January 8, 2026. (Attachment XV-A.8)
9. Resolved: That the Board approve the appointment of Ms. Melanie McCarthy as a part-time leave replacement school secretary for Ms. Ruby Almanzar for three days a week, effective September 1, 2025, through December 23, 2025, at a prorated 12-month salary of \$31,361.00, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. [T]
10. Resolved: That the Board approve the appointment of the following substitute teachers for the 2025/2026 school year, at a rate of \$100.00 per day: [B]
- Margaret Azzarella
 - Mary Backstrom
 - William Barrett Jr.
 - Carol Cantor
 - Eva Carella
 - Diane Dimperio
 - Sheryl Fordin
 - Alexander Glushek
 - Debra Holcombe Procyson
 - George Joseph
 - Valerie Kneis
 - Gavin Latshaw
 - Michael Mattingly
 - Melanie McCarthy
 - Karen McFadden
 - Thomas Meidhof
 - Luz O'Chat
 - Susan Pazinko
 - Joanne Pappaianni
 - Anita Pecorelli
 - Bruce Pilger
 - Mary Pranzatelli-Gray
 - Abeer Saleh
 - Jean Slover
 - Isaac Sultan
 - Regina Viqueira
 - Daniel Zagury
11. Resolved: That the Board approve the appointment of the following substitute nurses for the 2025/2026 school year, at a rate of \$125.00 per day: [B]
- Carol Cantor
 - Eileen Ruane

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- Kathleen Scala
- Melanie I Madrigal-Chacon

12. Resolved: That the Board approve the appointment of the following substitute school secretaries for the 2025/2026 school year, at a rate of \$100.00 per day: [B]

- Hortensia Cruz Salmoran
- Cecilia Guerrero Herrera
- Rosita Guzman
- Lenore Lambert
- Melanie McCarthy
- Jesica Santamaria Delgado
- Sara Mendoza-Rodriguez
- Regina Viqueira

13. Resolved: That the Board approve the following appointments in the New Jersey/District School Information System for the 2025/2026 School Year:

Position	Name
Anti-Bullying Coordinator	Ms. Alison Zylinski
District Homeless Education Liaison	Mrs. Alison Zylinski
Intervention and Referral Services Coordinator	Mrs. Alison Zylinski
District Professional Development Chair	Ms. Maclearie-Gonzalez
State Testing Coordinator	Dr. Michael Heidelberg
District NCLB Coordinator (ESSA)	Dr. Michael Heidelberg
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Mrs. Alison Zylinski
District Bilingual/ESL/ELS Point of Contact	Mrs. Alison Zylinski
NJSMART Point of Contact	Mr. Christian Monterrosa
School Safety Specialist	Dr. Michael Heidelberg

14. Resolved: That the Board approve the following educational service providers for the 2025/2026 school year: [B/G]

Provider	Address	Service	25/26 Cost
Dr. Tara Mango WLB@LiveBetterHearing.com	Live Better Hearing & Balance 223 Monmouth Rd. West Long Branch NJ 07764 732-229-5431 fax: 732-924-8114	Auditory Testing & Reports	\$615 TAP (Central Auditory Processing Eval.) \$315 CAE (Hearing Eval.)
Dr. Noah Gilson	Neurology Specialists of Mon County, NJ Suite 110 107 Monmouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	\$550/Neurological Eval.
Dr. Ankur Desai	Premium Psychiatry Svcs. Of Central Jersey, LLC 901 W Main Bldg A, St # 367 Freehold, NJ 07728	Psychiatric Evaluations & Reports	\$700/Eval. \$125/30 min of extend eval. time

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	732-637-6323 Fax 732-845-5407		
The Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.	18 Sheppard Place, Suite G Edison, NJ 08817 (908) 754-8593 Fax: 908-754-8597 learningtreej@yahoo.com	Multicultural/ Multilingual Evaluations and Consulting	\$830 All Spanish Evals \$880 All Other Languages \$150/hour Translation Written Translation 150/page
NeurAbilities: A Member of CNNH NeuroHealth	1451 NJ-34 #201 Wall Township, NJ 07727	Neurological Consultations & Reports	\$830 Neurological/ Developmental Evaluation \$3,495 Neuropsychological Testing 3,950 On-Site Neurological and Developmental Evals. (5 evals/day) \$150/hr Behavior Services (FBA approx. 10 hours)
Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$650/Developmental Eval + addit. \$600 for ASD eval..
Aida I. Piereria	60 Crine Road Colts Neck, NJ 07722 7324063361/7329462785 aidaslp14@yahoo.com	Bilingual Speech Evaluations	\$625/Monolingual Eval. \$675/Bilingual Eval. \$125 per hr/meetings \$125 per hr/consult \$100 per session S&L
MOESC Child Study Team Services	900 Hope Road Tinton Falls, NJ 07712	Social, Psychological Educational, Speech, and Occupational Evaluations Behavioral Services	\$400/ per Eval. (Social, Psych, Educ.) \$695/per Bilingual Eval. \$400/Speech Eval. \$400/OT / PT Eval. BCBA \$1,020 per day \$165 BCBA per hour \$83 RBT per hour
Lauren Padula, MS Tech Abilities Consulting, LLC ASHA# 14088810 ATP#86011 NJ License#41YS00849800	142 Beachview Avenue Manahawkin, NJ 08050 lauren@TAConsultingServices 609.290.2581	Assistive Technology Assessments and Consultation	\$1,000 Augmentative & Alternative Communication Evaluation \$900 Assistive Technology Evaluation \$175/hr AAC Training \$150/hr Consultation \$750 for ½ day training

15. Resolved: That the Board approve the following staff to serve as translators as needed for the 2025/2026 school year, paid at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts, under the supervision of Dr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. R. Almanzar
- Ms. L. Newberry
- Ms. D. Rodrick
- Ms. I. Segoviano
- Ms. C. Torres
- Ms. S. Soriano

16. Resolved: That the Board approve the following student teacher placements for the 2025/2026 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

Name	University	Cooperating Teacher	Timeline
Kathryn Gioia	Monmouth University	Ms. Isabel Segoviano Ms. Ashley Bancroft	September - May

17. Resolved: That the Board approve the adjustment of Ms. Jessica Whitman, School Psychologist, to a part-time position of 0.8 Full-Time Equivalent (FTE), effective September 1, 2025, for the 2025/2026 school year, under the supervision of Dr. Michael Heidelberg, Superintendent/Principal.
18. Resolved: That the Board approve the appointment of Mr. Gavin Latshaw as the Maternity Leave Replacement Teacher for Ms. Amanda Silverstein, Elementary Teacher, from September 1, 2025, through on or about November 10, 2025. Mr. Latshaw will be compensated at the substitute teacher rate of \$100.00 per day until he formally receives his New Jersey teaching certificate, after which he will be compensated at a prorated annual salary (Step 1, BA), under the supervision of Dr. Michael Heidelberg, Principal / Superintendent.

Note: The salary amount will be based on the 2025-2026 salary guide approved by the BBEA and Board.

19. Resolved: That the Board authorize the Superintendent / Principal, Dr. Michael Heidelberg, to offer employment to qualified candidates, make necessary personnel appointments during the summer months and conduct necessary board business, from July 1, 2025, through August 31, 2025, for positions required for the opening of school for the 2025/2026 academic year. These appointments shall be presented to the Board for ratification at the next scheduled regular meeting.
20. Resolved: That the Board approve the appointment of Ms. Nicole DiPeri as a maternity leave replacement for Ms. Ashley Fox, from September 1, 2025, through on our about November 1, 2025, at a prorated annual salary (Step 1, BA), under the supervision of Dr. Michael Heidelberg, Principal / Superintendent. (Attachment XV-A.20)

Note: The salary amount will be based on the 2025-2026 salary guide approved by the BBEA and Board.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

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B. Students – The superintendent recommends:

1. Resolved: That the Board affirms the HIB determination, from May 2025, as presented by Dr. Heidelberg in executive session at the May Board of Education meeting.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

C. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve Curriculum Development summer hours at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts for the following staff:

Name	Subject	Grades	Hours
Hilary Karpoff	AVID	8	7
Heather Mansur	Science	K-1	8
Courtney Hammell	Science	2-4	12
Heather Sauer	Science	5-8	16
Isabel Segoviano	World Language	7-8	14
Marissa Vitale	English Language Arts	7	2
Kirsty Sucato	English Language Arts	8	2

2. Resolved: That the Board approves the following walking Field trips for the 2025/2026 School year:

- Bradley Beach Library
- Bradley Beach Boardwalk
- Main Street Shops
- Fire Department / Rescue Squad
- Bradley Beach Borough Hall
- Bradley Beach Recreation Center
- Neptune High School
- Riley Park

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

D. Policy – The superintendent recommends:

1. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2024/2025 school year. (Attachment XV-D.1)

MOTION: Ms. Sacchi SECOND: Ms. Flynn VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of May 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following May amounts:

May 15, 2025 \$217,659.19
May 30, 2025 \$213,013.56

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. The Superintendent Recommends the Acceptance/Approval of the Local Recreation Improvement Grant Award from the New Jersey Department of Community Affairs

Resolved: That the Board approve the following resolution:

WHEREAS, the Local Recreation Improvement Grant 2025 (LRIG) is a competitive grant that supports improvement and repair of public recreation facilities. LRIG provides grant recipient funding to help cover costs associated with updating playgrounds; and

WHEREAS, the Bradley Beach Board of Education submitted a grant application to the State of New Jersey Department of Community Affairs to carry out a project to create an ADA-compliant playground where children of all abilities from Bradley Beach and surrounding towns can learn and play together.

WHEREAS, on May 13, 2025, the Bradley Beach Board of Education received official notification of applicant approval and has been awarded an NJDCA Local Recreation Improvement Grant (LRIG) 2025 in the amount of \$88,000.

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education does hereby approve and accept the Local Recreation Improvement Grant (LRIG) award in the amount of \$88,000 to create an ADA-compliant playground. Moreover, the Board

approve the Business Administrator to create revenue accounts 20-1000-001-LR and appropriation accounts 20-001-200-600-26-LR, 20-001-200-890-26-LR, 20-001-400-732-26-LR, and 20-001-400-890 26-LR to account for this transaction in the 2025/2026 budget and the upcoming 2026/2027 budget. (Attachment XVI-A)

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

B. The Superintendent Recommends the Approval of the Shared Service Agreement with Keansburg Board of Education

Resolved: That the Board approved the shared service agreement with Keansburg Board of Education to provide a preschool instructional coach for two (2) days per month at a cost of \$15,710.90 paid in 10 equal payments for the 2025/2026 school year. (Attachment XVI-B)

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

C. The Superintendent Recommends the Approval to Submit the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant Application

Resolved: That the Board approve the submission of the 2025 Funding for Optimal Comprehensive Universal Screeners (FOCUS) grant application in the amount of \$660.00.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

D. The Superintendent Recommends the Approval of the \$160 Grant Awarded from the American Heart Association

Resolved: That the Board approve the acceptance of a \$160 grant in the form of US Games Givebacks from the American Heart Association in collaboration with KPMG in recognition of Bradley Beach Elementary School's participation in the Kids Heart Challenge. The grant will be a US Games gift certificate to be used in the purchasing of supplies that will promote health and wellness.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

E. The Superintendent Recommends the Approval of the Submission of the Application for Federal Assistance SF-424 FY 25 School Violence Prevention Grant

Resolved: That the Board approve the submission of the Application for Federal Assistance SF-424 FY25 School Violence Prevention Program grant funding opportunity number O-COPS-2025-172379 in the amount of \$75,000. The title of the project is The Bradley Beach Elementary School Camera and Radio Replacement Project.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

F. The Superintendent Recommends the Approval of the Generous Donation Bradley Beach Elementary School Parent Teacher Association for the 2025/2026 School Year

Resolved: That the Board accept the generous donation from the Bradley Beach Parent Teacher Association in the amount of \$25,056.52 to be used for after school clubs and activities for the 2025/2026 school year. Moreover, the Board approve the Business Administrator to create revenue account 20-1000-001-PT and appropriation accounts 20-001-100-101-26-PT and 20-001-100-220-26-PT to account for this transaction in the 2025/2026 budget.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

G. The Superintendent Recommends the Approval of Proposal – Classic Sport Floors

Resolved: That the Board approve Classic Sport Floors, 150 Cooper Road Suite H-21, West Berlin, NJ 08091 to provide the removal of the existing hardwood floor and installation of new hardwood floor in the cafeteria. The pricing is per the Educational Service Commission of New Jersey Cooperative #65MCESCCPS – MRSC 18/19-62. The total of the proposal is \$29,773.60.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

H. The Superintendent Recommends the Approval of the Use of Facilities by the Bradley Beach Business Tourism Commission to Host a Jazz Festival

Resolved: That the Board approve the use of the facilities by the Bradley Beach Tourism Council to host a Jazz Festival 2026 on February 6th through February 8th. The Bradley Beach Arts Council agrees to reimburse the district for the custodial overtime fees associated with this event.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

I. The Superintendent Recommends the Approval of Correction of Health Insurance Providers/Rates (2025/2026)

Resolved: That the Board approve the following insurance providers/rates for the 2025/2026 school year:

Horizon Direct Access – Garden State Health Plan (GSHP)
Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	Health (Group # 82768-40)	Prescription (Group #82768-40)	Total Premium Cost
Parent/Child	1,826.82	571.12	2,397.94

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

J. The Superintendent Recommends the Approval of General Property/Liability Insurance (2025/2026 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2025/2026 school year effective 7/01/25 - 6/30/26 as follows: [B]

Coverage	Premium
Property (incl. environmental impairment, terrorism, restart, crisis management)	\$29,253
Boiler & Machinery	1,616
Crime	596
General Liability	5,999
School Board Legal	7,244
Auto	3,130
Total	\$47,838

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

K. The Superintendent Recommends the Approval of Worker's Compensation Insurance (2025/2026 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2025/2026 school year effective 7/1/25 - 6/30/26 as follows: [B]

Coverage	Premium
Worker's Compensation	\$52,629*

*The district's experience modification for this year increased to 1.0964 from 1.0184 (7.66%). When calculating the Experience Modification, the 2020/2021 claims history dropped-off and the 2023/2024 claims history replaced it.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

L. The Superintendent Recommends the Approval of Compulsory Student Accident Insurance 2025/2026 School Year

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Zurich America Insurance Company for the 2025/2026 school year. The plan will be offered to parents at a cost of \$5,733 to the Board. [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

M. The Superintendent Recommends the Approval of Excess Liability Insurance 2025/2026 School Year

Resolved: That the Board approve the renewal of the excess liability insurance coverage through Fireman's Fund Insurance Company for the 2025/2026 school year at a premium cost of \$4,500. [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

N. The Superintendent Recommends the Approval of Environmental Liability Insurance 2025/2026 School Year

Resolved: That the Board approve the renewal of the environmental liability insurance coverage through Beazley Insurance Company for the 2025/2026 school year at a premium cost of \$4,244 [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

O. The Superintendent Recommends the Approval of DWP Liability Insurance 2025/2026 School Year

Resolved: That the Board approve the renewal of the DWP liability insurance coverage through Beazley Insurance Company for the 2025/2026 school year at a premium cost of \$4,500. [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

P. The Superintendent Recommends the Approval of Cyber Liability Insurance 2025/2026 School Year

Resolved: That the Board approve the cyber liability insurance coverage through New Jersey School Boards Association Insurance group for the 2025/2026 school year at a premium cost of \$1,109. [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

Q. The Superintendent Recommends the approval of Business Administrator and School Treasurer Bonds

Resolved: That the Board approve the renewal of the Business Administrator (Tonzola) and School Treasurer (Rodman) Bonds through Selective Insurance Company for the 2025/2026 school year at a premium cost of \$918. [B]

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

R. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to a maximum of \$74,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

S. The Superintendent Recommends the Approval to Transfer Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to a maximum of \$94,500 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

T. The Superintendent Recommends the Approval to Authorize the Business Administrator to Pre-approve and Pay Any Legitimate 2024/2025 School Year Bills

Resolved: That the Board authorizes the Business Administrator to pre-approve and pay any legitimate 2024/2025 school year bills, received up to and including those presented as of June 30, 2025, before the close of the school year. The bills will be reported to the Board of Education at the July Board meeting.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

U. The Superintendent Recommends the Approval of Maximum Travel Expenditure Amount 2025/2026 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2023-2024 school year was \$31,969.07and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2024/2025 school year is \$9,610; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2025/2026 school year is projected to be \$15,000.

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2025/2026 school year as \$15,000.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

V. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-V)

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

W. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-W)

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

X. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of May 31, 2025, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

Y. The Superintendent Recommends the Approval of Budget Transfers (2024/2025)

Resolved: That the Board approve the 2024/2025 budget transfers as listed on Attachment XVI-Y.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

Regular/Public Hearing Meeting
June 24, 2025

Z. The Superintendent Recommends the Approval of May 2025 Payroll

Resolved: That the Board approve the May 2025 gross payroll in the amount of \$430,672.75.

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 8-0

AA. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the June 24, 2025 regular bills list and as certified and approved. (Attachment XVI-AA)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

1. Ms. Devane reviewed the Bradley Beach Historical Society update
2. Ms. Flynn reviewed the PTA update
3. Ms. Davis reviewed the Bradley Beach Recreation update

XIX. Public Comments – None

XX. Executive Session

President Franks called for an Executive Session at 7:02 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned from the Executive Session at 7:31 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary