

Bradley Beach Elementary School

COVID-19 Forced Closure Plan

Phase III

These plans have been developed by Bradley Beach Elementary School District to be used in the event of a health related school closure ordered by the State of New Jersey Department of Health, the Monmouth County Health Department and or other relevant agencies.

In the event of a health-related school closure, the Bradley Beach School District has developed and will implement an action plan for continuation of learning.

District Profile

The Bradley Beach School District consists of one PreK-8 School. The school has 273 students enrolled with 40 Special Education Students, 168 Free and reduced Lunch Students, 43 LEP students, 29 state funded preschool students and no homeless or migrant students.

Instructional Plan

All students, both SE & Regular Education, grades Pre-K-8 will have access to a minimum of two hours per day of home instruction, as per district home instruction policy.

Approximate breakdown of weekly instruction minutes for K-8:

- ELA - 2 hrs
- Math - 2 hrs
- SS - 2 hrs
- Science - 2 hrs
- Specials - 2 hrs

Instructional Plan Grades PreK-8

For grades Pre-K to 8, the plan is based upon a distance learning model of instruction that employs learning management systems, including but not limited to, Google Classroom and teacher websites.

Differentiation by Grade Band

Pre-K

Pre-K teachers are providing developmentally appropriate activities and resources for preschool students through parent email and teacher webpages. These activities are aligned with curriculum, Tools of the Mind, and the NJ Preschool Guidance. Individual Google Meets occur weekly to meet the needs of all students.

Grades K-2

Teachers will be moving forward with instruction and using a variety of remote instructional strategies including teacher made videos of mini-lessons, reading materials and responses, project based learning, and online editions of curricular programs. K-2 teachers are using either teacher websites, Class Do-Jo, or Seesaw to create videos and provide direct instruction weekly.

Grades 3-5

Teachers will be moving forward with instruction and using a variety of remote instructional strategies including teacher made videos of mini-lessons, reading materials and responses, project based learning, and online editions of curricular programs. Grade 3-5 teachers are using either teacher websites or Google Classroom to provide direct instruction weekly. Teachers have been continually reaching out to families via phone and emails to problem-solve, answer questions, and ensure student engagement in instruction.

Grades 6-8

All teachers in grades 6-8 will be moving forward with instruction and using a variety of remote instructional strategies including teacher made videos of mini-lessons, reading materials and responses, project based learning, and online editions of curricular programs. Grade 6-8 teachers are using either teacher websites or Google Classroom as the primary means to provide direct instruction to students and provide them classwork assignments. Teachers have been continually reaching out to families via phone and emails to problem-solve, answer questions, and ensure student engagement in instruction.

Grades Pre-K-8

Paper packets have been distributed to students who have limited Wifi access and/or are a more suitable method of instruction for their abilities.

Instructional Resources

The following is a list of online programs that will be used at the teacher's discretion:

- Google Classroom - www.bbesnj.org : grades 3-8
- Teacher Webpages : Pre-K - 2
- IXL for Language Arts, Math, and Science
<https://www.ixl.com/signin/bradleybeach>
- Pearson Realize:
https://sso.rumba.pk12ls.com/sso/login?profile=realize&k12int=true&service=https%3A%2F%2Fwww.pearsonrealize.com%2Fcommunity%2Fj_spring_cas_security_check
- Mystery Science
<https://mysteryscience.com/organization/school>
- NBC Learn
<https://archives.nbclearn.com/portal/site/k-12>
- Khan Academy
<https://www.khanacademy.org/>
- Newsela
<https://newsela.com/>

Related Arts Instructional Plan K-8

“Special” area teachers will work with General Education teachers to integrate into the work or they can develop grade specific materials for students to complete. Special area teachers have created their own Google Classrooms and also post direct instructional videos to teacher websites, Class-Do Jo, and Seesaw.

Attendance

All students will be considered present as per home instruction guidelines. If a student is found to be not participating in work or is missing assignments, the school will move to contact families. These contacts will include emails from teachers, phone calls from teachers, emails from administration, phone calls from administration, and letters to the home. Weekly grade level meetings will be held to make certain all grade level staff collaborate and discuss all student progress. A student's attendance will not factor into promotion, retention, discipline, or other decisions that impact the student, as they will be held harmless during this time.

Special Education and Related Services

All special education teachers will work with regular education teachers to make sure specific accommodations and modifications are made to any assigned work in accordance with student's IEPs, including but not limited to differentiated digital instructional tools or modified instructional paper packets. The special education teachers will be available to parents via email communication for guidance and questions. This correspondence will provide suggested accommodations, modifications, and targeted supports.

The pull-out resource replacement students will have specialized packets created by their special education teacher, including specialized materials required according to their IEP. The special education teacher will be available to students via Google Meet and parents via email communication for guidance and questions and students via platforms accessible to the students for instructional guidance.

Related services, such as counseling, occupational therapy, speech and language therapy, and physical therapy will be arranged through teletherapy services with parental agreement through collaborative planning and scheduling. If teletherapy services are not deemed feasible for a student and his or her family, or unable to meet the student's needs, remote learning opportunities will be provided through learning materials within a paper packet and suggested activities for parent/child

implementation. The need for compensatory related services will be assessed as per NJAC 6A:14 once 1:1 contact is allowable.

Child Study Team Services

The child study team will continue to provide case management services to students eligible for special education and related services. These services include:

- Consultation with teachers and related service providers
- Monitoring of student engagement and progress during home instruction
- Providing support and guidance to parents
- Providing counseling services as assigned
- Conducting IEP meetings via tele or video conference
- Development of Individualized Education Programs
- Maintaining appropriate documentation as needed
- Evaluation activities that do not require contact

Child Study Team processes which require student conduct, such as evaluations, will be placed on hold and resume once 1:1 contact is allowable.

English Language Learners

Students identified as English Language Learners will continue to be provided services similar to those services they would receive in a traditional school setting to provide an individualized program. These differentiated services will include supporting students in a separate Google Classroom setting for student specific supports, as well as supporting students within the general education Google Classroom setting. The district will communicate with ELL families through online resources, such as email and Google Classroom, phone calls, text messages, and letters to the home. All communication will be provided to families in their native language. These translated materials will also include differentiated assignments for the students and directions to complete assignments. The district will follow established procedures to provide access to technology and to troubleshoot ELL access challenges. Chromebooks will be made available to students who indicate a need for a

device to complete digital learning assignments in grades K-8. If the need for a chromebook is identified after school closure, arrangements will be made for the student and/or family to come to the school for pick-up. Hotspots will also be provided to families who are in need of WiFi. If a student is unable to utilize technology, weekly packets will be distributed with telephone support until such time that technology can be provided to the students.

Technology Distribution

Chromebooks will be made available to students who indicate a need for a device to complete digital learning assignments in grades K-8. If the need for a chromebook is identified after school closure, arrangements will be made for the student and/or family to come to the school for pick-up. Hotspots will also be provided to families who are in need of WiFi. If a student is unable to utilize technology, weekly packets will be distributed with telephone support until such time that technology can be provided to the students.

Pre-K students were not offered a chromebook due to NJ Preschool Guidance in the amount of screen time acceptable for preschool students.

Communication with School Community

School-wide communication with parents and students will continue through Honeywell. Information and resources for our school community will also be available on our school webpage.

Teachers will be available to communicate with students in grades 3rd-8th grade via google classroom, email, and other digital formats within G Suite.

Teachers will communicate with parents through email and telephone.

Teachers will post additional information on their teacher web pages or google classrooms.

Additional Instructional materials will be made available for pick up as needed or mailed home.

Staff and Attendance Requirements

Depending on the nature of the school closure, essential staff may be required to report to work. These groups may include but are not limited to:

1. Central administration;
2. Building administrators and supervisors;
3. Teaching staff/certificated staff;
4. Support staff;
5. Business office personnel;
6. Custodial staff;
7. Child nutrition staff.

Food Service

All families will be provided two bag breakfast and lunch on Monday and three bag breakfast and lunch on Wednesday for each family member under the age of 18 during a health related school closure. Breakfast and lunch will be picked up in the vestibule of the Main Entrance. The days and times established for food pick-up will be communicated through the Honeywell communication system and posted on the school's webpage. Family members under the age of 18 will be provided bag breakfast and lunch for each of the days, excluding Saturday, Sunday, and school holidays. Family members under the age of 18 do not need to be present to be provided a meal.

The district will work with Maschio's Food Service to determine a delivery location for meal distribution.

Facilities

The school will operate on a two day a week basis. Two separate teams will be developed, which will include one administrator and two custodians per team. The custodians will be required to disinfect all areas occupied

by staff during these days. Additionally, all custodians will spot check their classrooms and common areas to make certain there are no changes or issues with these areas.

Summer Programming

Summer programming will consist of the annual Extended School year program. If the program is able to be delivered in a traditional in-school setting, the district will follow previous year's plans. This would be six weeks of four day a week instruction from 8:30 - 11:30. Students would be identified via IEP or other learner plans such as Title 1 or Basic Skills. Students would be eligible for specific areas of need.

In the event of virtual learning, students would be provided instruction via virtual learning. Each student would be provided a device if needed and they would be able to complete assignments developed in a Google Classroom environment. A combination of synchronous and asynchronous instruction will be provided. All eligible students would be able to participate.

Continuity of Operations

Name/ Position/ Contact Information

- Dr. Stephen T. Wisniewski, Superintendent/Principal
swisniewski@bbesnj.org 732-775-4413 ext 110
- Sarah A. Poppe, Director of Curriculum & Instruction
spoppe@bbesnj.org 732-775-4413 ext 110
- Alison Zylinski, Supervisor of Special Services
azylinski@bbesnj.org 732-775-4413 ext 110

- David Tonzola, Business Administrator/Board Secretary
dtonzola@bbsnj.org 732-775-4413 ext 110
- Patti Hunter, Food Services, 732-775-4413 ext 110
- Ruth Ramirez, Main Office Secretary, 732-775-4413 ext 110
- Josephine Palmeri, Board Office Secretary, 732-775-4413 ext 110
- Samuel Bullock, Head Custodian
- Rosa Landwehrle-Diaz, Custodian
- Edward Bradforth, Custodian
- Philip Henderson, Custodian