

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

A G E N D A

Regular Meeting
December 19, 2023

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

- I. Call To Order
- II. Roll Call
- III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

- IV. Flag Salute
- V. Discussion Items
 - High Honor Roll Student Recognition
- VI. President's Report
- VII. Student Representative's Report
- VIII. Superintendent's Report
- IX. Committee Reports
- X. Public Comments – Agenda Items Only
- XI. Executive Session (if needed)
- XII. Workshop Agenda Items
- XIII. Regular Meeting

AGENDA
 Regular Meeting
 December 19, 2023

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular Meeting – November 21, 2023
 Confidential Executive Session – November 21, 2023

MOTION: _____ SECOND: _____ VOTE: _____

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the appointment of the following substitute teacher, counselor or paraprofessional for the 2023/2024 school year, at a rate of \$100.00 per day, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Megan VanKersen

2. Resolved: That the Board approve the following requests for Leaves of Absence:

Name	Reason	Position	Date Effective	End Date	Notes
Traci Rankel	Family Leave (Extended)	Paraprofessional	December 31, 2023	June 30, 2024	Utilizing Sick/Personal Days, FMLA and Unpaid Leave
Barbara Schall	Medical Leave	Paraprofessional	February 8, 2023	May 2, 2024	Utilizing Sick /Personal Days and FMLA

3. Resolved: That the Board approve the following personnel for extra-curricular positions for the 2023/2024 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [G]

Position	Staff Member(s)	Payment
3rd and 4th Grade Club (Lego/ STEM and Physical Activity)	Ms. K. Goldsworthy	\$45.00 Per Hour, at a total cost not to exceed \$2,894.00
3rd and 4th Grade Art and Craft Club	Ms. Maria Pantetta	\$17.50 Per Hour, at a total cost not to exceed \$2,894.00

AGENDA
 Regular Meeting
 December 19, 2023

Note: Grant funds to be paid out of federal funds account code 20-490-100-100-00 ARP ESSER Beyond the School Day sub-grant.

- 4. Resolved: That the Board approve the appointment of Ms. Isabel Segoviano as the Home School Liaison, effective January 1, 2024, paid at the rate of \$45.00 an hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. [B]
- 5. Resolved: That the Board approve the appointment of Ms. Dina Pscolka as a part-time (.8 FTE) temporary leave replacement Paraprofessional, at a pro-rated salary of \$21,983 starting January 2, 2024, replacing Ms. Traci Rankel, under the supervision of Mrs. Alison Zylinski, Director of Special Services and Mr. Michael Heidelberg, Principal / Superintendent. (Attachment XV-A.5) [T/G]

Note: Grant funds to be paid out of federal funds account code 20-250-100-106-00 IDEA

- 6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jeanne Acerra	1-26-24	Annual Council of Holocaust Educators Conference	Brookdale Community College	\$ 60
Donna Maggio	1-12-24	Enhancing Reading Workshop	Virtual	\$279

- 7. Resolved: That the Board approve Ms. Brianna Hernandez as a substitute school lunch aide at a salary of \$17.50 per hour, from January 2, 2024 through June 30, 2024, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. [B]

MOTION: _____ SECOND: _____ VOTE: _____

B. Policy – The superintendent recommends:

- 1. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment XV-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 8507	Breakfast offers Verses Serve (OVS) (M)
R 8420.4	Kidnapping (M)
R 8420.5	Asbestos Release (M)
R. 8420.6	Accidents to and From School (M)

AGENDA
 Regular Meeting
 December 19, 2023

2. Resolved: That the Board approve the following Policies and Regulations for a second reading and adoption: (Attachment XV-B.2)

Policy/Regulation Number	Policy/Regulation Title
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 8500	Food Services (M) (Revised)
P 8540	School Nutrition Programs (M) (Abolished)
P 8550	Meal Charges/Outstanding Food Service Bill (M) (Abolished)
P 5722	Student Journalism (M)

3. Resolved: That the Board approve the updated ARP-ESSER Safe Return Plan. (Attachment XV-B.3)

MOTION: _____ SECOND: _____ VOTE: _____

C. Students – The superintendent recommends:

- Resolved: That the Board affirms the Bradley Beach Elementary School Bullying Specialist’s Harassment, Intimidation, and Bullying report for the month of November with no investigations and no findings of HIB.
- Resolved: That the Board approves tuition contract for student ID # 2692 (Grade 2), retroactive to 10/18/23.
- Resolved: That the Board approve the following 2023/2024 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
12/20/23	7th & 8th	Food Pantry	0\$	0\$
4/9/2024	Environmental Club	Kula Farms	0\$	\$225
5/15/24	Kinder & 1st	Novins Planetarium and Insectropolis	\$700	\$750 by Klarr

AGENDA
 Regular Meeting
 December 19, 2023

5/31/24	TBD	Neptune Aquatics	Not to Exceed \$500	\$255 First Student
---------	-----	------------------	---------------------	---------------------

MOTION: _____ SECOND: _____ VOTE: _____

D. Curriculum – The superintendent recommends:

1. Resolved: That the Board approves the letter of intent that the Bradley Beach School District intends to participate in the Sustainable Jersey for Schools certification program. (Attachment XV-D.1)
2. Resolved: That the Board approve curriculum documents for the following courses:

Course	Grade Level
Performing Arts	K-8
World Language	K-8
English Language Arts	K-8
Mathematics	K-8

3. Resolved: That the Board approve the participation of the 5th Grade in the D.A.R.E. program, which is run in partnership with the Bradley Beach Police Department.

MOTION: _____ SECOND: _____ VOTE: _____

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of November 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
 School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following November amounts:

November 15, 2023 \$219,041.82
 November 30, 2023 \$207,241.19

AGENDA
Regular Meeting
December 19, 2023

A. The Superintendent Recommends the Approval of the Results of Annual School Election – November 7, 2023

Resolved: That the Board make the following Combined Statement of Results of the Annual School Election of the Bradley Beach Board of Education, held on November 7, 2023 part of the December 19, 2023 minutes. (Attachment XVI-A)

MOTION: _____ SECOND: _____ VOTE: _____

B. The Superintendent Recommends the Approval of the Submission of the American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) Grant Amendment

Resolved: That the Board approve the submission of the American Rescue Plan Act of 2021 – Elementary and Secondary Schools Emergency Relief Fund (ARP-ESSER) Grant Amendment.

MOTION: _____ SECOND: _____ VOTE: _____

C. The Superintendent Recommends the Approval of the 2023/2024 Allocations of Supply Chain Assistance Funding

Resolved: That the Board approve the acceptance of \$9,637.58 in supply chain assistance funding.

MOTION: _____ SECOND: _____ VOTE: _____

D. The Superintendent Recommends the Approval to Accept Donation of Tickets from CAP Chatham Foundation

Resolved: That the Board accept the generous donation of tickets to the National Constitution Center, Independence Mall in Philadelphia, PA, from the CAP Chatham Foundation. The estimated value of the tickets is \$487.

MOTION: _____ SECOND: _____ VOTE: _____

E. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-E)

MOTION: _____ SECOND: _____ VOTE: _____

AGENDA
Regular Meeting
December 19, 2023

F. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-F)

MOTION: _____ SECOND: _____ VOTE: _____

G. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of November 30, 2023, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: _____ SECOND: _____ VOTE: _____

H. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-H.

MOTION: _____ SECOND: _____ VOTE: _____

I. The Superintendent Recommends the Approval of November 2023 Payroll

Resolved: That the Board approve the November 2023 gross payroll in the amount of \$426,283.01.

MOTION: _____ SECOND: _____ VOTE: _____

J. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the December 19, 2023 regular bills list and as certified and approved. (Attachment XVI-J)

MOTION: _____ SECOND: _____ VOTE: _____

XVII. Regular Meeting – Old Business

XVIII. Regular Meeting – New Business

AGENDA
Regular Meeting
December 19, 2023

XIX. Public Comments

XX. Executive Session (if needed)

XXI. Adjournment

Dina Marie Pscolka

Professional Summary

I am well diverse professional with college education, and practical experience both work, and volunteer levels working with children, in schools, and athletic programs, coaching, health and fitness, hospitality, and 7 years corporate experience. (I am Virtus certified). Recently I added I graduated from the Institute of Integrated Nutrition. After this past year COVID-19 shut down, and a relocation (still in New Jersey), I am now available for work. I am interested in working with schools, or other businesses to help others. I am also interested in health oriented positions to counsel, coach, and guide individuals or groups toward a healthier better body, and mind. My goal is to help others be the best version of themselves, in education or health organizations while giving their health the opportunity to improve for overall wellness.

SKILLS:

Nutrition and Fitness, with overall wellness credentials, certifications, education, and hands-on experience. Patient-focused care. Date base recording keeping. Healthy meal preparation. Strong presentation skills. Health education. Lesson planning. One-on-one instruction. Planning and development. Life skills development. Equipment and facility maintenance. Strategic decision-making. Program management. Individual and group coaching. Physical assessments. Small group instruction. Goal establishment and monitoring

EDUCATION

Institute of Integrated Nutrition – New York, NY

Ocean Community College – New Jersey

San Diego State – San Diego, CA

Brookdale Community College, NJ

WORK EXPERIENCE

Teaching Assistant – San Diego Unified School District

Instructional Aide – San Diego Unified School District

Both positions were amongst all the schools in the district from Elementary to High School levels. Responsibilities included teaching classroom lesson plans, grading, tutoring, preparing materials, creating adaptations, grading, for both the Itinerant Teacher for the district in the Inclusion Program, and the Teachers in the main classrooms, and Special classes, in addition to after school sports, and PE.

Coach – Coached children from 5 – 16 years old tumbling, gymnastics, and All Star Competitive Sports.

Coach – Cross Country

Nutrition Health Coach – Guide, and coach clients with a proactive approach to health. Whether creating their own coaching business, working alongside a physician, or embarking on a

different wellness path. As a Health Coach I contribute to the greater health care field by guiding people to make healthier lifestyle choices.

Health Coach & Wellness Specialist

Skillfully develop client goals, objectives, help develop programs for the individual or group goals. Strategic planning and step by step agenda for bio-individuality based on client needs, and goals. Set up coaching calls and or group call and meetings to help teach, guide and assist a client to achieve their best over health both body and mind through health practices, weigh management, movement, food and nutrition for overall wellness. Tutorials created for cooking whole food meal preps, shopping visits to learn the do's and don't and not to fall for the marketing and or diet gimmicks. Access to my homemade recipes, and exclusive access to my homemade secret sauces and seasonings. Access to my programs and videos from work outs to health wholefood meal preps to mental stress relievers. Ongoing tailored communication based on the client's needs throughout the program)s.

Physical Therapy Technician – 2014 - 2015

Managed care for post-operative patients through discharge.

Worked in an outpatient care setting, and created individualized exercise programs for patients.

Documented each patient case with updates in the computer systems

Cleaned and maintained office equipment

Prepared patient to meet with the physical therapists

Continually maintained and improved the company reputation and positive image in the market served

Led the planning and achievement of goals and objectives consistent with the agency mission and philosophy.

Rehabilitation Technician and Coordinator (dual role) – 2011-2013

Assisted all modalities including Physical Therapy, Occupational Therapy, Speech Pathology in all areas of therapy.

Managed documentation of hours of therapy, schedules, equipment ordering and vendor purchasing, and exercise routines

Transferred and transported patients from one area to another area

Participated in Quality Assurance Program

Generated invoices, processed payments and prepared deposits and part of financial operations

Developed and implemented successful patient care plans

Evaluated accuracy and compliance of all documentation and reports

Aided in patient routines and relations

Provided thorough supervision for day-to-day operations of facility in accordance with set policies and guidelines

Encouraged, Represented, comforted, guided, monitored, and supervised patients

Expertly planned, coordinated, organized and directed all operations with manager of the agency

Cleaned and sterilized instruments and disposed of contaminated supplies

Ensured quality patient care from admission to discharge through direct supervision of all nursing and ancillary staff

Oversaw implementation of patient management plans

Remained alert to conditions interfering with safety and well-being of residents involved in activities

Documented and filed patient health reports and charts

Recorded patients, medical history vital statistics and test results in medical records.

Developed patient care plans including assessments, evaluations, and nursing diagnosis.

Fitness Coach – 2010-2011

Tilton Fitness

Managed client fitness and health goals with meetings, including a diet and nutrition class, demonstration to all equipment, and designed routines

Taught measuring exercise intensity for best results

Contributed to the operation of a clean, friendly and well maintained health club

Demonstrated and explained fitness program benefits to members, resulting in a (number)% increase in member participation in paid classes

Provided thorough instruction on safe and correct equipment use

Corrected dangerous movements and suggested alternate exercises

Taught the benefits of movement via food and nutrition, water and circulation

Taught how to start improving from the inside out recording routines sessions

Taught how lifestyle and food affects body, and mind.

Built strong client base by custom designing exercise, nutrition and strength and conditioning programs that enable weight reduction, reduce medication for depression, anxiety, and hypertension and help each person adopt a healthier lifestyle

Certifications

Institute of Integrated Nutrition

CPR, First Aid, and AED

Accomplishments

Graduate of The Institute of Integrated Nutrition. I have been a professional, enthusiast, Advocate of Health, Nutrition, and Fitness for almost 34 years, in roles from an athlete myself to a teacher, coach, and trainer. I loved my Health Science College courses where I sought out to do PreMed holding a 4.0.

Additional Information

I was diagnosed over 20+years ago with Auto Immune Digestive Diseases (Crohns and Colitis). Through self-study a holistic route I entered remission for half of my disease. This self-study, and formal education took me to redirect my college career toward Pre-Med. I since I put on hold to become a mother. My hands on experience in health and nutrition along with formal education is perfect combination to teach others how to heal from the inside out. Good health is not about a diet it is an overall healthy lifestyle stemming from good decisions. The root start with a decision, the result is better overall health. It is never to late to transform health, in turn change a life. One body, one life.

POLICY GUIDE

Section: Operations
8507. BREAKFAST OFFER VERSUS SERVE (OVS) (M)
Date Created: April 2014
Date Edited: December 2017

8507. BREAKFAST OFFER VERSUS SERVE (OVS) (M)

[See POLICY ALERT No. 202 and 214]

[For School Districts that Implement a Breakfast Offer Versus Serve Policy]

M

The Board of Education, to be in compliance with the Healthy Hunger Free Kids Act (HHFKA) of 2010, adopts this Offer Versus Serve (OVS) Policy. Offer Versus Serve is a Policy for Federally reimbursable meals that allows students to decline a certain number of food components in the meal to reduce plate waste and food cost. Board of Education approval to implement a Breakfast OVS Policy is optional at all grade levels. The provisions of the Breakfast OVS Policy shall be in accordance with the requirements of the HHFKA of 2010.

A school breakfast eligible for Federal reimbursement shall offer four food items from the three food components in the appropriate amounts per grade grouping:

- Fruit (including optional vegetable)
- Grains (including optional meat/meat alternate)
- Milk

Students are allowed to decline one of the four food items offered, but must select at least a half cup of either fruit or half cup of vegetable or half cup of a fruit/vegetable combination.

After taking the half cup fruit or half cup of vegetable or half cup of a fruit/vegetable combination, students must select at least two additional food items in the full amounts (per grade group requirements) to count toward the reimbursable offer versus serve meal.

A student's decision to accept all four food items or to decline one food item shall not affect the price charged for the meal as the breakfast is priced as a unit. If students do not choose enough food items to comprise a reimbursable meal, a la carte prices will be charged.

School staff members cannot make exceptions to the Policy, such as requiring every student to take a particular food component. It is the student's choice to select any three or all four food items of the reimbursable meal.

At each school implementing this OVS Policy, school food service staff members will be trained annually on the provisions of the district's Breakfast OVS Policy.

[Select One Option

_____ Breakfast OVS will be implemented at the following schools: (List all schools in the district that will implement a Breakfast OVS Policy)

Breakfast OVS will be implemented in all schools in the district.]

Adopted:

REGULATION GUIDE

STRAUSS ESMAY ASSOCIATES

Section: Operations
8420.4. KIDNAPPING (M)
Date Created: September 2005
Date Edited: September 2005

8420.4. KIDNAPPING (M)

M

[See POLICY ALERT No. 173]

A. Definition

1. A person is a victim of kidnapping:
 - a. When a person is unlawfully removed from the school or school grounds; or
 - b. When a person is unlawfully confined with the purpose of holding the victim for ransom, reward, as a shield, or hostage; or
 - c. When a person is unlawfully removed from the school or school grounds or a substantial distance from where he or she is found in school or on school grounds; or
 - d. When a person is unlawfully confined for a substantial period of time with any of the following purposes:
 - (1) To facilitate commission of a crime or flight thereafter, or
 - (2) To inflict bodily injury on or terrorize the victim.

B. Procedures

1. The following procedures shall be implemented in the event there is reason to believe a student has been kidnapped. The Building Principal or designee will:
 - a. Immediately notify the Superintendent of Schools;
 - b. Check school records to determine whether there is a legal custody issue;
 - c. Contact the student's parent(s) or legal guardian(s); and
 - d. Notify the local law enforcement agency.

The Building Principal or designee will be prepared to provide law enforcement authorities information about the student (to the extent possible) including: a physical description of the student; any photograph of the student; information regarding known friends of the student; the names of any potential witnesses to an abduction; a description of an abductor; and other information that may be helpful to law enforcement in locating the student.
2. The Building Principal or designee will alert school staff to the possible kidnapping and solicit staff assistance in obtaining information that may be helpful to law enforcement in locating the student.
3. The administrative staff will encourage all staff members remain calm to prevent panic.

Adopted:

© 2023 Strauss Esmay Associates, LLP
1886 Hinds Road, Suite 1, Toms River, NJ 08753
ph: (732)255-1500 fax: (732)255-1502

REGULATION GUIDE

STRAUSS ESMAY ASSOCIATES

Section: Operations
8420.5. ASBESTOS RELEASE (M)
Date Created: September 2005
Date Edited: September 2005

8420.5. ASBESTOS RELEASE (M)

M

[See POLICY ALERT No. 173]

The Board of Education recognizes certain buildings in the school district may contain asbestos. The Board and school staff members have implemented the necessary safety measures to eliminate the possibility of asbestos fiber release episodes to ensure the safety of all building occupants. The district maintains an Asbestos Management Plan as required by the Asbestos Hazard Emergency Response Act (AHERA). The following procedures shall be implemented in the event of an inadvertent disturbance that causes an asbestos fiber release episode in a school district building.

Procedures

1. The area where the fiber release may have occurred shall be immediately evacuated;
2. The building's heating, ventilating, and air conditioning system shall be shut down;
3. The area where the fiber release may have occurred shall be sealed off and doors shall be closed;
4. The Superintendent and building maintenance supervisor shall be immediately contacted;
5. The names of all persons who were in the area where the fiber release may have occurred shall be recorded and maintained in separate file;
6. The Building Principal or designee shall communicate to the parents/legal guardians of students, staff, and other occupants of the building as necessary; and
7. The school district shall take such action as necessary depending on whether asbestos fibers were released.

Adopted:

© 2023 Strauss Esmay Associates, LLP
1086 Hinds Road, Suite 1, Toms River, NJ 08753
ph: (732)255-1500 fax: (732)255-1502

REGULATION GUIDE

STRAUSS ESMAY ASSOCIATES

Section: Operations
8420.6. ACCIDENTS TO AND FROM SCHOOL (M)
Date Created: September 2005
Date Edited: September 2005

8420.6. ACCIDENTS TO AND FROM SCHOOL (M)

M

[See POLICY ALERT No. 173]

The Board of Education recognizes that school staff and/or school students may be involved in an accident on their way to or on their way home from school. The school district or school building, depending on the circumstances, will follow these procedures, when practical, in the event there is an accident involving a school staff member or student who is on their way to or on their way home from school.

Procedures

1. The person receiving notice of an accident shall immediately contact police, fire, or rescue department as appropriate. In the event the person receiving notice of such accident is a student, the student shall immediately notify the Building Principal or designee. In the event the person receiving notice is a school staff member, the staff member shall notify the Building Principal or designee, or their immediate supervisor after contacting police, fire, or rescue department as appropriate.
2. The Building Principal or designee, or the immediate supervisor, shall immediately contact the Superintendent of Schools.
3. The Building Principal or designee, or the immediate supervisor, shall notify the parent(s) or legal guardian(s), spouse, or individual identified on the emergency card as appropriate.
4. In the event the police, fire, or rescue department is aware of the accident when the district is notified of the accident, the Building Principal or designee, or the immediate supervisor shall continue to attempt to notify the parent(s) or legal guardian(s), spouse or individual identified on the emergency card as appropriate.
 - a. If the parent(s) or legal guardian(s), spouse or individual identified on the emergency card, is unavailable, the Building Principal or designee, or the immediate supervisor shall discuss the situation, as appropriate, with an associate at the place of employment of the parent(s) or legal guardian(s), spouse, or emergency contact.
 - b. If contacts are unsuccessful, the Building Principal or designee, or the immediate supervisor will attempt to contact relatives, neighbors, or faith-based institutions, as appropriate.
5. The school district may send a staff member to the scene of the accident, if appropriate.

Adopted:

© 2023 Strauss Esmay Associates, LLP
1886 Hinds Road, Suite 1, Toms River, NJ 08753
ph: (732)255-1500 fax: (732)255-1502

POLICY GUIDE

STUDENTS

5111/page 1 of 11

Eligibility of Resident/Nonresident Students

Sep 23

M

[See POLICY ALERT Nos. 189, 208, 217, 220, 224, and 231]

5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

The Board of Education shall admit to its schools, free of charge, persons over five and under twenty years of age, pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education.

Eligibility to Attend School – N.J.A.C. 6A:22-3.1, 3.2, and 3.3

The Board shall admit students eligible to attend school free of charge that are domiciled within the district as defined in N.J.A.C. 6A:22-3.1 and **Regulation 5111 – Section B.**

~~A child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in a time of war or national emergency shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.~~

The Board shall also admit any student that is kept in the home of a person other than the student's parent or guardian, **and** where the person is domiciled in the school district and is supporting the student without remuneration as if the student were **their** ~~his or her~~ own child in accordance with N.J.A.C. 6A:22-3.2 and **Regulation 5111 – Section C.** ~~A student is only eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 if the student's parent or guardian files, together with documentation to support its validity, a sworn statement that he or she is not capable of supporting or providing care for the student due to family or economic hardship and the student is not residing with the other person solely for the purpose of receiving a free public education. In addition, the person keeping the student must file, if so required by the Board of Education, a sworn statement~~



POLICY GUIDE

STUDENTS

5111/page 2 of 11

Eligibility of Resident/Nonresident Students

~~that he or she is domiciled within the school district; is supporting the child without remuneration and intends to do so for a time longer than the school term; will assume all personal obligations for the student relative to school requirements; and provides a copy of his or her lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use their his or her residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of their his or her child to a person in another district commits a disorderly persons offense.~~

~~A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency. Eligibility under this provision shall cease at the end of the current school year during which the parent or guardian returns from active military duty.~~

A student is eligible to attend school in this school district free of charge pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere **pursuant to N.J.A.C. 6A:22-3.1(a)4. and Regulation 5111 – Section B.** When required by the Board of Education, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of a student attending the school district of temporary residence. When one of a student's parents or guardians temporarily resides in the school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with the criteria of N.J.A.C. 6A:22-3.1(a)1.i.

A student is eligible to attend this school district free of charge **in accordance with N.J.A.C. 6A:22-3.2 and Regulation 5111 – Section C.:**

- ~~1. If the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2 Education of Homeless Children;~~



POLICY GUIDE

STUDENTS

5111/page 3 of 11

Eligibility of Resident/Nonresident Students

2. ~~If the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2;~~
3. ~~If the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district, pursuant to N.J.S.A. 18A:38-3.b. The school district shall not be obligated for transportation costs; and~~
4. ~~If the student resides on Federal property within the State pursuant to N.J.S.A. 18A:38-7.7 et seq.~~

Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other law, rule, or regulation to the contrary, a student who moves out of the school district as a result of domestic violence, sexual abuse, or other family crises shall be permitted to remain enrolled in the school district for the remainder of the school year pursuant to N.J.S.A. 18A:38-1.1 and in accordance with the provisions of N.J.A.C. 6A:22-3.2(h) and Regulation 5111 - Section C. ~~If the student remains enrolled in the school district for the remainder of the school year, the school district shall provide transportation services to the student, provided the student lives remote from school, and the State shall reimburse the school district for the cost of the transportation services. Nothing in N.J.S.A. 18A:38-1.1 shall be construed to affect the rights of homeless students pursuant to N.J.S.A. 18A:7B-12, N.J.S.A. 18A:7B-12.1, or any other applicable State or Federal law.~~

~~If the district of residence cannot be determined according to the criteria contained in N.J.S.A. 18A:7B-12; if the criteria contained in N.J.S.A. 18A:7B-12 identify a district of residence out of the State; or if the child has resided in a domestic violence shelter, homeless shelter, or transitional living facility located outside of the district of residence for more than one year, the State shall assume fiscal responsibility for the tuition of the child in accordance with N.J.S.A. 18A:7B-12.d.~~

~~A student's eligibility to attend this school shall not be affected by the physical condition of an applicant's housing or his or her compliance with local housing ordinances or terms of lease.~~



POLICY GUIDE

STUDENTS

5111/page 4 of 11

Eligibility of Resident/Nonresident Students

Except as set forth in N.J.A.C. 6A:22-3.3(b)1., immigration/visa status shall not affect eligibility to attend school. **Any student who is domiciled in and the school district or otherwise eligible to attend school in the school district pursuant to N.J.A.C. 6A:22-3.2 shall be enrolled without regard to, or inquiry concerning, immigration status.** ~~shall not condition enrollment in the school district on immigration status.~~ A student's immigration/visa status and their eligibility to attend school shall be in accordance with N.J.A.C. 6A:22-3.3(b) and Regulation 5111 – **Section D.**

Proof of Eligibility – N.J.A.C. 6A:22-3.4

The Board of Education shall accept a combination of forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.A.C. 6A:22-3.4 **and Regulation 5111 – Section E.** ~~The Board of Education shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.~~

~~The Board of Education shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school as outlined in N.J.A.C. 6A:22-3.4(d). The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) or pertinent parts thereof if voluntarily disclosed by the applicant. The Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.~~

In the case of a dispute between the school district and the parent of a student in regard to the student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district in accordance with the provisions of N.J.S.A. 18A:38-1.3. ~~The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.~~



POLICY GUIDE

STUDENTS

5111/page 5 of 11

Eligibility of Resident/Nonresident Students

Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

Registration and **procedures** for initial determinations of eligibility will be in accordance with N.J.A.C. 6A:22-4.1 and **Regulation 5111 – Section F**. ~~The Board of Education shall use Commissioner provided registration forms or locally developed forms that are consistent with the forms provided by the Commissioner. A district level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.~~

Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and **Regulation 5111 – Section F**.

When a student appears ineligible based on the information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education **in accordance with N.J.A.C. 6A:22-4.1(c)2. and Regulation 5111 – Section F**. ~~Enrollment shall take place immediately if the applicant clearly indicates disagreement with the district's determination and an intent to appeal to the Commissioner of Education. An applicant whose student is enrolled pursuant to this provision shall be notified that the student will be removed, without a hearing before the Board, if no appeal is filed within the twenty one day period established by N.J.S.A. 18A:38-1.~~

When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws **in accordance with N.J.A.C. 6A:22-4.1(d) and Regulation 5111 – Section F**. ~~When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of this written statement, designated staff shall report to the school district of actual domicile or residence,~~



POLICY GUIDE

STUDENTS

5111/page 6 of 11

Eligibility of Resident/Nonresident Students

~~or the Department of Children and Families, a potential instance of "neglect" for the purposes of ensuring compliance with compulsory education law, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.~~

~~Enrollment or attendance at the school shall not be conditioned or denied pursuant to N.J.A.C. 6A:22-4.1(e) through (i) and Regulation 5111 – Section F. on advance payment of tuition when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information. The Board of Education shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2, Education of Homeless Children. Enrollment or attendance in the school district shall not be denied based upon the absence of the certified copy of the student's birth certificate or other proof of a student's identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.~~

~~Enrollment in the school district shall not be denied based upon absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.~~

~~When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.~~

Notices of Ineligibility – N.J.A.C. 6A:22-4.2

When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22 or the student's initial application is found to be deficient upon subsequent review or investigation, the school district immediately shall provide to the applicant notice that is consistent with Commissioner-provided sample



POLICY GUIDE

STUDENTS

5111/page 7 of 11

Eligibility of Resident/Nonresident Students

form(s) and meets requirements of N.J.A.C. 6A:22-4.2 et seq and **Regulation 5111 – Section G**. ~~Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside. Notices of ineligibility shall include information as outlined in N.J.A.C. 6A:22-4.2.~~

Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

Nothing in N.J.A.C. 6A:22-4, et seq, and this Policy, and **Regulation 5111** shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information pursuant to **N.J.A.C. 6A:22-4.3 and Regulation 5111 – Section H**.

When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal in accordance with the provisions of N.J.A.C. 6A:22-4.3 and **Regulation 5111 – Section H**. ~~No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student" (as defined in N.J.A.C. 6A:22-1.2) has been informed of his or her entitlement to a hearing before the Board of Education. Once the hearing is held, or if the parent, guardian, adult student or resident keeping an "affidavit student", does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board or a Board Committee, at the discretion of the full Board. If the hearing(s) is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. No student may be removed except by vote of the Board taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.~~

Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

An applicant may appeal to the Commissioner of Education the school district's determination that a student is ineligible to attend its schools **in accordance with N.J.A.C. 6A:22-5.1 and Regulation 5111 – Section I**. ~~Appeals shall be initiated~~



POLICY GUIDE

STUDENTS

5111/page 8 of 11

Eligibility of Resident/Nonresident Students

~~by petition which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3. Pursuant to N.J.S.A. 18A:38-1.b(1), appeals of "affidavit student" eligibility determinations shall be filed by the resident keeping the student.~~

Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

If no appeal to the Commissioner is filed by the **parent, guardian, adult student, or district resident keeping an affidavit student** following notice of an ineligibility determination, the Board of Education may assess tuition, for up to one year of a student's ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner **in accordance with N.J.A.C. 6A:22-6.1 and Regulation 5111 – Section J**. Tuition will be assessed and calculated in accordance with N.J.A.C. 6A:22-6.3 ~~et seq and Regulation 5111 – Section J~~. ~~If the responsible party does not pay the tuition assessment, the Board of Education may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of Education pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.~~

If an appeal to the Commissioner is filed by the **parent, guardian, adult student, or district resident keeping an affidavit student** and the petitioner does not sustain the burden of demonstrating the student's right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition in accordance with the provisions of N.J.A.C. 6A:22-6.2(a) **and Regulation 5111 – Section J**. Upon the Commissioner's finding that an appeal has been abandoned, the Board of Education may remove the student from school and seek tuition in accordance with N.J.A.C. 6A:22-6.2(a)1. **and Regulation 5111 – Section J**.

Nonresident Students – N.J.S.A. 18A:38-3.a.

Any person not resident in the school district, if eligible except for residence, may be admitted to the schools of the district with the consent of the Board of Education upon such terms, and with payment of tuition, as the Board prescribes. The Board of Education, with the approval of the Executive County Superintendent, shall establish a uniform tuition amount for any



POLICY GUIDE

STUDENTS

5111/page 9 of 11

Eligibility of Resident/Nonresident Students

nonresident student admitted to the schools of the district pursuant to N.J.S.A. 18A:38-3.a. ~~The admission of a nonresident student to school free of charge must be approved by the Board. No student otherwise eligible shall be denied admission on the basis of the student's race, color, creed, religion, national origin, ancestry, age, marital status, affectational or sexual orientation or sex, social or economic status, or disability.~~ The continued enrollment of any nonresident student shall be contingent upon the student's maintenance of good standards of citizenship, **and discipline, attendance, and payment of tuition.**

[Optional

Children Who Anticipate Moving to or from the District

A nonresident student ~~otherwise eligible for attendance~~ whose parent or guardian anticipates school district residency and has entered a contract to buy, build, or rent a residence in this school district may be enrolled _____ (with or without) payment of a tuition rate approved by the Executive County Superintendent for a period of time not greater than Two weeks prior to the anticipated date of residency. ~~If any such student does not become a resident of the school district within _____ weeks after admission to school, tuition will be charged for attendance commencing the beginning of the _____ week and until such time as the student becomes a resident or withdraws from school.~~

~~Students whose parent or guardian have moved away from the school district on or after _____ (date) and twelfth grade students whose parent or guardian have moved away from the school district on or after _____ (date) will be permitted to finish the school year in this school district _____ (with or without) payment of a tuition rate as approved by the Executive County Superintendent.]~~

[Optional

Children of District Employees

A child of a Board of Education employee who does not reside in this school district may be admitted to school in this district with or without the payment of tuition for the child if the child's educational program can be provided in a school in the district. If the Board requires the payment of tuition, the Board shall establish and approve a tuition rate for the child of a Board employee upon a request from the employee for their child to attend a



POLICY GUIDE

STUDENTS

5111/page 10 of 11

Eligibility of Resident/Nonresident Students

school in the district. The tuition amount for the student is not required to follow the amount established in the uniform tuition amount charged pursuant to N.J.S.A. 18A:38-3, if applicable. This provision shall not supersede a provision included in any collective bargaining agreement.] ← Yes

~~Children of Board of Education employees who do not reside in this school district shall may not be admitted to school in this district _____ (with or without) payment of tuition, provided that the educational program of such children can be provided within school district facilities.~~

Optional

~~{Other Nonresident Students~~

~~Other nonresident students, otherwise eligible for attendance may be admitted to this school district _____ (with or without) payment of tuition and Board approval.]~~

F-1 Visa Students

[Option – Select One Option

F-1 Visa students will not be admitted to this school district.

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.]



POLICY GUIDE

STUDENTS

5111/page 11 of 11

Eligibility of Resident/Nonresident Students

J-1 Visa Students

[Option – Select One Option

J-1 Visa students will not be admitted to this school district.

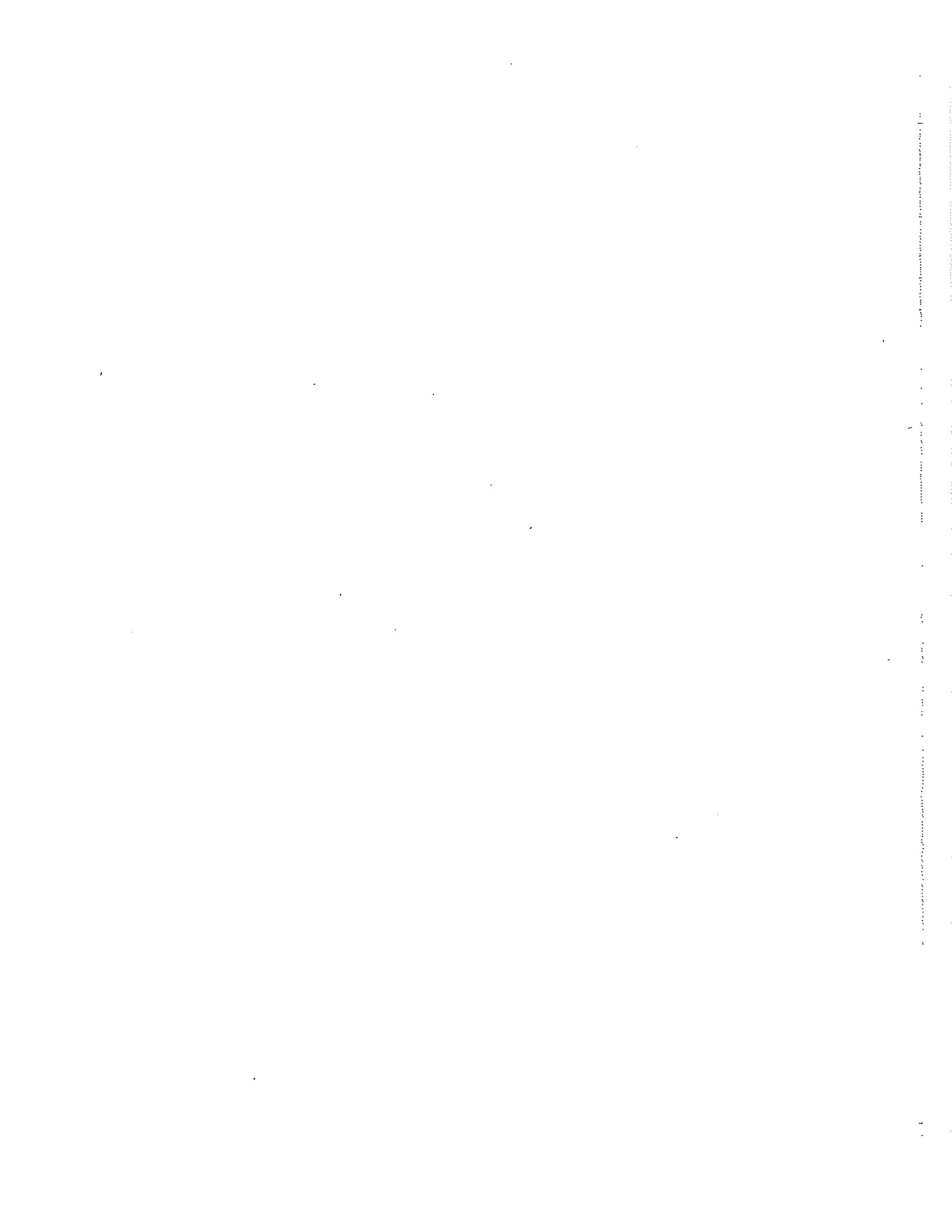
The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with supporting documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.]

N.J.S.A. 18A:38-1; 18A:38-1.1; 18A:38-1.3; 18A:38-3;
18A:38-3.1; 18A:7B-12

N.J.A.C. 6A:14-3.3; 6A:17-2.1 et seq.; 6A:22-1.1 et seq.
8 CFR 214.3

Adopted:





REGULATION GUIDE

STUDENTS
R 5111/page 1 of 26
Eligibility of Resident/Nonresident Students
Sep 23
M

[See POLICY ALERT Nos. 189, 208, 217, 220, and 231]

R 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS

A. Definitions - N.J.A.C. 6A:22-1.2

1. "Affidavit student" means a student attending, or seeking to attend, school in a district pursuant to N.J.S.A. 18A:38-1.b and N.J.A.C. 6A:22-3.2(a).
2. "Appeal" means contested case proceedings before the Commissioner of Education pursuant to N.J.A.C. 6A:3, Controversies and Disputes.
3. "Applicant" means a parent, guardian, or a resident supporting an affidavit student who seeks to enroll a student in a school district; or an unaccompanied homeless youth or adult student who seeks to enroll in a school district.
4. "Commissioner" means the Commissioner of Education or ~~his~~ **their** designee.
5. "Guardian" means a person to whom a court of competent jurisdiction has awarded guardianship or custody of a child, provided that a residential custody order shall entitle a child to attend school in the residential custodian's school district unless it can be proven that the child does not actually live with the custodian. "Guardian" also means the Department of Children and Families for purposes of N.J.S.A. 18A:38-1.e.

B. ~~Eligibility to Attend School~~ — Students Domiciled in the District — N.J.A.C. 6A:22-3.1

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district if the student is domiciled within the district:



REGULATION GUIDE

STUDENTS

R 5111/page 2 of 26

Eligibility of Resident/Nonresident Students

- a. A student is domiciled in the school district when ~~the student he or she is~~ **the child of living with** a parent or guardian whose domicile is located within the school district.
- (1) When a student's parents or guardians are domiciled within different school districts and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the school district of the parent or guardian with whom the student lives for the majority of the school year. **N.J.A.C. 6A:22-3.1(a)1. and B.1.a. above** ~~This provision~~ shall apply regardless of which parent has legal custody.
 - (2) When a student's physical custody is shared on an equal-time, alternating week/month, or other similar basis so the student is not living with one parent or guardian for a majority of the school year and there is no court order or written agreement between the parents designating the school district of attendance, the student's domicile is the present domicile of the parent or guardian with whom the student resided on the last school day prior to October 16 preceding the application date.
 - (a) When a student resided with both parents or guardians, or with neither parent or guardian, on the last school day prior to the preceding October 16, the student's domicile is the domicile of the parent or guardian with whom the parents or guardians indicate the student will be residing on the last school day prior to the ensuing October 16. When the parents or guardians do not designate or cannot agree upon the student's likely residence as of that date, or if on that date the student is not residing with the parent or guardian previously indicated, the student shall attend school in the school



REGULATION GUIDE

STUDENTS

R 5111/page 3 of 26

Eligibility of Resident/Nonresident Students

district of domicile of the parent or guardian with whom the student actually lives as of the last school day prior to October 16.

- (b) When the domicile of a the student with disabilities as defined in N.J.A.C. 6A:14 cannot be determined pursuant to N.J.A.C. 6A:22-3.1, nothing shall preclude an equitable determination of shared responsibility for the cost of such student's out-of-district placement.
- (3) When a student is living with a person other than a parent or guardian, nothing in N.J.A.C. 6A:22-3.1 is intended to limit the student's right to attend school in the parent or guardian's school district of domicile pursuant to the provisions of N.J.A.C. 6A:22, **Policy 5111, and this Regulation.**
- (4) No school district shall be required to provide transportation for a student residing outside the school district for all or part of the school year unless transportation is based upon the home of the parent or guardian domiciled within the school district or otherwise required by law.
- b. A student is domiciled in the school district when **the student** ~~he or she~~ has reached the age of eighteen or is emancipated from the care and custody of a parent or guardian and has established a domicile within the school district.
- c. A student is domiciled in the school district when the student has come from outside the State and is living with a person domiciled in the school district who will be applying for guardianship of the student upon expiration of the six-month "waiting period" of State residency required pursuant to N.J.S.A. 2A:34-54 ("home state" definition)



REGULATION GUIDE

STUDENTS

R 5111/page 4 of 26

Eligibility of Resident/Nonresident Students

and 2A:34-65.a(1). However, a student may later be subject to removal proceedings if application for guardianship is not made within a reasonable period of time following expiration of the mandatory waiting period or if guardianship is applied for and denied.

- d. A student is domiciled in the school district when **the student's** ~~his or her~~ parent or guardian resides within the school district on an all-year-round basis for one year or more, notwithstanding the existence of a domicile elsewhere.
 - e. A student is domiciled in the school district if the Department of Children and Families is acting as the student's guardian and has placed the student in the school district.
2. When a student's dwelling is located within two or more school districts, or bears a mailing address that does not reflect the dwelling's physical location within a municipality, the school district of domicile for school attendance purposes shall be the municipality to which the majority of the dwelling's **or unit's** property tax is paid, ~~or to which the majority of the dwelling's or unit's property tax is paid.~~
- a. When property tax is paid in equal amounts to two or more municipalities, and there is no established assignment for students residing in the affected dwellings, the school district of domicile for school attendance purposes shall be determined through assessment of individual proofs of **eligibility** as provided pursuant to N.J.A.C. 6A:22-3.4 and **E. below**.
 - b. **N.J.A.C. 6A:22-3.1(b) and B.2. above** ~~This provision~~ shall not preclude the attendance of currently enrolled students who were permitted to attend the school district prior to December 17, 2001.



REGULATION GUIDE

STUDENTS

R 5111/page 5 of 26

Eligibility of Resident/Nonresident Students

3e. When a student's parent or guardian elects to exercise such entitlement, nothing in N.J.A.C. 6A:22-3.1 shall exclude a student's right to attend the school district of domicile although the student is qualified to attend a different school district pursuant to N.J.S.A. 18A:38-1.b. or the temporary residency (less than one year) provision of N.J.S.A. 18A:38-1.d.

43. Notwithstanding the provisions of N.J.S.A. 18A:38-1 or any other section of law to the contrary, a child who is domiciled within the school district and resides with a parent or guardian who is a member of the New Jersey National Guard or a member of the reserve component of the armed forces of the United States who is ordered into active military service in any of the armed forces of the United States in a time of war or national emergency, shall be permitted to remain enrolled in the school district in which the child is domiciled at the time of the parent or guardian being ordered into active military service, regardless of where the child resides during the period of active duty. The school district shall not be responsible for providing transportation for the child if the child lives outside of the district. Following the return of the child's parent or guardian from active military service, the child's eligibility to remain enrolled in the school district pursuant to N.J.S.A. 18A:38-3.1 shall cease at the end of the current school year unless the child is domiciled in the school district.

C. ~~Eligibility to Attend School~~— Other Students Eligible to Attend School —
N.J.A.C. 6A:22-3.2

1. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if that student is kept in the home of a person other than the student's parent or guardian, and the person is domiciled in the school district and is supporting the student without remuneration as if the student were ~~their~~ his or her own child.

a. A student is not eligible to attend this school district pursuant to N.J.A.C. 6A:22-3.2(a) and C.1. above ~~this provision~~ unless:



REGULATION GUIDE

STUDENTS

R 5111/page 6 of 26

Eligibility of Resident/Nonresident Students

- (1) The student's parent or guardian has filed, together with documentation to support its validity, a sworn statement that **the parent or guardian** ~~he or she~~ is not capable of supporting or providing care for the student due to family or economic hardship and that the student is not residing with the other person solely for the purpose of receiving a free public education; and
 - (2) The person keeping the student has filed, if so required by the Board of Education:
 - (a) A sworn statement that **the person** ~~he or she~~ is domiciled within the school district, is supporting the child without remuneration and intends to do so for a longer time than the school term, and will assume all personal obligations for the student pertaining to school requirements; and
 - (b) A copy of **their** ~~his or her~~ lease if a tenant, a sworn landlord's statement if residing as a tenant without a written lease, or a mortgage or tax bill if an owner.
- b. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 ~~this provision~~ because required sworn statement(s) cannot be obtained when evidence is presented that the underlying requirements of the law are being met, notwithstanding the inability of the resident or student to obtain the sworn statement(s).
- c. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 ~~this provision~~ when evidence is presented that the student has no home or possibility of school attendance other than with a school district resident who is not the student's parent or guardian, but is acting as the sole caretaker and supporter of the student.



REGULATION GUIDE

STUDENTS

R 5111/page 7 of 26

Eligibility of Resident/Nonresident Students

- d. A student shall not be deemed ineligible under N.J.A.C. 6A:22-3.2 ~~this provision~~ solely because a parent or guardian gives occasional gifts or makes limited contributions, financial or otherwise, toward the student's welfare provided the resident keeping the student receives from the parent or guardian no payment or other remuneration for regular maintenance of the student.
 - e. Pursuant to N.J.S.A. 18A:38-1.c., any person who fraudulently allows a child of another person to use ~~his or her~~ residence and is not the primary financial supporter of that child and any person who fraudulently claims to have given up custody of ~~their his or her~~ child to a person in another school district commits a disorderly persons offense.
2. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.b. if the student is kept in the home of a person domiciled in the school district, who is not the parent or guardian and the parent or guardian is a member of the New Jersey National Guard or the reserve component of the United States armed forces and has been ordered into active military service in the United States armed forces in time of war or national emergency.
 - a. Eligibility under N.J.A.C. 6A:22-3.2(b) and C.2. above ~~this provision~~ shall cease at the end of the school year during which the parent or guardian returns from active military duty.
 3. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.d. if the student's parent or guardian temporarily resides within the school district and elects to have the student attend the school district of temporary residence, notwithstanding the existence of a domicile elsewhere.



REGULATION GUIDE

STUDENTS

R 5111/page 8 of 26

Eligibility of Resident/Nonresident Students

- a. When required by the Board of ~~Education~~, the parent or guardian shall demonstrate the temporary residence is not solely for purposes of the student attending the school district of temporary residence;
 - b. When one of a student's parents or guardians temporarily resides in a school district while the other is domiciled or temporarily resides elsewhere, eligibility to attend school shall be determined in accordance with N.J.A.C. 6A:22-3.1(a)1.i. However, no student shall be eligible to attend school based upon a parent or guardian's temporary residence in a school district unless the parent or guardian demonstrates, if required by the Board of ~~Education~~, the temporary residence is not solely for purposes of a student's attending the school district.
4. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-1.f. if the student's parent or guardian moves to another school district as the result of being homeless, subject to the provisions of N.J.A.C. 6A:17-2, - Education of Homeless Children.
 5. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-2 if the student is placed by court order or by a society, agency, or institution in the home of a school district resident pursuant to N.J.S.A. 18A:38-2. As used in this section, "court order" shall not encompass orders of residential custody under which claims of entitlement to attend a school district are governed by provisions of N.J.S.A. 18A:38-1 and the applicable standards set forth in N.J.A.C. 6A:22.



REGULATION GUIDE

STUDENTS

R 5111/page 9 of 26

Eligibility of Resident/Nonresident Students

6. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend school in this school district pursuant to N.J.S.A. 18A:38-3.b. if the student previously resided in the school district and if the parent or guardian is a member of the New Jersey National Guard or the United States reserves and has been ordered to active service in time of war or national emergency, resulting in the relocation of the student out of the school district. A school district admitting a student pursuant to N.J.S.A. 18A:38-3.b. shall not be obligated for transportation costs.
7. A student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, is eligible to attend the school district pursuant to N.J.S.A. 18A:38-7.7 et seq. if the student resides on Federal property within the State.
8. In accordance with N.J.S.A. 18A:38-1.1, a student who is not considered homeless under N.J.S.A. 18A:7B-12 and who moves to a new school district during the academic year as a result of a family crisis shall be permitted to remain enrolled in the original school district of residence for the remainder of the school year without the payment of tuition. A student attending an academic program during the summer, who is otherwise eligible except for the timing of the move, shall be permitted to remain in the school district for the remainder of the summer program if it is considered an extension of the preceding academic year.
 - a. For purposes of N.J.A.C. 6A:22-3.2(h), and Policy 5111, and **this** Regulation 5111, "family crisis" shall include, but not be limited to:
 - (1) An instance of abuse such as domestic violence or sexual abuse;
 - (2) A disruption to the family unit caused by death of a parent or guardian; or



REGULATION GUIDE

STUDENTS

R 5111/page 10 of 26

Eligibility of Resident/Nonresident Students

- (3) An unplanned displacement from the original residence such as fire, flood, hurricane, or other circumstances that render the residence uninhabitable.
- b. Upon notification of the move by the parent or guardian, the original school district of residence shall allow the student to continue attendance and shall provide transportation services to and from the student's new domicile in accordance with N.J.S.A. 18A:39-1. The original school district of residence may request from the parent or guardian and may review supporting documentation about the reason(s) for the move; however, any such review shall not interrupt the student's continued enrollment in the school district and in the current school of attendance with the provision of transportation.
- (1) Examples of documentation include, but are not limited to, newspaper articles, insurance claims, police or fire reports, notes from health professionals, custody agreements, or any other legal document.
- c. If the parent or guardian or the relevant documentation indicates the child is homeless pursuant to N.J.S.A. 18A:7B-12, the school district liaison shall assume the coordination of enrollment procedures pursuant to N.J.A.C. 6A:17-2.5 and the student shall not be eligible for enrollment under N.J.S.A. 18A:38-1.1.
- d. If the original school district of residence determines the situation does not meet the family crisis criteria outlined in C.8.a. above, the Superintendent or designee shall notify the parent or guardian in writing. The notification shall inform the parent or guardian of **their** ~~his or her~~ right to appeal the decision within twenty-one calendar days of **the parent's or guardian's** ~~his or her~~ receipt of the notification, and shall state that if such appeal is denied, **the parent or guardian** ~~he or she~~ may be assessed the costs for



REGULATION GUIDE

STUDENTS

R 5111/page 11 of 26

Eligibility of Resident/Nonresident Students

transportation provided to the new residence during the period of ineligible attendance. It shall also state whether the parent or guardian is required to withdraw the student by the end of the twenty-one day appeal period in the absence of an appeal.

- (1) The parent or guardian may appeal by submitting the request in writing with supporting documentation to the Executive County Superintendent of the county in which the original school district of residence is situated.
 - (2) Within thirty calendar days of receiving the request and documentation, the Executive County Superintendent shall issue a determination whether the situation meets the family crisis criteria set forth at C.8.a. above. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued.
 - (3) If the Executive County Superintendent determines the situation does not constitute a family crisis, the school district may submit to the Executive County Superintendent for approval the cost of transportation to the ineligible student's new domicile. The Executive County Superintendent shall certify the transportation costs to be assessed to the parent or guardian for the period of ineligible attendance.
- e. When the original school district of residence determines the situation constitutes a family crisis pursuant to N.J.S.A. 18A:38-1.1, the Superintendent or designee shall immediately notify the parent or guardian in writing.



REGULATION GUIDE

STUDENTS

R 5111/page 12 of 26

Eligibility of Resident/Nonresident Students

- (1) When the original school district of residence anticipates the need to apply for reimbursement of transportation costs, it shall send to the Executive County Superintendent a request and documentation of the family crisis for confirmation the situation meets the criteria set forth at C.8.a. above.
 - (2) Within thirty days of receiving the school district's request and documentation, the Executive County Superintendent shall issue a determination of whether the situation meets the criteria for a family crisis. The original school district of residence shall continue to enroll the student and provide transportation to the current school of attendance in accordance with N.J.S.A. 18A:39-1 until the determination is issued, and shall not be reimbursed for additional transportation costs unless the Executive County Superintendent determines the situation is a family crisis or as directed by the Commissioner upon appeal.
- f. In providing transportation to students under N.J.S.A. 18A:38-1.1, the Board shall use the most efficient and cost-effective means available and in conformance with all laws governing student transportation.
- g. At the conclusion of the fiscal year in which the Executive County Superintendent has determined the situation constitutes a family crisis, the original school district of residence may apply to the Executive County Superintendent for a reimbursement of eligible costs for transportation services.
- (1) Eligible costs shall include transportation for students who are required to be transported pursuant to N.J.S.A. 18A:39-1.



REGULATION GUIDE

STUDENTS

R 5111/page 13 of 26

Eligibility of Resident/Nonresident Students

- (2) The school district shall provide documentation of the transportation costs for the eligible student(s) to the Executive County Superintendent who shall review and forward the information to the **New Jersey Department's of Education's Office of School Facilities and Finance** for reimbursement payment(s) to the school district.
- (3) Payment to the school district shall be made in the subsequent fiscal year and shall equal the approved cost less the amount of transportation aid received for the student(s).

~~h. Nothing in N.J.A.C. 6A:22-3.2 shall prevent the Board of Education from allowing a student to enroll without the payment of tuition pursuant to N.J.S.A. 18A:38-3.a.~~

hi. Nothing in N.J.A.C. 6A:22-3.2 shall prevent a parent or school district from appealing the Executive County Superintendent's decision(s) to the Commissioner in accordance with N.J.A.C. 6A:3-1.3. If the Commissioner of Education determines the situation is not a family crisis, **their his or her** decision shall state which of the following shall pay the transportation costs incurred during the appeal process: the State, school district, or parent.

D. Housing and Immigration Status – N.J.A.C. 6A:22-3.3

1. A student's eligibility to attend school shall not be affected by the physical condition of an applicant's housing or **their his or her** compliance with local housing ordinances or terms of lease.
2. Except as set forth in **D.2.a.** below, immigration/visa status shall not affect eligibility to attend school. Any student over five and under twenty years of age pursuant to N.J.S.A. 18A:38-1, or such younger or older student as is otherwise entitled by law to a free public education, who is domiciled in the school district or otherwise eligible to attend school in the district pursuant to N.J.A.C. 6A:22-3.2 **and C. above** shall be enrolled without regard to, or inquiry concerning, immigration status.



REGULATION GUIDE

STUDENTS

R 5111/page 14 of 26

Eligibility of Resident/Nonresident Students

- a. However, the provisions of N.J.S.A. 18A:38-1 and N.J.A.C. 6A:22 shall not apply to students who have obtained, or are seeking to obtain, a Certificate of Eligibility for Nonimmigrant Student Status (INS Form I-20) from the school district in order to apply to the INS for issuance of a visa for the purpose of limited study on a tuition basis in a United States public secondary school ("F-1" Visa).

3. F-1 Visa Students

[Option – Select One Option

F-1 Visa students will not be admitted to this school district.

The school district is not required to, but may permit the attendance of F-1 Visa students into the school district only with the payment of full tuition and a signed tuition contract. The district may require advance payment of full tuition before providing the requested I-20 Form, in accordance with the provisions of Federal regulation 8 CFR 214.3. A F-1 Visa is granted to a foreign student through an application process that must include, but is not limited to, signed approval by the receiving school district exhibiting the receiving school district will accept the foreign student for enrollment and the foreign student's proof of financial means to pay the full tuition to the receiving school district for the academic year. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a F-1 Visa must be approved by the Board for attendance in the school district. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.]



REGULATION GUIDE

STUDENTS

R 5111/page 15 of 26

Eligibility of Resident/Nonresident Students

4. J-1 Visa Students

[Option – Select One Option]

J-1 Visa students will not be admitted to this school district.

The school district is not required to, but may permit the attendance of J-1 Visa students into the school district. The host family must be domiciled in the school district and shall submit a request to the Superintendent of Schools with documentation as determined by the Superintendent or designee. A student with a J-1 Visa must be approved by the Board for attendance in the school district and shall not pay tuition. The student's continued attendance in the school district shall be conditioned on a satisfactory attendance and disciplinary record.]

~~E. Nothing in Policy and Regulation 5111 or N.J.A.C. 6A:22-3.2 shall be construed to limit the discretion of the Board to admit nonresident students, or the ability of a nonresident student to attend school with or without payment of tuition, and with the consent of the district Board pursuant to N.J.S.A. 18A:38-3.a.~~

EE. Proof of Eligibility – N.J.A.C. 6A:22-3.4

1. The Board of Education shall accept a combination of any of the following or similar forms of documentation from persons attempting to demonstrate a student's eligibility for enrollment in the school district:
 - a. Property tax bills; deeds; contracts of sale; leases; mortgages; signed letters from landlords; and other evidence of property ownership, tenancy, or residency;
 - b. Voter registrations; licenses; permits; financial account information; utility bills; delivery receipts; and other evidence of personal attachment to a particular location;
 - c. Court orders; State agency agreements; and other evidence of court or agency placements or directives;



REGULATION GUIDE

STUDENTS

R 5111/page 16 of 26

Eligibility of Resident/Nonresident Students

- d. Receipts; bills; cancelled checks; insurance claims or payments; and other evidence of expenditures demonstrating personal attachment to a particular location, or to support the student;
 - e. Medical reports; counselor or social worker assessments; employment documents; unemployment claims; benefit statements; and other evidence of circumstances demonstrating family or economic hardship, or temporary residency;
 - f. Affidavits, certifications and sworn attestations pertaining to statutory criteria for school attendance, from the parent, guardian, person keeping an "affidavit student," adult student, person(s) with whom a family is living, or others, as appropriate;
 - g. Documents pertaining to military status and assignment; and
 - h. Any other business record or document issued by a governmental entity.
2. The Board of ~~Education~~ may accept forms of documentation not listed in **N.J.A.C. 6A:22-3.4(a) and E.1.** above, and shall not exclude from consideration any documentation or information presented by an applicant.
 3. The Board of ~~Education~~ shall consider the totality of information and documentation offered by an applicant, and shall not deny enrollment based on failure to provide a particular form or subset of documents without regard to other evidence presented.
 4. The Board of ~~Education~~ shall not condition enrollment on the receipt of information or documents protected from disclosure by law, or pertaining to criteria that are not a legitimate basis for determining eligibility to attend school. They include, but are not limited to:



REGULATION GUIDE

STUDENTS

R 5111/page 17 of 26

Eligibility of Resident/Nonresident Students

- a. Income tax returns;
 - b. Documentation or information relating to citizenship or immigration/visa status, except as set forth in N.J.A.C. 6A:22-3.3(b) and D.2. above;
 - c. Documentation or information relating to compliance with local housing ordinances or conditions of tenancy; and
 - d. Social security numbers.
5. The Board of Education may consider, in a manner consistent with Federal law, documents or information referenced in N.J.A.C. 6A:22-3.4(d) and E.4. above, or pertinent parts thereof if voluntarily disclosed by the applicant. However, the Board of Education may not, directly or indirectly, require or request such disclosure as an actual or implied condition of enrollment.
6. In the case of a dispute between the school district and the parents of a student in regard to a student's eligibility to enroll in the school district or to remain enrolled in the school district pursuant to the provisions of N.J.S.A. 18A:38-1, the school district may request from the New Jersey Motor Vehicle Commission (NJMVC) the parent or guardian's name and address for use in verifying a student's eligibility for enrollment in the school district. The NJMVC shall disclose to a school district the information requested in accordance with procedures established by the NJMVC. However, the school district shall not condition enrollment in the district on immigration status or on the fact that the NJMVC does not have the name or address of the parent on file.

FG. Registration Forms and Procedures for Initial Assessment – N.J.A.C. 6A:22-4.1

1. The Board of Education shall use Commissioner-provided registration forms pursuant to N.J.A.C. 6A:22-4.1(a), or locally developed forms that:



REGULATION GUIDE

STUDENTS

R 5111/page 18 of 26

Eligibility of Resident/Nonresident Students

- a. Are consistent with the ~~forms provided by the Commissioner~~-**provided forms**;
 - b. Do not seek information prohibited by N.J.A.C. 6A:22-4 or any other provision of statute or rule;
 - c. Summarize, for the applicant's reference, the criteria for attendance set forth in N.J.S.A. 18A:38-1, and specify the nature and form of any sworn statement(s) to be filed;
 - d. Clearly state the purpose for which the requested information is being sought in relation to the criteria; and
 - e. Notify applicants that an initial eligibility determination is subject to a more thorough review and evaluation, and that an assessment of tuition is possible if an initially admitted applicant is later found ineligible.
2. The Board of ~~Education~~ shall make available sufficient numbers of registration forms and trained registration staff to ensure prompt eligibility determinations and enrollment. Enrollment applications may be taken by appointment, but appointments shall be promptly scheduled and shall not unduly defer a student's attendance at school.
- a. If the school district uses separate forms for affidavit student applications rather than a single **application** form for all types of enrollment, affidavit student forms shall comply in all respects with **N.J.A.C. 6A:22-4.1(a)** and the ~~provisions of G.1. above~~. When affidavit student forms are used, the school district shall provide them to any person attempting to register a student of whom **they are he or she** is not the parent or guardian, even if not specifically requested.
 - (1) The Board of ~~Education~~ or its agents shall not demand or suggest that guardianship or custody must be obtained before enrollment will be considered for a student living with a person other than the parent or guardian since such student may qualify as an affidavit student.



REGULATION GUIDE

STUDENTS

R 5111/page 19 of 26

Eligibility of Resident/Nonresident Students

- (2) The Board ~~of Education~~ or its agents shall not demand or suggest that an applicant seeking to enroll a student of whom the applicant has guardianship or custody produce affidavit student proofs.
- b. A district-level administrator designated by the Superintendent shall be clearly identified to applicants and available to assist persons who experience difficulties with the enrollment process.
3. Initial eligibility determinations shall be made upon presentation of an enrollment application, and enrollment shall take place immediately except in cases of clear, uncontested denials.
- a. Enrollment shall take place immediately when an applicant has provided incomplete, unclear, or questionable information, but the applicant shall be notified that the student will be removed from the school district if defects in the application are not corrected, or an appeal is not filed, in accordance with subsequent notice to be provided pursuant to N.J.A.C. 6A:22-4.2 and G. below.
- b. When a student appears ineligible based on information provided in the initial application, the school district shall issue a preliminary written notice of ineligibility, including an explanation of the right to appeal to the Commissioner of Education. Enrollment shall take place immediately if the applicant clearly indicates disagreement with the school district's determination and intent to appeal to the Commissioner.
- (1) An applicant whose student is enrolled pursuant to N.J.A.C. 6A:22-4.1(c)2.i. and F.3.b. above ~~this provision~~ shall be notified that the student will be removed without a hearing before the Board if no appeal is filed within the twenty-one day period established by N.J.S.A. 18A:38-1.



REGULATION GUIDE

STUDENTS

R 5111/page 20 of 26

Eligibility of Resident/Nonresident Students

4. When enrollment is denied and no intent to appeal is indicated, applicants shall be advised they shall comply with compulsory education laws. When the student is between the ages of six and sixteen, applicants also shall be asked to complete a written statement indicating the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school pursuant to N.J.S.A. 18A:38-25. In the absence of ~~the applicant's~~ ~~this~~ written statement that the student will be attending school in another school district or nonpublic school, or receiving instruction elsewhere than at a school, designated staff shall report to the school district of actual domicile or residence, or the Department of Children and Families, a potential instance of "neglect" for purposes of ensuring compliance with compulsory education laws, N.J.S.A. 9:6-1. Staff shall provide the school district or the Department of Children and Families with the student's name, the name(s) of the parent/guardian/resident, and the student's address to the extent known. Staff shall also indicate admission to the school district has been denied based on residency or domicile, and there is no evidence of intent to arrange for the child to attend school or receive instruction elsewhere.
5. Enrollment or attendance in the school district shall not be conditioned on advance payment of tuition in whole or part when enrollment is denied and an intent to appeal is indicated, or when enrollment is provisional and subject to further review or information.
6. ~~The Board of Education~~ shall ensure the registration process identifies information suggesting an applicant may be homeless so procedures may be implemented in accordance with N.J.A.C. 6A:17-2 - Education of Homeless Children.
7. Enrollment or attendance in the school district shall not be denied based upon absence of a certified copy of the student's birth certificate or other proof of ~~their~~ ~~his or her~~ identity as required within thirty days of initial enrollment, pursuant to N.J.S.A. 18A:36-25.1.



REGULATION GUIDE

STUDENTS

R 5111/page 21 of 26

Eligibility of Resident/Nonresident Students

8. Enrollment in the school district shall not be denied based upon **the** absence of student medical information. However, actual attendance at school may be deferred until the student complies with student immunization rules set forth in N.J.A.C. 8:57-4.
9. When enrollment in the school district, attendance at school, or the receipt of educational services in the regular education program appears inappropriate, the student shall not be denied based upon the absence of a student's prior educational record. However, the applicant shall be advised the student's initial educational placement may be subject to revision upon the school district's receipt of records or further assessment of the student.

GH. Notices of Ineligibility – N.J.A.C. 6A:22-4.2

1. When a student is found ineligible to attend the school district pursuant to N.J.A.C. 6A:22, **Policy 5111, and this Regulation** or the student's initial application is found to be deficient upon subsequent review or investigation, the school district shall immediately provide notice to the applicant that is consistent with Commissioner-provided sample form(s) and meets the requirements of N.J.A.C. 6A:22-4.2 and **F. above and H. below et seq.**
 - a. Notices shall be in writing; in English and in the native language of the applicant; issued by the Superintendent; and directed to the address at which the applicant claims to reside.
2. Notices of ineligibility shall include:
 - a. In cases of denial, a clear description of the specific basis on which the determination of ineligibility was made:
 - (1) The description shall be sufficient to allow the applicant to understand the basis for the decision and determine whether to appeal; and



REGULATION GUIDE

STUDENTS

R 5111/page 22 of 26

Eligibility of Resident/Nonresident Students

- (2) The description shall identify the specific subsection of N.J.S.A. 18A:38-1 under which the application was decided.
- b. In cases of provisional eligibility, a clear description of the missing documents or information that still must be provided before a final eligibility status can be attained under the applicable provision of N.J.S.A. 18A:38-1;
 - c. A clear statement of the applicant's right to appeal to the Commissioner of Education within twenty-one days of the notice date, along with an informational document provided by the Commissioner describing how to file an appeal;
 - d. A clear statement of the student's right to attend school for the twenty-one day period during which an appeal can be made to the Commissioner. It also shall state the student will not be permitted to attend school beyond the twenty-first day following the notice date if missing information is not provided or an appeal is not filed;
 - e. A clear statement of the student's right to continue attending school while an appeal to the Commissioner is pending;
 - f. A clear statement that, if an appeal is filed with the Commissioner and the applicant does not sustain the burden of demonstrating the student's right to attend the school district, or the applicant withdraws the appeal, fails to prosecute or abandons the appeal by any means other than settlement, the applicant may be assessed, by order of the Commissioner enforceable in Superior Court, tuition for any period of ineligible attendance, including the initial twenty-one day period and the period during which the appeal was pending before the Commissioner;
 - g. A clear statement of the approximate rate of tuition, pursuant to N.J.A.C. 6A:22-6.3, **J.2. and J.3. below**, that an applicant may be assessed for the year at issue if the applicant does not prevail on appeal, or elects not to appeal:



REGULATION GUIDE

STUDENTS

R 5111/page 23 of 26

Eligibility of Resident/Nonresident Students

(1) If removal is based on the student's move from the school district, the notice of ineligibility shall also provide information as to whether district Policy permits continued attendance, with or without tuition, for students who move from the school district during the school year.

- h. The name of a contact person in the school district who can assist in explaining the notice's contents; and
- i. When no appeal is filed, notice that the parent or guardian shall still comply with compulsory education laws. In the absence of a written statement from the parent or guardian that the student will be attending school in another school district or non-public school, or receiving instruction elsewhere than at a school, school district staff shall notify the school district of actual domicile/residence, or the Department of Children and Families, of a potential instance of "neglect" pursuant to N.J.S.A. 9:6-1. For purposes of facilitating enforcement of the State compulsory education requirement (N.J.S.A. 18A:38-25), staff shall provide the student's name, the name(s) of the parent/guardian/resident, address to the extent known, denial of admission based on residency or domicile, and absence of evidence of intent to attend school or receive instruction elsewhere.

III. Removal of Currently Enrolled Students – N.J.A.C. 6A:22-4.3

1. Nothing in N.J.A.C. 6A:22-4, Policy 5111, and this Regulation shall preclude the Board of Education from identifying through further investigation or periodic requests for revalidation of eligibility, students enrolled in the school district who may be ineligible for continued attendance due to error in initial assessment, changed circumstances, or newly discovered information.
2. When a student who is enrolled and attending school based on an initial eligibility determination is later determined to be ineligible for continued attendance, the Superintendent may apply to the Board of Education for the student's removal.



REGULATION GUIDE

STUDENTS

R 5111/page 24 of 26

Eligibility of Resident/Nonresident Students

- a. The Superintendent shall issue a preliminary notice of ineligibility meeting the requirements of N.J.A.C. 6A:22-4.2 and G. above. However, the notice shall also provide for a hearing before the Board of Education prior to a final decision on removal.
3. No student shall be removed from school unless the parent, guardian, adult student, or resident keeping an "affidavit student," has been informed of **their** ~~his or her~~ entitlement to a hearing before the Board of Education.
4. Once the hearing is held, or if the parent, guardian, adult student, or resident keeping an "affidavit student," does not respond within the designated time frame to the Superintendent's notice or appear for the hearing, the Board of Education shall make a prompt determination of the student's eligibility and shall immediately provide notice in accordance with N.J.A.C. 6A:22-4.2 and G. above.
5. Hearings required pursuant to N.J.A.C. 6A:22-4.3 may be conducted by the full Board of Education or a Board committee, at the discretion of the full Board. If the hearing is conducted by a Board Committee, the Committee shall make a recommendation to the full Board for action. However, no student shall be removed except by vote of the Board of Education taken at a meeting duly convened and conducted pursuant to N.J.S.A. 10:4-6 et seq., the Open Public Meetings Act.

II. Appeal to the Commissioner – N.J.A.C. 6A:22-5.1

1. An applicant may appeal to the Commissioner of Education a school district determination that a student is ineligible to attend its schools. Appeals shall be initiated by petition, which shall be filed in accordance with N.J.S.A. 18A:38-1 and N.J.A.C. 6A:3-8.1 and shall proceed as a contested case pursuant to N.J.A.C. 6A:3.
 - a. Pursuant to N.J.S.A. 18A:38-1.b.(1), appeals of "affidavit student" ineligibility determinations shall be filed by the resident keeping the student.



REGULATION GUIDE

STUDENTS

R 5111/page 25 of 26

Eligibility of Resident/Nonresident Students

JK. Assessment and Calculation of Tuition – N.J.A.C. 6A:22-6

1. If no appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student following notice of an ineligibility determination, the Board of Education may assess tuition for up to one year of a student’s ineligible attendance, including the twenty-one day period provided by N.J.S.A. 18A:38-1 for appeal to the Commissioner.
 - a. If the responsible party does not pay the tuition assessment, the Board of ~~Education~~ may petition the Commissioner pursuant to N.J.A.C. 6A:3 for an order assessing tuition, enforceable in accordance with N.J.S.A. 2A:58-10 through recording, upon request of the Board of ~~Education~~ pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division.

2. If an appeal to the Commissioner is filed by the parent, guardian, adult student, or school district resident keeping an “affidavit” student and the petitioner does not sustain the burden of demonstrating the student’s right to attend the school district, or the petitioner withdraws the appeal, fails to prosecute, or abandons the appeal by any means other than settlement agreeing to waive or reduce tuition, the Commissioner may assess tuition for the period during which the hearing and decision on appeal were pending, and for up to one year of a student’s ineligible attendance in a school district prior to the appeal’s filing and including the twenty-one day period to file an appeal.
 - a. Upon the Commissioner’s finding that an appeal has been abandoned, the Board of ~~Education~~ may remove the student from school and seek tuition for up to one year of ineligible attendance pursuant to N.J.A.C. 6A:22-6.1(a) **and J.1. above** plus the period of ineligible attendance after the appeal was filed. If the record of the appeal includes a calculation reflecting the tuition rate(s) for the year(s) at issue, the per diem tuition rate for the current year and the



REGULATION GUIDE

STUDENTS

R 5111/page 26 of 26

Eligibility of Resident/Nonresident Students

date on which the student's ineligible attendance began, the Commissioner may order payment of tuition as part of ~~their his or her~~ decision. In doing so, the Commissioner shall consider whether the ineligible attendance was due to the school district's error. If the record does not include such a calculation and the Board of ~~Education~~ has filed a counterclaim for tuition, the counterclaim shall proceed to a hearing notwithstanding that the petition has been abandoned.

- b. An order of the Commissioner assessing tuition is enforceable through recording, upon request of the Board of ~~Education~~ pursuant to N.J.A.C. 6A:3-12, on the judgment docket of the Superior Court, Law Division, in accordance with N.J.S.A. 2A:58-10.
3. Tuition assessed pursuant to the provisions of N.J.A.C. 6A:22-6 shall be calculated on a per-student basis for the period of a student's ineligible enrollment, up to one year, by applicable grade/program category and consistent with the provisions of N.J.A.C. 6A:23A-17.1. The individual student's record of daily attendance shall not affect the calculation.
4. Nothing in N.J.A.C. 6A:22, **Policy 5111**, and **this Regulation** shall preclude an equitable determination by the Board of ~~Education~~ or the Commissioner that tuition shall not be assessed for all or part of any period of a student's ineligible attendance in the school district when the particular circumstances of a matter so warrant. In making the determination, the Board of ~~Education~~ or Commissioner shall consider whether the ineligible attendance was due to the school district's error.

Adopted:



POLICY GUIDE

OPERATIONS
8500/page 1 of 14
Food Services
Sep 23
M

[See POLICY ALERT No. 231]

8500 FOOD SERVICES

The Board of Education shall make school lunch available to all students enrolled in a school in the district unless less than five percent of enrolled students in the school are Federally eligible for a free or reduced price lunch in accordance with N.J.S.A. 18A:33-4. School lunches made available pursuant to N.J.S.A. 18A:33-4 and this Policy shall meet minimum nutritional standards, established by the Department of Education.

Free or reduced price breakfast and lunch, as required, shall be offered, under a school lunch program, school breakfast program, or a breakfast after the bell program, to all enrolled students who are determined to be Federally eligible for free or reduced price meals. As provided by N.J.S.A. 18A:33-4.a.(3) and N.J.S.A. 18A:33-14a.a.(2), any student who is eligible for a reduced price lunch and breakfast, pursuant to Federal income eligibility standards and criteria, shall not be required to pay for such lunch or breakfast. Free lunch or breakfast shall also be offered to each enrolled student who is Federally ineligible for free or reduced price meals, but who has an annual household income that is not less than one hundred and eighty-six percent, and not more than one hundred ninety-nine percent, of the Federal poverty level, as determined pursuant to N.J.S.A. 18A:33-21b1.

- A. Breakfast Program – N.J.S.A. 18A:33-10; 18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.3; 18A:33-14a.

If twenty percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a school breakfast program in the school in accordance with the provisions of N.J.S.A. 18A:33-10.

Notwithstanding the provisions of N.J.S.A. 18A:33-10 to the contrary, if ten percent or more of the students enrolled in a school in the district on October 1 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program the district shall establish a breakfast program in accordance with the provisions of N.J.S.A. 18A:33-10.1.



POLICY GUIDE

OPERATIONS
8500/page 2 of 14
Food Services

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a breakfast after the bell program pursuant to N.J.S.A. 18A:33-11.3.

In accordance with N.J.S.A. 18A:33-11, in implementing a school lunch program, pursuant to 18A:33-4 et seq., a school breakfast program, pursuant N.J.S.A. 18A:33-9 et seq., or N.J.S.A. 18A:33-10.1, or a breakfast after the bell program, pursuant to N.J.S.A. 18A:33-11.1 or N.J.S.A. 18A:33-11.3, the district shall:

1. Publicize, to parents and students, the availability of the respective school meals program, as well as the various ways in which a student may qualify to receive free or reduced price meals under the program, as provided by N.J.S.A. 18A:33-4 and N.J.S.A. 18A:33-14a;
2. Make every effort to ensure that subsidized students are not recognized as program participants, by the student body, faculty, or staff, in a manner that is different from the manner in which unsubsidized students are recognized as program participants. Such efforts shall include, but need not be limited to, the establishment of a neutral meal plan or voucher system that does not make a distinction between subsidized and unsubsidized students; and
3. Make every effort to:
 - a. Facilitate the prompt and accurate identification of categorically eligible students who may be certified to participate in the program, on a subsidized basis, without first submitting an application therefore, and, whenever an application is required to establish eligibility for subsidized meals, encourage students and their families to submit a subsidized school meals application for that purpose;



POLICY GUIDE

OPERATIONS
8500/page 3 of 14
Food Services

- b. Facilitate and expedite, to the greatest extent practicable, the subsidized school meals application and income-eligibility determination processes that are used, by the district, to certify a student for free or reduced price school meals on the basis of income, and assist parents in completing the school meals application; and
- c. Encourage students who are neither categorically eligible nor income-eligible for free or reduced price school meals to nonetheless participate, on a paid and unsubsidized basis, in the program.

If the district participates in the Federal School Breakfast Program, the district is encouraged to increase the number of students participating in the program by establishing a breakfast after the bell program that incorporates school breakfast into the first-period classroom or the first few minutes of the school day pursuant to N.J.S.A. 18A:33-11.1.

Pursuant to N.J.S.A. 18A:33-14a., school breakfasts made available to students under a school breakfast program or a breakfast after the bell program shall meet minimum nutritional standards, established by the New Jersey Department of Education.

The State of New Jersey shall provide funding to each school in the district if the school operates a School Breakfast Program or a breakfast after the bell program, as may be necessary to reimburse the costs associated with the school's provision of free breakfasts, pursuant to N.J.S.A. 18A:33-14a.b., to students who are Federally ineligible for free or reduced price meals.

- B. Summer Food Service Program – N.J.S.A. 18A:33-23; 18A:33-24; 18A:33-25; 18A:33-26

In accordance with N.J.S.A. 18A:33-24, if fifty percent or more of the students enrolled in the school district on or before the last school day before October 16 of the preceding school year were Federally eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall become a sponsor or site under the Federal Summer Food Service Program or apply for a waiver pursuant to N.J.S.A. 18A:33-26.



POLICY GUIDE

OPERATIONS
8500/page 4 of 14
Food Services

In accordance with N.J.S.A. 18A:33-23, the district shall notify each student enrolled and the student's parent of the availability of, and criteria of eligibility for, the summer meals program and the locations in the district where the summer meals are available. The district shall provide this notification by distributing flyers provided by the New Jersey Department of Agriculture pursuant to subsection N.J.S.A. 18A:33-23.c. The district may also provide electronic notice of the information through the usual means by which the district communicates with parents and students electronically.

Pursuant to N.J.S.A. 18A:33-26.a., the New Jersey Department of Agriculture may grant a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. To be granted a waiver, the district must show that it lacks the staff, facilities, or equipment to sponsor the Federal Summer Food Service Program, or the means to finance the hiring or acquisition of such staff, facilities, or equipment. The New Jersey Department of Agriculture also may grant a waiver for one year to the district if a different sponsor currently runs the Federal Summer Food Service Program within the district's community.

Pursuant to N.J.S.A. 18A:33-26.b., the district shall report to the New Jersey Department of Agriculture, in the manner prescribed by the New Jersey Department of Agriculture, its reasons for requesting a waiver of the requirements of N.J.S.A. 18A:33-24 et seq. The report shall include, but need not be limited to, a description of the specific impediments to implementing the program and actions that could be taken to remove those impediments or, where applicable, the identification of the sponsor that currently runs the program within the same community.

- C. Information Provided to Parents Regarding the National School Lunch Program and the Federal School Breakfast Program – N.J.S.A. 18A:33-21b1
1. At the beginning of each school year, or upon initial enrollment, in the case of a student who enrolls during the school year, the school shall provide each student's parent with:
 - a. Information on the National School Lunch Program and the Federal School Breakfast Program, including, but not limited to, information on the availability of free or reduced price meals for eligible students, information on the



POLICY GUIDE

OPERATIONS
8500/page 5 of 14
Food Services

- application and determination processes that are used to certify eligible students for subsidized school meals, and information on the rights that are available to students and their families under N.J.S.A. 18A:33-21b1 and N.J.S.A.18A:33-21; and
- b. A school meals application form, as well as instructions for completing the application, and, as necessary, assistance in completing the application.
2. The school meals information and application provided to parents, pursuant to N.J.S.A. 18A:33-21b1.a. shall:
 - a. Be communicated in a language that the parent understands;
 - b. Specify the limited purposes for which collected personal data may be used, as provided by N.J.S.A. 18A:33-21b1.c.; and
 - c. Be submitted to the parent either in writing or electronically. In the latter case, the school district shall use the usual means by which it communicates with parents electronically.
 3. A school meals application that is completed by a parent shall be confidential, and shall not be used or shared by the student's school or school district, except as may be necessary to:
 - a. Determine whether a student identified in the application is eligible for free or reduced price school meals;
 - b. Determine whether the school or school district is required, by N.J.S.A. 18A:33-11.3 or by N.J.S.A. 18A:33-24, to establish a breakfast after the bell program, or to participate as a sponsor or site in the Federal Summer Meals Service Program;



POLICY GUIDE

OPERATIONS
8500/page 6 of 14
Food Services

- c. Ensure that the school receives appropriate reimbursement, from the State and Federal governments, for meals provided to eligible students, free of charge, through a school lunch program, a school breakfast program, a breakfast after the bell program, a summer meals program, or an emergency meals distribution program; and
 - d. Facilitate school aid determinations under the "School Funding Reform Act of 2008," N.J.S.A. 18A:7F-43 et seq.
- D. Free or Reduced Price Meals' Application Process – 7 CFR 245

School meals applications shall be reviewed in a timely manner. An eligibility determination will be made, the family will be notified of its status, and the status will be implemented as soon as possible within ten operating days of receipt of the completed application pursuant to 7 CFR 245.6(c)(6). Any student found eligible shall be offered free or reduced price meals or free milk immediately upon the establishment of their eligibility and shall continue to receive such meals during the pendency of any inquiry regarding their eligibility in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Carry-over of previous year's eligibility for students shall be in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.

In accordance with 7 CFR 245.6(c)(1) and (2), eligibility for free or reduced price meals, as determined through an approved application or by direct certification, must remain in effect for the entire school year and for up to thirty operating days in the subsequent school year. Prior to the processing of an application or the completion of direct certification procedures for the current school year, children from households with approved applications or documentation of direct certification on file from the preceding year, shall be offered reimbursable free and reduced price meals, as appropriate.

In accordance with 7 CFR 245.6(c)(6)(iii), children from households that notify the local educational agency that they do not want free or reduced price benefits must have their benefits discontinued as soon as possible.



POLICY GUIDE

OPERATIONS
8500/page 7 of 14
Food Services

Pursuant to 7 CFR 245.6(c)(7), if the district receives an incomplete school meals application or a school meals application that does not meet the eligibility criteria for free or reduced priced benefits, the school meals application must be denied. The district shall document and retain the denied school meals application and reasons for ineligibility for three years in accordance with 7 CFR 245.6(e).

In accordance with 7 CFR 245.6(c)(7), parents of students who are denied benefits must receive prompt, written notification of their denial. The notification may be provided by mail or e-mail to the individual who signed the school meals application. Posting the denial on the "notification" page of an online system does not meet this requirement. Likewise, informing the parent of denial via telephone does not meet this requirement. If the district uses an automated telephone information system to notify parents of denied benefits, the district must also provide the parents with written notification of the denial. The notification must provide the: reason for denial of benefits; right to appeal; instructions on how to appeal; and ability to reapply for free and reduced price benefits at any time during the school year.

In accordance with 7 CFR 245.6(e), the district shall record the eligibility determination and notification in an easily referenced format. The record shall include the: denial date; reason for denial; date the denial notice was sent; and signature or initials of the determining official (may be electronic, where applicable).

Any parents of students who have benefits that are to be reduced or terminated must be given ten calendar days' written notice of the change prior to the date the change will go into effect pursuant to 7 CFR 245.6a(j). The first day of the advance notice period shall be the day the notice is sent. The notice of adverse action may be sent via mail or to the e-mail address of the parent. The district shall notify the household of adverse action by phone only.

Pursuant to 7 CFR 245.6a(j), the notice of adverse action must advise the parents of: change in benefits; reasons for the change; an appeal must be filed within the ten calendar days advance notice period to ensure continued benefits while awaiting a hearing and decision; instructions on how to appeal; and the parents may reapply for benefits at any time during the school year.



POLICY GUIDE

OPERATIONS
8500/page 8 of 14
Food Services

If the district participates in any National School Lunch Program, School Breakfast Program, or provides free milk under the Special Milk Program, the district shall submit to the New Jersey Department of Agriculture a free and reduced price policy statement pursuant to 7 CFR 245.10.

In accordance with 7 CFR 245.1(b), the district shall avoid any policy or practice leading to the overt identification of students receiving free or reduced price meal benefits. Overt identification is any action that may result in a child being recognized as potentially eligible for or certified for free or reduced price school meals. Unauthorized disclosure or overt identification of students receiving free and reduced price meal benefits is prohibited. The district shall ensure that a child's eligibility status is not disclosed at any point in the process of providing free and reduced price meals, including: notification of the availability of free and reduced price benefits; certification and notification of eligibility; provision of meals in the cafeteria; and the point of service. In addition, the district shall ensure students who receive free and reduced price benefits are not overtly identified when they are provided additional services under programs or activities available to low-income students based on their eligibility for free and reduced price meals.

Pursuant to 7 CFR 245.2, disclosure means revealing or using individual student's program eligibility information obtained through the free and reduced price meal or free milk eligibility process for a purpose other than the purpose for which the information was obtained. Disclosure includes, but is not limited to, access, release, or transfer of personal data about students by means of print, tape, microfilm, microfiche, electronic communication, or any other means. It includes eligibility information obtained through the school meals application or through direct certification.

If the district accepts both cash and electronic payments, the district shall ensure students are not overtly identified through the method of payment pursuant to 7 CFR 245.8(b). To the maximum extent practicable, the district must ensure the sale of non-program foods and the method of payment for non-program foods do not inadvertently result in students being identified by their peers as receiving free and reduced price benefits.

The School Business Administrator/Board Secretary or designee will verify applications of those eligible for free or reduced price meals in accordance with the requirements of the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture.



POLICY GUIDE

OPERATIONS
8500/page 9 of 14
Food Services

E. Meal Charge Program – N.J.S.A. 18A:33-21

Option – Select One Option Below

[Option 1

— The Board of Education does not permit a student in the school district to charge for breakfast or lunch.]

[Option 2

✓ — The Board of Education provides a meal charge program to permit unsubsidized students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.

“Unsubsidized student” means a student who is neither categorically eligible nor income-eligible for free or reduced price school meals, and who is, consequently, required to pay for any such meals that are served to the student under the National School Lunch Program or the Federal School Breakfast Program.

The Board of Education recognizes a student may not have breakfast or lunch (meal), as applicable, or money to purchase a meal at school on a school day causing the student’s meal charge account to fall into arrears. The district shall contact the student’s parent to provide notice of the arrearage and shall provide the parent with a period of ten school days to pay the amount due. If the student’s parent has not made full payment by the end of the designated ten school day period, then the district shall again contact the student’s parent to provide notice of any action to be taken by the school district in response to the arrearage.

A parent who has received a second notice their child’s meal bill is in arrears and who has not made payment in full within one week from the date of the second notice may be requested to meet with the Principal or designee to discuss and resolve the matter.

A parent’s refusal to meet with the Principal or designee or take other steps to resolve the matter may be indicative of more serious issues in the family or household. However, when a parent’s routine failure to provide breakfast or lunch is reasonably suspected to be indicative of child neglect,



POLICY GUIDE

OPERATIONS
8500/page 10 of 14
Food Services

the Principal or designee shall immediately report such suspicion to the Department of Children and Families, Division of Child Protection and Permanency as required in N.J.S.A. 9:6-8.10. Such reporting shall not be delayed to accommodate a parent's meeting with the Principal or designee.

A school district shall report at least biannually to the New Jersey Department of Agriculture the number of students who are denied school breakfast or school lunch in accordance with N.J.S.A. 18A:33-21.a.(2) and this Policy.

Nothing in N.J.S.A. 18A:33-21 or this Policy shall be construed to require the district to deny or restrict the ability of an unsubsidized student to access school breakfast or school lunch when the student's school breakfast or school lunch bill is in arrears.

The school or school district shall not:

1. Publicly identify or stigmatize an unsubsidized student who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears. (For example, by requiring the student to sit at a separate table or by requiring that the student wear a wristband, hand stamp, or identifying mark, or by serving the student an alternative meal);
2. Require an unsubsidized student, who cannot pay for a school breakfast or a school lunch or whose school breakfast or school lunch bill is in arrears to do chores or other work to pay for the school breakfast or school lunch;
3. Require an unsubsidized student to discard a school breakfast or school lunch after it has been served because of the student's inability to pay for a school breakfast or school lunch or because money is owed for previously provided meals;



POLICY GUIDE

OPERATIONS
8500/page 11 of 14
Food Services

4. Prohibit an unsubsidized student, or sibling of such a student, from attending or participating in non-fee-based extracurricular activities, field trips, or school events, from receiving grades, official transcripts, or report cards, or from graduating or attending graduation events, solely because of the student's unresolved meal debt; or
5. Require the parent of an unsubsidized student to pay fees or costs in excess of the actual amounts owed for meals previously served to the student.

If an unsubsidized student owes money for the equivalent of five or more school meals, the Principal or designee shall:

1. Determine whether the student is categorically eligible or income-eligible for free or reduced price meals, by conducting a review of all available records related to the student, and by making at least two attempts, not including the initial attempt made pursuant to N.J.S.A. 18A:33-21.c.(2), to contact the student's parent and have the parent fill out a school meals application; and
2. Contact the parent of the unsubsidized student to offer assistance with respect to the completion of the school meals application; and to determine if there are other issues in the household that have caused the student to have insufficient funds to purchase a school breakfast or school lunch; and to offer any other appropriate assistance.

The school district shall direct communications about a student's school breakfast or school lunch bill being in arrears to the parent and not to the student. Nothing in N.J.S.A. 18A:33-21 shall prohibit the school district from sending a student home with a letter addressed to a parent.

Notwithstanding the provisions of N.J.S.A. 18A:33-21 and the provisions of any other law, rule, or regulation to the contrary, an unsubsidized student shall not be denied access to a school meal, regardless of the student's ability to pay or the status of the student's meal arrearages, during any period of time in which the school is making a determination, pursuant to N.J.S.A. 18A:33-21.c., as to whether the student is eligible for, and can be certified to receive, free or reduced price meals.



POLICY GUIDE

OPERATIONS
8500/page 12 of 14
Food Services

If the student's meal bill is in arrears, but the student has the money to purchase a meal on a subsequent school day, the student will be provided a meal with payment and the food service program will not use the student's payment to repay previously unpaid charges if the student intended to use the money to purchase that school day's meal.

Students receiving free meals will not be denied a meal even if they accrued a negative balance from other purchases in the cafeteria.

The school district may post this Policy on the school district's website provided there is a method in place to ensure this Policy reaches all households without access to a computer or the Internet.]

F. Provision of Meals to Homeless Children – N.J.S.A. 18A:33-21c.

The district's liaison for the education of homeless children shall coordinate with district personnel to ensure that a homeless student receives free school meals and is monitored according to district policies pursuant to N.J.S.A. 18A:33-21c.

G. Provision of School Meals During Period of School Closure – N.J.S.A. 18A:33-27.2

In the event the Board is provided a written directive, by either the New Jersey Department of Health or the health officer of the jurisdiction, to institute a public health-related closure due to the COVID-19 epidemic, the district shall implement a program, during the period of the school closure, to provide school meals, at meal distribution sites designated pursuant to N.J.S.A. 18A:33-27.2.b., to all students enrolled in the district who are either categorically eligible or income-eligible for free or reduced price school meals.

In the event of an emergency closure, as described in N.J.S.A. 18A:33-27.2.a., the district shall identify one or more school meal distribution sites that are walkable and easily accessible to students in the district. The district shall collaborate with county and municipal government officials in identifying appropriate sites. A school meals distribution site may include, but need not be limited to: faith-based locations; community centers, such as YMCAs; and locations in the



POLICY GUIDE

OPERATIONS
8500/page 13 of 14
Food Services

district where meals are made available through a summer meals program. In a district that includes high density housing, the district shall make every effort to identify a school meal distribution site in that housing area.

The district shall identify students enrolled in the district who are categorically eligible or income-eligible for free or reduced price meals, and for whom a school meal distribution site, identified pursuant to N.J.S.A. 18A:33-27.2.b., is not within walking distance. In the case of these students, the district shall distribute the school meals to the student's residence or to the student's bus stop along an established bus route, provided that the student or the student's parent is present at the bus stop for the distribution. Food distributed pursuant to N.J.S.A. 18A:33-27.2.c. may include up to a total of three school days' worth of food per delivery.

The district may use school buses owned and operated by the district to distribute school meals pursuant to N.J.S.A. 18A:33-27.2. If the district does not own and operate its own buses, the district may contract for the distribution of school meals, and these contracts shall not be subject to the public bidding requirements established pursuant to the "Public School Contracts Law," N.J.S.A. 18A:18A-1 et seq.

The district shall collaborate, as feasible, with other districts and with local government units to implement the emergency meals distribution program, as required by N.J.S.A. 18A:33-27.2, in order to promote administrative and operational efficiencies and cost savings.

School lunches and breakfasts that are made available, through an emergency meals distribution program operating pursuant to N.J.S.A. 18A:33-27.2, shall be provided to eligible students, free of charge, in accordance with the provisions of N.J.S.A. 18A:33-4.a. and N.J.S.A. 18A:33-14a.



POLICY GUIDE

OPERATIONS
8500/page 14 of 14
Food Services

H. Statement of Compliance

All food service programs shall be operated pursuant to 7 CFR 245, as appropriate, and this Policy.

N.J.S.A. 18A:18A-42.1; 18A:33-4; 18A:33-5; 18A:33-10;
18A:33-10.1; 18A:33-11; 18A:33-11.1; 18A:33-11.2;
18A:33-11.3; 18A:33-14a.; 18A:33-21; 18A:33-21a.;
18A:33-21b1; 18A:33-21c.; 18A:33-23; 18A:33-24;
18A:33-25; 18A:33-26; 18A:33-27.2; 18A:58-7.1;
18A:58-7.2

N.J.A.C. 2:36

N.J.A.C. 6A:23-2.6 et seq.

N.J.A.C. 8:24-2.1 through 7.5

7 C.F.R. 210.1 et seq.

Adopted:



POLICY GUIDE

OPERATIONS

8540/page 1 of 3

School Nutrition Programs

Sep 23

M

[See POLICY ALERT Nos. 206, 224 and 231]

8540 SCHOOL NUTRITION PROGRAMS

The Board of Education recognizes the importance of a child receiving a nutritious, well balanced meal to promote sound eating habits, to foster good health and academic achievement, and to reinforce the nutrition education taught in the classroom. Therefore, the Board of Education may participate in the school nutrition programs of the New Jersey Department of Agriculture in accordance with the eligibility criteria of the program. These programs may include the National School Lunch Program, the School Breakfast Program, the After School Snack Program, and the Special Milk Program.

If seventy percent or more of the students enrolled in a school in the district on or before the last school day before October 16 of the preceding school year are eligible for free or reduced price meals under the National School Lunch Program or the Federal School Breakfast Program, the district shall establish a "Breakfast After the Bell" program for that school in accordance with N.J.S.A. 18A:33-11.1 et seq. The district may request a waiver of the requirements of the "Breakfast After the Bell" program pursuant to N.J.S.A. 18A:33-12.

The Board of Education shall sign an Agreement with the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture for every school nutrition program operated within the school district. Any child nutrition program operated within the school district shall be operated in accordance with the provisions of the Agreement and all the requirements of the program.

Students may be eligible for free or reduced pricing in accordance with the requirements of the program operating in the school district. Prices charged to paying children shall be established by the Board of Education, but must be within the maximum prices established by the Division of Food and Nutrition, School Nutrition Programs, New Jersey Department of Agriculture. Prices charged to adults shall be in accordance with the requirements of the program.



POLICY GUIDE

OPERATIONS

8550/page 1 of 4

Meal Charges/Outstanding Food Service Bill

Sep 23

M

[See POLICY ALERT Nos. 206, 208, 212, 224, and 231]

8550 MEAL CHARGES/OUTSTANDING FOOD SERVICE BILL

[Select One Option Below]

~~_____ The Board of Education does not permit a student in the school district to charge for breakfast or lunch.~~

~~_____ The Board of Education shall establish a meal charge program to permit students in the district to charge for breakfast or lunch. Collection of any payment for a meal charge program account that is in arrears shall be addressed in accordance with provisions of this Policy.~~

~~The Board of Education recognizes a student may forget to bring breakfast or lunch (meal), as applicable, or money to purchase a meal to school on a school day. In this circumstance, the food service program will provide the student a meal and will inform the Principal or designee. The Principal or designee will contact the student's parent to provide notice of an outstanding meal bill and will provide the parent with a period of ten school days to pay the amount due. If the student's parent has not made full payment by the end of the ten school days, the Principal or designee shall again contact the parent with a second notice informing the parent of any action to be taken by the school district in response to a student's school breakfast or school lunch bill being in arrears. Such action may include denying the student school breakfast or lunch. A school district shall report at least biannually to the New Jersey Department of Agriculture the number of students who are denied school breakfast or school lunch in accordance with N.J.S.A. 18A:33-21a and this Policy.~~

~~The school district shall not:~~

- ~~1. Publicly identify or stigmatize a student who cannot pay for a meal or whose school meal bill is in arrears. (For example, by requiring the student to sit at a separate table or wear a wristband, hand stamp, or identifying mark or by serving the student an alternative meal);~~



POLICY GUIDE

STRAUSS ESMAY ASSOCIATES

STUDENTS

5722 STUDENT JOURNALISM (M)

5722 STUDENT JOURNALISM (M)

[See POLICY ALERT No. 228]

M

The Board of Education believes it is important to afford students the opportunity to exercise their creativity, passion, and constitutionally-protected freedom of speech. However, the Board also believes this opportunity must be balanced between ensuring students have the right to speak freely while also preserving the ability of district staff to maintain the safe and orderly operation of the school district. The Board adopts this Policy granting students the right to exercise freedom of speech and of the press in accordance with N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45.

For the purpose of this Policy, the following terms shall mean:

“Prior restraint” means a school official informing a student journalist(s) the news, opinion, feature, and advertising content of school-sponsored media, subject to the restrictions listed in N.J.S.A. 18A:36-45.b., N.J.S.A. 18A:36-45.c., and the provisions of this Policy, cannot be published in school-sponsored media or a school official takes any action to prevent a student from doing so.

“Prior review” means a school official reviewing school sponsored media before it is published, broadcast by a student journalist at school or distributed, or generally made available to members of the student body.

“School official” means the Principal or designee or an administrative staff member designated by the Superintendent.

“School-sponsored media” means any material that is prepared, substantially written, published, or broadcast by a student journalist at school, distributed or generally made available to members of the student body, and prepared under the direction of a student media advisor. School-sponsored media does not include media intended for distribution or transmission solely in the classroom in which the media is produced.

“Student journalist” means a student who gathers, compiles, writes, edits, photographs, records, or prepares information for dissemination in school-sponsored media.

“Student media advisor” means an individual employed, appointed, or designated by the district to supervise or provide instruction relating to school-sponsored media.

Student journalists have the right to exercise freedom of speech and of the press in school-sponsored media, regardless of whether the media is supported financially by the district or by use of school district facilities, or produced in conjunction with a class in which the student is

POLICY GUIDE

STRAUSS ESMAY ASSOCIATES

STUDENTS

5722 STUDENT JOURNALISM (M)

enrolled. Subject to 1. through 5. below, student journalists are responsible for determining the news, opinion, feature, and advertising content of school-sponsored media. N.J.S.A. 18A:36-45.b. and this Policy shall not be construed to prevent student media advisors from teaching professional standards of English and journalism to student journalists.

This Policy does not authorize or protect expression by a student that:

1. Is libelous or slanderous;
2. Constitutes an unwarranted invasion of privacy;
3. Is profane or obscene;
4. Violates Federal or State law; or
5. So incites students as to create a clear and present danger of the commission of an unlawful act, the violation of school district policies, or the material and substantial disruption of the orderly operation of the school.

The district shall not authorize any prior restraint of any school-sponsored media except for the types of expression prohibited under N.J.S.A. 18A:36-45.c. and as listed in 1. through 5. above.

A school official may implement a procedure for prior review of school-sponsored media. Any prior review of school-sponsored media required by the school official shall be communicated to the student journalist by the school official and be conducted within three school days after submission to the school official by the student journalist. If the school official cannot show the school-sponsored media is prohibited under N.J.S.A. 18A:36-45.c. and 1. through 5. above, within the three school days, the student journalist may release the school-sponsored media.

When a school official determines the restraint of student expression is necessary, the school official shall simultaneously identify at least one of the five prohibitions listed in 1. through 5. above under N.J.S.A. 18A:36-45.c. and in this Policy under which the limitation of student expression is appropriate. This determination shall be provided to the student journalist in writing by the school official that made the determination.

A student journalist may appeal, to the Superintendent or designee, a determination by a school official that the restraint of student expression is necessary. An appeal must be submitted in writing to the Superintendent or designee within five school days of the written determination being communicated to the student journalist. The appeal must include a copy of the written determination and the reasons why the student journalist believes the limitation is not appropriate. The Superintendent or designee may, but is not required to, provide the student journalist an opportunity to present their written appeal in person. The Superintendent or designee will make a determination on the appeal within five school days of receiving the written appeal from the student journalist. The student journalist may appeal a decision of the Superintendent or designee to the Board of Education in writing. The Board of Education will

POLICY GUIDE

STRAUSS ESMAY ASSOCIATES

STUDENTS

5722 STUDENT JOURNALISM (M)

make a decision on the appeal at the first Regular Board Meeting after receiving the written appeal or within ten school days after receiving the written appeal.

A student journalist that violates a provision of this Policy may be subject to appropriate discipline.

The school district shall not sanction a student operating as an independent journalist.

A staff member shall not be dismissed, suspended, disciplined, reassigned, transferred, or otherwise retaliated against solely for acting to protect a student engaged in the conduct authorized under N.J.S.A. 18A:36-44 and N.J.S.A. 18A:36-45 and this Policy, or refusing to infringe upon conduct that is protected by this Policy, the First Amendment to the United States Constitution, or paragraph 6 of Article I of the New Jersey Constitution.

The Superintendent or designee shall determine reasonable provisions for the time, place, and manner of student expression for the purposes of school-sponsored media.

N.J.S.A. 18A:36-44; 18A:36-45

Adopted:



BRADLEY BEACH ELEMENTARY SCHOOL

SAFE RETURN PLAN

Updated 12/23



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

Introduction and Background

As announced in the New Jersey Department of Education (NJDOE)'s April 28, 2021 broadcast, in March 2021 President Biden signed the Federal American Rescue Plan (ARP) Act, Public Law 117-2, into law. The ARP Act provides an additional \$122 billion in Elementary and Secondary School Emergency Relief (ARP ESSER) to States and school districts to help safely reopen, sustain the safe operation of schools, and address the impacts of the COVID-19 pandemic on the nation's students. As with the previous ESSER funds available under the Coronavirus Aid, Relief and Economic Security (CARES) Act, and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), the purpose of the additional funding is to support local educational agencies (LEAs) in preparing for and responding to the impacts of COVID-19 on educators, students, and families. Additional information on ARP ESSER may be found in the NJDOE's funding comparison fact sheet.

Section 2001(i)(1) of the ARP Act requires each LEA that receives ARP ESSER funds to develop and make publicly available on the LEA's website, no later than 30 days after receiving ARP ESSER funds, a plan for the safe return to in-person instruction and continuity of services for all schools (Safe Return Plan). A Safe Return Plan is required of all fund recipients, including those that have already returned to in-person instruction. Section 2001(i)(2) of the ARP Act further requires that the LEA seek public comment on the Safe Return Plan and take those comments into account in finalization of the Safe Return Plan. Under the interim final requirements published in Volume 86, No. 76 of the Federal Register by the U.S. Department of Education (USDE), an LEA must periodically, but no less frequently than every six months through September 30, 2023, review and, as appropriate, revise its Safe Return Plan.

Pursuant to those requirements, **LEAs must submit to the NJDOE and post on their website their Safe Return Plans by June 24, 2021**. The NJDOE intends to make LEA ARP ESSER Fund applications available in EWEG on May 24, 2021 and LEAs will submit their Safe Return Plans to the NJDOE via EWEG. To assist LEAs with the development of their Safe Return Plans, the NJDOE is providing the following template.

This template incorporates the federally-required components of the Safe Return Plan. The questions in the template below will be included in the LEA ARP ESSER Fund application in EWEG. LEAs will submit responses to the questions within the LEA ARP ESSER Fund application in EWEG by June 24, 2021. The NJDOE hopes that this template will allow LEAs to effectively plan for that submission and to easily post the information to their websites as required by the ARP Act.

LEA Name: Bradley Beach

Updated 12/23

1 - MAINTAINING HEALTH AND SAFETY

UNIVERSAL AND CORRECT WEARING OF MASKS

All students were provided with the opportunity to receive masks upon their return to school in September 2023 from the school nurse. While students are encouraged to wear their own masks, the district is continuously prepared to provide masks to staff, students, and visitors, if necessary. Students, staff, and visitors are not required, but encouraged to wear masks while in school and throughout the entire school day while they are inside the school building when not feeling well. The district will continue to strictly follow and enforce CDC and the New Jersey Department of Education guidelines regarding the use of masks in schools and make adjustments as recommended in collaboration with stakeholders.

PHYSICAL DISTANCING (E.G., INCLUDING USE OF COHORTS/PODDING)

Based on the current data, the district is not currently implementing physical distancing protocols. The District will continue to review the most current recommendations from the New Jersey Department of Education and the CDC and make adjustments as needed in collaboration with stakeholders.

HANDWASHING AND RESPIRATORY ETIQUETTE

Multiple hand sanitizing stations with alcohol-based hand sanitizers (at least 70% alcohol) will be available throughout all buildings for staff and students to utilize (classrooms, entrances/exits of buildings, near large common areas, near bathrooms, etc.). Children five or younger will be supervised when using hand sanitizer. Classrooms with existing hand washing stations will be outfitted with soap and paper towels. Students will be required to wash their hands at various times during the day, specifically before and after eating, after recess, after use of any shared equipment/materials, after using the bathroom, and after blowing their nose, coughing, and/or sneezing. If washing with soap and water is not possible, washing with an alcohol-based hand sanitizer will be required. All entrances and exits will have hand sanitizing

stations with alcohol-based hand sanitizer with at least 70% alcohol

CLEANING AND MAINTAINING HEALTHY FACILITIES, INCLUDING IMPROVING VENTILATION

All custodial/maintenance staff will receive specific training on established cleaning practices. Nightly cleaning procedures will include cleaning of all classroom surfaces and touch points with disinfectant spray bottles and electrostatic sprayers. Hand sanitizer stations will be readily accessible near all entrances, exits and common areas. Disinfecting spray and appropriate cleaning materials will be provided to all staff. All indoor facilities have adequate ventilation and all instructional spaces/offices have heating and air conditioning. Air filters will be cleaned regularly. Bathrooms will be cleaned and disinfected using protocols outlined by the Environmental Protection Agency (EPA).

CONTACT TRACING IN COMBINATION WITH ISOLATION AND QUARANTINE, IN COLLABORATION WITH THE STATE, LOCAL, TERRITORIAL, OR TRIBAL HEALTH DEPARTMENTS

Based on the current CDC guidance, the district is no longer enacting contact tracing protocols. Parents and students are expected to follow the guidance for exposure and positive cases, as per the NJDOH recommendations for isolation and quarantine. This is subject to change based on updated guidance.

EFFORTS TO PROVIDE VACCINATIONS TO EDUCATORS, OTHER STAFF, AND STUDENTS, IF ELIGIBLE

We recommend that all parents discuss vaccinations with their doctor. We will promote local vaccine clinics, including those at nearby school districts and other health providers, including but not limited to: The Visiting Nurses of New Jersey; The Monmouth County Department of Health; The Monmouth County Department of Education

APPROPRIATE ACCOMMODATIONS FOR CHILDREN WITH DISABILITIES WITH RESPECT TO THE HEALTH AND SAFETY POLICIES

In our effort to ensure the general well-being, health and safety of all students, the following protocols will be implemented. Maintain clear lines of communication between families and school staff, especially Nurses, Counselors and Leadership Team members. This will be done via phone, email, surveys and meetings (in person and virtual) as necessary. Seek information from families regarding their child's specific medical needs. Encourage all families to keep

their children home when appropriate; promote the practice of hand hygiene and respiratory etiquette; require the use of face coverings; post signs and messages in and around school buildings. Reasonable accommodations will be provided based on a child's IEP, 504 Plan or individual medical needs in order to maximize student learning in a safe manner. Encourage frequent communication between building based medical professionals and high risk students.

ENSURING CONTINUITY OF SERVICES

The Social and Emotional Learning of students and staff is essential to re-engaging students, supporting adults and rebuilding relationships. SEL will be embedded in our school day through Morning Meeting and our positive behavior initiative SOLE. We will continue to ensure families have an adequate food supply by providing breakfast and lunch on a daily basis. The District has established many community partnerships with mental health providers and school based collaborators. Academic Supports: All PreK-8 students will have access to a variety of academic programming which is funded via CARES, ESSER I & II and ARP. Students will continue to receive academic support during the school day via small group instruction, Literacy Intervention, English as Second Language services, and Special Education services.

PUBLIC COMMENT

Describe how the LEA sought public comment on its plan, and how it took those public comments into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 6-month revision to the plan.

The draft of our Safe Return plan was shared with the following stakeholders: All District Staff, the BOE Personnel and Policy Committee, and is placed on the BOE agenda for public comment on agenda items.. All comments received will be synthesized and reviewed by our Leadership Team prior to any changes being made. As this is a fluid document, changes may occur as new guidance is received from the NJDOE and CDC. The updated Safe Return Plan presentation will be posted on the district website.

DESCRIBE HOW THE LEA ENSURED THAT THE PLAN IS IN AN UNDERSTANDABLE AND UNIFORM FORMAT;

Upon request, the District will provide a written or oral translation of the proposed plan options. BBES maintains an

extensive list of staff members, who are available to assist with translation. The district will also ensure that an alternative format will be provided to a parent who is an individual with a disability as defined by the ADA through the Information Technology Department of the district.

BRIEFLY DESCRIBE ANY GUIDANCE PROFESSIONAL LEARNING AND TECHNICAL ASSISTANCE OPPORTUNITIES THE LEA WILL MAKE AVAILABLE TO ITS SCHOOLS.

During the 23-24 school year, the district has provided professional development for staff and schools in the areas of Social Emotional Learning and Morning Meeting to continue to assist our students and our staff in their transition back to in-person instruction. PD also focused on Math and Literacy standards based instruction to address learning loss. There were two professional development days scheduled in the fall to support teachers and staff, advance their pedagogy and enhance their professional practice.

1 - MAINTAINING HEALTH AND SAFETY

A. UNIVERSAL AND CORRECT WEARING OF MASKS

- When social distancing is difficult or impossible, face coverings will be required for students, and face coverings are always required for visitors and staff unless it will inhibit the individual's health.
- Students, staff and visitors will be provided face coverings in the event they do not have one on hand.
- Staff will continuously monitor and educate students on proper face covering usage. This includes covering their nose as well as replacing face coverings daily.

B. PHYSICAL DISTANCING (E.G., INCLUDING USE OF COHORTS/PODDING)

- Student desks will be spaced 6 feet apart, if this is not possible:
 - Implement social distancing modifications to the greatest extent practicable, including the possible use of physical barriers between desks and turning desks to face the same direction or having students sit on only one side of the table, spaced apart
- All desks will be in rows and facing the same direction
- All small group instruction rooms will require a mask or Plexiglas shield if social distancing is not an option.
- Avoid close group learning activities
- Keeping students in Cohort Model
- Allow minimal mixing between cohorts

C. HANDWASHING AND RESPIRATORY ETIQUETTE

- Multiple hand sanitizing stations with alcohol-based hand sanitizers (at least 70% alcohol) will be available throughout all buildings for staff and students to utilize (classrooms, entrances/exits of buildings, near large common areas, near bathrooms, etc.). Children five or younger will be supervised when using hand sanitizer.
- Classrooms with existing hand washing stations will be outfitted with soap and paper towels.
 - Students will be required to wash their hands at various times during the day, specifically before and after eating, after recess, after use of any shared equipment/materials, after using the bathroom, and after blowing their nose, coughing, and/or sneezing. If washing with soap and water is not possible, washing with an alcohol-based hand sanitizer will be required.
- All entrances and exits will have hand sanitizing stations with alcohol-based hand sanitizer with at least 70% alcohol

D. CLEANING AND MAINTAINING HEALTHY FACILITIES, INCLUDING IMPROVING VENTILATION

- All custodial/maintenance staff will receive specific training on established cleaning practices.
- After arrivals, all entrance touchpoint surfaces will be sanitized using disinfectant spray. All touch points and surfaces will be wiped with disinfectant throughout the day. Surfaces will be cleaned prior to being disinfected. EPA approved disinfectants will be used with appropriate tools.
- Nightly cleaning procedures will include cleaning of all classroom surfaces and touch points with disinfectant spray bottles and electrostatic sprayers.
- Hand sanitizer stations will be readily accessible near all entrances, exits and common areas. Disinfecting spray and appropriate cleaning materials will be provided to all staff.
- All indoor facilities have adequate ventilation and all instructional spaces/offices have heating and air conditioning. Air filters will be cleaned regularly. Windows will be opened for ventilation.
- Bathrooms will be cleaned and disinfected every 30 minutes using protocols outlined by the Environmental Protection Agency (EPA).
- Drinking fountains will be cleaned and sanitized but the district will encourage staff and students to bring their own water to minimize use and touching of water fountains.

E. CONTACT TRACING IN COMBINATION WITH ISOLATION AND QUARANTINE, IN COLLABORATION WITH THE STATE, LOCAL, TERRITORIAL, OR TRIBAL HEALTH DEPARTMENTS

- Designated district staff will be in direct contact with the local health department regarding confirmed cases, isolation and quarantine timelines.
- Parents/Guardians will serve as the primary daily screening mechanism for COVID 19 symptoms. Students or staff exhibiting symptoms should remain home. Students will be screened on arrival by staff for a fever of 100° F or greater with a district provided non-contact forehead thermometer
- Health checks will be conducted in accordance with any applicable privacy laws and regulations. Screening protocols will include accommodations needed for students/staff with medical conditions or disabilities.
- Staff and Students displaying COVID-19 symptoms will be sent home. Each school will have a designated isolation space where those with COVID-19 symptoms will be safely and respectfully isolated.
- All symptomatic students and staff will be advised to seek medical care. Those reporting positive results for COVID-19 or having close contact with a confirmed case of COVID-19 will follow NJDOH and CDC isolation and quarantine guidelines as applicable.

F. DIAGNOSTIC AND SCREENING TESTING

- Checking for symptoms each morning by caregivers is critical and will serve as the primary screening mechanism. Students are expected to stay home if they exhibit symptoms of COVID-19. We will provide a checklist of symptoms and other guides to families.
- Students will be screened on arrival by staff for a fever of 100° F or greater with a district provided non-contact forehead thermometer.
- Designated entrances and/or designated entrance times for students will be established based on grade level.

G. EFFORTS TO PROVIDE VACCINATIONS TO EDUCATORS, OTHER STAFF, AND STUDENTS, IF ELIGIBLE

- Earlier this year, we collaborated with the Visiting Nurses Association of New Jersey. As part of our recruitment efforts, staff were emailed surveys and provided resources on the benefits of the vaccine. As a result of these efforts, over 60% of our staff are currently fully vaccinated.
- We will promote local vaccine clinics, including those at nearby school districts and other health providers, including but not limited to:
 - The Visiting Nurses of New Jersey
 - The Monmouth County Department of Health

- o The Monmouth County Department of Education
- o Robert Wood Johnson Community Hospital
- o The Jersey Shore Medical Center
- o Center State Medical Center

H. APPROPRIATE ACCOMMODATIONS FOR CHILDREN WITH DISABILITIES WITH RESPECT TO THE HEALTH AND SAFETY POLICIES

- In our effort to ensure the general well-being, health and safety of all students, the following protocols will be implemented.
 - o Maintain clear lines of communication between families and school staff, especially Nurses, Counselors and Leadership Team members. This will be done via phone, email, surveys and meetings (in person and virtual) as necessary.
 - o Seek information from families regarding their child’s specific medical needs. o Encourage all families to keep their children home when appropriate; promote the practice of hand hygiene and respiratory etiquette; require the use of face coverings; post signs and messages in and around school buildings.
 - o Reasonable accommodations will be provided based on a child’s IEP, 504 Plan or individual medical needs in order to maximize student learning in a safe manner.
 - o Encourage frequent communication between building based medical professionals and high risk students.

2 - ENSURING CONTINUITY OF SERVICES

Describe how the LEA will ensure continuity of services, including but not limited to services to address students’ academic needs and students’ and staff’s social, emotional, mental health, and other needs, which may include student health and food services:

- The Social and Emotional Learning of students and staff is essential to re-engaging students, supporting adults and rebuilding relationships. SEL will be embedded in our school day through Morning Meeting and our positive behavior initiative SOLE. We will continue to ensure families have an adequate food supply by providing breakfast and lunch on a daily basis. The District has established many community partnerships with mental health providers and school based collaborators.
- Academic Supports: All PreK-8 students will have access to a variety of before/after school and summer enrichment programming which is funded via CARES, ESSER I & II and ARP. Students will continue to receive academic support during the school day via small group instruction, Literacy Intervention, English as Second Language services, and Special Education services. Students will also have access to their own Chromebook without cost and be provided free WiFi, if

needed. Students will be supported by Counselors, Related Services and outside providers as needs arise.

3 - PUBLIC COMMENT

Describe how the LEA sought public comment on its plan, and how it took those public comments into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 6-month revision to the plan.

- The draft of our Safe Return plan was shared with the following stakeholders: All District Staff, the Personnel and Policy Committee, Parents/Guardians and Community Members. The draft was shared in both English and Spanish on our website and during a public Board of Education meeting.
- All comments received were synthesized and reviewed by our Leadership Team prior to any changes being made. As this is a fluid document, changes may occur as new guidance is received from the NJDOE and CDC.

Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent:

- Our Safe Return Plan will be shared in both English and Spanish, on our website, and during a public Board of Education meeting.
- In the event a stakeholder has questions or is in need of assistance reading the document, such support will be provided.
- The district will also ensure that an alternative format will be provided to a parent who is an individual with a disability as defined by the ADA through the Information Technology Department of the district.

BRADLEY BEACH ELEMENTARY SCHOOL

515 BRINLEY AVENUE
BRADLEY BEACH, NEW JERSEY 07720

TELEPHONE: (732) 775-4413

www.bbسنj.org

Elizabeth J. Franks, Ed. D.
Board President

Mr. David Tonzola
Business Administrator/Board Secretary

Mr. Michael Heidelberg
Superintendent/Principal

Mrs. Morgan Maclearie-Gonzalez
Director of Curriculum/Instruction

Mrs. Alison Zylinski
Director of Special Services



To: Sustainable Jersey

From: Bradley Beach Elementary School, Bradley Beach Elementary School District

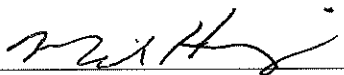
Date: December 7, 2023

Subject: Intent to Participate in Sustainable Jersey for Schools

By this letter, we acknowledge that Bradley Beach Elementary School in Bradley Beach School District intends to participate in the free and voluntary Sustainable Jersey for Schools certification program. Sustainable Jersey for Schools recognizes and promotes best practices that result in a healthier school climate, improve the educational program, and conserve schools' limited physical and financial resources.

Bradley Beach Elementary School agrees to appoint a school Green Team and/or to participate on the District Green Team to carry out our commitment to building a sustainable school through the implementation of Sustainable Jersey for school actions. Our participation supports the School Boards' adoption of a resolution to participate in the Sustainable Jersey for Schools program and to pursue certification.

Bradley Beach Elementary School hereby appoints Michael Heidelberg to serve as our primary contact for the Sustainable Jersey for Schools program.



Mr. Michael Heidelberg
Principal & District Superintendent

12/13/23

Date

**MONMOUTH COUNTY
GENERAL ELECTION, NOVEMBER 7, 2023**

Statement of Determination

This STATEMENT of the determination of the Board of County Canvassers, relative to the election held in the County of Monmouth on the Seventh day of November, two thousand and twenty-three, for the election of:

Bradley Beach Borough Board Of Education-Full Term

The said board does determine that at said election the following person(s) listed were duly elected.

I DO HEREBY CERTIFY that the foregoing is a true, full and correct statement of the determination of the Board of Canvassers therein mentioned.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-second day of November, two thousand and twenty-three.



Chair, Board of County Canvassers

Attest:



Clerk, Board of County Canvassers

GENERAL ELECTION
November 7, 2023
Monmouth County
Official List
Board Of Education Winners

11/15/2023

ABERDEEN TOWNSHIP

MATAWAN-ABERDEEN REGIONAL BOARD OF EDUCATION - Full Term - Vote for Two

Danielle Spruell
Christopher McGovern

} Parents Who Lead
} Parents Who Lead

ALLENHURST BOROUGH

ALLENHURST BOARD OF EDUCATION - Full Term - Vote for One

Heather E. Varley

ALLENTOWN BOROUGH

UPPER FREEHOLD REGIONAL BOARD OF EDUCATION - Full Term - Vote for One

Alan Brockway

ASBURY PARK CITY

ASBURY PARK BOARD OF EDUCATION – Full Term - Vote for Three

Wendi Glassman
Giuseppe "Joe" Grillo
Anthony Remy

} Support Asbury's Children
} Support Asbury's Children
} Support Asbury's Children

ATLANTIC HIGHLANDS BOROUGH

HENRY HUDSON REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION - Full Term - Vote for Two

Noreen Higgins

Ellen M. Bollinger

ATLANTIC HIGHLANDS BOARD OF EDUCATION - Full Term - Vote for Three

Daniel Sutton, Jr.

Melissa Baxendine

Molly Parsell Murphy

AVON BOROUGH

AVON BOARD OF EDUCATION - Full Term - Vote for Three

Kristin Scrabis-Fletcher

Michael Evans

Robert A. Szczepaniak

BELMAR BOROUGH

BELMAR BOARD OF EDUCATION - Full Term - Vote for Three

Rebecca Herbert

Kimberly Chek

Paul J. Olenick

BRADLEY BEACH BOROUGH

BRADLEY BEACH BOARD OF EDUCATION - Full Term - Vote for Three

Liza Flynn
Noelle Weinberg
Roseann Caruso Walker

BRIELLE BOROUGH

BRIELLE BOARD OF EDUCATION - Full Term - Vote for Three

Sean Wohltman
Theodore Vitale
Liam P. Starkey

COLTS NECK TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Marlboro Township
Michael Messinger

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Colts Neck Township
Carl Accettola

COLTS NECK TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Jason Orrico	Colts Kids First
Vincent Rugnetta	Colts Kids First
Kevin T. Walsh	Colts Kids First

COLTS NECK TOWNSHIP BOARD OF EDUCATION - Two Year Unexpired Term - Vote for One

Angelique Volpe
Colts Kids First

DEAL BOROUGH

BOROUGH OF DEAL BOARD OF EDUCATION - Full Term - Vote for One

Kathleen Jannarone

EATONTOWN BOROUGH

MONMOUTH REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Barbara Van Wagner

EATONTOWN BOARD OF EDUCATION - Full Term - Vote for Three

Jennifer Connelley

Linda M. Phipps

Linda Rogers

EATONTOWN BOARD OF EDUCATION - One Year Unexpired Term - Vote for One

Jessica Ragucci

ENGLISHTOWN BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING ENGLISHTOWN BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING MANALAPAN TOWNSHIP

MANALAPAN-ENGLISHTOWN BOARD OF EDUCATION

NO SEATS UP ON MANALAPAN-ENGLISHTOWN REGIONAL REPRESENTING ENGLISHTOWN

FAIR HAVEN BOROUGH

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Eileen Hickey

FAIR HAVEN BOARD OF EDUCATION - Full Term - Vote for Three

Stacey Rizzolo Elevate Our Education

Kristen Denahan Experience. Commitment. Community.

Emily Knopf Kuskin Reelect Academic Excellence

FARMINGDALE BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING HOWELL TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING FARMINGDALE BOROUGH

FARMINGDALE BOROUGH BOARD OF EDUCATION – Full Term - Vote for One

Justin R. Yost

FREEHOLD BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Freehold Township

Elizabeth A. Higley

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

One Year Unexpired Term - Vote for One - Representing Freehold Borough

Amanda McCobb

FREEHOLD BOROUGH BOARD OF EDUCATION - Full Term - Vote for Three

Tomi "Elisha" Carter

Sean Schitting

Joseph Santonacita

FREEHOLD TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Freehold Township

Elizabeth A. Higley

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

One Year Unexpired Term - Vote for One - Representing Freehold Borough

Amanda McCobb

FREEHOLD TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Carmela Spieler

Protecting Parental Rights

Michael Amoroso

Respectful Educational Leadership

Michelle Lambert

Respectful Educational Leadership

HAZLET TOWNSHIP

HAZLET TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Victor Iannello
Jodie Moreno
David E. Asfour

HIGHLANDS BOROUGH

HENRY HUDSON REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION - Full Term - Vote for One

Tracy Mulvaney

HENRY HUDSON REGIONAL SCHOOL DISTRICT BOARD OF EDUCATION - One Year Unexpired Term - Vote for One

Carolyn Conover

HIGHLANDS BOARD OF EDUCATION - Full Term - Vote for Two

Melissa Reeves
Rebecca J. Wells

HIGHLANDS BOARD OF EDUCATION - One Year Unexpired Term - Vote for One

Allison H. Nonnemacher

HOLMDEL TOWNSHIP

HOLMDEL TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Peter Reddy
Alison LoPresti
Anthony Libecchi

} Parental Rights & Education
} Parental Rights & Education

HOWELL TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING FARMINGDALE BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
NO SEATS UP ON FREEHOLD REGIONAL REPRESENTING HOWELL TOWNSHIP

HOWELL TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Ira Thor Experienced. Parent. Advocate.

Marianne Degliuomini Putting Children First

Denise M. Lowe

INTERLAKEN BOROUGH

INTERLAKEN BOARD OF EDUCATION - Full Term - Vote for One

Jill Barrett

KEANSBURG BOROUGH

KEANSBURG BOARD OF EDUCATION - Full Term - Vote for Three

Judy Ferraro

Kimberly Kelaher Moran

Christopher J. Hoff

KEYPORT BOROUGH

KEYPORT BOARD OF EDUCATION - Full Term - Vote for Three

Jennifer Tevis	}	Dedicated, Experienced, Involved
John "Jack" Hausmann		Dedicated, Experienced, Involved
Caitlin Cunningham		Dedicated, Experienced, Involved

LAKE COMO BOROUGH

LAKE COMO BOARD OF EDUCATION - Full Term - Vote for Two

Nicholas R. DeMauro, Jr.
Paraskevi J. Cavanagh

LITTLE SILVER BOROUGH

RED BANK REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

John Venino Advocacy Transparency Experience

LITTLE SILVER BOARD OF EDUCATION - Full Term - Vote for Three

Maria J. Wood	Integrity Dedication Experience
Vincent Lenza	Reasonable and Responsible
Jeanne Lauro	Putting Students First

LOCH ARBOUR VILLAGE

VILLAGE OF LOCH ARBOUR BOARD OF EDUCATION - Full Term - Vote for Two

Maureen "Mimi" Sherlock
Antonio Santos

LONG BRANCH CITY

LONG BRANCH BOARD OF EDUCATION - Full Term - Vote for Three

Armand R. Zambrano, Jr.

Tasha Ann Youngblood Brown

Sofji Valdiviezo Torres

MANALAPAN TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL HIGH SCHOOL REPRESENTING ENGLISHTOWN BOROUGH

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

NO SEATS UP ON FREEHOLD REGIONAL HIGH SCHOOL REPRESENTING MANALAPAN TOWNSHIP

MANALAPAN-ENGLISHTOWN BOARD OF EDUCATION - Full Term - Vote for Three

Kelly Lukacs

Jamie Herr

Mark J. Santoro

Commitment To Education

Protect Parental Rights

MANASQUAN BOROUGH

MANASQUAN BOARD OF EDUCATION - Full Term - Vote for Three

Bruce Bolderman

Eugene J. Cattani, Jr.

William H. Dibble

MARLBORO TOWNSHIP

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Marlboro Township

Michael Messinger

FREEHOLD REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION

Full Term - Vote for One - Representing Colts Neck Township

Carl Accettola

MARLBORO TOWNSHIP BOARD OF EDUCATION – Full Term - Vote for Three

Chad Hyett Focus on Education
Aditi Gandhi Focus on Education
Susanne P. Miskiewicz Focus on Education

MATAWAN BOROUGH

MATAWAN-ABERDEEN REGIONAL BOARD OF EDUCATION - Full Term - Vote for One

Laurie Skop Supporting Student Growth

MIDDLETOWN TOWNSHIP

MIDDLETOWN TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Frank Capone Putting Children First
Jacqueline Tobacco Putting Children First
Caterina Skalaski Putting Children First

MILLSTONE TOWNSHIP

MILLSTONE TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Ronald A. Carr, Jr.
Karina Ramos
Kathy Winecoff

MONMOUTH BEACH BOROUGH

SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One
NO SEAT UP FOR SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION FOR MONMOUTH BEACH

MONMOUTH BEACH BOARD OF EDUCATION - Full Term - Vote for Three

Aleksandra King
Kenneth Marowitz
Jeffrey Baccash

NEPTUNE CITY BOROUGH

NEPTUNE CITY BOARD OF EDUCATION - Full Term - Vote for Three

Sharon Delleff
Bruce Wescott
Anthony Susino

NEPTUNE CITY BOARD OF EDUCATION - One Year Unexpired Term - Vote for One

David Calhoun

NEPTUNE TOWNSHIP

NEPTUNE TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Kym Hoffman }
TuJaim Berry }
Dianna Harris }
We Connect Voices
We Connect Voices
We Connect Voices

OCEAN TOWNSHIP

Gerard Dalton
Brian Schneider
Caitlin Dam
Objective Accountable Collaborative
Enrich Purpose Respect

OCEANPORT BOROUGH

SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Steven S. Briskey

OCEANPORT BOARD OF EDUCATION - Full Term - Vote for Three

Deirdre Bova }
Patricia Kelly }
Neal Usatin }
Students First, Always
Students First, Always
Students First, Always

RED BANK BOROUGH

RED BANK REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Nicole D. Woods Red Bank Cares

RED BANK BOROUGH BOARD OF EDUCATION - Full Term - Vote for Three

Jennifer Herold-Garcia Unified School District
Christina Bruno Supporting Big Dreams
Ellen "Pam" McArthur Transparency Integrity Accountability

RED BANK BOROUGH BOARD OF EDUCATION - Two Year Unexpired Term - Vote for One

Paul J. Savoia, Jr.

ROOSEVELT BOROUGH

ROOSEVELT BOARD OF EDUCATION - Full Term - Vote for Three

Cheri Rose Katz Working Better Together
Naylon Larane Working Better Together
Kenneth LeCompte Working Better Together

RUMSON BOROUGH

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for Two

Anne Marie McGinty
Dorothy Whitehouse

RUMSON BOROUGH BOARD OF EDUCATION - Full Term - Vote for Three

Curran Scoble
Kim Swain
Michael Roberto

SEA BRIGHT BOROUGH

SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION

NO SEATS UP ON SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION REPRESENTING SEA BRIGHT BOROUGH

OCEANPORT BOARD OF EDUCATION - Full Term - Vote for Three

Deirdre Bova
Patricia Kelly
Neal Usatin

Students First, Always
Students First, Always
Students First, Always

SEA GIRT BOROUGH

SEA GIRT BOARD OF EDUCATION - Full Term - Vote for Two

Catherine Leonardis
Todd C. Leonhardt

SHREWSBURY BOROUGH

RED BANK REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Jennifer Lipp

SHREWSBURY BOROUGH BOARD OF EDUCATION - Full Term - Vote for Three

Heather Gourley-Thompson

Sarah Choi

Catharine M. Moore

SHREWSBURY TOWNSHIP

MONMOUTH REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Alex J. Vervoort

TINTON FALLS SCHOOLS BOARD OF EDUCATION - Full Term - Vote for One

No Petition Filed

SPRING LAKE BOROUGH

SPRING LAKE BOROUGH BOARD OF EDUCATION - Full Term - Vote for One

Michael J. Moran

SPRING LAKE HEIGHTS BOROUGH

SPRING LAKE HEIGHTS BOARD OF EDUCATION - Full Term - Vote for One

Eileen S. King English

TINTON FALLS BOROUGH

MONMOUTH REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for One

Ketsia Beaubrun

TINTON FALLS SCHOOLS BOARD OF EDUCATION - Full Term - Vote for Two

Jason Puleio

Kelly L. Jarvis

UNION BEACH BOROUGH

UNION BEACH BOARD OF EDUCATION - Full Term - Vote for Three

Angela Cocuzza

Eva C. Neno

Katherine Gilkison

UNION BEACH BOARD OF EDUCATION - Two Year Unexpired Term - Vote for Three

Kenneth McCallum

Trust. Transparency. Integrity.

Heidi Lewis

Danielle Riccardi

UPPER FREEHOLD TOWNSHIP

UPPER FREEHOLD REGIONAL BOARD OF EDUCATION - Full Term - Vote for Two

Vanita Patel

Patrick Nolan

WALL TOWNSHIP

WALL TOWNSHIP BOARD OF EDUCATION - Full Term - Vote for Three

Pamela T. Shimko
Mairin E. Barbieri
Kenneth F. Wondrack

WEST LONG BRANCH BOROUGH

SHORE REGIONAL HIGH SCHOOL BOARD OF EDUCATION - Full Term - Vote for Two

Paul J. Christopher, Jr.
Richard H. Warshak

WEST LONG BRANCH BOROUGH BOARD OF EDUCATION - Full Term - Vote for Three

Ryan M. Pringle
Michael Waters
Meaghan Cavanaugh

10 General Fund

Assets and Liabilities

Assets		
101	Cash	1,238,426.11
116	Capital Reserve Account	234,800.00
117	Maintenance Reserve Account	185,000.00
118	Emergency Reserve Account	178,600.00
121	Tax Levy Receivable	4,173,001.00
141	Accounts Receivable:	
	A/R: State of NJ	322,770.40
	Total Other Assets	322,770.40
		.00
Resources		
301	Estimated Revenues (Control Account / Normal Debit Balance)	7,197,709.00
302	Revenues	(7,189,384.63)
		<u>8,324.37</u>
	Total assets and resources:	6,340,921.88

10 General Fund

Liabilities and Fund Equity

Liabilities			
402	Interfunds Payable	<u>13,993.95</u>	13,993.95
Fund Balance			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current	4,284,193.39	
754	Reserve for Encumbrances: Prior	6,000.00	
601	Appropriations (Control Account/Normal Credit Balance)	7,624,933.90	
602	Expenditures	2,527,896.56	
603	Encumbrances	<u>4,290,193.39</u>	
	Less: Expenditures and Encumbrances	(6,818,089.95)	
	Total Appropriations		<u>5,097,037.34</u>
	Reserved Fund Balance		
761	Capital Reserve	234,800.00	
604	Add: Increase in Capital Reserve / Interest Deposit to Capital Reserve	1,000.00	
307	Less: Budgeted Withdrawal from Cap Reserve		<u>235,800.00</u>
764	Maintenance Reserve	185,000.00	
606	Add: Increase in Maintenance Reserve	<u>100.00</u>	<u>185,100.00</u>
766	Emergency Reserve	178,600.00	
607	Add: Increase in Current Expense Emergency Reserve/Interest Deposits	<u>100.00</u>	<u>178,700.00</u>
75X,76x	Other Reserves	.00	
	Total Reserved Fund Balance:		<u>599,600.00</u>
	Unappropriated:		
303	Budgeted Fund Balance	(422,253.00)	
770	Fund Balance	<u>1,052,543.59</u>	
	Total Unappropriated:		<u>630,290.59</u>
	Total Liabilities and Fund Balance		<u>6,340,921.88</u>

Report of the Secretary to the Board of Education
Bradley Beach Board of Education
2023-24 November

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100

10 General Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	7,624,933.90	6,818,089.95	806,843.95
Revenues	(7,197,709.00)	(7,189,384.63)	(8,324.37)
	427,224.90	(371,294.68)	798,519.58
Change in Capital Reserve:			
Plus: Increase in Capital Reserve / Interest Deposit to Capital Reserve (604)	1,000.00	1,000.00	.00
Less: Budgeted Withdrawal from Cap Reserve (307)	1,000.00	1,000.00	.00
Change in Maintenance Reserve:			
Plus: Increase in Maintenance Reserve (606)	100.00	100.00	.00
Change in Emergency Reserve:	100.00	100.00	.00
Plus: Increase in Current Expense Emergency Reserve/Interest Deposits (607)	100.00	100.00	.00
	100.00	100.00	.00
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	6,171.90	6,171.90	.00
	422,253.00	-376,266.58	798,519.58

10 General Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and

Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX From Local Sources	6,736,612.00	6,728,287.63	8,324.37
3XXX From State Sources	461,097.00	461,097.00	.00
	7,197,709.00	7,189,384.63	8,324.37
Expenditures	Appropriations	Expenditures	Encumbrances
			Available Balance
General Current Expenses			
11-1xx-100-xxx Regular Programs	2,304,278.00	748,508.93	1,458,945.33
11-2xx-100-xxx Special Education	1,000.00	.00	.00
11-240-100-xxx Bilingual Education	143,312.00	41,000.92	100,008.17
11-401-100-xxx School-sponsored Co/Extra-Curricular Activities	36,604.00	10,529.67	.00
11-402-100-xxx School-sponsored Athletics	46,315.00	12,160.08	4,913.88
	2,531,509.00	812,199.60	1,563,867.38
Undistributed Expenditures			
11-xxx-xxx-2xx Personal Services - Employee Benefits	604,470.00	240,817.83	297,667.68
11-000-xxx-xxx Other	4,448,278.90	1,449,416.78	2,413,494.93
	5,052,748.90	1,690,234.61	2,711,162.61
Capital Outlay			
12-000-4xx-xxx Facilities Acquisition and Construction Services	21,662.00	6,498.60	15,163.40
	21,662.00	6,498.60	15,163.40
Special Schools			
	.00	.00	.00
Other			
11-* Other General Current Expense	19,014.00	18,963.75	.00
	19,014.00	18,963.75	.00
	7,624,933.90	2,527,896.56	4,290,193.39
			806,843.95

10 General Fund

Schedule Of Revenues
 Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
10-1210 Ad Valorem Taxes - Local Tax Levy	6,706,612.00	6,706,612.00	.00
10-1310 Tuition From Individuals	15,250.00	750.00	14,500.00
10-1510 Interest On Investments	1,200.00	1,200.00	.00
10-1990 Miscellaneous Revenue from Local Sources	13,550.00	19,725.63	-6,175.63
	<u>6,736,612.00</u>	<u>6,728,287.63</u>	<u>8,324.37</u>
Revenues from State Sources			
10-3121 Categorical Transportation Aid	85,575.00	85,575.00	.00
10-3132 Categorical Special Education Aid	221,110.00	221,110.00	.00
10-3177 Categorical Security Aid	134,097.00	134,097.00	.00
10-3178 Adjustment Aid	20,315.00	20,315.00	.00
	<u>461,097.00</u>	<u>461,097.00</u>	<u>.00</u>
	<u>7,197,709.00</u>	<u>7,189,384.63</u>	<u>8,324.37</u>

10 General Fund

Statement of Appropriations
 Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Programs - Instruction				
11-105-100-101 Preschool - Salaries of Teachers	96,975.00	29,592.50	66,582.50	800.00
11-105-100-936 Local Contribution - Transfer to Special Revenue Fund - Inclusion	58,676.00	58,676.00	.00	.00
11-110-100-101 Kindergarten - Salaries of Teachers	166,350.00	47,745.00	117,145.00	1,460.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	1,092,746.00	276,241.08	750,428.12	66,076.80
11-130-100-101 Grades 6-8 - Salaries of Teachers	716,691.00	220,256.47	490,823.16	5,611.37
11-110-100-270 Health Benefits	563,342.00	223,703.16	280,593.26	59,045.58
	2,694,780.00	856,214.21	1,705,572.04	132,993.75
Regular Programs - Home Instruction				
11-150-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
Regular Programs - Undistributed Instruction				
11-190-100-500 Other Purchased Services (400-500 series)	7,500.00	1,507.00	3,291.00	2,702.00
11-190-100-610 General Supplies	121,340.00	97,734.49	6,346.75	17,258.76
11-190-100-800 Other Objects	43,000.00	16,756.39	24,328.80	1,914.81
11-190-100-260 Workmen's Compensation	7,000.00	2,094.43	.00	4,905.57
	178,840.00	118,092.31	33,966.55	26,781.14
Special Education - Home Instruction				
11-219-100-101 Salaries of Teachers	1,000.00	.00	.00	1,000.00
	1,000.00	.00	.00	1,000.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	142,512.00	40,724.67	99,882.95	1,904.38
11-240-100-610 General Supplies	800.00	276.25	125.22	398.53
11-240-100-270 Health Benefits	34,128.00	15,020.24	17,074.42	2,033.34
	177,440.00	56,021.16	117,082.59	4,336.25
School - Sponsored Co-curricular and Extra-curricular Activities				
11-401-100-100 Salaries	36,354.00	10,353.00	.00	26,001.00
11-401-100-600 Supplies and Materials	250.00	176.67	.00	73.33
	36,604.00	10,529.67	.00	26,074.33
School - Sponsored Athletics				

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
11-402-100-100				
Salaries	28,815.00	9,014.80	.00	19,800.20
11-402-100-500				
Purchased Services (300-500 series)	15,000.00	1,600.00	4,800.00	8,600.00
11-402-100-600				
Supplies and Materials	2,500.00	1,545.28	113.88	840.84
	46,315.00	12,160.08	4,913.88	29,241.04
Summer School				
11-422-100-178				
Salaries of Teacher Tutors	19,014.00	18,963.75	.00	50.25
	19,014.00	18,963.75	.00	50.25
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561				
Tuition to Other LEAs Within the State-Regular	1,260,355.00	292,129.63	919,320.37	48,905.00
11-000-100-562				
Tuition to Other LEAs Within the State-Special	253,326.00	52,977.56	175,222.44	25,126.00
11-000-100-563				
Tuition to County Vocational School District - Regular	88,488.00	2,621.60	85,866.40	.00
11-000-100-564				
Tuition to County Vocational School District - Special	19,662.00	16,591.50	3,070.50	.00
11-000-100-566				
Tuition to APSSD Within the State	77,102.00	25,700.50	51,401.00	.50
	1,698,933.00	390,020.79	1,234,880.71	74,031.50
Attendance and Social Work Services				
11-000-211-100				
Salaries	66,842.00	22,840.71	41,785.79	2,215.50
11-000-211-173				
Salaries of Family Liaisons/Community Parent Involvement Specialists	7,570.00	.00	.00	7,570.00
11-000-211-220				
Social Security Contributions	6,046.00	.00	6,046.00	.00
11-000-211-600				
Supplies and Materials	800.00	431.34	8.73	359.93
	81,258.00	23,272.05	47,840.52	10,145.43
Health Services				
11-000-213-100				
Salaries	69,476.00	23,837.50	44,538.50	1,100.00
11-000-213-220				
Social Security Contributions	715.00	.00	715.00	.00
11-000-213-270				
Health Benefits	12,000.00	3,489.48	7,782.88	727.64
11-000-213-300				
Purchased Professional and Technical Services	5,000.00	2,000.00	.00	3,000.00
11-000-213-600				
Supplies and Materials	3,300.00	3,062.08	28.54	209.38
11-000-213-800				
Other Objects	300.00	104.95	195.05	.00
	90,791.00	32,494.01	53,259.97	5,037.02
Speech/Occupational Therapy/Physical Therapy and Related Services				
11-000-216-100				
Salaries	67,333.00	20,199.90	47,133.10	.00
11-000-216-320				
Purchased Professional - Educational Services	48,385.00	10,090.00	37,415.48	879.52
11-000-216-600				
Supplies and Materials	500.00	374.63	22.96	102.41
11-000-216-270				
Health Benefits	41,399.00	17,437.97	22,336.65	1,624.38
	157,617.00	48,102.50	106,908.19	2,606.31

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
Extraordinary Services				
Salaries	17,551.00	3,499.00	11,720.15	2,331.85
Health Benefits	15,792.00	4,630.00	9,948.96	1,213.04
	33,343.00	8,129.00	21,669.11	3,544.89
Guidance Services				
Salaries of Other Professional Staff	65,222.00	19,189.38	46,032.62	.00
Health Benefits	17,525.00	6,176.53	10,780.75	567.72
Supplies and Materials	300.00	196.21	.00	103.79
	83,047.00	25,562.12	56,813.37	671.51
Child Study Teams				
Salaries of Other Professional Staff	129,855.00	42,497.70	86,367.30	990.00
Purchased Professional - Educational Services	1,500.00	.00	.00	1,500.00
Supplies and Materials	11,000.00	8,987.46	1,463.70	548.84
Other Objects	2,000.00	1,432.73	466.55	100.72
Health Benefits	74,413.00	31,265.14	34,273.76	8,874.10
	218,768.00	84,183.03	122,571.31	12,013.66
Improvement of Instruction Services				
Salaries of Supervisor of Instruction	104,515.00	43,547.90	60,967.10	.00
Salaries of Other Professional Staff	11,600.00	11,197.50	.00	402.50
Salaries of Secretaries and Clerical Assistants	19,530.00	7,323.75	12,206.25	.00
Social Security Contributions	1,771.00	.00	1,771.00	.00
Supplies and Materials	1,455.00	1,450.05	.00	4.95
Other Objects	1,125.00	1,125.00	.00	.00
	139,996.00	64,644.20	74,944.35	407.45
Educational Media/Library Services				
Salaries of Technology Coordinators	79,447.00	33,102.10	46,344.90	.00
Social Security Contributions	4,924.00	.00	4,924.00	.00
Health Benefits	40,246.00	16,326.15	21,183.65	2,736.20
Purchased Professional and Technical Services	1,720.00	1,000.00	720.00	.00
	126,337.00	50,428.25	73,172.55	2,736.20
Instructional Staff Training Services				
Purchased Professional - Educational Services	9,250.00	8,015.00	.00	1,235.00
Travel - All Other	2,000.00	1,945.00	15.00	40.00
	11,250.00	9,960.00	15.00	1,275.00
Support Services - General Administration				
Salaries	173,297.00	71,924.42	101,372.58	.00

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-331	Legal Services (Note: APSSD - Not Litigation Related Legal Services)	1,170.00	.00	4,830.00
11-000-230-332	Audit Fees	10,000.00	16,500.00	.00
11-000-230-334	Architectural/Engineering Services	24,100.00	24,000.00	99.31
11-000-230-339	Other Purchased Professional Services	21,293.00	18,981.50	2,270.00
11-000-230-530	Communications / Telephone	7,603.00	2,767.29	2,644.14
11-000-230-585	BOE Other Purchased Services	4,600.00	2,641.22	675.00
11-000-230-590	Miscellaneous Purchased Services (400-500) [Other than 530 and 585]	4,000.00	2,263.24	204.32
11-000-230-610	General Supplies	6,000.00	3,999.73	1,324.86
11-000-230-890	Miscellaneous Expenditures	4,560.00	4,189.20	295.05
11-000-230-895	BOE Membership Dues and Fees	4,028.00	4,027.21	.00
		281,981.00	149,285.95	10,730.55
Support Services - School Administration				
11-000-240-103	Salaries of Principals / Assistant Principals / Program Directors	9,391.00	3,912.50	5,478.50
11-000-240-600	Supplies and Materials	200.00	160.00	.00
11-000-240-800	Other Objects	1,000.00	860.00	140.00
		10,591.00	4,932.50	180.00
Central Services				
11-000-251-100	Salaries	162,168.00	70,130.44	84,924.69
11-000-251-330	Purchased Professional Services	335.00	335.00	.00
11-000-251-340	Purchased Technical Services	22,020.00	21,670.00	350.00
11-000-251-600	Supplies and Materials	2,815.00	820.00	254.97
11-000-251-890	Miscellaneous Expenditures	3,500.00	1,783.35	791.65
		190,838.00	94,738.79	86,321.31
Administrative Information Technology				
11-000-252-100	Salaries	12,500.00	5,209.15	7,290.85
11-000-252-600	Supplies and Materials	4,500.00	3,999.37	497.32
		17,000.00	9,208.52	7,294.16
Required Maintenance for School Facilities				
11-000-261-420	"Cleaning, Repair, and Maintenance Services"	121,680.00	99,481.96	13,900.33
11-000-261-610	General Supplies	13,171.90	6,089.17	1,522.22
11-000-261-800	Other Objects	35,009.00	20,773.40	1,590.00
		169,860.90	126,344.53	17,012.55
Custodial Services				
11-000-262-100	Salaries	183,965.00	69,407.69	104,396.25
11-000-262-107	Salaries of Non-Instructional Aides	30,798.00	7,008.30	.00
				10,161.06
				23,789.70

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-220				
11-000-262-260	17,515.00	.00	17,515.00	.00
11-000-262-270	40,394.00	40,394.00	.00	.00
11-000-262-300	59,530.00	24,109.15	31,936.65	3,484.20
11-000-262-490	7,400.00	1,950.00	.00	5,450.00
11-000-262-520	5,150.00	1,660.47	3,489.53	.00
11-000-262-610	74,087.00	65,737.67	.00	8,349.33
11-000-262-621	12,000.00	4,109.11	1,621.38	6,269.51
11-000-262-622	45,000.00	4,611.79	37,388.21	3,000.00
	48,000.00	12,678.13	32,321.87	3,000.00
	523,839.00	231,666.31	228,668.89	63,503.80
Security				
11-000-266-420	9,000.00	8,287.70	471.40	240.90
11-000-266-610	1,000.00	.00	.00	1,000.00
	10,000.00	8,287.70	471.40	1,240.90
Student Transportation Services				
11-000-270-160	48,578.00	20,240.90	28,337.10	.00
11-000-270-503	14,308.00	.00	.00	14,308.00
11-000-270-512	100.00	.00	.00	100.00
11-000-270-513	93,236.00	.00	.00	93,236.00
11-000-270-515	79,978.00	.00	.00	79,978.00
11-000-270-517	29,860.00	5,667.90	19,342.10	4,850.00
11-000-270-518	18,685.00	4,834.88	12,749.65	1,100.47
	284,745.00	30,743.68	60,428.85	193,572.47
Personnel Services - Unallocated Employee Benefits				
11-000-291-220	40,246.00	28,714.35	11,531.65	.00
11-000-291-241	101,269.00	2,384.26	4,615.74	94,269.00
11-000-291-260	5,000.00	2,094.44	.00	2,905.56
11-000-291-270	103,741.00	37,899.25	50,310.85	15,530.90
11-000-291-280	6,000.00	1,000.00	.00	5,000.00
11-000-291-290	9,000.00	.00	.00	9,000.00
	265,256.00	72,092.30	66,458.24	126,705.46
Facilities Acquisition and Construction Services				
12-000-400-896	21,662.00	6,498.60	15,163.40	.00
	21,662.00	6,498.60	15,163.40	.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
Other Uses				
11-000-500-561 Transfer of Funds to Charter Schools	52,828.00	12,642.00	.00	40,186.00
	52,828.00	12,642.00	.00	40,186.00
Equipment	.00	.00	.00	.00
Contribution (Transfer) of Funds to Charter Schools	.00	.00	.00	.00
General Fund	7,624,933.90	2,527,896.56	4,290,193.39	806,843.95

David [Signature]

School Business Administrator Signature

12/1/23

Date

20 Special Revenue Fund

Assets and Liabilities

Assets		
101	Cash	(36,937.33)
	Accounts Receivable:	
132	Interfund Receivable	266,972.95
141	A/R: State of NJ	266,972.95
Resources		
301	Estimated Revenues	1,554,915.89
302	Revenues	(591,001.63)
		<u>963,914.26</u>
	Total assets and resources:	1,193,949.88

20 Special Revenue Fund
Liabilities and Fund Equity

Liabilities		.00
Fund Balance		
753	Appropriated Reserve for Encumbrances	
754	Reserve for Encumbrances: Current	942,238.08
	Reserve for Encumbrances: Prior	
601	Appropriations	1,554,915.89
602	Expenditures	360,966.01
603	Encumbrances	<u>942,238.08</u>
	Less: Expenditures and Encumbrances	(1,303,204.09)
	Total Appropriations	<u>1,193,949.88</u>
75X,76x	Reserved Fund Balance	
	Other Reserves	<u>.00</u>
	Total Reserved Fund Balance:	.00
303	Unappropriated: Budgeted Fund Balance	
770	Unassigned Fund Balance	
	Total Unappropriated:	<u>.00</u>
	Total Liabilities and Fund Balance	<u>1,193,949.88</u>

20 Special Revenue Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	1,554,915.89	1,303,204.09	251,711.80
Revenues	(1,554,915.89)	(591,001.63)	(963,914.26)
	.00	712,202.46	(712,202.46)
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	.00	712,202.46	-712,202.46

20 Special Revenue Fund

Interim Statements Comparing

Budget Revenue with Actual to Date and

Appropriations with Expenditures and Encumbrances to Date

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
1XXX From Local Sources	2,105.00	2,105.00	.00
3XXX From State Sources	381,394.00	381,394.00	.00
4XXX From Federal Sources	1,112,740.89	148,826.63	963,914.26
5XXX From Other Sources	58,676.00	58,676.00	.00
	1,554,915.89	591,001.63	963,914.26
Expenditures	Appropriations	Expenditures	Available Balance
20-* Local Projects	2,105.00	90.97	2,014.03
Other Special Revenue Fund	2,105.00	90.97	2,014.03
20-218-xxx-xxx State Projects	440,070.00	156,578.65	6,094.77
Preschool Education Aid	440,070.00	156,578.65	6,094.77
Federal Projects	86,196.00	21,970.62	12,961.00
ESSA Title I, Part A	10,614.00	1,574.10	5,367.00
ESSA Title III	131,086.52	33,613.56	22,241.00
I.D.E.A. Part B	16,632.00	1,043.07	12,128.06
ESSA Title IIIA / IID	14,283.00	.00	5,783.00
ESSA Title IV	13,709.05	13,709.05	.00
CRRSA Act-ESSER II Grant Program	1,500.00	1,500.00	.00
CRRSA Act-Learning Acceleration Grant Program	752,156.00	109,097.32	132,299.84
ARP-ESSER Grant Program	11,339.13	3,800.00	2,400.00
ARP ESSER Subgrant (ALCES)	40,000.00	14,621.74	23,716.35
ARP ESSER Subgrant (EBSLEA)	30,864.84	2,058.81	26,706.75
ARP Evidence Based Learning Beyond the Sch Day	4,360.35	1,308.12	.00
ARP ESSER Subgrant (NJTSS)	1,112,740.89	204,296.39	243,603.00
	1,554,915.89	360,966.01	251,711.80

20 Special Revenue Fund
Schedule Of Revenues
Actual Compared with Estimated

	Estimated	Actual	Unrealized
Revenues from Local Sources			
Revenue from Local Sources	2,105.00	2,105.00	.00
	2,105.00	2,105.00	.00
Revenues from State Sources			
Preschool Education Aid and Prior Year Carryover	381,394.00	381,394.00	.00
	381,394.00	381,394.00	.00
Revenues from Federal Sources			
Title I-Part A	86,196.00	14,646.60	71,549.40
I.D.E.A. Part B	131,086.52	19,333.29	111,753.23
Title II-A	16,632.00	.00	16,632.00
Title IV - Part A - Student Support and Acad Enrichment	14,283.00	.00	14,283.00
Title III	10,614.00	1,049.00	9,565.00
CRRSA Act - ESSER II	13,709.05	13,709.05	.00
CRRSA Act - Learning Acceleration Grant	1,500.00	1,500.00	.00
ARP-ESSR	752,156.00	82,586.69	669,569.31
ARP ESSER Accelerated Learning Coaching/Ed Support	11,339.13	.00	11,339.13
ARP ESSER Evid-Based Sum Learning & Enrichment Act	40,000.00	14,622.00	25,378.00
ARP ESSER Evid-Based Comp Beyond the School Day Act	30,864.84	508.00	30,356.84
ARP ESSER NJTSS Mental Health Support Staffing	4,360.35	872.00	3,488.35
	1,112,740.89	148,826.63	963,914.26
Revenues from Other Financing Sources			
Interfund Transfers	58,676.00	58,676.00	.00
	58,676.00	58,676.00	.00
	1,554,915.89	591,001.63	963,914.26

20 Special Revenue Fund
Statement of Appropriations
Compared with Expenditures and Encumbrances

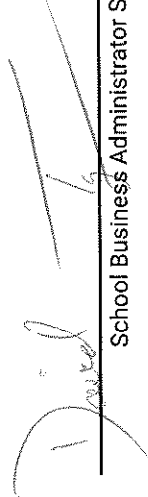
	Appropriations	Expenditures	Encumbrances	Available Balance
Other Local Projects				
Program Expenditures	2,105.00	90.97	.00	2,014.03
	2,105.00	90.97	.00	2,014.03
Preschool Education				
Salaries of Teachers	149,443.00	45,525.00	103,918.00	.00
Other Salaries for Instruction	111,324.00	31,727.34	79,596.66	.00
General Supplies	7,770.00	91.07	3,584.16	4,094.77
Salaries of Supervisors of Instruction	57,000.00	23,750.00	33,250.00	.00
Salaries of Other Professional Staff	25,209.00	7,562.70	17,646.30	.00
Personal Services - Employee Benefits	82,324.00	47,422.54	34,901.46	.00
Other Purchased Professional Services	7,000.00	500.00	4,500.00	2,000.00
	440,070.00	156,578.65	277,396.58	6,094.77
ESSA Title I, Part A				
Salaries of Teachers	69,470.00	20,841.00	48,629.00	.00
Employee Benefits	16,726.00	1,129.62	2,635.38	12,961.00
	86,196.00	21,970.62	51,264.38	12,961.00
ESSA Title III				
Salaries of Teachers	5,247.00	1,574.10	3,672.90	.00
Instructional Supplies	1,288.00	.00	.00	1,288.00
Employee Benefits	3,358.00	.00	.00	3,358.00
Other Purchased Services	300.00	.00	.00	300.00
Supplies and Materials	100.00	.00	.00	100.00
	10,293.00	1,574.10	3,672.90	5,046.00
ESSA Title III				
Program Expenditures	321.00	.00	.00	321.00
	321.00	.00	.00	321.00
IDEA Part B				
Salaries of Teachers	33,000.00	9,900.00	23,100.00	.00
Salaries - Other	55,662.00	16,698.60	38,963.40	.00
Employee Benefits	25,378.00	1,277.46	2,980.54	21,120.00
Professional Technical Services	7,777.00	400.00	7,377.00	.00
	121,817.00	28,276.06	72,420.94	21,120.00

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
IDEA Part B				
20-251-200-320 Program Expenditures	6,398.52	4,812.50	1,586.02	.00
	6,398.52	4,812.50	1,586.02	.00
IDEA Part B				
20-252-100-101 Salaries of Teachers	1,750.00	525.00	1,225.00	.00
20-252-200-200 Employee Benefits	1,121.00	.00	.00	1,121.00
	2,871.00	525.00	1,225.00	1,121.00
ESSA Title IIA / IID				
20-270-200-320 Program Expenditures	11,700.00	1,043.07	3,460.87	7,196.06
	11,700.00	1,043.07	3,460.87	7,196.06
ESSA Title IIA / IID				
20-271-200-320 Program Expenditures	4,932.00	.00	.00	4,932.00
	4,932.00	.00	.00	4,932.00
ESSA Title IV				
20-280-100-600 Instructional Supplies	1,000.00	.00	.00	1,000.00
20-280-200-320 Professional Technical Services	8,500.00	.00	8,500.00	.00
20-280-200-580 Other Purchased Services	500.00	.00	.00	500.00
	10,000.00	.00	8,500.00	1,500.00
ESSA Title IV				
20-281-200-320 Program Expenditures	4,283.00	.00	.00	4,283.00
	4,283.00	.00	.00	4,283.00
CRRSA Act-ESSER II Grant Program				
20-483-100-101 Program Expenditures	13,709.05	13,709.05	.00	.00
	13,709.05	13,709.05	.00	.00
CRRSA Act-Learning Acceleration Grant Program				
20-484-200-320 Program Expenditures	1,500.00	1,500.00	.00	.00
	1,500.00	1,500.00	.00	.00
ARP-ESSER Grant Program				
20-487-100-101 Program Expenditures	752,156.00	109,097.32	510,758.84	132,299.84
	752,156.00	109,097.32	510,758.84	132,299.84
ARP ESSER Subgrant (ALCES)				
20-488-200-320 Program Expenditures	11,339.13	3,800.00	5,139.13	2,400.00
	11,339.13	3,800.00	5,139.13	2,400.00
ARP ESSER Subgrant (EBSLEA)				
20-489-100-101 Program Expenditures	40,000.00	14,621.74	1,661.91	23,716.35
	40,000.00	14,621.74	1,661.91	23,716.35

Report of the Secretary to the Board of Education
 Bradley Beach Board of Education
 2023-24 November

	Appropriations	Expenditures	Encumbrances	Available Balance
20-490-100-100				
ARP Evidence Based Learning Beyond the School Day				
Program Expenditures	30,864.84	2,058.81	2,099.28	26,706.75
	30,864.84	2,058.81	2,099.28	26,706.75
20-491-200-104				
ARP ESSER Subgrant (NJTSS)				
Program Expenditures	4,360.35	1,308.12	3,052.23	.00
	4,360.35	1,308.12	3,052.23	.00
Special Revenue Fund	1,554,915.89	360,966.01	942,238.08	251,711.80



 School Business Administrator Signature



 Date

30 Capital Projects Fund

Assets and Liabilities

Assets		
101	Cash	
Resources		
301	Estimated Revenues	
302	Revenues	
		<u>.00</u>

Total assets and resources:

30 Capital Projects Fund

Liabilities and Fund Equity

Liabilities		_____	.00
Fund Balance			
	Appropriated		
	Reserve for Encumbrances		
753	Reserve for Encumbrances: Current		
754	Reserve for Encumbrances: Prior		
	Appropriations		
601	Expenditures		
602	Encumbrances		
603	Less: Expenditures and Encumbrances		
	Total Appropriations	_____	.00
	Reserved Fund Balance		
75X,76x	Other Reserves	_____	.00
	Total Reserved Fund Balance:		
	Unappropriated:		
303	Budgeted Fund Balance		
770	Fund Balance	_____	.00
	Total Unappropriated:		
	Total Liabilities and Fund Balance	_____	

30 Capital Projects Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	.00	.00	.00
Less: Reserve for Encumbrances: Prior			
Budgeted Fund Balance:	.00	.00	.00

30 Capital Projects Fund

**Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
	.00	.00	.00

Expenditures	Appropriations	Expenditures	Encumbrances	Available Balance

30 Capital Projects Fund

Schedule Of Revenues

Actual Compared with Estimated

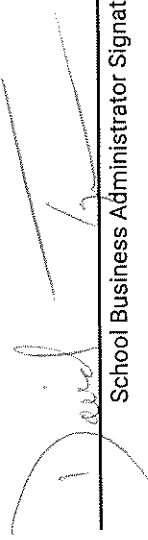
Estimated Actual Unrealized

.00 .00 .00


30 Capital Projects Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

Capital Projects Fund	Appropriations	Expenditures	Encumbrances	Available Balance
	.00	.00	.00	.00



School Business Administrator Signature



Date

40 Debt Service Fund

Assets and Liabilities

Assets		
101	Cash	9.57
121	Tax Levy Receivable	
Resources		
301	Estimated Revenues	
302	Revenues	<u>.00</u>
	Total assets and resources:	<u>9.57</u>

40 Debt Service Fund

Liabilities and Fund Equity

Liabilities		.00
Fund Balance		
	Appropriated	
	Reserve for Encumbrances	
753	Reserve for Encumbrances: Current	
754	Reserve for Encumbrances: Prior	
601	Appropriations	
602	Expenditures	
603	Encumbrances	
	Less: Expenditures and Encumbrances	
	Total Appropriations	.00
	Reserved Fund Balance	
75X,76x	Other Reserves	.00
	Total Reserved Fund Balance:	
	Unappropriated:	
303	Budgeted Fund Balance	
770	Fund Balance	9.57
	Total Unappropriated:	
	Total Liabilities and Fund Balance	9.57

40 Debt Service Fund
Recapitulation of Budgeted Fund Balance

	Budgeted	Actual	Variance
Appropriations	.00	.00	.00
Revenues	(.00)	(.00)	(.00)
	<u>.00</u>	<u>.00</u>	<u>.00</u>
Less: Reserve for Encumbrances: Prior Budgeted Fund Balance:	<u>.00</u>	<u>.00</u>	<u>.00</u>

40 Debt Service Fund

**Interim Statements Comparing
 Budget Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date**

Revenue/sources of funds	Budgeted Estimated	Actual To Date	Unrealized Balance
	.00	.00	.00
Expenditures	Appropriations	Expenditures	Available Balance
40-701-510-xxx	.00	.00	.00
	.00	.00	.00
	.00	.00	.00
40-*	.00	.00	.00
	.00	.00	.00
	.00	.00	.00

Repayment of Debt
 Repayment of Debt - Regular

Other
 Other Debt Service Fund

40 Debt Service Fund

Schedule Of Revenues

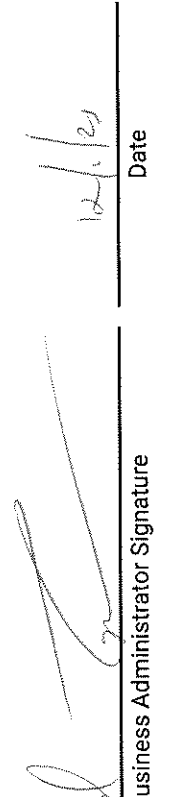
Actual Compared with Estimated

	Estimated	Actual	Unrealized
	.00	.00	.00

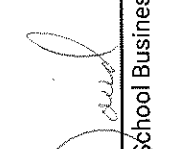
40 Debt Service Fund

Statement of Appropriations
Compared with Expenditures and Encumbrances

	Appropriations	Expenditures	Encumbrances	Available Balance
Regular Debt Service	.00	.00	.00	.00
Debt Service Fund	.00	.00	.00	.00



School Business Administrator Signature



Date

REPORT OF THE TREASURER TO THE BRADLEY BEACH BOARD OF EDUCATION
FOR THE MONTH ENDING

11/30/23

FUNDS	CASH BALANCE	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING CASH BALANCE(1+2-3)
GENERAL FUND--FUND 10	\$2,042,602.00	\$716,140.44	\$921,916.33	\$1,836,826.11
SPECIAL REVENUE FUND--FUND 20	(\$18,636.72)	\$86,053.00	\$104,353.61	(\$36,937.33)
CAPITAL PROJECTS FUND--FUND 30	\$0.00	\$0.00	\$0.00	\$0.00
DEBT SERVICE FUND--FUND 40	\$9.57	\$0.00	\$0.00	\$9.57
TOTAL GOVERNMENTAL FUNDS	\$2,023,974.85	\$802,193.44	\$1,026,269.94	\$1,799,898.35
ENTERPRISE FUND--FUND 5X	\$26,429.84	\$12,045.23	\$15,327.50	\$23,147.57
PAYROLL	\$25.05	\$233,256.26	\$233,243.52	\$37.79
PAYROLL AGENCY	\$42,976.77	\$193,082.73	\$171,374.40	\$64,685.10
UNEMPLOYMENT TRUST	\$44,487.39	\$35.88	\$0.00	\$44,523.27
TOTAL TRUST & AGENCY FUNDS	\$87,489.21	\$426,374.87	\$404,617.92	\$109,246.16
TOTAL ALL FUNDS	\$2,137,893.90	\$1,240,613.54	\$1,446,215.36	\$1,932,292.08

PREPARED & SUBMITTED BY


TREASURER OF SCHOOL MONIES

12/13/2023
DATE

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CASH ACCOUNT
BANK: BANK OF AMERICA
ACCOUNT #726-0100062

STATEMENT DATE: 11/30/23

BALANCE PER BANK \$2,048,204.47

ADDITIONS: DEPOSITS IN TRANSIT DATE AMOUNT
REIMBURSEMENT DUE FOR \$0.00
\$0.00
\$0.00

TOTAL DEPOSITS IN TRANSIT \$0.00

DEDUCTIONS: OUTSTANDING CHECKS AMOUNT \$248,306.10
OTHER \$0.02
TOTAL DEDUCTIONS \$248,306.12

NET RECONCILING ITEMS (\$248,306.12)
ADJUSTED BALANCE PER BANK \$1,799,898.35

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
RECONCILING ITEMS:

ADDITIONS
INTEREST EARNED _____
OTHER (EXPLAIN) _____
TOTAL ADDITIONS _____
DEDUCTIONS
BANK CHARGES _____
OTHER (EXPLAIN) _____
TOTAL DEDUCTIONS _____
NET RECONCILING ITEMS _____
ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____
BANK OF AMERICA CERTIFICATES OF DEPOSIT: \$0.00

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL/AGENCY
BANK: BANK OF AMERICA
ACCOUNT #726-0102200

STATEMENT DATE: 11/30/23

BALANCE PER BANK \$70,578.78

ADDITIONS: DEPOSITS IN TRANSIT DATE AMOUNT
\$0.00
\$0.00
\$0.00
TOTAL DEPOSITS IN TRANSIT \$0.00

DEDUCTIONS: OUTSTANDING CHECKS AMOUNT \$5,893.68
OTHER \$0.00
TOTAL DEDUCTIONS \$5,893.68

NET RECONCILING ITEMS (\$5,893.68)
ADJUSTED BALANCE PER BANK \$64,685.10

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
RECONCILING ITEMS:

ADDITIONS
INTEREST EARNED _____
OTHER (EXPLAIN) _____
TOTAL ADDITIONS _____
DEDUCTIONS
BANK CHARGES _____
OTHER (EXPLAIN) _____
TOTAL DEDUCTIONS _____
NET RECONCILING ITEMS _____
ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--PAYROLL ACCOUNT
BANK: BANK OF AMERICA
ACCOUNT #726-0100089

STATEMENT DATE:	11/30/23		
BALANCE PER BANK			\$2,632.17
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$2,594.38	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$2,594.38	
NET RECONCILING ITEMS		(\$2,594.38)	
ADJUSTED BALANCE PER BANK			\$37.79

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--UNEMPLOYMENT INSURANCE
BANK: BANK OF AMERICA
ACCOUNT #726-0101875

STATEMENT DATE:	11/30/23		
BALANCE PER BANK			\$44,523.27
ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT	
		\$0.00	
		\$0.00	
		\$0.00	
TOTAL DEPOSITS IN TRANSIT		\$0.00	
		AMOUNT	
DEDUCTIONS: OUTSTANDING CHECKS		\$0.00	
OTHER		\$0.00	
TOTAL DEDUCTIONS		\$0.00	
NET RECONCILING ITEMS		\$0.00	
ADJUSTED BALANCE PER BANK			\$44,523.27

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____
 RECONCILING ITEMS:
 ADDITIONS
 INTEREST EARNED _____
 OTHER (EXPLAIN) _____
 TOTAL ADDITIONS _____
 DEDUCTIONS
 BANK CHARGES _____
 OTHER (EXPLAIN) _____
 TOTAL DEDUCTIONS _____
 NET RECONCILING ITEMS _____
 ADJUSTED BOARD SECRETARY'S BALANCE AS OF _____

BRADLEY BEACH BOARD OF EDUCATION BANK RECONCILIATION--CAFETERIA ACCT.
BANK: BANK OF AMERICA
ACCOUNT #726-0101344

STATEMENT DATE: 11/30/23

BALANCE PER BANK \$23,147.57

ADDITIONS: DEPOSITS IN TRANSIT	DATE	AMOUNT
		\$0.00
		\$0.00
		\$0.00
TOTAL DEPOSITS IN TRANSIT		\$0.00

DEDUCTIONS: OUTSTANDING CHECKS	AMOUNT
	\$0.00
OTHER	\$0.00
TOTAL DEDUCTIONS	\$0.00

NET RECONCILING ITEMS	\$0.00	
ADJUSTED BALANCE PER BANK		\$23,147.57

BALANCE PER BOARD SECRETARY'S RECORDS AS OF _____

RECONCILING ITEMS:

ADDITIONS	
INTEREST EARNED	_____
OTHER (EXPLAIN)	_____
TOTAL ADDITIONS	_____
DEDUCTIONS	
BANK CHARGES	_____
OTHER (EXPLAIN)	_____
TOTAL DEDUCTIONS	_____
NET RECONCILING ITEMS	_____

OUTSTANDING CHECKS AS OF 11/30/23
SALARY CASH ACCOUNT #726-0100089

CHECK #	AMOUNT	CHECK #	AMOUNT
37399	\$45.18		
37409	\$1,804.88		
37410	\$744.32		

GRAND TOTAL, SALARY ACCOUNT

\$2,594.38

OUTSTANDING CHECKS AS OF 11/30/23
CASH ACCOUNT #726-0100062

CHECK #	AMOUNT	CHECK #	AMOUNT
21466	\$4.99		
21675	\$29.75		
21706	\$197.00		
21763	\$511.00		
21938	\$178.00		
21962	\$2,873.59		
21976	\$489.00		
21980	\$1,189.08		
21984	\$12.00		
21989	\$1,400.00		
21990	\$1,250.00		
21999	\$2,112.50		
22000	\$74.97		
22006	\$213.44		
22010	\$500.00		
22013	\$218,837.19		
22015	\$20.00		
22023	\$452.88		
22028	\$1,267.80		
22029	\$867.84		
22033	\$3,755.12		
22039	\$356.00		
22041	\$2,741.25		
22044	\$7,250.00		
22048	\$222.70		
22050	\$1,500.00		

OUTSTANDING CHECKS AS OF 11/30/23
PAYROLL/AGENCY ACCOUNT # 0072-6010-2200

CHECK #	AMOUNT	CHECK #	AMOUNT
7537	\$122.78		
7538	\$5,280.70		
7539	\$490.20		

Appropriation Adjustments and Transfers for 2023-24 11/29/2023 - 11/29/2023

[Adjustment] Tx: 27370 to record November transfers

Date	Fund	Act #	Act Desc	Type	Pre	Adjustment	Post
11/29/2023	11	11-000-230-530-00	Communications-telephone	Adjustment	5,730.00	-150.00	5,580.00
11/29/2023	11	11-000-230-890-00	Miscellaneous expenditures	Adjustment	4,410.00	150.00	4,560.00
11/29/2023	11	11-000-270-513-00	Contract. service jointure Regular	Adjustment	67,212.00	26,024.00	93,236.00
11/29/2023	11	11-000-270-515-00	Contract service jointure special	Adjustment	29,708.00	50,270.00	79,978.00
11/29/2023	11	11-000-270-517-00	Contract Service Regular ESC	Adjustment	59,860.00	-30,000.00	29,860.00
11/29/2023	11	11-000-270-518-00	Contract service Special ESC	Adjustment	38,685.00	-20,000.00	18,685.00
11/29/2023	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	1,108,040.00	-26,294.00	1,081,746.00
11/29/2023	11	11-120-100-101-00	Salaries: Teachers Grades 1-5	Adjustment	1,081,746.00	-1,000.00	1,080,746.00
11/29/2023	11	11-422-100-178-00- SU	Salaries: Teachers Summer School	Adjustment	18,014.00	1,000.00	19,014.00
						.00	

Bills and Claims
 Batch 24-0115 December Board Meeting (12/1/2023)
 , Batch 24-0131 Reissue PO 24-00085 (11/28/2023)
 , Batch 24-0132 NSLP October 2023 (12/1/2023)
 , Batch 24-0142 PBT Transfer (12/12/2023)

Vendor Name	Account Number	IC	PO Number	Description	Batch	Check	Amount
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295	Service Inv: NOV.	24-0115	22051	400.00
A.A. Physical Therapy Services LLC	20-250-200-320-00	2006	PO-24-000295	Service Inv: OCT	24-0115	22051	400.00
Acclero Learning Monmouth Middlesex County Inc.	20-218-200-330-00	ACEL	PO-24-000284	Service Inv: DEC.	24-0115	22052	500.00
Action Plumbing, Inc.	11-000-261-420-00	A-ACT	PO-24-000367	Service Inv: 28269	24-0115	22053	598.50
Action Plumbing, Inc.	11-000-261-420-00	A-ACT	PO-24-000373	Service Inv: 28524	24-0115	22053	498.50
Action Plumbing, Inc.	11-000-261-420-00	A-ACT	PO-24-000381	Service Inv: 28534	24-0115	22053	598.50
							<u>1,695.50</u>
Allison Zylinski	11-000-230-610-00	ZYLINS	PO-24-000390	Service	24-0115	22054	79.98
							<u>79.98</u>
Alliance Commercial Pest Control, Inc.	11-000-261-420-00	90060	PO-24-000050	Service Inv: 560640	24-0115	22055	10.00
Alliance Commercial Pest Control, Inc.	11-000-261-420-00	90060	PO-24-000050	Service Inv: 557110	24-0115	22055	70.00
							<u>80.00</u>
Asbury Park Press	11-000-230-590-00	1003	PO-24-000349	Service Inv: 1121590	24-0115	22056	13.64
							<u>13.64</u>
Atlantic Tomorrows Office	11-190-100-800-00-CP	ATLANTIC	PO-24-000371	Service Inv: 693423	24-0115	22057	1,267.76
							<u>1,267.76</u>
Bradley Beach BOE	12-000-400-896-00	BBSDA	PO-24-000273	Service Inv: DEC	24-0115	22058	2,166.20
							<u>2,166.20</u>
Bradley Beach BOE	10-402	BBSFAC	PO-24-000309	Service	24-0142	No Check	653.00
							<u>653.00</u>
Bradley Beach BOE	10-402	429	PO-24-000379	Service	24-0132	No Check	13,340.60

TRAUVEY HEALTH BOARD OF EDUCATION

Bills and Claims

Batch 24-0115 December Board Meeting (12/1/2023)
, Batch 24-0131 Reissue PO 24-000085 (11/28/2023)
, Batch 24-0132 NSLP October 2023 (12/1/2023)
, Batch 24-0142 PBT Transfer (12/12/2023)

Vendor Name	Account Number	PO Number	Description	Batch	Check #	Amount
Horizon Blue Cross Blue Shield of New Jersey	20-487-200-270-00	PO-24-000090	Health Reimbursement	24-0115	22064	3,664.14
Horizon Blue Cross Blue Shield of New Jersey	11-000-216-270-00	PO-24-000090	Health Reimbursement	24-0115	22064	3,664.14
Horizon Blue Cross Blue Shield of New Jersey	11-000-217-270-00	PO-24-000090	Health Reimbursement	24-0115	22064	1,336.97
Horizon Blue Cross Blue Shield of New Jersey	11-000-262-270-00	PO-24-000090	Health Reimbursement	24-0115	22064	5,306.79
						102,439.94
Horizon Blue Cross/Blue Shield	11-000-216-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	148.33
Horizon Blue Cross/Blue Shield	11-000-218-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	349.63
Horizon Blue Cross/Blue Shield	11-110-100-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	52.97
Horizon Blue Cross/Blue Shield	11-000-213-270-00	PO-24-000096	Dental Health Premium Inv: DECEMBER 2023	24-0115	22065	52.97
Horizon Blue Cross/Blue Shield	11-000-217-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	52.97
Horizon Blue Cross/Blue Shield	11-000-291-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	444.99
Horizon Blue Cross/Blue Shield	20-487-200-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	148.33
Horizon Blue Cross/Blue Shield	11-000-219-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	.00
Horizon Blue Cross/Blue Shield	11-000-222-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	148.33
Horizon Blue Cross/Blue Shield	11-000-262-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	211.88
Horizon Blue Cross/Blue Shield	11-120-100-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	1,271.40
Horizon Blue Cross/Blue Shield	11-130-100-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	808.71
Horizon Blue Cross/Blue Shield	11-240-100-270-00	PO-24-000096	Dental Health Premium	24-0115	22065	105.94
Horizon Blue Cross/Blue Shield	20-218-200-200-00	PO-24-000096	Dental Health Premium	24-0115	22065	497.96
						4,294.41
Jersey Central Power & Light	11-000-262-622-00	PO-24-000241	Service	24-0115	22066	1,004.45
						1,004.45
M-OESC	11-000-270-517-00	PO-24-000296	Service Inv: NOV.	24-0115	22067	2,716.96
M-OESC	11-000-270-518-00	PO-24-000296	Service	24-0115	22067	1,066.29

BRADLEY BOARD OF EDUCATION

Bills and Claims

**Batch 24-0115 December Board Meeting (12/1/2023)
 , Batch 24-0131 Reissue PO 24-000085 (11/28/2023)
 , Batch 24-0132 NSLP October 2023 (12/1/2023)
 , Batch 24-0142 PBT Transfer (12/12/2023)**

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount
Mark Gannon Plumbing Heating and Cooling LLC.	11-000-261-420-00	MA	PO-24-000375	Service Inv: 00012804	24-0115	22068	838.19
Maschio Food Service	11-000-261-800-00	MASCHI	PO-24-000394	Service	24-0115	22069	<u>838.19</u>
Michael Heidelberg	11-000-230-610-00	HEIDELBERG	PO-24-000382	Supplies	24-0115	22070	296.20
Monarch Electric Company	11-000-261-610-00	MONAR C	PO-24-000283	Supplies Inv: S123964993.001	24-0115	22071	346.20
Monmouth County Vocational School District	11-000-100-563-00	1296	PO-24-000326	Tuition Contract Inv: NOV.	24-0115	22072	7,374.00
Monmouth County Vocational School District	11-000-100-564-00	1296	PO-24-000326	Tuition Contract Inv: NOV.	24-0115	22072	1,310.80
Municipal Capital Finance	11-190-100-800-00-CP	MCF	PO-24-000064	Service Inv: 114201	24-0115	22073	1,462.76
Murray's Uniforms	11-000-262-610-00	1215	PO-24-000374	Supplies Inv: 23-0534	24-0115	22074	<u>1,462.76</u>
Neptune Township Board of Education	11-000-100-561-00	1261	PO-24-000328	Tuition Contract Inv: NOVEMBER	24-0115	22075	115.50
Neptune Township Board of Education	11-000-100-562-00	1261	PO-24-000328	Tuition Contract	24-0115	22075	<u>115.50</u>
New Jersey American Water	11-000-262-490-01	1206	PO-24-000235	Service Inv: NOV.	24-0115	22076	63,844.80
New Jersey Natural Gas	11-000-262-621-00	NJNG	PO-24-000240	Service Inv: 10/16 - 11/9	24-0115	22077	20,376.00
							<u>84,220.80</u>
							484.90
							<u>484.90</u>
							1,546.52

BRADLEY BEACH BOARD OF EDUCATION

Bills and Claims

Batch 24-0115 December Board Meeting (12/1/2023)
 , Batch 24-0131 Reissue PO 24-00085 (11/28/2023)
 , Batch 24-0132 NSLP October 2023 (12/1/2023)
 , Batch 24-0142 PBT Transfer (12/12/2023)

Vendor Name	Account Number	Id	PO Number	Description	Batch	Check #	Amount
Newsela Inc.	11-190-100-610-08-TE	84	PO-24-000085	Service Inv: INV38117	24-0131	22050	1,500.00
							<u>1,500.00</u>
Nicole Covert	11-402-100-600-00	20	PO-24-000370	Supplies	24-0115	22078	39.98
							<u>39.98</u>
NRG Business Marketing	11-000-262-621-00	95	PO-24-000237	Service Inv: SEPT-NOV.	24-0115	22079	700.41
							<u>700.41</u>
Ocean Academy	11-000-100-566-00	41	PO-24-000170	Service Inv: NOV.	24-0115	22080	5,507.25
							<u>5,507.25</u>
Oceanside Service, Inc.	11-000-261-420-00	1958	PO-24-000380	Service Inv: 42549721	24-0115	22081	150.00
							<u>150.00</u>
Onscene Technologies	11-000-230-530-00	ON	PO-24-000393	Service Inv: 2656	24-0115	22082	1,740.00
							<u>1,740.00</u>
Optimum	11-000-230-530-00	OPT	PO-24-000065	Service Inv: 11/15-12/14	24-0115	22083	101.40
							<u>101.40</u>
Purchase Power	11-000-230-530-00	PURCH A	PO-24-000396	Service	24-0115	22084	500.00
							<u>500.00</u>
Red Bank Regional High School	11-000-100-561-00	1196	PO-24-000329	Tuition Contract Inv: DEC.	24-0115	22085	42,090.00
							<u>42,090.00</u>
Scoles System	11-000-262-610-00	1098	PO-24-000364	Supplies Inv: 454279 & 454408	24-0115	22086	1,505.88
							<u>1,505.88</u>
Softnetworks LLC	11-000-261-800-00	45	PO-24-000319	Supplies Inv: 19722	24-0115	22087	1,590.00

Drainage District Board of Education

Bills and Claims

Batch 24-0115 December Board Meeting (12/1/2023)
 , Batch 24-0131 Reissue PO 24-000085 (11/28/2023)
 , Batch 24-0132 NSLP October 2023 (12/1/2023)
 , Batch 24-0142 PBT Transfer (12/12/2023)

Vendor Name	Account Number	ID	PO Number	Description	Batch	Check #	Amount
Verizon	11-000-230-530-01	VER	PO-24-000243	Service Inv: 9950033844	24-0115	22096	152.14
							152.14
Weights and Measures Fund	11-000-213-800-00	191	PO-24-000395	Service	24-0115	22097	25.00
							25.00
Wind River Environmental,LLC.	11-000-261-420-00	WIND	PO-24-000258	Service Inv: 6110813	24-0115	22098	246.76
							246.76
Xtel Communications	11-190-100-800-00-CP	530	PO-24-000063	Service Inv: 00000008829	24-0115	22099	1,816.39
							1,816.39

DISTRICT BOARD OF EDUCATION
 Bills and Claims
 Batch 24-0115 December Board Meeting (12/1/2023)
 , Batch 24-0131 Reissue PO 24-000085 (11/28/2023)
 , Batch 24-0132 NSLP October 2023 (12/1/2023)
 , Batch 24-0142 PBT Transfer (12/12/2023)

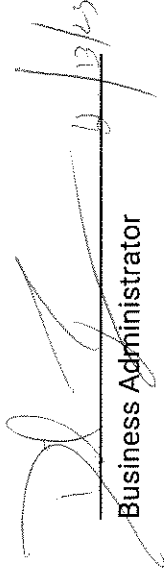
Resolved that the Bills & Claims against the Board of Education as herein enumerated for equipment, material, and supplies, furnished and delivered and for work done and performance, and certified as correct by the Secretary of the Board of Education be and the same are ordered paid when approved by the Finance Committee, and when funds are available.

Fund	Program	Purchase Orders	Current	Prior Year	Total
10	General Fund	2	13,993.60		13,993.60
	Fund total:		13,993.60		13,993.60
11	General Current Expense	65	201,804.54		201,804.54
11	General Current Expense	2	1,348.85		1,348.85
11	General Current Expense	2	30,995.31		30,995.31
11	General Current Expense	2	20,120.97		20,120.97
11	General Current Expense	4	6,046.91		6,046.91
11	General Current Expense	2	2,738.79		2,738.79
11	General Current Expense	2	4,839.98		4,839.98
	Fund total:		267,895.35		267,895.35
12	Capital Outlay	1	2,166.20		2,166.20
	Fund total:		2,166.20		2,166.20
20	Special Revenue Fund	3	13,559.61		13,559.61
20	Special Revenue Fund	2	800.00		800.00
20	Special Revenue Fund	1	1,266.00		1,266.00
20	Special Revenue Fund	1	1,267.00		1,267.00
20	Special Revenue Fund	3	4,107.47		4,107.47
20	Special Revenue Fund	1	1,267.00		1,267.00
	Fund total:		22,267.08		22,267.08
	Grand totals:	93	306,322.23		306,322.23

Prattley Beach Board of Education

Bills and Claims

Batch 24-0115 December Board Meeting (12/1/2023)
, Batch 24-0131 Reissue PO 24-000085 (11/28/2023)
, Batch 24-0132 NSLP October 2023 (12/1/2023)
, Batch 24-0142 PBT Transfer (12/12/2023)


Business Administrator

6/19/23

Cafeteria Bill List					
12/19/23					
Vendor	Amount	Check #	Invoice	Purchase Order#	
Maschio Food Service	12,957.71	1988	Nov-23	24-00003A	
Total Bill List	12,957.71				