

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

A G E N D A

Regular Meeting
October 17, 2023

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

- I. Call To Order
- II. Roll Call
- III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

- IV. Flag Salute
- V. Discussion Items
 - Presentation of 2022/2023 NJSLA Scores
- VI. President's Report
- VII. Student Representative's Report
- VIII. Superintendent's Report
- IX. Committee Reports
- X. Public Comments – Agenda Items Only
- XI. Executive Session (if needed)
- XII. Workshop Agenda Items
- XIII. Regular Meeting
- XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

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Resolved: That the Board approve the Minutes of:

Regular Meeting – September 19, 2023
 Confidential Executive Session – September 19, 2023

MOTION: _____ SECOND: _____ VOTE: _____

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the following teachers for the Period A/B Academy Targeted Assistance Program (\$45 per hour for 1.5 hours weekly) during the 2023/2024 school year (excluding school days with 1:00 pm dismissal), under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [G]

- Ms. Marissa Vitale
- Ms. Julie Ellner

Note: Gran funds to be paid out of federal funds account code 20-490-100-101-00-AB ARP ESSER Beyond the School Day sub-grant.

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amy Roth	11-14-23	Guiding Prek and Kindergarten Students to Better Behavior and Increased Learning	Virtual	\$279
Laurel Degnan	11-14-23	Guiding Prek and Kindergarten Students to Better Behavior and Increased Learning	Virtual	\$279
Amanda Silverstein	11-30-23	Helping Your Struggling Readers	Virtual	\$295
Heather Sauer	10-18-23	NJ Science Convention	Princeton Marriot at Forrestal	\$200
Brittany Dilger	2-26-23 2-27-23	NJ Shape Convention	Forrestal Village Princeton	\$350
Hilary Karpoff	10-26-23 1-24-23 4-18-24 6-4-24	MLLSEA Meeting	Location to be determined	\$0

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Brittany Dilger	12-8-23 1-29-23 3-20-24 6-3-24	Neptune Township Schools PLCs	Neptune Township School District	\$0
Alisa Guzzi, Lisa D'Amore	11-30-23 1-16-24 3-13-24 6-10-24	Neptune Township Schools PLCs	Neptune Township School District	\$0
Anthony LeProtto	9-26-23 10-23-23 1-25-24 4-22-24 6-12-24	Neptune Township Schools PLCs	Neptune Township School District	\$0
Jenifer DiZefalo	9-29-23 10-24-23 1-11-24 4-24-24 6-11-24	Neptune Township Schools PLCs	Neptune Township School District	\$0
Paul Mulligan	12-6-23 2-9-24 3-27-24 4-29-24	Neptune Township Schools PLCs	Neptune Township School District	\$0
Heather Sauer	11-14-23	Red Bank Regional Articulation	Red Bank Regional High School	\$0
Alison Zylinski	10-25-23	Suicide Assessment Training	Stockton University	\$0

3. Resolved: That the Board approve the following clinical practice placements for the 2023/2024 school year, under the supervision of Ms. Morgan Maclearie-Gonzalez, Director of Curriculum and Instruction:

Name	University	Cooperating teacher	Timeline
Maximilian E. Rivera	Brookdale Community College	Ms. Courtney Hammell	October - December 2023
Tyler Orth	Brookdale Community College	Ms. Cara Vilardi	October - December 2023

4. Resolved: That the Board approve the appointment of the following substitute teacher for the 2023/2024 school year, at a rate of \$100.00 per day, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Mary Pranzatelli Gray

5. Resolved: That the Board rescind the appointment of the following substitute teacher for the 2023/2024 school year effective 9/15/2023:

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- Jair Gomez

6. Resolved: That the Board approve the following request for a leave of Absence:

Name	Reason	Position	Date Effective	End Date	Notes
Traci Rankel	Family Leave	Paraprofessional	October 1, 2023	December 31, 2023 (tentative)	Utilizing Sick Days

7. Resolved: That the Board approve the appointment of Ms. Hannah R. Kurzman as a temporary leave replacement Paraprofessional, at a pro-rated salary of \$27,831 starting October 18th, 2023, under the supervision of Mrs. Alison Zylinski, Director of Special Services and Mr. Michael Heidelberg, Principal / Superintendent. (Attachment XV-A.7) [T]

8. Resolved: That the Board approve the following personnel for yearly stipend position for the 2023/2024 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [G]

Position	Staff Member(s)	Payment
Green Team Coordinators (Additional)	Marissa Vitalie	\$45.00 Per Hour, at a total cost not to exceed \$2,894.00

Note: Gran funds to be paid out of federal funds account code 20-490-100-100-00 ARP ESSER Beyond the School Day sub-grant.

9. Resolved: That the Board approve the following job description:

- School Library Media Specialist (Attachment XV-A.9)

MOTION: _____ SECOND: _____ VOTE: _____

B. Curriculum – The superintendent recommends:

1. Resolved: That the Board approve the Anti-Bullying Bill of Rights School Self-Assessment for the 2022/2023 School Year. (Attachment XV-B.1)

2. Resolved: That the Board approve the updated Bradley Beach School District Professional Development Plan for the 2023/2024 school year. (Attachment XV-B.2)

3. Resolved: That the Board approve the updated Bradley Beach School District Mentoring Plan for the 2023/2024 school year. (Attachment XV-B.3)

MOTION: _____ SECOND: _____ VOTE: _____

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C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policies and Regulations for a first reading:
 (Attachment XV-C.1)

Policy/Regulation Number	Policy/Regulation Title
R 1240	Evaluation of Superintendent (M)
R 1240	Evaluation of Superintendent (M)
R 1550	Equal Employment Opportunity Complaint Procedure (M)(Abolished)
R 1550	Equal Employment Opportunity Complaint Procedure (M)
R 1613	Disclosure and Review of Applicant's Employment History (M)
R 2415.20	Every Student Succeeds Act Complaints (M)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)(Abolished)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)
R 2432	School Sponsored Publications (M) (Abolished)
R 2460	Special Education (M) Abolished
R 2460	Special Education (M)
R 2460.9	Special Education – Transition From Early Intervention Programs to Preschool Programs (M) Abolished
R 2460.9	Special Education - Transition From Early Intervention Programs to Preschool Programs (M)
R 2460.15	Special Education - In Service Needs For Professional and Paraprofessional Staff (M) NEW
R 2460.16	Special Education – Instructional Material to Blind or Print-Disabled Students (M) Abolished
R 2460.16	Special Education - Instructional Material to Blind or Print-Disabled Students (M)
R 2560	Live Animals in School – Abolished

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R 2560	Live Animals in School
R 5331	Management Of Life-Threatening Allergies in Schools (M)
R 5350	Student Suicide Prevention (M) Abolished
R 5350	Student Suicide Prevention (M)
R 5410	Promotion and Retention – Abolished
R 5410	Promotion and Retention
R 5530.04P	Administering and Opioid Antidote – APSSD (M) – Abolished
R 5530.04	Administering and Opioid Antidote - (M)
R 5513	Care of School Property (M) Abolished
R 5513	Care of School Property (M)
R 5512	Reporting Procedure – Hazing and/or Harassment, Intimidation or Bullying (M) Abolished
R 5530	Substance Abuse (M) Abolished
R 5530	Substance Abuse (M)
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M)
R 5600	Student Discipline/Code of Conduct (M) Abolished
R 5600	Student Discipline/Code of Conduct (M)
R 5620	Expulsion Procedures – Abolished
R 5751	Sexual Harassment of Students (M) Abolished
R 5751	Sexual Harassment of Students (M)
R 9270	Home Schooling and Equivalent Education (M) Abolished
R 9270	Home Schooling and Equivalent Education (M)
P 0164.6	Remote Public Board Meetings During A Declared Emergency (M)
P 0177	Professional Services (M)
P 4125	Employment of Support Members (M) Abolish
P 4125	Employment of Support Members (M)

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P 3160	Physical Examination (M) Abolish
P 3160	Physical Examination (M) needs fill in
P 4160	Physical Examination (M) Abolish
P 4160	Physical Examination (M) New
P 2110	Philosophy of Education – Abolish
P 2110	Philosophy of Education/District Mission Statement (M)
P 2415	Every Student Succeeds Act (M) Abolish
P 2415	Every Student Succeeds Act (M)
P 2423	Bilingual and ESL Education (M) Abolish
P 2423	Bilingual and ESL Education (M)
P 2440	Summer School – Abolish
P 2440	Summer Session - New
P 2560	Live Animals in School – Abolish
P 2560	Live Animals in School
P 5114	Children Displaced by Domestic Violence (Abolish)
P 5320	Immunization – Abolished
P 5320	Immunization
P 5410	Promotion and Retention (M) Abolished
P 5410	Promotion and Retention (M)
P 5513	Care of School Property (M) – Abolished
P 5513	Care of School Property (M)
P 5517	School District Issued Student Identification Cards (M) Abolished
P 5517	School District Issued Student Identification Cards (M) New
P 5722	Student Journalism (M) New
P 5751	Sexual Harassment of Students (M) Abolished
P 5751	Sexual Harassment of Students (M)

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P-5860	Safety Patrol (M) Abolished
P 5860	Safety Patrol (M)
P-9110	Quality Assurance Annual Report (M) Abolished
P-9322	Drug Free Zone (M) ABOLISHED
P-5533	Student Smoking (M) Abolished
P 5533	Student Smoking (M)
P-9713	Recruitment by Special Interest Groups (M) Abolished
P 9713	Recruitment by Special Interest Groups (M)
P-6620	Petty Cash (M) Abolished
P 6620	Petty Cash (M)
P-6422	Budget Transfers, Emergency Purchases and Over Expenditure of Funds (M) Abolished
P 6422	Budget Transfers (M) New
P-6660	Student Activity Fund Abolished
P 6660	Student Activity Fund (M) New
P-6810	Financial Objectives (M) Abolished
P 6810	Financial Objectives (M)
P-6830	Audit and Comprehensive Annual Financial Report (M) Abolished
P 6830	Audit and Comprehensive Annual Financial Report (M)
R-6422	Budget Transfers, Emergency Purchases and Over Expenditure of Funds (M) Abolished
R 6422	Budget Transfers (M)*
P-1524	School Leadership Councils (Abolished)
P2270	Religion in the Schools (Revised)
P3161	Examination for Cause (Revised)
P & R 3212	Attendance (M)(Revised)
P 3324	Right of Privacy (Revised)

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P 4161	Examination for Cause (Revised)
P & R 4212	Attendance (M) (Revised)
P4324	Right of Privacy (Revised)
P & R 5116	Education of Homeless Children and Youths (Revised)
P & R 5460.02	Bridge Year Pilot Program (M) (Abolished)
P-6361	Relations with Vendors for Abbott Districts (Abolished)

2. Resolved: That the Board approve the following Policies and Regulations for adoption and / or abolishment. (Attachment XV-C.2)

Policy/Regulation Number	Policy/Regulation Title
P 1400	Job Descriptions (M) (ABOLISHED)
P 1400	Job Descriptions (M)
P 2220	Adoption of Courses (M) (ABOLISHED)
P 2220	Adoption of Courses (M)
P 2461	Special Education Receiving Schools (M) (ABOLISHED)
P 3244	In Service Training (M) (ABOLISHED)
P 3440	Job Expenses (ABOLISHED)
P 4440	Job Expenses (ABOLISHED)
P 5550	Disaffected Students (M) (ABOLISHED)
P 5550	Disaffected Students (M)

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P 5752	Marital Status and Pregnancy (M) (ABOLISHED)
P 5752	Marital Status and Pregnancy (M)
P 6340	Multiple Year Contracts (ABOLISHED)
P 6340	Multiple Year Contracts
P 7430	School Safety (M) ABOLISHED
P 8660	Transportation by Private Vehicle (M) (ABOLISHED)
P 8660	Transportation by Private Vehicle (M)
P 9110	Quality Assurance Annual Report (M) (ABOLISHED)
P 9322	Drug Free Zone (M) (ABOLISHED)
R 2432	School Sponsored Publications (M) (ABOLISHED)
R 3244	In Service Training (M) (ABOLISHED)
R 5512	Harassment, Intimidation or Bullying Investigation Procedure (M) (ABOLISHED)
R 7430	School Safety (M) (ABOLISHED)
P 2431	Athletic Competition (M)

MOTION: _____ SECOND: _____ VOTE: _____

D. Students – The superintendent recommends:

- Resolved: That the Board approve the following 2023/2024 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

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Date	Grade	Location	Cost	Bus
10/26/2023	2nd & 3rd	Essex County Turtle Back Zoo (560 Northfield Ave, West Orange, NJ 07052)	\$288.00 (In addition to credit)	Klarr \$875
4/23/2024 or 4/24/2024	6th & 7th	Philadelphia	Not to exceed \$700 in admission tickets	Not to exceed \$2420

2. Resolved: That the Board affirms the Bradley Beach Elementary School Bullying Specialist's Harassment, Intimidation, and Bullying report for the month of September with one (1) investigation and no findings of HIB and reported to the Board in executive session.
3. Resolved: That the Board approve the agreement with Princeton Healthcare System of NJ D/B/A Penn Medicine Princeton Health for the provision of onsite education instruction services for student ID-2494 at a rate of \$65 per hour for 10 hours per week. [T]
4. Resolved: That the Board approve the following tuition contracts for the 2023/2024 school year: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
61 full time students	Neptune H.S.	Neptune NJ	9-1-23	\$16,300.00 per student
3 share time students	Neptune H.S.	Neptune NJ	9-1-23	\$8,150.00 per student
24 full time students	Red Bank Regional H.S.	Red Bank, NJ	9-1-23	\$16,836.00 per student
2 full time students	ALPS	Long Branch, NJ	9-1-23	\$7,374.00 per student
3 full time students	BTHS	Freehold, NJ	9-1-23	\$7,374.00 per student
2 full time students	CHS	Wall, NJ	9-1-23	\$7,374.00 per student
3 full time students	HTHS	Lincroft, NJ	9-1-23	\$7,374.00 per student
3 full time students	Career Center	Freehold, NJ	9-1-23	\$6,554.00 per student
2 full time students	AAHS	Neptune, NJ	9-1-23	\$7,374.00 per student

MOTION: _____ SECOND: _____ VOTE: _____

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of September 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
 School Business Administrator/Board Secretary

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Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following September amounts:

September 15, 2023 \$206,683.90
 September 29, 2023 \$215,694.39

A. The Superintendent Recommends the Approval of Attendance at NJSBA 2023 Workshop and Exhibition October 23rd – 26th, 2023

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held October 23rd – 26th, 2023 at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$5,560. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .47 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Dominic Carrea	\$ 183.33	\$0.00	\$0.00	\$ 220.00	\$ 60.00
Roseann Caruso Walker	183.33	214.00	88.50	220.00	60.00
April Davis	183.33	0.00	0.00	220.00	60.00
Bridget Devane	183.33	0.00	0.00	220.00	60.00
Liza Flynn	183.33	0.00	0.00	220.00	60.00
Elizabeth Franks	183.33	0.00	0.00	220.00	60.00
Felicia Sacci	183.33	0.00	0.00	220.00	60.00
Cortney Walleston	183.33	0.00	0.00	220.00	60.00
Noelle Weinberg	183.34	0.00	0.00	220.00	60.00
Salvatore Catalano	183.34	0.00	0.00	220.00	60.00
Michael Heidelberg	183.34	0.00	0.00	220.00	60.00
David Tonzola	183.34	0.00	0.00	220.00	60.00
Total	\$2,200.00	\$214.00	\$88.50	\$2,640.00	\$720.00

MOTION: _____ SECOND: _____ VOTE: _____

B. The Superintendent Recommends the Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment XVI-B)

MOTION: _____ SECOND: _____ VOTE: _____

C. The Superintendent Recommends the Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment XVI-C)

MOTION: _____ SECOND: _____ VOTE: _____

D. The Superintendent Recommends the Approval of the Submission of the NJDOE Health and Safety Evaluation of School Buildings’ Checklist

Resolved: That the Board approve the submission of the NJDOE Health and Safety Evaluation of School Buildings’ Checklist for the 2023/2024 school year to the County Office.

MOTION: _____ SECOND: _____ VOTE: _____

E. The Superintendent Recommends the Approval of the Acceptance FY 2023 Elementary and Secondary Education (ESEA) Formula Grant Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2023 ESEA Carry-Over funds in the following amounts:

Program Name	Carry-Over Amount
Title IIA	\$4,932.00
Title III	321.00
Title IV	\$4,283.00

MOTION: _____ SECOND: _____ VOTE: _____

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F. The Superintendent Recommends the Approval of the Acceptance FY 2023 Individuals with Disabilities Education Act (IDEA) Formula Grant Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2023 IDEA Basic Carry-Over funds in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$6,398.52

MOTION: _____ SECOND: _____ VOTE: _____

G. The Superintendent Recommends the Approval of the Acceptance of a Flag Football Kit

Resolved: That the Board approve the acceptance of a Flag Football Kit from Fuel Up to Play 60. The estimated value of the Flag Football Kit is \$410.00.

MOTION: _____ SECOND: _____ VOTE: _____

H. The Superintendent Recommends the Approval of the Acceptance of Four (4) Passes to Jenkinson’s Aquarium

Resolved: That the Board approve the acceptance of four (4) passes to Jenkinson’s Aquarium from Jenkinson’s Boardwalk Aquarium. The value of the 4 passes is \$64.00.

MOTION: _____ SECOND: _____ VOTE: _____

I. The Superintendent Recommends the Approval of the Shared Service Agreement with Belmar Board of Education

Resolved: That the Board approve the Shared Service Agreement with Belmar Board of Education to provided School Library Media Specialist Services at a cost of \$1,000 for 8 hours of work. Any additional work beyond the scope of the agreement will be billed at the per diem rate of \$90 per hour. [T]

MOTION: _____ SECOND: _____ VOTE: _____

J. The Superintendent Recommends the Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-J)

MOTION: _____ SECOND: _____ VOTE: _____

K. The Superintendent Recommends the Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-K)

MOTION: _____ SECOND: _____ VOTE: _____

L. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of September 30, 2023, after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: _____ SECOND: _____ VOTE: _____

M. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-M.

MOTION: _____ SECOND: _____ VOTE: _____

N. The Superintendent Recommends the Approval of September 2023 Payroll

Resolved: That the Board approve the September 2023 gross payroll in the amount of \$422,378.29.

MOTION: _____ SECOND: _____ VOTE: _____

O. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the October 17, 2023 regular bills list and as certified and approved. (Attachment XVI-O)

MOTION: _____ SECOND: _____ VOTE: _____

P. The Superintendent Recommends the Approval of Construction Project Bid Award

Resolved: That the Board approve the following resolution:

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WHEREAS, on 8/31/2023 the Bradley Beach Board of Education conducted a public bid opening for the award of the HVAC Upgrades at Bradley Beach Elementary School project which yielded the following for consideration:

Contractor	Base Bid HVAC Upgrades at Bradley Beach Elementary School Project Nurse's Suite	Alternate #1 HVAC Upgrades at Bradley Beach Elementary School Project Media Center	Alternate #2 Building Controls Nurse's Suite	Alternate #3 Building Controls Media Center
Chappelle Mechanical	\$295,560	\$206,200	\$50,000	\$43,000

and:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education award the contract for the HVAC Upgrades at Bradley Beach Elementary School Project to Chappelle Mechanical in the total contract lump sum of \$345,560 as follows: [G]

Contractor	Base Bid HVAC Upgrades at Bradley Beach Elementary School Project Nurse's Suite	Alternate #2 Building Controls Nurse's Suite
Chappelle Mechanical	\$295,560	\$50,000

MOTION: _____ SECOND: _____ VOTE: _____

XVII. Regular Meeting – Old Business

XVIII. Regular Meeting – New Business

XIX. Public Comments

XX. Executive Session (if needed)

XXI. Adjournment

HANNAH R. KURZMAN

EDUCATION & CERTIFICATIONS

Bachelor of Arts | West Virginia University | Morgantown, WV
Tools of the Mind
Monmouth County Substitute Credentials
NJ Limited CE Candidate

PROFESSIONAL EXPERIENCE

NEPTUNE SCHOOL DISTRICT, NEPTUNE, NJ

11/2021-Present

Paraprofessional, Preschool Special Education

- Facilitated and delivered one on one instruction to students based on their IEP goals.
- Built rapport with students through meaningful interactions.
- Assisted teacher with behavior management of students.
- Implemented Tools of the Mind curriculum based on individual student needs.

ULTA, WALL TOWNSHIP, NJ

11/2016-11/2021

General Manager/District Operations Trainer

- Fully responsible for the supervision of associates including but not limited to staffing, training, performance management, and problem resolution.
- Reviewed profit and loss statements to determine progress and status in attaining financial objectives.
- Recruited, maintained and developed over 100 direct reports and assisted in the expansion of new locations.
- Oversaw total operational procedures for district of 11 stores including profit/loss management, and merchandising
- Designed and provided retail training support to 55 managers across the district.

WALMART, OLD BRIDGE, NJ

07/2013 – 11/2016

Assistant Store Manager/Loss Prevention Manager

- Successfully managed loss throughout the store by the implementation of loss control best practices.
- Work in collaboration with the store manager to ensure efficiency in daily store operations and drive maximum profits and productivity.
- Delegate and manage daily tasks to ensure execution within the store.
- Utilized interrogation techniques to uncover persons associated with internal and external company loss.



BRADLEY BEACH Board of Education

Job Description

Title: School Library Media Specialist

Reports To: Principal / Superintendent

Nature and Job Summary:

In an innovative and resourceful educational environment without a centralized library, the School Library Media Specialist curates a rich literary and research atmosphere directly within classrooms, utilizing robust classroom libraries and leveraging educational software to inspire a love of reading and facilitate information literacy among students and staff.

Qualifications:

- A. School Library Media Specialist or Associate School Library Media Specialist endorsement and NJ Instructional Teaching Certificate.
- B. Demonstrated capability in collection development, deploying educational technology, research methodology, and curating child-friendly library programs.
- C. Effective problem solving, exemplary written and verbal communication skills, and adept human relations skills.
- D. Required criminal background check and proof of U.S. citizenship or legal alien status.

Duties and Responsibilities:

- A. Assist Classroom teachers to develop, manage, and maintain comprehensive classroom libraries that are diverse, age-appropriate, and conducive to the school's curriculum.
- B. Implement educational software and technology that facilitate seamless research and enhance learning within the classroom setting.
- C. Instruct students and staff on the effective use of educational technologies and various research methodologies.
- D. Foster independent reference work habits among students and guide them in using reference materials and research software.
- E. Align information literacy and technology instruction with NJ Student Learning Standards, AASL Standards Learning Framework, district educational goals, and objectives.

F. Collaborate with teachers to enhance their lessons with applicable materials and technologies, and contribute to integrated information literacy across curricula.

G. Generate media in diverse formats to bolster library media and instructional programs.

H. Provide in-service training for teachers on the effective selection, evaluation, and use of media and technology.

I. Foster relationships with students to encourage reading and effective use of technology for research and presentations.

J. Work with district Reading Specialists to facilitate and promote reading and literacy events, utilizing classroom libraries and technology tools, to instill a love for reading among students.

Verification of Competency:

1. District application and resume.
2. Required documentation outlined in the qualifications above.
3. A minimum of three letters of reference from former employers, preferably including a librarian or educator.
4. Official college transcripts.
5. Employment interview.
6. Alternatives that are acceptable to the Bradley Beach Board of Education

Terms of Employment:

Part time Position, paid in an hourly rate.. Salary will be in accordance with the budgeted position and may change based on yearly budget allocations.

Conditions established by laws and codes of the State, and policies, rules, and regulations established by the Board of Education (N.J.S.A. 18A:27-4 et).

Date Adopted: November, 2023

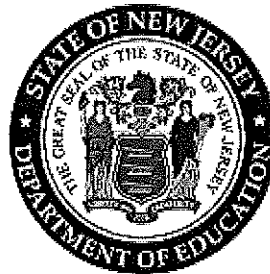
New Jersey Department of Education

School Self-Assessment for Determining Grades under the *Anti-Bullying Bill of Rights Act*

School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023



School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023

Core Element #1: HIB Programs, Approaches or Other Initiatives (N.J.S.A. 18A:37-17a)

Indicators	Score (0-3)
A. The school annually <i>established</i> HIB programs, approaches or other initiatives.	3
B. The school annually <i>implemented</i> and documented HIB programs, approaches, or other initiatives.	3
C. The school annually <i>assessed</i> HIB programs, approaches or other initiatives.	3
D. The school's HIB programs, approaches or other initiatives were designed to <i>create school-wide</i> conditions to prevent and address HIB.	3
E. The school safety/school climate team (SS/SCT) <i>identified patterns</i> of HIB and <i>reviewed</i> school climate and school policies for the prevention of HIB.	3
SUB-TOTAL (possible 15)	15

Core Element #2: Training on the BOE-approved HIB Policy and Procedures (N.J.S.A. 18A:37-17b and c)

Indicators	Score (0-3)
A. School employees, contracted service providers and volunteers were provided <i>training</i> on the HIB policy.	2
B. The HIB policy training included instruction on preventing HIB on the basis of <i>protected categories</i> enumerated in the ABR and <i>other distinguishing characteristics</i> that may incite incidents of discrimination or HIB.	3
C. The HIB policy was <i>discussed</i> with students, in accordance with the district's process for these discussions.	3
SUB-TOTAL (possible 9)	8

School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023

Core Element #3: Other Staff Instruction and Training Programs (N.J.S.A. 18A:6-112, N.J.S.A. 18A:37-22d, N.J.S.A. 18A:37-26a, N.J.S.A. 18A:37-21d, N.J.S.A. 18A:26-8.2)

Indicators	Score (0-3)
A. Each teaching staff member completed at least 2 hours of <i>instruction in suicide prevention that included information on HIB</i> , in each five-year professional development period.	3
B. Each teaching staff member completed at least 2 hours of <i>instruction on HIB prevention</i> , in each five-year professional development period.	3
C. The school anti-bullying specialist (ABS) was given <i>time during the usual school schedule</i> to participate in in-service training in preparation to act as the ABS.	3
D. The members of the school safety/school climate team (SS/SCT) were provided with professional development in effective practices of successful school climate programs or approaches.	2
E. School building leaders* have received information on the prevention of harassment, intimidation and bullying as part of their training on issues of school ethics, school law and school governance.	3
SUB-TOTAL (possible 15)	14

Core Element #4: Curriculum and Instruction on HIB and Related Information and Skills (N.J.S.A. 18A:37-29)

Indicators	Score (0-3)
A. The school <i>provided ongoing, age-appropriate instruction</i> on preventing HIB in accordance with the New Jersey Student Learning Standards.	3
B. The school observed the <i>"Week of Respect,"</i> during the week beginning with the first Monday in October of each year, <i>recognizing the importance of character education</i> by providing age-appropriate instruction focusing on HIB prevention.	3
SUB-TOTAL (possible 6)	6

School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023

Core Element #5: HIB Personnel (N.J.S.A. 18A:37-20a, N.J.S.A. 18A:37-20c, N.J.S.A. 18A:37-21a)

Indicators	Score (0-3)
A. The principal <i>appointed</i> a school anti-bullying specialist (ABS).	3
B. The ABS <i>met</i> at least two times per school year with the district anti-bullying coordinator (ABC).	3
C. The school safety/school climate team (SS/SCT) <i>met</i> at least two times per school year to develop, foster and maintain a positive school climate by focusing on the ongoing, systemic process and practices in the school and to address school climate issues including HIB.	3
SUB-TOTAL (possible 9)	9

Core Element #6: School-Level HIB Incident Reporting Procedure (N.J.S.A. 18A:37-15b(5), N.J.S.A. 18A: 37-15b(6)(a))

Option A

Indicators	Score (0-3)
A. The school <i>implemented</i> the district's procedure for reporting HIB that includes all required elements.	3
B. The school <i>implemented</i> the district's procedure for reporting new information on a prior HIB report.	3
SUB-TOTAL (possible 6)	6

School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023

Core Element #7: HIB Investigation Procedure (N.J.S.A. 18A:37-15b(5) and (6)(a) and (b))

Option A

Indicators	Score (0-3)
A. <i>Notification</i> to parents of alleged offenders and alleged victims in each reported HIB incident.	3
B. <i>Completion</i> of the investigation within 10 school days of the written incident report.	3
C. Preparation of a <i>written report</i> on the findings of each HIB investigation	3
D. Indicator D. Results of the investigation reported to the chief school administrator (CSA) within <i>2 school days</i> of completion of the investigation.	3
SUB-TOTAL (possible 12)	12

Core Element #8: HIB Reporting (N.J.S.A. 18A:17- 46)

Indicators	Score (0-3)
A. The school has a <i>procedure for ensuring</i> that staff member reports (i.e., verbal and written) include the required information for all incidents of violence, vandalism and HIB.	3
B. The official grades received from the NJDOE, for the Self-Assessment from the previous reporting period, for the school and for the school district are posted on the home page of the school's website per the ABR and the requirements of the NJDOE.	3
SUB-TOTAL (possible 6)	6
TOTAL SCORE (possible 78)	76

School Name: Bradley Beach Elementary School

District Name: Bradley Beach School District

School Year: July 1, 2022 - June 30, 2023

Preliminary Determination

Did your school district's policy permit the use of a preliminary determination for reports of HIB during the 2022-2023 school year? Yes

During the 2022-2023 school year, how many times was a preliminary determination made in your school that an incident or complaint was outside the scope of the definition of HIB and did not need to be investigated as HIB? 1



**BRADLEY BEACH ELEMENTARY SCHOOL
PROFESSIONAL DEVELOPMENT PLAN**

District Name	School Name	Plan Begins	Plan Ends
Bradley Beach School District	Bradley Beach Elementary School	September 2023	June 2024

CONTENTS

- I. Areas Identified for Development of Professional Practice
- II. Professional Learning Goals and Activities
- III. District and School PDP Support
- IV. PDP Progress Summary



BBES District PDP

1: Professional Learning Goals

No.	Areas Identified for Development	Identified Group	Rationale/Sources of Evidence
1	Implement new report cards in grades K-8 and utilize consistent grading procedures and policies, including standards-based rubrics in grades k-5 for assessment of skills and revised grading expectations for grades 6-8, to ensure assessment and communication of assessment data align with standards and skills found within each courses' curriculum.	All teachers	As the district underwent a majority overhaul of the grading procedures, policies, and report cards, we will begin implementation in the 2023-2024 school year. This will be a large project that will need to involve parents, teachers, school personnel, and administrators in order for it to be successful. This is a goal in the district's Strategic Plan as well as the district goals. This has also been feedback from parents about the outdated report cards.
2	Utilize a system of Standard and Skill Focused Data Analysis and Standards-Based Curriculum to inform and support differentiated teaching and learning to provide access to rich diverse learning opportunities for all students.	All teachers	The district's development area involves adopting a data-driven, standards-based curriculum to enhance differentiated teaching, targeting increased student achievement. Differentiation supports instruction at the zone of proximal development, offering each student unique learning opportunities, pushing their capacities, and maximizing their individual growth potential. A differentiated approach, driven by data, promises to enrich each student's learning experience, accommodating each student's academic and social needs, and ultimately fostering higher overall achievement levels. This is a goal in the district's Strategic Plan. This was also noted as a trend from evaluation data and feedback.
3	Support multilingual learners in their academic and language achievement	All teachers	As BBES continues to serve a large multilingual learner population, it's increasingly important to support their



	<p>while enhancing the professional capacity of staff in employing effective strategies and methodologies for ML support in the classroom.</p>		<p>language and academic success. This means we need to provide our teachers with effective strategies to offer high-quality instruction. By doing so, we can ensure every student thrives, regardless of their language background, and our teachers are always ready to meet the diverse needs of our students. This is a goal in the district's Strategic Plan as well as the district goals. The district was previously a targeted district due to MLL performance. As such, it is imperative to target this area for growth.</p>
<p>4</p>	<p>Increase teacher proficiency with the Mathematical Practices within classroom instruction and improve overall proficiency within mathematics (both for staff in teaching mathematics and students in understanding mathematics).</p>	<p>All elementary teachers and middle school math teachers</p>	<p>Math proficiency rates are trailing behind ELA proficiency rates school wide, including iReady and NJSLA. Amid low student math proficiency rates, we must increase teacher proficiency in Mathematical Practices. This enhancement, essential to effectively navigate a new math program, will foster overall comprehension, elevating staff teaching skills and student understanding, thus addressing our proficiency gaps. The district's Strategic Plan includes increasing rigor, which would be accomplished through this area of development.</p>
<p>5</p>	<p>Implement the Readers and Writers Workshop Units of Study in grades K-8 with fidelity, to update outdated units to reflect the most current units, and to continuously improve our collective literacy instructional practices.</p>	<p>All teachers</p>	<p>Implementing the Readers and Writers Workshop Units in K-8 classrooms with fidelity fosters consistent, effective instruction and subsequently increasing student achievement. Updating our units and practices, to reflect the latest research and best practices, ensures our strategies stay relevant and up to date. Teacher evaluations noted that there was a lack of consistent implementation of the Units of Study.</p>
<p>6</p>	<p>Develop a positive behavior support in school (PBSIS) system that fosters a respectful, inclusive learning environment, encourages positive behaviors, reduces disciplinary issues, and empowers every student to reach their full academic and social potential.</p>	<p>All teachers</p>	<p>PBSIS systems foster an inclusive, respectful learning space, promotes positive behaviors and reduces disciplinary actions. This allows BBES to maximize learning time and minimize disruptions to instruction. This is included as a goal within the district goals.</p>



7	Begin implementing the AVID program in designated grades and implement new strategies school wide in applicable grades.	All teachers in applicable grades	AVID is a program that aims to close the achievement gap by equipping students, particularly those traditionally underrepresented in higher education, with the academic and organizational skills necessary to excel in college, career, and life. This will help BBES students be prepared for the level of rigor needed for high school and beyond. This is included as a goal within the district goals, as well as the Strategic Plan. The overarching goal of high school, college, and career readiness is consistently noted as an area for development and the AVID program will help to achieve that.
8	Establish and/or develop co-teaching pairs between colleagues and identify and employ the best practices in co-teaching.	All teachers who co-teach	During this school year, teachers will have larger classes and new co-teaching pairs. BBES's goal is to strengthen collaboration and support. Various teachers have never cotaught previously. By increasing the teacher-to-student ratio through co-teaching, we enhance personalized learning experiences. For novice co-teachers, we provide essential strategies and best practices, ensuring their success. This approach fortifies high-quality, inclusive education, embodying BBES's commitment to student achievement and staff development through the power of teamwork and continuous learning. B

II. Professional Learning Activities

No.	Initial Activities	Follow-up Activities (as appropriate)	Estimated Hours	Completion Date
1 Assessment	<ul style="list-style-type: none"> Targeted Professional Development sessions at 2023-2024 Opening PD Days Development of Standards-Based Grading Rubrics 	<ul style="list-style-type: none"> Review assessment details at PLCs Staff PD on Standards-Based Grading Rubrics Implementation of Standards-Based Grading Rubrics Ongoing PLC meetings surrounding Standards-Based Grading Rubrics 	6 20	September 2023 June 2024



	<ul style="list-style-type: none"> Administration of assessments, including a Kindergarten Entry Assessment, DRA for students in grades k-5 (fall, winter, and spring), and iReady Diagnostic (fall, winter, and spring) Host teacher help sessions surrounding relevant assessments Professional development from Genesis for staff at October PD Day Structured PLC time for work sessions surrounding the utilization of standards-based grading and the updated grade book Introduce SBRC at Back to School Night 	<ul style="list-style-type: none"> Designated data analysis and discussion during PLC time Dissemination of data with parents and guardians Sharing of school-wide data at faculty meetings and BOE committee meetings 	20	June 2024
<ul style="list-style-type: none"> Professional development from Genesis for staff at October PD Day Structured PLC time for work sessions surrounding the utilization of standards-based grading and the updated grade book 	<ul style="list-style-type: none"> Teacher help sessions for finalizing trimester standards-based assessment data 	10	June 2024	
<ul style="list-style-type: none"> Introduce SBRC at Back to School Night 	<ul style="list-style-type: none"> Host parent workshops at conferences and at the completion of trimester 1 Assist parents one on one as needed 	6	December 2023	
2				
Instruction	<ul style="list-style-type: none"> Administration of assessments, including a Kindergarten Entry Assessment, DRA for students in grades k-5 (fall, winter, and spring), and iReady Diagnostic (fall, winter, and spring) PLC discussions surrounding small group instruction 	<ul style="list-style-type: none"> Designated data analysis and discussion during PLC time Dissemination of data with teaching teams 	20	Ongoing
<ul style="list-style-type: none"> PLC discussions surrounding small group instruction 	<ul style="list-style-type: none"> Utilize data to drive small group instruction 	6	February 2024	
3				
Multilingual Learners	<ul style="list-style-type: none"> Review Access Data from 22-23 school year Create and share Student Language Profiles with ML teachers 	<ul style="list-style-type: none"> Develop individualized targets for learning for all MLs and scheduling ESL services based in the MLs needs SLPs are updated as needed on current students and new students entering during the school year. Coordinate strategies and tasks to support MLs in identified language domains that are areas of weakness. 	5	September 2023
<ul style="list-style-type: none"> Create and share Student Language Profiles with ML teachers 	<ul style="list-style-type: none"> ESL and content area teachers create on-going collaborative teams to plan academic units 	5	October 2023 & on-going	
<ul style="list-style-type: none"> ESL teachers attend grade level PLCs for instructional collaboration 	<ul style="list-style-type: none"> ESL and content area teachers create on-going collaborative teams to plan academic units 	15	On-going	
<ul style="list-style-type: none"> Plan and implement SIOP professional development for identified teachers in BBES 	<ul style="list-style-type: none"> Teachers attend SIOP training with goal of completing the 15 hours required for SIOP certification 	3	June 2024	



4 Mathematics Instruction	<ul style="list-style-type: none"> Utilize data to differentiate classroom instruction Provide coaching via Math Coach 	<p>6</p> <p>108</p>	<p>On-going</p> <p>May 2024</p>
5 Readers and Writers Workshop	<ul style="list-style-type: none"> Send cohorts to Readers and Writers Summer Institutes Debrief as a cohort information from Readers and Writers Summer Institutes Implement new units in appropriate grades and courses 	<p>18 hours</p> <p>10</p> <p>10</p>	<p>July 2023</p> <p>June 2024</p> <p>June 2024</p>
6 PBSIS	<ul style="list-style-type: none"> Provide staff training on PBSIS System Provide student training on PBSIS System Inform parents of PBSIS system Gather and Organize all resources needed for implementation of PBSIS Designate staff roles and responsibilities for implementing PBSIS 	<p>3</p> <p>3</p> <p>1</p> <p>10</p> <p>10</p>	<p>September 2023</p> <p>September 2023</p> <p>September 2023</p> <p>September 2023 & on-going</p> <p>September 2023 & on-going</p>
7 AVID	<ul style="list-style-type: none"> Provide all middle school teachers, inclusive of related arts teachers PD as needed on AVID program and selected AVID goal Develop a schedule to continue AVID Site Team meetings throughout SY to monitor progress on AVID goal Inform school community of AVID program and goals established by the school AVID team 	<p>15</p> <p>5</p> <p>3</p>	<p>September 2023 & On-going</p> <p>September 2023 & January 2024</p> <p>September 2023 & On-going</p>



<p>8 Co-Teaching</p>	<ul style="list-style-type: none"> • Provide PD during the opening week to staff on various co-teaching strategies and best practices • Utilize PLC time to continue developing co-teaching best practices and partnerships 	<ul style="list-style-type: none"> • Conference with co-teaching teams about successes and struggles in pairs 	<p>6</p>	<p>September 2023 & On-going</p>
			5	On-going

PD Required by Statute or Regulation

State Mandated PD

All staff will be trained on the following mandated professional development as it applies to their specialty, grade level, or department:

- Alcohol, tobacco and other drug prevention and intervention
- Asthma, Blood Borne Pathogens, Communicable Diseases, use of Nebulizer and Diabetic Student Health Plan Glucagon and Epinephrine Administration
- Bilingual Education Inservice Training
- Career and Technical Education
- CPR/AED/First Aid Training
- Epilepsy and and Seizure Disorder Training (Paul's Law)
- Educator Evaluation for teachers and staff conduction observations of teachers and school administrators
- Equity and Affirmative Action
- Ethics, Law, Governance, Harassment, Intimidation, and Bullying
- Erin's Law
- STONCE Effectiveness Performance Evaluation System
- Gang Awareness for New Administrators
- General Student Needs Recognition
- Harassment, Intimidation, and Bullying
- Integrated Pest Management
- Interscholastic Athletic Head Injury Safety, Cardiac Assessment PD Module for student-athletes and school physician
- Incident Reporting of Violence, Vandalism, and Alcohol and Other Drug Abuse
- Janet's Law /AED
- Law Enforcement Operations
- Lyme Disease
- Multi-Tiered System of Support
- NJ Smart



- Potentially Missing/Abused Children Reporting
- Preschool Training
- Reading Disabilities/Dyslexia
- Recognition of Substance Abuse
- School Safety
- School Safety Teams
- School Safety Specialists
- Special Education Training
- Student Code of Conduct
- Student-Athlete Cardiac Assessment Professional Development Module
- Suicide Prevention
- Teacher Mentor Training

III. Essential Resources

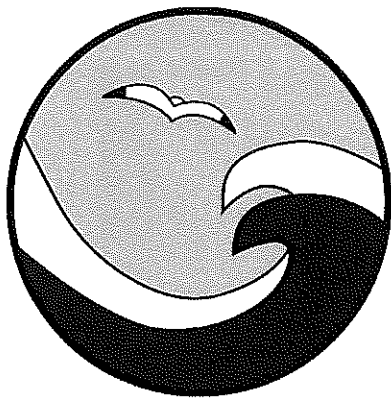
Goal	Resources	Other Implementation Considerations
1	<ul style="list-style-type: none"> ● Kindergarten Entry Assessment ● iReady Assessment ● DRA Kit ● PLC Time ● PD Time 	
2	<ul style="list-style-type: none"> ● Genesis Student Information System ● Grading Rubrics ● iReady Assessment ● DRA Kit ● PLC Time ● PD Time 	<i>This goal, while targeted for the end of the Trimester, will likely be ongoing for trimester 2 and 3.</i>
3	<ul style="list-style-type: none"> ● ACCESS Data ● Student Language Profiles ● PLC Time ● SIOP training 	



4	<ul style="list-style-type: none"> • Math Coach • Substitutes for Coverage 	The math coach will be scheduled on PD days and on instruction days. Significant substitute coverage will be needed
5	<ul style="list-style-type: none"> • Readers and Writers Registration for cohort • PLC time for debrief • PLC and PD time for turn key • Substitutes for coverage • New units 	PLC time should be utilized to monitor progress and success throughout the year.
6	<ul style="list-style-type: none"> • PBSIS system • Time for training • Prizes and rewards for reinforcements • Time for materials development 	
7	<ul style="list-style-type: none"> • Time for training • AVID Program 	As this program is new, there may be additional materials needed that aren't currently anticipated.
8	<ul style="list-style-type: none"> • Time for training • PLC time for further discussion 	

Superintendent Signature

Date



2023-2024 MENTORING PLAN
BRADLEY BEACH ELEMENTARY SCHOOL

515 Brinley Avenue
Bradley Beach, New Jersey 07720

Mr. Michael Heidelberg, *Superintendent/Principal*

Ms. Morgan Maclearie-Gonzalez, *Director of Curriculum & Instruction*

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BRADLEY BEACH ELEMENTARY SCHOOL*District Mentoring Plan***DISTRICT PROFILE SHEET**

The district profile sheet reflects the mentoring data for the 2023-2024 school year.

Name of District	Bradley Beach Elementary School
District Code	0500
County Code	25
District Address	515 Brinley Ave Bradley Beach, New Jersey 07720
Chief School Administrator	Michael Heidelberg
Mentoring Program Contact	Morgan Maclearie-Gonzalez
Mentoring Program Contact Phone	732-775-4413, Ext: 212
Type of District	Pre-K to 8
Number of novice teachers with a Certificate of Eligibility	0
Number of novice teachers with a Certificate of Eligibility with Advanced Standing	0
Number of novice special education teachers with a standard license	0
Number of Mentors: (Year 2 of CE and CEAS programs)	1
<i>Identify the number of provisional novice teachers in the following areas</i>	
K-5	1
6-8	0
Special Education	0

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

BOARD OF EDUCATION REVIEW NOTICE

Bradley Beach Elementary School District Board of Education has reviewed the local mentoring plan developed by the Bradley Beach Elementary School Curriculum and Instruction Committee. The Bradley Beach Elementary School District assures that the submitted plan is aligned with the New Jersey Professional Standards for Teachers and meets or exceeds the minimum requirements of the mentoring regulations in N.J.A.C. 6A:9B-8.4.

A copy of the district profile sheet and the board of education's review of the plan have been attached.

Signature of Board of Education President

Signature of Board of Education Vice President

Date

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

SELF-ASSESSMENT TOOL

To be completed by May 15th of the 2023-2024 school year

Place an "X" in the box that is appropriate for each item

District-wide Planning Process	Yes	No	Partially
Has our district engaged a broad-based group of teachers and school leaders, including representation from teacher associations, as members of the local School Improvement Panel (SciP) to develop a mentoring plan aligned with state regulations?			
Does the SciP monitor the implementation of the mentoring program and use feedback to adjust and make improvements?			
Criteria-based Selection and Matching of Mentors			
Does our district mentoring plan include at least the criteria for mentor selection in state regulations?			
Are mentors selected based on the criteria stated in the regulations?			
Does our district have criteria for matching mentors and novice teachers?			
Are the matches between mentors and novice teachers based on criteria stated in the mentoring plan?			
Mentor Services			
Do mentors receive training in the skills of conferences and feedback?			
Do mentors receive training in the skills of providing support in areas of curriculum, instruction, and assessment?			
Is there a specified expectation regarding the frequency of interactions (conferences, observations) between the mentor and novice teacher?			
Novice Teacher Services			
Do the novice teachers in the district participate in professional development activities (on topics such as classroom management, parent communication, diversity,			

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

lesson planning) that are specifically tailored to meet the needs of novice teachers?			
Are novice teachers brought together regularly during the year for networking opportunities?			
Are novice teachers given time and support to observe their mentors and other colleagues and to be observed by their mentors and other teachers?			
School Leader Services			
Do school leaders model ways to support novice teachers at their schools?			
Do school leaders use a wide range of approaches to engage all staff in supporting novice teachers?			
Do school leaders use supervision and evaluation as a growth-oriented experience for novice teachers aligned with the New Jersey Professional Standards for Teachers?			
District Board of Education and Community			
Do all district staff and parents know that there is a quality induction program in the schools to support novice and veteran teachers for professional growth aligned with New Jersey Professional Standards for Teachers?			
Is the community invited to support district efforts to nurture novice teachers?			
On-going Program Evaluation			
Does the ScIP engage in ongoing assessment (process/formative evaluation) of a quality induction program			
Does the ScIP gather outcome/summative information on the impact of the mentoring for quality induction program and is this information shared with staff and community?			

Teacher Mentoring Plan

CURRENT NEEDS

- The implementation of the STRONGE model provide guidance on mentoring and support for novice teachers. The mentoring plan will incorporate best practices that align with the STRONGE teacher evaluation model.
- To develop and implement a comprehensive mentor training program focusing on:
 - Develop a BBES mentoring plan to enhance teacher discussion and discourse techniques, fostering inclusive and thought-provoking classroom interactions that nurture critical thinking and effective communication skills among students.
 - Create a comprehensive BBES mentoring plan focused on designing and implementing high-quality assessments, equipping educators with the tools and strategies needed to accurately measure diverse aspects of student learning, promote meaningful feedback, and drive improved academic outcomes.

MENTORING PROCESS EVALUATION #1 - MENTOR TEACHER

Mentor Teacher: _____ Date of Initial Mentor Training: _____

Please reflect on your mentoring experience during the first half of the year. Choose the response for each item that most closely indicates your level of agreement with the following statements.

Possible Responses

- A. Strongly Agree**
- B. Agree**
- C. Somewhat Agree**
- D. Disagree**
- E. Strongly Disagree**

- _____ I understood what was expected of me as a mentor
- _____ I communicated often with my novice teacher
- _____ I helped my novice teacher plan lessons
- _____ I provided personal support to my novice teacher
- _____ I observed lessons and provided feedback on my novice teacher's teaching
- _____ I felt prepared to be a mentor
- _____ I helped my novice teacher become part of the school culture/community
- _____ I helped my novice teacher to work with parents
- _____ I helped my novice teacher with classroom management strategies
- _____ I have given suggestions for teaching strategies, which my novice teacher implemented
- _____ I feel supported by district and building administrators in carrying out my role as a mentor
- _____ My novice teacher and I had ample time together during the first half of the year
- _____ I am glad that I am a part of the mentoring program

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Please answer the following:

-As a mentor, what needs (if any) do you have that have not been addressed by the mentoring program?

-What would help you to perform your role as a mentor better? What types of additional support should we provide during the second half of mentoring?

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

Mentoring Process Evaluation #1 - Novice Teacher

Novice Teacher: _____

Please reflect on your mentoring experience during the first half of your mentoring program. Choose the response for each item that most closely indicates your level of agreement with the following statements.

Possible Responses

- A. *Strongly Agree*
- B. *Agree*
- C. *Somewhat Agree*
- D. *Disagree*
- E. *Strongly Disagree*

_____ I understood what was expected of me as a novice teacher.

_____ I communicated often with my mentor.

_____ My mentor was helpful to me in planning lessons.

_____ I felt personally supported by my mentor.

_____ My mentor observed lessons and provided feedback on my teaching.

_____ I felt prepared to work with parents.

_____ I became part of the school culture/community.

_____ I received adequate assistance in securing needed resources.

_____ I feel my classroom management skills have improved.

_____ My mentor made suggestions for teaching strategies, which I found helpful and was able to implement.

_____ I feel supported by district and building administrators as a new teacher.

_____ My mentor and I had ample time together during the first half of the school year.

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Please answer the following:

-As a novice teacher, what needs (if any) do you have that have not been addressed by the mentoring program?

-What types of additional support should the district provide to novice teachers?

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

Mentoring Process Evaluation #2 - Novice Teacher

The purpose of this survey is to assist the School Improvement Committee in evaluating the effectiveness of the mentoring program in meeting the needs of new teachers.

Name: _____

1. What were your expectations of the Mentoring Teacher Program when you started in September?

2. What component of the mentoring process has been the most positive for you? What component needs improvement?

3. Did the program meet your needs as a novice teacher?

4. Please share any specific concern that was overcome with the help of your mentor or other staff members in your assigned building or within the district.

5. Do you feel the mentoring program has overlooked any other important area?

6. Please provide any additional comments regarding the strengths and needs of the current mentoring program.

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

Teacher Mentoring Plan

Vision and Goals

“The master teacher that lurks within each of us is likely to burst forth within the intellectual atmosphere that collegiality can create.” --author unknown

- Novice Teachers need and deserve ongoing professional learning opportunities.
- Mentoring is THE key component of a successful induction program.
- Within mentoring, novice teachers will focus on survival.
- Mentor and novice teachers can both gain from the experience.
- Good mentoring builds on knowledge that reflects the best teaching practices.
- A formal program of mentoring promotes the program's success.
- Mentoring partnerships can take various forms.

Induction

- Transition into the teaching profession, which includes mentoring for the novice teacher as well as training and support for the mentors.

Mentoring

- Part of the complex process of induction where mentors provide ongoing support and guidance to novice teachers as they transition into the teaching profession.

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

2023-2024 Teacher Mentor Plan

Section One: Mentor Program Goals

1. Identify and attract qualified, knowledgeable teachers to serve as mentors to novice teachers
2. Train mentors to enhance personal and professional skills needed to work with and guide novice teachers
3. Ensure confidentiality in the mentor-novice teacher relationship
4. Provide professional development opportunities for the novice, especially in day-to-day activities, core curriculum content standards, evaluation processes, and best practices
5. Provide a contingency plan in the event that a problem arises in the relationship between a mentor and a novice or that the relationship is unable to continue
6. Provide a collaborative setting to promote positive and productive interactions

Section Two: Application Process

1. Notice of Vacancy is posted online and via email to all tenured staff
2. Mentor applications and approval forms are available from the Director of Curriculum and Instruction
3. Completed applications and approval forms are returned to the Director of Curriculum and Instruction by interested applicants by the deadlines indicated
4. The Director of Curriculum and Instruction, in conjunction with the building principal, screens and selects mentors using the mentor criteria selection checklist.

Section Three: Selection Criteria

1. The teacher has worked for three years in the district and is actively teaching with an effective or highly effective evaluation rating.
2. The teacher is committed to the goals of the local mentor plan including respect for the confidential nature of the mentor teacher/novice teacher relationship
3. The teacher has demonstrated exemplary command of content area knowledge and of pedagogy as indicated through an effective or highly effective evaluation rating for two consecutive years.

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

4. The teacher is experienced and certified in the subject area in which the novice teacher is teaching, where possible, and where not possible, in a closely aligned subject area.
5. The teacher has completed, or has agreed to complete, the Bradley Beach Elementary School District mentor-training program
6. The teacher is knowledgeable about the resources and opportunities in the district and able to act as a referral source to the novice teacher

Section Four: Provisions for Mentor Training

1. Prior to beginning the assignment, mentors will complete an orientation session covering program expectations, participant responsibilities, program activities, confidentiality, STRONGE training, and practical information
2. Additional support for mentors will be provided via periodic meetings with administration and/or other professional development activities

Section Five: Mentor Teacher Responsibilities

A mentor teacher shall:

- Serve as a professional role model in both professional and classroom practice
- Foster a trusting, confidential relationship
- Serve as a coach—offering constructive criticism and feedback when necessary
- Meet with a novice teacher. Documentation of all meetings shall be kept in a Google Sheets Mentor Log
 - Meet with a CEAS at least once two times week for the first four weeks and weekly thereafter for a minimum of 30 weeks
 - Meet with a novice teacher with a CE at least once two times week for the eight weeks and weekly thereafter for a minimum of 30 weeks
- Provide appropriate and professional feedback after a non-evaluative observation or visitation
- Model effective instructional techniques for the novice teacher
- Orient the novice teacher to district and school policies
- Provide a variety of resources to help the novice teacher begin forming a repertoire of effective classroom strategies and techniques
- Participate in professional development that will assist the mentoring process
- Encourage the novice teacher to record needs, questions, or comments in a journal (mentee log on Google for discussion purposes.

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

Professional Development and Approval Process

Mentoring Contract

The mentoring contract brings together the mentor, the novice teacher, and the principal and spells out each person's responsibilities. When each person's responsibilities are faithfully discharged, children's education will be substantially enhanced. In addition, the experienced professionals, the mentor and the principal, make it clear that the novice teacher is a colleague, and that collegial relationships strengthen the education of the novice teacher's students.

The mentor and the novice teacher hereby agree:

- To develop a professional and collegial working relationship by discussion of expectations and by arriving at a mutual understanding about how to work together effectively.
- To keep all shared information and discussions confidential.

The mentor hereby agrees:

- To review the background of the novice teacher to provide the type and amount of support indicated by this background.
- To attend the novice teacher's classes regularly and provide feedback, coaching and support.
- To be available for informal support and consultation.

The novice teacher hereby agrees:

- To observe the mentor's teaching as well as the teaching of other experienced professionals
- To work on following the suggestions that the mentor makes
- To seek out the mentor for answers to questions that may arise

The principal hereby agrees:

- To observe and evaluate the novice teacher.
- To provide support to both the mentor and the novice teacher.
- Not to solicit evaluative comments from the mentor regarding the novice teacher.
- To allow the mentor up to five periods of release time to observe the novice teacher, if needed.

All signers agree:

- To follow all New Jersey regulations for mentoring aligned with the New Jersey Professional Standards for Teachers as outlined in the district mentoring for quality induction program.

Mentor: _____ Date: _____

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Novice Teacher: _____ Date: _____

Principal: _____ Date: _____

Bradley Beach Elementary School District

**Development and Approval Process—Mentor Teacher
Application and Assignment Form**

Part A. Mentor Teacher Application

I am interested in being considered for the position of a mentor teacher in the district's mentoring for quality induction program. I understand that the role of a mentor is critical to the success of a novice teacher and ultimately a key to student performance.

Name: _____ Date: _____

1. What specific personal and professional qualities would you bring to mentoring a novice teacher?

2. How are you keeping current with your own professional development? What steps are you taking to be up-to-date on issues of curriculum and assessment?

3. What do you hope to gain by becoming a mentor?

Signature: _____ Date: _____

Part B – office use only

Local Professional Development Committee Comments:

Part C—Principal's Mentor—Novice Teacher Match

School: _____

Principal's Name: _____

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

I have selected (name of mentor) _____

Who currently hold the position of (subject/grade level) _____

Principal's Signature _____ Date: _____

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Bradley Beach Elementary School District

Approval Process

This form indicates your desire to mentor a novice teacher in the school district. A copy must be submitted to the principal.

Name: _____ School Phone: _____

School: _____ Assignment: _____

Home Address _____ City, State, Zip _____

Years Teaching _____ Years in Current Position: _____

Signature: _____ Date: _____

Please check any that apply:

- () I have been a mentor teacher
- () I have been a cooperating teacher (for student teacher)
- () I have received training in working in a mentoring position
- () I have maintained effective or higher evaluation ratings in the past 2 years
- () I have completed three years in Bradley Beach Elementary School District.

Experience: Please list any previous mentoring experience. Include the name of the novice teacher and the year.

It is the responsibility of the applicant to get the signature of the building principal or director, and a colleague to verify the following statement:

The applicant has the qualities inherent in establishing a trusting relationship with the beginning professional. This applicant will be able to help the novice teacher face the realities of teaching, set appropriate goals, and model effective teaching practices.

Building Principal: _____ Date: _____

Assistant Principal: _____ Date: _____

Colleague: _____ Date: _____

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

Qualities of Effective Mentors

Attitude and Character	Professional Competence and Experience
Willing to be a role model for other teachers	Is regarded by colleagues as an outstanding teacher
Exhibits strong commitment to the teaching profession	Has excellent knowledge of pedagogy and subject matter
Believes mentoring improves instructional practice	Has confidence in his/her own instructional skills
Willing to advocate on behalf of colleagues	Demonstrates excellent classroom management skills
Willing to receive training to improve mentoring skills	Feels comfortable being observed by other teachers
Demonstrates a commitment to lifelong learning	Maintains a network of professional contacts
Is reflective and able to learn from mistakes	Understands the policies and procedures of the school, district, and teacher's association
Is eager to share information and ideas with colleagues	Is a meticulous observer of classroom practice
Is resilient, flexible, persistent and open-minded	Collaborates well with other teachers and administrators
Exhibits good humor and resourcefulness	Is willing to learn new teaching strategies from novice teachers
Enjoys new challenges and solving problems	
Communication Skills	Interpersonal Skills
Is able to articulate effective instructional strategies	Is able to maintain a trusting professional relationship
Listens attentively	Knows how to express care for a novice teacher's emotional and professional needs
Asks questions that prompt reflection	Is attentive to sensitive political issues
Offers critiques in positive and productive ways	Works well with individuals from different cultures
Uses email effectively	Is approachable, easily establishes rapport with others
Conveys enthusiasm and passion for teaching	Is patient
Is discreet and maintains confidentiality	

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

FUNDING RESOURCES

Bradley Beach Elementary School District is committed to supporting the quality mentoring of novice teachers. Funding for the mentoring program will vary each year due to the impact of student enrollment and other fiscal constraints. The annual budget developed for each school and program will include Professional Development funds that can be used at the discretion of the Principal and School Improvement Panel (SciP) for:

1. Reference and Training Materials
2. Substitute Coverage for Approved Release Time
3. Professional Development Workshops

Mentor Stipend

The BBES District Board Office will administer the transaction fees as follows:

Traditional Route Teachers (CEAS)

The mentoring fee for novice teachers hired with either a Certificate of Eligibility with Advanced Standing is \$550 for a 30-week program. The novice teacher will complete an "Authorization for Payroll Deduction" and return a signed copy to the Business Administrator upon enrollment into the program. At the end of the 30-week program, the building principal/director will submit a package to the Director of Curriculum and Instruction that contains the following:

1. Certification of Mentoring - 30 Weeks
2. Mentoring Log
3. Exit Surveys - Novice and Mentor Teachers

The Business Administrator will authorize the deduction of \$550 (or the prorated equivalent) in equal installments from either 20 pay periods or the remaining pay periods in a given school year of the novice teacher. Payments to the assigned mentor teacher will be distributed in two installments (the final December paycheck and the final June paycheck) with all applicable tax withholding deducted from the payment. The first installment payment will be for the amount collected from the novice teacher from September 1st through December 31st and the second installment will be for the amount collected from the novice teacher from January 1st through June 30th.

Alternate Route Teachers (CE)

The mentoring fee for novice teachers completing the alternate route to certification with a Certificate of Eligibility is \$450 for the Eight-Week initial intensive mentoring and \$550 for the remaining 30 weeks (\$1,000). The novice teacher will complete an "Authorization of Payroll Deduction" and return a signed copy to the Business Administrator upon enrollment into the program.

At the end of the 30-week program, the building principal/director will submit a package to the Director of Curriculum and Instruction that contains the following:

1. Certification of Mentoring - Minimum of 30 Weeks
2. Mentoring Log
3. Exit Surveys - Novice and Mentor Teachers

BRADLEY BEACH ELEMENTARY SCHOOL

District Mentoring Plan

The Business Administrator will authorize the deduction of \$1,000 (or the prorated equivalent) in equal installments from either 20 pay periods or the remaining pay periods in a given school year of the novice teacher. Payments to the assigned mentor teacher will be distributed in two installments (the final December paycheck and the final June paycheck) with all applicable tax withholding deducted from the payment. The first installment will be for the amount collected from the novice teacher from September 1st through December 31st and the second installment will be for the amount collected from the novice teacher from January 1st through June 30th.

Bradley Beach Elementary School
Three Year Comprehensive Maintenance Plan

School Name	School Code	Project Description	Estimated Total Cost	2022-2023 Actual	2023-2024 Actual/Est.	2024-2025 Projected
Bradley Beach	025	Integrated Pest Management Plan	2,710.00	840.00	920.00	950.00
		Preventive Maintenance/Maintenance supplies/Misc./HVAC, Plumbing, Electrical, Roof Repairs, Refuse Collection, localized repairs, pointing, water proofing, caulking, repair piping or insulation, salary for maintenance	261,350.72	134,888.57	58,869.15	67,593.00
		Boiler Repair & Chemical Treatment	60,085.00	20,085.00	20,000.00	20,000.00
		Landscaping of the grounds	15,100.00	5,100.00	5,000.00	5,000.00
		Snow Removal	6,000.00	-	3,000.00	3,000.00
		Auditorium rug and seat cleaning	4,647.63	1,479.68	1,552.95	1,615.00
		Annual jetting of sewer lines	4,530.00	1,495.00	1,495.00	1,540.00
		Sand and resurface classroom wood floors (room 14)	3,116.00	3,116.00		
		Sand and resurface classroom wood floors (room 23)	3,116.00	3,116.00		
		Sand and resurface classroom wood floors (room 24)	3,116.00	3,116.00		
		Repaint peeling paint on Auditorium Ceiling	5,400.00	5,400.00		
		Paint and plaster and repair damage areas in classrooms (room 6)	4,900.00	4,900.00		
		Paint and plaster and repair damage areas in classrooms (room 7)	4,900.00	4,900.00		
		Paint and repair damage to primary hallway (Kdg, 1st grade hallway)	9,900.00	9,900.00		
		Install new VCT Tile in primary hallway (Kdg, & 1st grade)	9,790.65	9,790.65		
		Service for installation of new main entrance and back entrances door key system	4,458.18	4,458.18		
		Replace window sash in gym	1,222.79	1,222.79		
		Repair sinks in girls bathroom	1,002.41	1,002.41		
		Replace door for classroom # 7	4,182.00	4,182.00		
		Repair to girls' bathroom automatic flushers	1,002.41	1,002.41		
		Sand and resurface classroom wood floors (room 3)	3,680.00		3,680.00	
		Sand and resurface classroom wood floors (room 8)	3,410.00		3,410.00	
		Sand and resurface classroom wood floors room 9)	3,520.00		3,520.00	
		Install new VCT tile on 2nd floor hallway east wing	11,397.80		11,397.80	

Bradley Beach Elementary School
Three Year Comprehensive Maintenance Plan

School Name	School Code	Project Description	Estimated Total Cost	2022-2023 Actual	2023-2024 Actual/Est.	2024-2025 Projected
		Paint and repair/patch 2nd floor hallway east wing	6,500.00		6,500.00	
		Paint and plaster and repair damage areas in classroom 8	4,900.00		4,900.00	
		Paint and plaster and repair damage in classroom 9	4,900.00		4,900.00	
		Paint and plaster and repair damage in classroom 3	4,900.00		4,900.00	
		Paint and repair/patch 2nd floor hallway (from auditorium to end of the hallway excluding the wing)	6,500.00		6,500.00	
		Install new VCT tile on 2nd floor hallway (from auditorium to end of the hallway excluding the wing)	17,316.00		17,316.00	
		Configure and redevelop new front sign area	5,000.00			5,000.00
		Install new key entry swipe system on two west doors and one east entrance door	7,052.00			7,052.00
		Sand and resurface classroom wood floors (room 1)	3,750.00			3,750.00
		Sand and resurface classroom wood floors (room 2)	3,750.00			3,750.00
		Sand and resurface classroom wood floors (room 7)	3,750.00			3,750.00
		New VCT Tile (room 4)	4,000.00			4,000.00
		Paint and plaster and repair damage areas in classroom 4	5,000.00			5,000.00
		Paint and plaster and repair damage in classroom 10	5,000.00			5,000.00
		Paint and plaster and repair damage in classroom 11	5,000.00			5,000.00
		Paint and repair/patch basement hallway (from boys and girls bathroom to gynamisum entrance hallway)	6,500.00			6,500.00
		Install new VCT tile in basement hallway (from boys and girls bathroom to gynamisum entrance hallway)	11,500.00			11,500.00
		Subtotal	537,855.59	219,994.69	157,860.90	160,000.00

10 General Fund

Assets and Liabilities

Assets		
101	Cash	1,313,830.04
116	Capital Reserve Account	234,800.00
117	Maintenance Reserve Account	185,000.00
118	Emergency Reserve Account	178,600.00
121	Tax Levy Receivable	5,365,287.00
141	Accounts Receivable:	
	A/R: State of NJ	426,901.12
	Total Other Assets	426,901.12
		.00
Resources		
301	Estimated Revenues (Control Account / Normal Debit Balance)	7,197,709.00
302	Revenues	(7,184,014.71)
		<u>13,694.29</u>
	Total assets and resources:	7,718,112.45

10 General Fund

Liabilities and Fund Equity

Liabilities 402	Interfunds Payable	653.35	653.35
Fund Balance			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current	4,051,165.41	
754	Reserve for Encumbrances: Prior	6,000.00	
			7,624,933.90
601	Appropriations (Control Account/Normal Credit Balance)		
602	Expenditures	1,137,365.39	
603	Encumbrances	4,057,165.41	
	Less: Expenditures and Encumbrances	(5,194,530.80)	
	Total Appropriations		6,487,568.51
	Reserved Fund Balance		
	Capital Reserve	234,800.00	
761	Add: Increase in Capital Reserve /Interest Deposit to Capital Reserve	1,000.00	
604	Less: Budgeted Withdrawal from Cap Reserve		235,800.00
307			
	Maintenance Reserve	185,000.00	
764	Add: Increase in Maintenance Reserve	100.00	
606			185,100.00
	Emergency Reserve	178,600.00	
766	Add: Increase in Current Expense Emergency Reserve/Interest Deposits	100.00	
607			178,700.00
	Other Reserves	.00	
75X,76x	Total Reserved Fund Balance:		599,600.00
	Unappropriated:		
303	Budgeted Fund Balance	(422,253.00)	
770	Fund Balance	1,052,543.59	
	Total Unappropriated:		630,290.59
	Total Liabilities and Fund Balance		7,718,112.45

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 September

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10 General Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	7,624,933.90	5,194,530.80	2,430,403.10
Revenues	(7,197,709.00)	(7,184,014.71)	(13,694.29)
	427,224.90	(1,989,483.91)	2,416,708.81
Change in Capital Reserve:			
Plus: Increase in Capital Reserve /Interest Deposit to Capital Reserve (604)	1,000.00	1,000.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)	1,000.00	1,000.00	.00
Change in Maintenance Reserve:			
Plus: Increase in Maintenance Reserve (606)	100.00	100.00	.00
Change in Emergency Reserve:	100.00	100.00	.00
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)	100.00	100.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	100.00	100.00	.00
	6,171.90	6,171.90	.00
	422,253.00	-1,994,455.81	2,416,708.81

10 General Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX From Local Sources	6,736,612.00	6,722,917.71	13,694.29
3XXX From State Sources	461,097.00	461,097.00	.00
	7,197,709.00	7,184,014.71	13,694.29

Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance
General Current Expenses				
11-1xx-100-xxx Regular Programs	2,331,572.00	247,657.48	1,944,099.46	139,815.06
11-2xx-100-xxx Special Education	1,000.00	.00	.00	1,000.00
11-240-100-xxx Bilingual Education	143,312.00	13,441.55	126,968.43	2,902.02
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	36,604.00	3,226.00	.00	33,378.00
11-402-100-xxx School-sponsored Athletics	46,315.00	4,358.08	1,619.18	40,337.74
	2,558,803.00	268,683.11	2,072,687.07	217,432.82

Undistributed Expenditures				
11-xxx-xxx-2xx Personal Services - Employee Benefits	621,470.00	164,457.26	406,965.17	50,047.57
11-000-xxx-xxx Other	4,404,984.90	686,211.27	1,555,851.17	2,162,922.46
	5,026,454.90	850,668.53	1,962,816.34	2,212,970.03

Capital Outlay				
12-000-4xx-xxx Facilities Acquisition and Construction Services	21,662.00	.00	21,662.00	.00
	21,662.00	.00	21,662.00	.00

Special Schools				
	.00	.00	.00	.00

Other				
11-* Other General Current Expense	18,014.00	18,013.75	.00	.25
	18,014.00	18,013.75	.00	.25
	7,624,933.90	1,137,365.39	4,057,165.41	2,430,403.10

10 General Fund

Schedule Of Revenues

Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
10-1210 Ad Valorem Taxes - Local Tax Levy	6,706,612.00	6,706,612.00	.00
10-1310 Tuition From Individuals	15,250.00	.00	15,250.00
10-1510 Interest On Investments	1,200.00	.00	1,200.00
10-1990 Miscellaneous Revenue from Local Sources	13,550.00	16,305.71	-2,755.71
	<u>6,736,612.00</u>	<u>6,722,917.71</u>	<u>13,694.29</u>
Revenues from State Sources			
10-3121 Categorical Transportation Aid	85,575.00	85,575.00	.00
10-3132 Categorical Special Education Aid	221,110.00	221,110.00	.00
10-3177 Categorical Security Aid	134,097.00	134,097.00	.00
10-3178 Adjustment Aid	20,315.00	20,315.00	.00
	<u>461,097.00</u>	<u>461,097.00</u>	<u>.00</u>
	<u>7,197,709.00</u>	<u>7,184,014.71</u>	<u>13,694.29</u>

10 General Fund

**Statement of Appropriations
 Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Programs - Instruction				
11-105-100-101 Preschool - Salaries of Teachers	95,975.00	9,797.50	86,177.50	.00
11-105-100-936 Local Contribution - Transfer to Special Revenue Fund - Inclusion	58,676.00	.00	58,676.00	.00
11-110-100-101 Kindergarten - Salaries of Teachers	167,350.00	15,735.00	148,615.00	3,000.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,120,040.00	94,624.96	928,453.04	96,962.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	716,691.00	68,788.79	638,847.84	9,054.37
11-110-100-270 Health Benefits	580,342.00	152,800.98	383,076.80	44,464.22
	2,739,074.00	341,747.23	2,243,846.18	153,480.59
Regular Programs - Home Instruction				
11-150-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
Regular Programs - Undistributed Instruction				
11-190-100-500 Other Purchased Services (400-500 series)	7,500.00	.00	716.00	6,784.00
11-190-100-610 General Supplies	121,340.00	48,911.83	53,368.36	19,059.81
11-190-100-800 Other Objects	43,000.00	9,799.40	29,245.72	3,954.88
11-190-100-260 Workmen's Compensation	7,000.00	2,094.43	.00	4,905.57
	178,840.00	60,805.66	83,330.08	34,704.26
Special Education - Home Instruction				
11-219-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	142,512.00	13,441.55	126,766.07	2,304.38
11-240-100-610 General Supplies	800.00	.00	202.36	597.64
11-240-100-270 Health Benefits	34,128.00	9,561.85	23,888.37	677.78
	177,440.00	23,003.40	150,856.80	3,579.80
School - Sponsored Co-curricular and Extra-curricular Activities				
11-401-100-100 Salaries	36,354.00	3,226.00	.00	33,128.00
11-401-100-600 Supplies and Materials	250.00	.00	.00	250.00
	36,604.00	3,226.00	.00	33,378.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 September

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-100				
Salaries	28,815.00	2,758.08	.00	26,056.92
11-402-100-500	15,000.00	1,600.00	.00	13,400.00
Purchased Services (300-500 series)				
Supplies and Materials	2,500.00	.00	1,619.18	880.82
11-402-100-600	46,315.00	4,358.08	1,619.18	40,337.74
Summer School				
11-422-100-178	18,014.00	18,013.75	.00	.25
Salaries of Teacher Tutors	18,014.00	18,013.75	.00	.25
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561	1,260,355.00	.00	.00	1,260,355.00
Tuition to Other LEAs Within the State-Regular				
11-000-100-562	297,862.00	.00	.00	297,862.00
Tuition to Other LEAs Within the State-Special				
11-000-100-563	51,618.00	.00	.00	51,618.00
Tuition to County Vocational School District - Regular				
11-000-100-564	26,216.00	.00	.00	26,216.00
Tuition to County Vocational School District - Special				
11-000-100-566	77,102.00	11,014.50	66,087.00	.50
Tuition to APSSD Within the State	1,713,153.00	11,014.50	66,087.00	1,636,051.50
Attendance and Social Work Services				
11-000-211-100	63,842.00	12,243.99	51,382.51	215.50
Salaries				
11-000-211-173	10,570.00	.00	.00	10,570.00
Salaries of Family Liaisons/Community Parent Involvement Specialists				
11-000-211-220	6,046.00	.00	6,046.00	.00
Social Security Contributions				
11-000-211-600	800.00	390.23	29.99	379.78
Supplies and Materials	81,258.00	12,634.22	57,458.50	11,165.28
Health Services				
11-000-213-100	69,476.00	9,962.50	58,163.50	1,350.00
Salaries				
11-000-213-220	715.00	.00	715.00	.00
Social Security Contributions				
11-000-213-270	.00	-185.68	.00	185.68
Health Benefits				
11-000-213-300	5,000.00	.00	2,000.00	3,000.00
Purchased Professional and Technical Services				
11-000-213-600	3,300.00	.00	1,609.38	1,690.62
Supplies and Materials	300.00	26.45	273.55	.00
Other Objects	78,791.00	9,803.27	62,761.43	6,226.30
Speech/Occupational Therapy/Physical Therapy and Related Services				
11-000-216-100	67,333.00	6,733.30	60,599.70	.00
Salaries				
11-000-216-320	48,385.00	1,105.00	32,280.00	15,000.00
Purchased Professional - Educational Services				
11-000-216-600	500.00	196.63	22.96	280.41
Supplies and Materials	41,399.00	10,895.95	29,961.59	541.46
Health Benefits	157,617.00	18,930.88	122,864.25	15,821.87

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
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	Appropriations	Expenditures	Encumbrances	Available Balance
Extraordinary Services				
11-000-217-100 Salaries	17,551.00	934.32	13,584.83	3,031.85
11-000-217-270 Health Benefits	15,792.00	2,547.64	12,728.84	515.52
	33,343.00	3,481.96	26,313.67	3,547.37
Guidance Services				
11-000-218-104 Salaries of Other Professional Staff	65,222.00	6,396.46	58,825.54	.00
11-000-218-270 Health Benefits	17,525.00	3,857.31	13,478.45	189.24
11-000-218-600 Supplies and Materials	300.00	196.21	.00	103.79
	83,047.00	10,449.98	72,303.99	293.03
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	129,855.00	20,907.34	107,957.66	990.00
11-000-219-320 Purchased Professional - Educational Services	1,500.00	.00	.00	1,500.00
11-000-219-600 Supplies and Materials	9,000.00	8,828.87	94.75	76.38
11-000-219-800 Other Objects	2,000.00	1,325.73	573.55	100.72
11-000-219-270 Health Benefits	74,413.00	19,382.85	49,593.60	5,436.55
	216,768.00	50,444.79	158,219.56	8,103.65
Improvement of Instruction Services				
11-000-221-102 Salaries of Supervisor of Instruction	104,515.00	26,128.74	78,386.26	.00
11-000-221-104 Salaries of Other Professional Staff	10,100.00	10,057.50	.00	42.50
11-000-221-105 Salaries of Secretaries and Clerical Assistants	19,530.00	4,068.75	15,461.25	.00
11-000-221-220 Social Security Contributions	1,771.00	.00	1,771.00	.00
11-000-221-600 Supplies and Materials	1,455.00	909.30	540.75	4.95
11-000-221-800 Other Objects	1,125.00	625.00	500.00	.00
	138,496.00	41,789.29	96,659.26	47.45
Educational Media/Library Services				
11-000-222-177 Salaries of Technology Coordinators	79,447.00	19,861.26	59,585.74	.00
11-000-222-220 Social Security Contributions	4,924.00	.00	4,924.00	.00
11-000-222-270 Health Benefits	40,246.00	9,795.69	28,808.59	1,641.72
	124,617.00	29,656.95	93,318.33	1,641.72
Instructional Staff Training Services				
11-000-223-320 Purchased Professional - Educational Services	7,250.00	.00	7,250.00	.00
11-000-223-580 Travel - All Other	2,000.00	1,611.00	200.00	189.00
	9,250.00	1,611.00	7,450.00	189.00
Support Services - General Administration				
11-000-230-100 Salaries	173,297.00	43,041.90	130,255.10	.00
11-000-230-331 Legal Services (Note: APSSD - Not Litigation Related Legal Services)	6,000.00	.00	.00	6,000.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-332				
Audit Fees	26,500.00	.00	26,500.00	.00
11-000-230-334	24,100.00	.69	6,000.00	18,099.31
Architectural/Engineering Services				
Other Purchased Professional Services	20,293.00	13,519.00	6,730.00	44.00
11-000-230-339	8,753.00	1,436.34	3,975.09	3,341.57
Communications / Telephone	4,600.00	.00	2,875.00	1,725.00
11-000-230-530	4,000.00	2,178.24	164.32	1,657.44
BOE Other Purchased Services				
Miscellaneous Purchased Services (400-500) [Other than 530 and 585]	6,000.00	2,711.64	1,778.36	1,510.00
11-000-230-590	4,410.00	4,010.70	373.55	25.75
General Supplies	4,028.00	4,027.21	.00	.79
11-000-230-610				
Miscellaneous Expenditures	281,981.00	70,925.72	178,651.42	32,403.86
11-000-230-890				
BOE Membership Dues and Fees				
11-000-230-895				
Support Services - School Administration				
Salaries of Principals / Assistant Principals / Program Directors	9,391.00	2,347.50	7,043.50	.00
11-000-240-103				
Supplies and Materials	200.00	160.00	.00	40.00
11-000-240-600	1,000.00	860.00	.00	140.00
Other Objects	10,591.00	3,367.50	7,043.50	180.00
11-000-251-100				
Central Services				
Salaries	162,168.00	43,581.77	108,954.76	9,631.47
11-000-251-330	335.00	335.00	.00	.00
Purchased Professional Services				
Purchased Technical Services	22,020.00	21,570.00	450.00	.00
11-000-251-340	2,815.00	.00	820.00	1,995.00
Supplies and Materials	3,500.00	1,601.45	973.55	925.00
11-000-251-600				
Miscellaneous Expenditures	190,838.00	67,088.22	111,198.31	12,551.47
11-000-252-100				
Administrative Information Technology				
Salaries	12,500.00	3,125.49	9,374.51	.00
11-000-252-600	4,500.00	1,878.62	2,124.06	497.32
Supplies and Materials	17,000.00	5,004.11	11,498.57	497.32
11-000-261-420				
Required Maintenance for School Facilities				
"Cleaning, Repair, and Maintenance Services"	107,680.00	90,688.33	13,826.96	3,164.71
11-000-261-610	15,171.90	2,767.56	3,493.92	8,910.42
General Supplies	35,009.00	10,683.40	1,375.00	22,950.60
11-000-261-800	157,860.90	104,139.29	18,695.88	35,025.73
Other Objects				
11-000-262-100				
Custodial Services				
Salaries	183,965.00	43,150.64	134,223.75	6,590.61
11-000-262-107	30,798.00	1,120.00	.00	29,678.00
Salaries of Non-Instructional Aides	17,515.00	.00	17,515.00	.00
11-000-262-220	40,394.00	40,394.00	.00	.00
Social Security Contributions				
11-000-262-260				
Workmen's Compensation				

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-270	59,530.00	14,465.49	42,973.99	2,090.52
11-000-262-300	7,400.00	950.00	1,000.00	5,450.00
11-000-262-490	5,150.00	684.34	4,465.66	.00
11-000-262-520	74,087.00	65,737.67	.00	8,349.33
11-000-262-610	12,000.00	11.69	3,491.64	8,496.67
11-000-262-621	45,000.00	2,300.00	39,700.00	3,000.00
11-000-262-622	48,000.00	6,272.66	38,727.34	3,000.00
	523,839.00	175,086.49	282,097.38	66,655.13
Security				
11-000-266-420	9,000.00	2,410.80	6,058.50	530.70
11-000-266-610	1,000.00	.00	.00	1,000.00
	10,000.00	2,410.80	6,058.50	1,530.70
Student Transportation Services				
11-000-270-160	48,578.00	12,144.48	36,433.52	.00
11-000-270-503	14,308.00	.00	.00	14,308.00
11-000-270-512	100.00	.00	.00	100.00
11-000-270-513	67,212.00	.00	.00	67,212.00
11-000-270-515	29,708.00	.00	.00	29,708.00
11-000-270-517	59,860.00	.00	.00	59,860.00
11-000-270-518	38,685.00	2,062.53	.00	36,622.47
	258,451.00	14,207.01	36,433.52	207,810.47
Personnel Services - Unallocated Employee Benefits				
11-000-291-220	40,246.00	15,455.92	24,790.08	.00
11-000-291-241	101,269.00	920.89	6,079.11	94,269.00
11-000-291-260	5,000.00	2,094.44	.00	2,905.56
11-000-291-270	103,741.00	22,739.55	69,682.91	11,318.54
11-000-291-280	6,000.00	1,000.00	.00	5,000.00
11-000-291-290	9,000.00	.00	.00	9,000.00
	265,256.00	42,210.80	100,552.10	122,493.10
Facilities Acquisition and Construction Services				
12-000-400-896	21,662.00	.00	21,662.00	.00
	21,662.00	.00	21,662.00	.00
Other Uses				

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-500-561				
Transfer of Funds to Charter Schools	52,828.00	12,642.00	40,186.00	.00
	52,828.00	12,642.00	40,186.00	.00
Equipment	.00	.00	.00	.00
Contribution (Transfer) of Funds to Charter Schools	.00	.00	.00	.00
General Fund	7,624,933.90	1,138,052.90	4,057,165.41	2,429,715.59

David R.
 School Business Administrator Signature

10/5/23
 Date

20 Special Revenue Fund

Assets and Liabilities

Assets		
101	Cash	(191,758.01)
	Accounts Receivable:	
132	Interfund Receivable	58,676.00
141	A/R: State of NJ	420,242.37
		478,918.37
Resources		
301	Estimated Revenues	1,536,976.37
302	Revenues	(455,379.05)
		<u>1,081,597.32</u>
	Total assets and resources:	<u>1,368,757.68</u>

20 Special Revenue Fund

Liabilities and Fund Equity

Liabilities					
Fund Balance					.00
	Appropriated				
753	Reserve for Encumbrances				
754	Reserve for Encumbrances: Current			743,003.22	
	Reserve for Encumbrances: Prior				
601	Appropriations			1,536,976.37	
602	Expenditures	168,218.69			
603	Encumbrances	<u>743,003.22</u>			
	Less: Expenditures and Encumbrances			(911,221.91)	
	Total Appropriations				<u>1,368,757.68</u>
75X,76x	Reserved Fund Balance				
	Other Reserves			<u>.00</u>	
	Total Reserved Fund Balance:				.00
303	Unappropriated:				
	Budgeted Fund Balance				
770	Unassigned Fund Balance				
	Total Unappropriated:				<u>.00</u>
	Total Liabilities and Fund Balance				<u><u>1,368,757.68</u></u>

20 Special Revenue Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	1,536,976.37	911,221.91	625,754.46
Revenues	(1,536,976.37)	(455,379.05)	(1,081,597.32)
	.00	455,842.86	(455,842.86)

Less: Reserve for Encumbrances: Prior
 Budgeted Fund Balance:

	.00	455,842.86	-455,842.86
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20 Special Revenue Fund

**Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance	
1XXX From Local Sources	100.00	100.00	.00	
3XXX From State Sources	381,394.00	381,394.00	.00	
4XXX From Federal Sources	1,096,806.37	15,209.05	1,081,597.32	
5XXX From Other Sources	58,676.00	58,676.00	.00	
	1,536,976.37	455,379.05	1,081,597.32	
Expenditures	Appropriations	Expenditures	Encumbrances	
			Available Balance	
20-* Local Projects	100.00	.00	.00	100.00
Other Special Revenue Fund	100.00	.00	.00	100.00
20-218-xxx-xxx State Projects	440,070.00	65,298.25	360,501.75	14,270.00
Preschool Education Aid	440,070.00	65,298.25	360,501.75	14,270.00
20-23x-xxx-xxx Federal Projects	86,196.00	7,323.54	65,911.46	12,961.00
ESSA Title I, Part A	10,293.00	524.70	4,722.30	5,046.00
ESSA Title III	124,688.00	9,467.02	85,202.98	30,018.00
I.D.E.A. Part B	11,700.00	.00	3,460.87	8,239.13
ESSA Title IIA / IID	10,000.00	.00	8,500.00	1,500.00
ESSA Title IV	13,709.05	13,709.05	.00	.00
CRRSA Act-ESSER II Grant Program	1,500.00	1,500.00	.00	.00
CRRSA Act-Learning Acceleration Grant Program	752,156.00	55,314.13	197,934.64	498,907.23
ARP-ESSER Grant Program	11,339.13	.00	8,939.13	2,400.00
ARP ESSER Subgrant (ALCES)	40,000.00	14,621.74	1,661.91	23,716.35
ARP ESSER Subgrant (EBSLEA)	30,864.84	24.22	2,243.87	28,596.75
ARP Evidence Based Learning Beyond the Sch Day	4,360.35	436.04	3,924.31	.00
ARP ESSER Subgrant (NJTSS)	1,096,806.37	102,920.44	382,501.47	611,384.46
	1,536,976.37	168,218.69	743,003.22	625,754.46

20 Special Revenue Fund
Schedule Of Revenues
Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
20-1000 Revenue from Local Sources	100.00	100.00	.00
	100.00	100.00	.00
Revenues from State Sources			
20-3218 Preschool Education Aid and Prior Year Carryover	381,394.00	381,394.00	.00
	381,394.00	381,394.00	.00
Revenues from Federal Sources			
20-4411 Title I-Part A	86,196.00	.00	86,196.00
20-4420 I.D.E.A. Part B	124,688.00	.00	124,688.00
20-4451 Title II-A	11,700.00	.00	11,700.00
20-4471 Title IV - Part A - Student Support and Acad Enrichment	10,000.00	.00	10,000.00
20-4491 Title III	10,293.00	.00	10,293.00
20-4534 CRRSA Act - ESSER II	13,709.05	13,709.05	.00
20-4535 CRRSA Act - Learning Acceleration Grant	1,500.00	1,500.00	.00
20-4540 ARP-ESSR	752,156.00	.00	752,156.00
20-4541 ARP ESSER Accelerated Learning Coaching/Ed Support	11,339.13	.00	11,339.13
20-4542 ARP ESSER Evid-Based Sum Learning & Enrichment Act	40,000.00	.00	40,000.00
20-4543 ARP ESSER Evid-Based Comp Beyond the School Day Act	30,864.84	.00	30,864.84
20-4544 ARP ESSER NJTSS Mental Health Support Staffing	4,360.35	.00	4,360.35
	1,096,806.37	15,209.05	1,081,597.32
Revenues from Other Financing Sources			
20-5200 Interfund Transfers	58,676.00	58,676.00	.00
	58,676.00	58,676.00	.00
	1,536,976.37	455,379.05	1,081,597.32

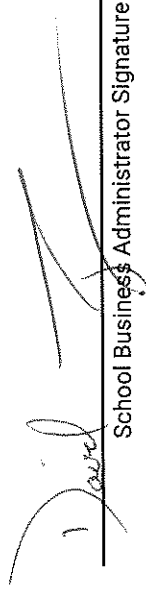
20 Special Revenue Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Other Local Projects				
Program Expenditures	100.00	.00	.00	100.00
	100.00	.00	.00	100.00
Preschool Education				
Salaries of Teachers	149,443.00	15,175.00	134,268.00	.00
Other Salaries for Instruction	111,324.00	9,462.54	101,861.46	.00
General Supplies	7,770.00	.00	.00	7,770.00
Salaries of Supervisors of Instruction	57,000.00	14,250.00	42,750.00	.00
Salaries of Other Professional Staff	25,209.00	2,520.90	22,688.10	.00
Personal Services - Employee Benefits	82,324.00	23,889.81	58,434.19	.00
Other Purchased Professional Services	7,000.00	.00	500.00	6,500.00
	440,070.00	65,298.25	360,501.75	14,270.00
ESSA Title I, Part A				
Salaries of Teachers	69,470.00	6,947.00	62,523.00	.00
Employee Benefits	16,726.00	376.54	3,388.46	12,961.00
	86,196.00	7,323.54	65,911.46	12,961.00
ESSA Title III				
Salaries of Teachers	5,247.00	524.70	4,722.30	.00
Instructional Supplies	1,288.00	.00	.00	1,288.00
Employee Benefits	3,358.00	.00	.00	3,358.00
Other Purchased Services	300.00	.00	.00	300.00
Supplies and Materials	100.00	.00	.00	100.00
	10,293.00	524.70	4,722.30	5,046.00
IDEA Part B				
Salaries of Teachers	33,000.00	3,300.00	29,700.00	.00
Salaries - Other	55,662.00	5,566.20	50,095.80	.00
Employee Benefits	25,378.00	425.82	3,832.18	21,120.00
Professional Technical Services	7,777.00	.00	.00	7,777.00
	121,817.00	9,292.02	83,627.98	28,897.00
IDEA Part B				
Salaries of Teachers	1,750.00	175.00	1,575.00	.00
Employee Benefits	1,121.00	.00	.00	1,121.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
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	Appropriations	Expenditures	Encumbrances	Available Balance
ESSA Title IIA / IID	2,871.00	175.00	1,575.00	1,121.00
Program Expenditures				
20-270-200-320	11,700.00	.00	3,460.87	8,239.13
	11,700.00	.00	3,460.87	8,239.13
ESSA Title IV				
Instructional Supplies	1,000.00	.00	.00	1,000.00
Professional Technical Services	8,500.00	.00	8,500.00	.00
Other Purchased Services	500.00	.00	.00	500.00
	10,000.00	.00	8,500.00	1,500.00
CRRSA Act-ESSER II Grant Program				
Program Expenditures	13,709.05	13,709.05	.00	.00
20-483-100-101	13,709.05	13,709.05	.00	.00
CRRSA Act-Learning Acceleration Grant Program				
Program Expenditures	1,500.00	1,500.00	.00	.00
20-484-200-320	1,500.00	1,500.00	.00	.00
ARP-ESSER Grant Program				
Program Expenditures	752,156.00	55,314.13	197,934.64	498,907.23
20-487-100-101	752,156.00	55,314.13	197,934.64	498,907.23
ARP ESSER Subgrant (ALCES)				
Program Expenditures	11,339.13	.00	8,939.13	2,400.00
20-488-200-320	11,339.13	.00	8,939.13	2,400.00
ARP ESSER Subgrant (EBSLEA)				
Program Expenditures	40,000.00	14,621.74	1,661.91	23,716.35
20-489-100-101	40,000.00	14,621.74	1,661.91	23,716.35
ARP Evidence Based Learning Beyond the School Day				
Program Expenditures	30,864.84	24.22	2,243.87	28,596.75
20-490-100-100	30,864.84	24.22	2,243.87	28,596.75
ARP ESSER Subgrant (NJTSS)				
Program Expenditures	4,360.35	436.04	3,924.31	.00
20-491-200-104	4,360.35	436.04	3,924.31	.00
Special Revenue Fund	1,536,976.37	168,218.69	743,003.22	625,754.46

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 September

 David

School Business Administrator Signature

10/5/23

Date

30 Capital Projects Fund
Assets and Liabilities

Assets		
101	Cash	
Resources		
301	Estimated Revenues	
302	Revenues	<u>.00</u>
	Total assets and resources:	

30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities		_____
		.00
Fund Balance		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	
754	Reserve for Encumbrances: Prior	
601	Appropriations	
602	Expenditures	
603	Encumbrances	
	Less: Expenditures and Encumbrances	
	Total Appropriations	_____
		.00
	Reserved Fund Balance	
75X,76x	Other Reserves	_____
	Total Reserved Fund Balance:	_____
		.00
	Unappropriated:	
303	Budgeted Fund Balance	
770	Fund Balance	
	Total Unappropriated:	_____
		.00

Total Liabilities and Fund Balance

30 Capital Projects Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	.00	.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	.00	.00	.00

30 Capital Projects Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
	.00	.00	.00

Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance

30 Capital Projects Fund

Schedule Of Revenues

Actual Compared with Estimated

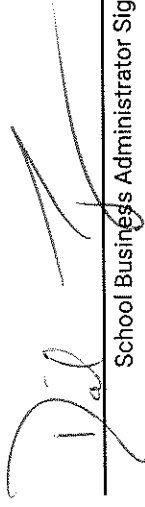
Estimated Actual Unrealized

_____ .00 .00 .00

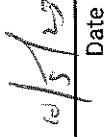
30 Capital Projects Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

Capital Projects Fund	Appropriations	Expenditures	Encumbrances	Available Balance
	.00	.00	.00	.00



School Business Administrator Signature



Date

40 Debt Service Fund
Assets and Liabilities

Assets		
101	Cash	9.57
121	Tax Levy Receivable	
Resources		
301	Estimated Revenues	
302	Revenues	<u>.00</u>
	Total assets and resources:	9.57

40 Debt Service Fund

Liabilities and Fund Equity

Liabilities		.00
Fund Balance		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	
754	Reserve for Encumbrances: Prior	
601	Appropriations	
602	Expenditures	
603	Encumbrances	
	Less: Expenditures and Encumbrances	
	Total Appropriations	.00
	Reserved Fund Balance	
75X,76x	Other Reserves	.00
	Total Reserved Fund Balance:	.00
	Unappropriated:	
303	Budgeted Fund Balance	
770	Fund Balance	9.57
	Total Unappropriated:	9.57
	Total Liabilities and Fund Balance	9.57

40 Debt Service Fund

Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	.00	.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	.00	.00	.00

40 Debt Service Fund

Schedule Of Revenues

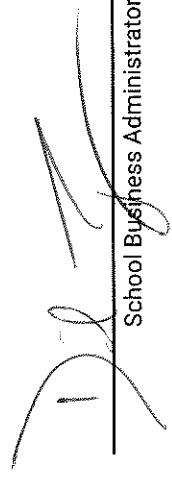
Actual Compared with Estimated

	Estimated	Actual	Unrealized
	.00	.00	.00

40 Debt Service Fund

**Statement of Appropriations
 Compared with Expenditures and Encumbrances**

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Debt Service	.00	.00	.00	.00
Debt Service Fund	.00	.00	.00	.00



School Business Administrator Signature

10/5/23

Date

REPORT OF THE TREASURER TO THE BRADLEY BEACH BOARD OF EDUCATION
FOR THE MONTH ENDING

9/30/2023

PAGE 1 OF 6

FUNDS	CASH		CASH		ENDING
	BALANCE	RECEIPTS THIS MONTH	DISBURSEMENTS THIS MONTH	CASH BALANCE(1+2-3)	
GENERAL FUND--FUND 10	\$2,511,666.79	\$86,655.67	\$686,092.42	\$1,912,230.04	
SPECIAL REVENUE FUND--FUND 20	(\$74,068.68)	\$79,342.00	\$197,031.33	(\$191,758.01)	
CAPITAL PROJECTS FUND--FUND 30	\$0.00	\$0.00	\$0.00	\$0.00	
DEBT SERVICE FUND--FUND 40	\$9.57	\$0.00	\$0.00	\$9.57	
TOTAL GOVERNMENTAL FUNDS	\$2,437,607.68	\$165,997.67	\$883,123.75	\$1,720,481.60	
ENTERPRISE FUND--FUND 5X	\$38,650.14	\$2,004.88	\$0.00	\$40,655.02	
PAYROLL	\$11.76	\$232,915.08	\$232,909.99	\$16.85	
PAYROLL AGENCY	\$775.14	\$189,501.52	\$167,687.99	\$22,588.67	
UNEMPLOYMENT TRUST	\$43,714.15	\$29.78	\$0.00	\$43,743.93	
TOTAL TRUST & AGENCY FUNDS	\$44,501.05	\$422,446.38	\$400,597.98	\$66,349.45	
TOTAL ALL FUNDS	\$2,520,758.87	\$590,448.93	\$1,283,721.73	\$1,827,486.07	

PREPARED & SUBMITTED BY



TREASURER OF SCHOOL MONEYS

10/13/2023

DATE

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CASH ACCOUNT

BANK: BANK OF AMERICA

ACCOUNT #726-0100062

STATEMENT DATE: 9/30/2023

\$1,873,264.84

BALANCE PER BANK			
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
REIMBURSEMENT DUE FOR		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT			\$0.00
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$152,783.22	
		\$0.00	
OTHER		\$0.02	
TOTAL DEDUCTIONS		\$152,783.24	
NET RECONCILING ITEMS			(\$152,783.24)
ADJUSTED BALANCE PER BANK			\$1,720,481.60

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BANK OF AMERICA CERTIFICATES OF DEPOSIT: \$0.00

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL/AGENCY

BANK: BANK OF AMERICA

ACCOUNT #726-0102200

STATEMENT DATE: 9/30/2023

\$28,022.55

BALANCE PER BANK			
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT			\$0.00
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$5,433.88	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$5,433.88	
NET RECONCILING ITEMS			(\$5,433.88)
ADJUSTED BALANCE PER BANK			\$22,588.67

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL ACCOUNT
BANK: BANK OF AMERICA
ACCOUNT #726-0100089

STATEMENT DATE: 9/30/2023

BALANCE PER BANK			\$5,010.85
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$4,994.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$4,994.00	
NET RECONCILING ITEMS		(\$4,994.00)	
ADJUSTED BALANCE PER BANK			\$16.85

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--UNEMPLOYMENT INSURANCE
BANK: BANK OF AMERICA
ACCOUNT #726-0101875

STATEMENT DATE: 9/30/2023

BALANCE PER BANK			\$43,743.93
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	
NET RECONCILING ITEMS		\$0.00	
ADJUSTED BALANCE PER BANK			\$43,743.93

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CAFETERIA ACCT.
 BANK: BANK OF AMERICA
 ACCOUNT #726-0101344

STATEMENT DATE: 9/30/2023

BALANCE PER BANK			\$40,655.02
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	
NET RECONCILING ITEMS		\$0.00	
ADJUSTED BALANCE PER BANK			\$40,655.02

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS

INTEREST EARNED _____

OTHER (EXPLAIN) _____

TOTAL ADDITIONS _____

DEDUCTIONS

BANK CHARGES _____

OTHER (EXPLAIN) _____

TOTAL DEDUCTIONS _____

NET RECONCILING ITEMS _____

OUTSTANDING CHECKS AS OF 9/30/2023
SALARY CASH ACCOUNT #726-0100089

CHECK #	AMOUNT	CHECK #	AMOUNT
37379	\$2,209.68		
37380	\$2,309.08		
\$37,381.00	\$475.24		

GRAND TOTAL, SALARY ACCOUNT

\$4,994.00

OUTSTANDING CHECKS AS OF 9/30/2023
CASH ACCOUNT #726-0100062

PAGE 6 OF 6

CHECK #	AMOUNT	CHECK #	AMOUNT
21466	\$4.99		
21675	\$29.75		
21706	\$197.00		
21763	\$511.00		
21778	\$230.00		
21849	\$553.55		
21854	\$59.00		
21857	\$4,466.00		
21859	\$950.00		
21874	\$447.16		
21875	\$710.00		
21880	\$500.00		
21881	\$495.50		
21886	\$625.00		
21888	\$1,500.00		
21894	\$569.94		
21895	\$70.00		
21896	\$330.00		
21898	\$1,274.81		
21899	\$5,454.34		
21901	\$997.82		
21907	\$1,105.00		
21912	\$131,702.36		

1

OUTSTANDING CHECKS AS OF 9/30/2023
PAYROLL/AGENCY ACCOUNT # 0072-6010-2200

CHECK #	AMOUNT	CHECK #	AMOUNT
7527	\$122.78		
7528	\$4,820.90		
7529	\$490.20		

Appropriation Adjustments and Transfers for 2023-24 09/29/2023 - 09/29/2023

[Adjustment] Tx: 26716 to record September 2023 Transfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
9/29/2023	11	11-000-211-100-00	Salaries Attendance Office and Social Work	Adjustment	59,642.00	500.00	60,142.00
9/29/2023	11	11-000-211-100-00- SU	Salary Attendance Summer	Adjustment	3,000.00	700.00	3,700.00
9/29/2023	11	11-000-211-173-00	Salaries of Translation/Interpret	Adjustment	19,350.00	-1,200.00	18,150.00
9/29/2023	11	11-000-211-173-00	Salaries of Translation/Interpret	Adjustment	18,150.00	-6,500.00	11,650.00
9/29/2023	11	11-000-211-173-00	Salaries of Translation/Interpret	Adjustment	11,650.00	-1,080.00	10,570.00
9/29/2023	11	11-000-213-100-00- SU	Salaries Nurse Summer	Adjustment	4,050.00	-800.00	3,250.00
9/29/2023	11	11-000-213-600-00	Supplies Health	Adjustment	2,500.00	800.00	3,300.00
9/29/2023	11	11-000-217-100-00	Salaries	Adjustment	14,051.00	500.00	14,551.00
9/29/2023	11	11-000-217-100-01	Sub Salaries	Adjustment	3,500.00	-500.00	3,000.00
9/29/2023	11	11-000-221-104-00	Salaries of other prof. staff	Adjustment	3,600.00	6,500.00	10,100.00
9/29/2023	11	11-000-221-800-00	Other objects	Adjustment	45.00	1,080.00	1,125.00
9/29/2023	11	11-000-266-420-00	Security Maintenance	Adjustment	8,000.00	1,000.00	9,000.00
9/29/2023	11	11-000-266-610-00	Supplies and materials	Adjustment	2,000.00	-1,000.00	1,000.00
9/29/2023	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	1,111,040.00	-3,000.00	1,108,040.00
9/29/2023	11	11-130-100-101-00	Salaries Teachers Grades 6-8	Adjustment	706,191.00	1,500.00	707,691.00
9/29/2023	11	11-240-100-101-00	Salaries: Teachers Bilingual	Adjustment	138,762.00	1,500.00	140,262.00

.00

Bradley Beach Board of Education
Transfers Request for 10/17/2023 Meeting
2023/2024

Transfer #	Transfer From	Amount	Transfer To	Amount
1	11-000-211-173-00	1,200.00	11-000-211-100-00	500.00
			11-000-211-100-00-SU	700.00
Balance		1,200.00		1,200.00
	to record reallocation of summer salaries			
2	11-000-213-100-06-SU	800.00	11-000-213-800-00	800.00
Balance		800.00		800.00
	to record transfer to supplies			
3	11-000-217-100-01	500.00	11-000-217-100-00	500.00
Balance		500.00		500.00
	to record transfer for salaries			
4	11-000-211-173-00	6,500.00	11-000-221-104-00	6,500.00
Balance		6,500.00		6,500.00
	to record transfer for S.L.T. committees stipends			
5	11-000-211-173-00	1,080.00	11-000-221-800-00	1,080.00
Balance		1,080.00		1,080.00
	to record transfer curriculum memberships			
6	11-000-266-610-00	1,000.00	11-000-286-420-00	1,000.00
Balance		1,000.00		1,000.00
	to record transfer for security maintenance			
7	11-120-100-101-00	3,000.00	11-130-100-101-00	1,500.00
			11-240-100-101-00	1,500.00
Balance		3,000.00		3,000.00
	to record transfer for reallocation of salaries			

**BRADLEY BEACH BOARD OF EDUCATION
Bills and Claims
Batch 24-0061 October Board Meeting (10/1/2023)
, Batch 24-0076 Last 22-23 Payable (9/27/2023)**

Attachment XVI-O

Vendor Name	Account Number	PO Number	Description	Batch	Check #	Amount
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295 Service Inv: SEPTEMBER	24-0061	21917	400.00
						400.00
Acelero Learning Monmouth Middlesex County Inc.	20-218-200-330-00	ACEL	PO-24-000284 Service Inv: SEPTEMBER	24-0061	21918	500.00
						500.00
Alliance Commercial Pest Control, Inc.	11-000-261-420-00	90060	PO-24-000050 Service Inv: 550825	24-0061	21919	10.00
Alliance Commercial Pest Control, Inc.	11-000-261-420-00	90060	PO-24-000050 Service Inv: 550110	24-0061	21919	70.00
						80.00
Ameriflex	11-000-251-340-00	AMERFL	PO-24-000123 Service Inv: INV658916	24-0061	21920	50.00
						50.00
Anya Angeloni	11-000-223-580-00	78	PO-24-000287 Service	24-0061	21921	149.00
						149.00
BIT Direct, Inc.	11-000-252-600-00	BIT	PO-24-000130 Supplies Inv: 5032107	24-0061	21922	463.60
						463.60
Bradley Beach Board of Education	11-105-100-936-00	BRAD01	PO-24-000122 Service	24-0061	21923	58,676.00
						58,676.00
Bradley Beach BOE	12-000-400-896-00	BBSDA	PO-24-000273 Service Inv: OCT.	24-0061	21924	2,166.20
Bradley Beach BOE	12-000-400-896-00	BBSDA	PO-24-000273 Service Inv: SEPT.	24-0061	21924	2,166.20
						4,332.40
Cara Viliardi	20-487-200-580-00	VILARDI	PO-24-000264 Reimbursement	24-0061	21925	276.50
						276.50
Cengage Learning INC.	11-190-100-610-00	83	PO-24-000163 Service	24-0061	21926	2,512.98
						2,512.98
Delisa Demolition and Disposal	11-000-261-420-00	DELISA	PO-24-000037 Service Inv: OCT.	24-0061	21927	516.60
Delisa Demolition and Disposal	11-000-261-420-00	DELISA	PO-24-000269 Service Inv: 272866	24-0061	21927	394.60

**Prayery Beach Board of Education
Bills and Claims
Batch 24-0061 October Board Meeting (10/1/2023)
, Batch 24-0076 Last 22-23 Payable (9/27/2023)**

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Direct Energy Business	11-000-262-622-00	DE	PO-24-000244	Service Inv: 232680052658330 & 232690052668834	24-0061	21928	2,274.47
							<u>2,274.47</u>
Environmental Connection	11-000-262-300-00	4246	PO-24-000281	Service Inv: 23003-01	24-0061	21929	1,000.00
							<u>1,000.00</u>
First Student/Laidlaw Bus Company	11-000-230-590-00	1880	PO-24-000227	Service Inv: 11920982	24-0061	21930	85.00
							<u>85.00</u>
Flinn Scientific	11-190-100-610-00	2021	PO-24-000162	Supplies Inv: 2902176	24-0061	21931	224.98
							<u>224.98</u>
Heather Sauer	11-190-100-500-00	22	PO-24-000289	Service	24-0061	21932	65.00
							<u>65.00</u>
Heinemann Workshops	11-190-100-610-00-56	90050	PO-24-000086	Supplies Inv: 9323398	24-0061	21933	77.00
Heinemann Workshops	11-000-221-600-00	90050	PO-24-000201	Goods Inv: 9326640	24-0061	21933	540.75
							<u>617.75</u>
Horizon Blue Cross Blue Shield of New Jersey	11-000-262-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	5,306.79
Horizon Blue Cross Blue Shield of New Jersey	11-110-100-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	5,076.15
Horizon Blue Cross Blue Shield of New Jersey	11-000-213-270-00	HORIZO	PO-24-000090	Health Reimbursement Inv: OCTOBER	24-0061	21934	2,591.76
Horizon Blue Cross Blue Shield of New Jersey	11-000-216-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	3,664.14
Horizon Blue Cross Blue Shield of New Jersey	11-000-219-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	7,444.41
Horizon Blue Cross Blue Shield of New Jersey	11-000-222-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	3,664.14
Horizon Blue Cross Blue Shield of New Jersey	11-000-291-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	9,241.04
Horizon Blue Cross Blue Shield of New Jersey	11-000-217-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	1,336.97
Horizon Blue Cross Blue Shield of New Jersey	11-000-218-270-00	HORIZO	PO-24-000090	Health Reimbursement	24-0061	21934	1,295.88

TRAFFIC BOARD OF EDUCATION
Bills and Claims
Batch 24-0061 October Board Meeting (10/1/2023)
, Batch 24-0076 Last 22-23 Payable (9/27/2023)

Vendor Name	Account Number	PO Number	Description	Batch	Check #	Amount
Horizon Blue Cross Blue Shield of New Jersey	11-120-100-270-00	PO-24-000090	Health Reimbursement	24-0061	21934	27,739.14
Horizon Blue Cross Blue Shield of New Jersey	20-218-200-200-00	PO-24-000090	Health Reimbursement	24-0061	21934	8,056.42
Horizon Blue Cross Blue Shield of New Jersey	20-487-200-270-00	PO-24-000090	Health Reimbursement	24-0061	21934	5,001.11
Horizon Blue Cross Blue Shield of New Jersey	11-130-100-270-00	PO-24-000090	Health Reimbursement	24-0061	21934	19,655.84
Horizon Blue Cross Blue Shield of New Jersey	11-240-100-270-00	PO-24-000090	Health Reimbursement	24-0061	21934	3,280.79
						103,354.58
Horizon Blue Cross/Blue Shield	11-110-100-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	201.30
Horizon Blue Cross/Blue Shield	11-120-100-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	1,446.22
Horizon Blue Cross/Blue Shield	11-000-216-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	148.33
Horizon Blue Cross/Blue Shield	20-487-200-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	52.97
Horizon Blue Cross/Blue Shield	11-000-213-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	105.94
Horizon Blue Cross/Blue Shield	20-218-200-200-00	PO-24-000096	Dental Health Premium	24-0061	21935	349.63
Horizon Blue Cross/Blue Shield	11-000-217-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	52.97
Horizon Blue Cross/Blue Shield	11-130-100-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	783.99
Horizon Blue Cross/Blue Shield	11-240-100-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	132.42
Horizon Blue Cross/Blue Shield	11-000-218-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	52.97
Horizon Blue Cross/Blue Shield	11-000-219-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	201.30
Horizon Blue Cross/Blue Shield	11-000-222-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	148.33
Horizon Blue Cross/Blue Shield	11-000-262-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	211.88
Horizon Blue Cross/Blue Shield	11-000-291-270-00	PO-24-000096	Dental Health Premium	24-0061	21935	444.99
						4,333.24
Intrado	11-000-261-800-00	PO-24-000061	Service Inv: 368591	24-0061	21936	1,250.00
						1,250.00
Jersey Central Power & Light	11-000-262-622-00	3021	Service	24-0061	21937	1,441.11

**BRADLEY BEACH BOARD OF EDUCATION
Bills and Claims
Batch 24-0061 October Board Meeting (10/1/2023)
, Batch 24-0076 Last 22-23 Payable (9/27/2023)**

Vendor Name	Account Number	PO Number	Description	Batch	Check#	Amount
Julie Ferwerda	11-000-216-600-00	96	PO-24-000293 Service	24-0061	21938	178.00
						178.00
Kirsty Sucato	20-487-200-580-00	KI	PO-24-000263 Reimbursement	24-0061	21939	667.00
						667.00
Kristin Goldsworthy	20-487-200-580-00	GOLDS WORTH Y	PO-24-000265 Reimbursement	24-0061	21940	276.50
						276.50
Lakeshore Learning Materials	11-190-100-610-00	LLM002	PO-24-000059 Service	24-0061	21941	30,414.97
						30,414.97
Learning A-Z	11-190-100-610-00-04	LEAR	PO-24-000256 Supplies Inv: 7122031	24-0061	21942	121.00
						121.00
M-OESC	11-000-270-517-00	1085	PO-24-000296 Service	24-0061	21943	2,500.13
M-OESC	11-000-270-518-00	1085	PO-24-000296 Service	24-0061	21943	1,279.55
						3,779.68
Maclearie Printing	11-000-251-600-00	MAGLE A	PO-24-000212 Supplies Inv: 00053207	24-0061	21944	805.00
						805.00
Maschio Food Service	11-000-261-800-00	MASCHI	PO-24-000294 Service	24-0061	21945	1,270.00
						1,270.00
Mechanical Preservation Assoc.	11-000-261-420-00	MEC	PO-24-000267 Service Inv: 11057	24-0061	21946	410.00
						410.00
Monarch Electric Company	11-000-261-610-00	MONAR C	PO-24-000218 Service Inv: S123604340001	24-0061	21947	1,000.00
						1,000.00
Municipal Capital Finance	11-190-100-800-00-CP	MCF	PO-24-000064 Service Inv: 97852	24-0061	21948	1,462.76
						1,462.76

1,441.11

Bills and Claims

Batch 24-0061 October Board Meeting (10/1/2023)
 , Batch 24-0076 Last 22-23 Payable (9/27/2023)

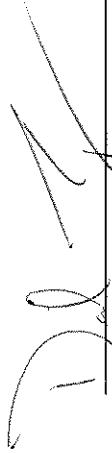
Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Fiscal Year	Total
10	General Fund	1	511.00		511.00
	Fund total:		511.00		511.00
11	General Current Expense	53	60,560.83		60,560.83
11	General Current Expense	1	58,676.00		58,676.00
11	General Current Expense	2	5,277.45		5,277.45
11	General Current Expense	2	29,185.36		29,185.36
11	General Current Expense	2	20,439.83		20,439.83
11	General Current Expense	20	43,903.15		43,903.15
11	General Current Expense	3	3,533.28		3,533.28
	Fund total:		221,575.90		221,575.90
12	Capital Outlay	2	4,332.40		4,332.40
	Fund total:		4,332.40		4,332.40
20	Special Revenue Fund	3	8,906.05		8,906.05
20	Special Revenue Fund	1	400.00		400.00
20	Special Revenue Fund	5	6,274.08		6,274.08
	Fund total:		15,580.13		15,580.13
	Grand totals:	95	241,999.43		241,999.43

State Board of Education

Bills and Claims

Batch 24-0061 October Board Meeting (10/1/2023)
, Batch 24-0076 Last 22-23 Payable (9/27/2023)


Business Administrator

10/12/23

Cafeteria Bill List					
10/17/23					
Vendor	Amount	Check #	Invoice	Purchase Order#	
Maschlo Food Service	17,105.12	1986	Sep-23	24-00001A	
Total Bill List	17,105.12				